

Presiding:  
Chair  
Joseph M. Gingo  
June 10, 2020

1	Call to Order
2	Report of the Chair
3	Report of the President
4	Report of the Student Trustees
5	Approval of Meeting Minutes
6	Consideration of Recommendations of the Finance & Administration Committee
7	Consideration of Recommendations of the Rules Committee
8	Consideration of New Business
9	Next Regular Meeting: August 12, 2020 Student Union, Room 339
10	Adjournment

**Board of Trustees**

**THE UNIVERSITY OF AKRON**  
**BOARD OF TRUSTEES**  
Meeting Minutes  
Wednesday, April 15, 2020  
VIA TELECONFERENCE

PARTICIPANTS:

**Board Members:**

Joseph M. Gingo, Chair	Lewis W. Adkins, Jr.	Michael J. Dowling
Olivia P. Demas, Vice Chair	Roland H. Bauer	Thomas F. Needles
Alfred V. Ciraldo, M.D., Vice Chair	Cindy P. Crotty	William A. Scala

**Student Trustees:**

Andrew M. Adolph  
Taylor A. Bennington

**Advisory Trustees:**

Anthony J. Alexander  
Dr. David W. James

**Staff Officers of the Board:**

M. Celeste Cook, Secretary; Vice President & General Counsel  
John J. Reilly, Assistant Secretary; Associate Vice President & Deputy General Counsel

**Administrative Officers:**

Dr. Gary L. Miller, President  
Dr. Joseph R. Urgo, Interim Executive Vice President & Provost  
Kimberly M. Cole, Vice President, Advancement  
Tammy Ewin, Vice President/Chief Communication & Marketing Officer  
Wayne R. Hill, Vice President and Chief of Staff  
Jolene A. Lane, Chief Diversity Officer/Vice President, Inclusion and Equity  
Dr. John A. Messina, Vice President, Student Affairs  
Nathan J. Mortimer, Vice President, Operations  
Dr. Rex D. Ramsier, Executive Vice President & Chief Administrative Officer  
Dr. Stephen R. Storck, Interim Chief Financial Officer  
Lawrence R. Williams II, Director, Athletics

**REGULAR BUSINESS MEETING OF THE BOARD OF TRUSTEES**

Mr. Gingo called the meeting to order as a committee of the whole at 8:00 a.m., and the Board adjourned into executive session on a 9-0 vote for the stated purposes of—considering employment and compensation of public employees pursuant to O.R.C. 121.22(G)(1) and reviewing for collective bargaining sessions pursuant to O.R.C. 121.22(G)(4). The meeting returned to public session at 9:52 a.m. on a 9-0 vote and recessed until 10:30 a.m. to allow time for connection to the public conference bridge telephone line.

Mr. Gingo began by thanking the Trustees, administration and public for their participation via teleconference and acknowledged that the meeting was being conducted remotely in response to the current state of emergency surrounding the COVID-19 pandemic and orders from the Ohio Department of Health and other government officials. He noted also that the Ohio General Assembly had enacted recent legislation to temporarily allow public meetings to be conducted via electronic communication and be considered in compliance with Ohio's Open Meetings Act.

Mr. Gingo then asked Secretary Cook to elaborate on how that compliance applies to Trustees as well as to the University, and to call the roll to verify the quorum majority of voting Trustees and establish the record of attendance via teleconference for all Board members.

Ms. Cook said that Ohio Am. Sub. House Bill 197 had established a temporary policy for public bodies, including Boards of Trustees, to utilize electronic communication in lieu of in-person public meetings during the period of the current state of emergency declared by Executive Order 2020-01D on March 9, 2020 but no later than December 1, 2020, in response to the COVID-19 pandemic. For Trustees, this means that attendance via teleconference is equivalent to attendance in person and would be counted toward establishing a quorum and voting during the meeting. This temporary legislation also requires notification to the public and media of the date and time of the meeting as well as information as to how the public may gain access to the open portion of the meeting via electronic communication. "This was accomplished for today's regular Board of Trustees meeting by advance notification and posting of the meeting's date, time, teleconference phone number and access code.," Ms. Cook said. She then called the roll to record attendance and confirm a quorum.

Mr. Gingo made the following statement:

"Before I give my report, I want to take a moment to applaud and again express the Board's appreciation for President Miller's leadership and the tireless efforts of so many individuals throughout the University community during these unprecedented and challenging times in responding to this public health emergency. On behalf of the Board, we thank you and all who are contributing so much to our efforts."

### **REPORT OF THE CHAIR**

Mr. Gingo called the Board's attention to a special gift recently received by the University:

#### **Support for the School of Law Library**

- A gift was received from Emeritus Professor of Law Paul Richert toward The C. G. and Margaret Richert School of Law Library Endowment Fund.
- Paul retired from the School of Law in 2013 as law librarian and member of the faculty after serving for 37 years.
- The C. G. and Margaret Richert School of Law Library Endowment Fund provides professional development opportunities for the School of Law's library staff.

- The endowment was established in February 2017 through a gift annuity from Paul’s father, C. G. Richert in July 2004.
- C. G. Richert served in the Air Corps during World War II. After the war, he and his wife Margaret met while in college and emphasized the importance of higher education for their children and grandchildren. C. G. had a career as an investment banker at John Hancock Mutual Insurance.
- The University of Akron is grateful to retiree Paul Richert for continuing his wonderful philanthropy.

**REPORT OF THE PRESIDENT** (See Appendix D.)

**REPORT OF THE STUDENT TRUSTEES**

Mr. Adolph reflected on the unforeseen changes that had transpired in the world since the previous Board meeting in February. He reported that these changes had affected students in new ways, from transitioning to online learning, to uncertain economic conditions, to being sent home early this semester, and to facing a pandemic of magnitudes that were unimaginable only a few short months ago. Despite all of this, students had persisted in their studies, supporting their families and their futures.

“As Student Trustees, we are proud to lead and persist along with our fellow students,” Mr. Adolph stated on behalf of Student Trustee Bennington and himself. He reported that they had spent the last few weeks reaching out to other student leaders and students throughout campus to discuss the current situation and how these transitions could be made in the least disruptive way possible. He expressed thanks to the administration and to the Board for being responsive to students’ concerns and for supporting them, especially students of greatest need. The resources that had been made available for students facing food and income insecurities, for those needing help with transitioning back home, and for those needing basic technology support for e-learning all had been extremely helpful in enabling their continued education. “We are proud to say that we will rise to this occasion and overcome this challenge as we have for the past 150 years of our history,” he said.

Mr. Bennington reported that, as students look forward to returning to campus and some degree of normalcy this fall semester, the process of selecting the next generation of student leaders for The University of Akron had begun. Elections were underway for new leadership of the Student Bar Association in the School of Law, and elections for Graduate Student Government would follow shortly. He then congratulated newly elected Undergraduate Student Government officers, Kevin Feezel, president and Stevie Allen, vice president. “Andrew and I look forward to working hand in hand with these new leaders as we navigate the challenging days ahead,” he said. Mr. Bennington then acknowledged outgoing student leaders Mark Okocha, Undergraduate Student Government president; Morgan Booker, Undergraduate Student Government vice president; Amanda Stefin, Graduate Student Government president; and John Monek, Student Bar Association president. On behalf of Mr. Adolph and himself, Mr. Bennington thanked and

congratulated them “for their excellent service to the student body during the 2019-2020 academic year,” adding that, “We are better and truly blessed because of their leadership.”

### **ACTION ITEMS**

Mr. Gingo said that, since the Board was meeting as a committee of the whole, votes would be taken individually after each item is presented.

### **CONSIDERATION OF MINUTES** (“Board of Trustees” Tab) presented by Chairman Gingo

The minutes of the Board of Trustees meeting of February 12, 2020 and the Special Board meeting of March 17, 2020 were considered as proposed.

**RESOLUTION 4-1-20** (See Appendix B.)  
**ACTION: Demas motion, Needles second, passed 9-0**

### **REPORT OF THE FINANCE & ADMINISTRATION COMMITTEE** presented by Committee Chair Scala

- Personnel Actions recommended by Dr. Miller as amended (Tab 1)

**RESOLUTION 4-2-20** (See Appendix B.)  
**ACTION: Scala motion on behalf of Committee, passed 9-0**

- Pooled Endowment Funds Investment Policy Statement (Tab 2)

The proposed Pooled Endowment Funds Investment Policy Statement would serve as the governing framework to guide the activities and decisions of the University and its newly selected outsourced chief investment officer (OCIO), Strategic Investment Group, with respect to managing, monitoring, and evaluating the University’s pooled endowment funds. Mr. Mortimer summarized the proposal, noting that this action is the final step in the University’s transition to Strategic Investment Group as its OCIO.

**RESOLUTION 4-3-20** (See Appendix B.)  
**ACTION: Scala motion on behalf of Committee, passed 9-0**

- Financial Report for Eight Months Ended February 29, 2020 (Tab 3)

*Percentages noted are approximate.*

### **GENERAL FUND – AKRON AND WAYNE**

#### **Revenues**

**Tuition & General Service Fees** revenue totaled \$169.1 million, or 95 percent of the \$178.7 million annual budget.

**Other Fees** revenue totaled \$20.1 million, or 94 percent of the \$21.5 million annual budget.

**Scholarships** (budgeted as contra revenue) totaled -\$51.9 million, or 84 percent of the -\$61.8 million annual budget.

**State Share of Instruction** (SSI) revenue totaled \$66.4 million, or 67 percent of the \$99.1 million annual budget.

**Indirect Cost Recovery** (IDC) revenue totaled \$3.1 million, or 59 percent of the \$5.2 million annual budget.

**Investment Income** revenue totaled \$587,000, or 42 percent of the \$1.4 million annual budget.

**Miscellaneous Revenue** totaled \$2.2 million, or 87 percent of the \$2.6 million annual budget.

### **Expenditures**

**Payroll and Fringe Benefits:** Payroll expenditures totaled \$92.1 million, or 66 percent of the \$139.7 million annual budget. Fringe benefit costs totaled \$28.6 million, or 65 percent of the \$43.9 million annual budget.

**Utilities** expenditures approximated \$5 million, or 49 percent of the \$10.3 million annual budget.

**Operating** expenditures totaled \$25.6 million, or 70 percent of the \$36.5 million annual budget.

### **Transfers, Advances and Loan**

**Transfers-in (Draw on Operating Reserves):** The projected draw on reserves had been budgeted at \$11.6 million as needed. That projection was expected to increase once the impact of COVID-19 becomes clear.

**Transfers-in Plant Fund and Other:** Year-to-date transfers-in largely represented a remaining Fiscal Year 2019 balance within Recreation and Wellness Services that had been returned to the general fund. A total of \$1 million had been budgeted to be transferred in from reserves as needed for plant fund projects.

**Transfers-out – Plant Fund:** Net year-to-date transfers-out totaled \$167,564, with three projects having returned unused funds after completion versus allocations of \$240,000 for the chiller rebuild project and \$50,000 to relocate the International Programs office.

**Transfers-out – Other:** Transfers-out of \$20 million reflected operating and debt service support for auxiliary units in the form of facilities fees and general service fees and other support.

**Advances-in/-out:** In accordance with agreements, \$93,000 had been repaid, leaving an outstanding balance to date of \$450,000 to be repaid.

**Loan:** A line of credit for up to \$1 million, provided by The University of Akron Foundation to help fund the baseball field project until donations materialize, had been accessed by the University for \$700,000. To date, \$200,000 had been repaid upon receipt of a pledge, leaving an outstanding balance of \$500,000.

## **AUXILIARIES – AKRON AND WAYNE**

### **Athletics**

Athletics actual revenue totaled \$4.2 million, or 45 percent of the \$9.4 million annual budget. Payroll and fringe benefit expenditures totaled \$7.1 million, or 65 percent of the \$10.9 million annual budget. Operating expenditures totaled \$9.2 million, or 91 percent of the \$10.1 million annual budget. Scholarships, or athletic financial aid, totaled \$6.1 million, or 87 percent of the \$7 million annual budget.

Other sources of funding included transfers-in of \$2.8 million in facilities fees, which serviced a portion of the stadium and field house debt, and \$12.4 million combined transfers-in from the General Service Fees and Other categories. Transfers-in for encumbrances from Fiscal Year 2019 totaled \$13,000. Transfers-out for debt service totaled \$3.3 million, or 67 percent of the \$5 million annual budget, and paid the bonded debt related to InfoCision Stadium and the Stile Athletics Field House.

### **Residence Life and Housing**

Residence Life and Housing actual revenue totaled nearly \$18 million, or 93 percent of the \$19.1 million annual budget, with \$319,000 representing deferred spring 2020 revenue. Payroll and fringe benefit expenditures totaled \$740,000, or 64 percent of the \$1.2 million annual budget. Operating expenditures totaled \$4.5 million, or 59 percent of the \$7.6 million annual budget. Transfers-in for encumbrances from Fiscal Year 2019 totaled \$37,000. Transfers-out for debt service totaled \$7.1 million, or 67 percent of the \$10.6 million annual budget, and paid the debt related to the renovation of seven residence halls and construction of four new buildings.

### **E. J. Thomas Performing Arts Hall**

E. J. Thomas Hall actual revenue totaled \$1.6 million, or 62 percent of the \$2.6 million annual budget. Payroll and fringe benefit expenditures totaled \$228,000, or 56 percent of the \$409,000 annual budget. Operating expenditures totaled \$1.7 million, or 63 percent of the \$2.8 million annual budget. Transfers-in – Other of \$581,000, or 67 percent of the \$871,000 annual budget, represented general fund support for operations. Transfers-out – Plant Fund of \$33,000 represented the returned remaining balance related to the Fiscal Year 2019 lighting upgrade project. Transfers-out for debt service totaled \$218,000, or 67 percent of the \$327,000 annual budget, and paid the bonded debt related to improvements and equipment.

### **Dining Services (Aramark)**

Aramark actual revenue totaled \$1.9 million, or 60 percent of annual budgeted revenue of \$3.2 million. Payroll and fringe benefit expenditures totaled \$214,000, or 74 percent of the \$288,000 annual budget. The \$250,000 budgeted in fringe benefits included the difference between SERS and FICA for CWA employees who remained with the University as well as certain Aramark employees performing work at the University. Operating expenditures totaled \$877,000, or 50 percent of the \$1.7 million annual budget. Transfers-in for encumbrances from Fiscal Year 2019 totaled \$46,000. The \$175,000 Transfers-out – Plant Fund supported replacement of the Student Union dishwasher. The \$12,000 Transfers-out – Other supported the Student Union's extended hours for Union Market.

Transfers-out for debt service totaled \$518,000, or 67 percent of the \$777,000 annual budget, and paid the bonded debt related to various buildouts of space and renovations including the dining hall and retail sites located throughout the campus.

### **Recreation and Wellness Services**

Recreation and Wellness Services actual revenue totaled \$423,000, or 66 percent of the \$640,000 annual budget. Payroll and fringe benefit expenditures totaled \$505,000, or 64 percent of the \$787,000 annual budget. Operating expenditures totaled nearly \$1.1 million, or 62 percent of the \$1.8 million annual budget. Transfers-in of \$2.4 million represented facilities fees (including reserve) and general fund support to service the building's debt and operations. Transfers-in for encumbrances from Fiscal Year 2019 totaled \$12,000. Transfers-out – Other of \$107,000 represented the remaining balance returned to the general fund related to Fiscal Year 2019 projects including heat exchanger and domestic hot water boilers. Transfers-out of \$1.1 million, or 67 percent of the \$1.7 million annual budget, supported debt service requirements associated with the facility and its retail space.

### **Jean Hower Taber Student Union**

Student Union actual revenue totaled nearly \$771,000, or 81 percent of the \$947,000 annual budget. Payroll and fringe benefit expenditures totaled \$546,000, or 67 percent of the \$821,000 annual budget. Operating expenditures totaled \$1 million, or 58 percent of the \$1.8 million annual budget. Transfers-in of \$3 million represented facilities fees and general fund support to service the building's debt and for operations, respectively. Transfers-in – Other included \$12,000 from Aramark to assist the Student Union with the extended hours for Union Market. Transfers-in for encumbrances from Fiscal Year 2019 totaled \$12,000. Transfers-out for debt service requirements totaled \$1.9 million, or 67 percent of the \$2.9 million annual budget.

### **Parking Transportation & Services**

Parking revenue totaled nearly \$6.1 million, or 94 percent of the \$6.5 million annual budget. Payroll and fringe benefit expenditures totaled \$194,000, or approximately 60 percent of the \$323,000 annual budget. Operating expenditures totaled nearly \$1.8 million, or 74 percent of the \$2.4 million annual budget. The \$745,000 budgeted for Transfers-in – Fund Balance to support the expected fiscal year shortfall was projected to increase to \$787,000. Transfers-in for encumbrances from Fiscal Year 2019 totaled \$16,000. Transfers-out for debt service totaled \$3 million, or 67 percent of the \$4.5 million annual budget, and paid the bonded debt related to the renovation and construction of six parking decks.

### **Wayne Student Union**

Wayne Student Union revenue totaled \$41,000, or 76 percent of annual budgeted revenue of \$54,000. Operating expenditures totaled \$2,000, or 17 percent of the \$10,000 annual budget.

**DEPARTMENT SALES AND SERVICES – AKRON AND WAYNE**

**Self-insurance Health Care**

Self-insurance Health Care actual revenue totaled \$14.1 million, or 55 percent of the \$25.8 million annual budget. Payroll and fringe benefit expenditures totaled \$136,000 or 72 percent of the \$189,000 annual budget. Operating expenditures totaled \$130,000, or 62 percent of the \$208,000 annual budget. Premium and claims expenditures totaled \$17.2 million, or 61 percent of the \$28 million annual budget. The \$2.6 million budgeted fiscal year shortfall was projected to increase to \$4.2 million and would be applied to the anticipated reserve of \$10 million at June 30, 2020.

**Workforce Training Solutions**

Workforce Training Solutions actual revenue from open enrollment and contract training fees totaled \$452,000, or 60 percent of the \$750,000 annual budget. Payroll and fringe benefit expenditures totaled \$265,000, or 97 percent of the \$274,000 annual budget. Generally, payroll costs related to contract training are incurred prior to the associated revenue being collected. Operating expenditures totaled \$224,000, or 59 percent of the \$377,000 annual budget. Transfers-in for encumbrances from Fiscal Year 2019 totaled \$34,000.

**New Student Orientation**

New Student Orientation actual revenue totaled \$242,000, or 44 percent of the \$551,000 annual budget. Payroll and fringe benefit expenditures totaled \$129,000, or 53 percent of the \$242,000 annual budget. Operating expenditures totaled \$143,000, or 32 percent of the \$452,000 annual budget. The \$143,000 budgeted fiscal year shortfall was projected to decrease to \$140,000 and would be applied the New Student Orientation fund balance.

**English Language Institute**

English Language Institute actual revenue totaled \$158,000, or 49 percent of the \$325,000 annual budget. Payroll and fringe benefit expenditures totaled \$165,000, or 61 percent of the \$270,000 annual budget. Operating expenditures totaled \$6,800, or 85 percent of the \$8,000 annual budget. The \$47,000 budgeted fiscal year favorable result was revised to a projected shortfall of \$156,000, which would necessitate a \$109,000 transfer-in from the English Language Institute fund balance.

**Other**

Other departmental sales and services actual revenue totaled \$3.8 million, or 72 percent of the \$5.3 million annual budget. Payroll and fringe benefit expenditures totaled \$1.8 million, or 83 percent of the \$2.1 million annual budget. Operating expenditures totaled \$2.2 million, or 106 percent of the \$2.1 million annual budget. Capital expenditures totaled \$17,000, or 170 percent of the \$10,000 annual budget. Transfers-in for encumbrances from Fiscal Year 2019 totaled \$259,000.

Dr. Storck said that these financial statements do not reflect the impact of COVID-19 on the University's operations.

**RESOLUTION 4-4-20** (See Appendix B.)  
**ACTION: Scala motion on behalf of Committee, passed 9-0**

- Cumulative Gift and Grant Income Report for the Eight Months Ended February 29, 2020 (Tab 4)

During July 1, 2019 through February 29, 2020, The University of Akron recorded gifts of cash, bequests, gifts-in-kind and pledges totaling \$16,926,479.

**RESOLUTION 4-5-20** (See Appendix B.)

**ACTION: Scala motion on behalf of Committee, passed 9-0**

Ms. Cole shared details of recent fundraising efforts to provide emergency support for students in light of COVID-19. In mid-March, President Miller, with help from Vice President, Student Affairs John Messina and Chief Information Officer John Corby, had identified the developing need that students would have related to technology in order to continue their semester online from home. Many students had relied on computer labs, libraries, and classrooms for access to technology devices. A fundraising campaign was initiated with an original goal of \$50,000 to purchase Chromebooks, laptops, webcams, hotspots, etc. that could be obtained through the supply chain to loan out to students. With lead gifts from President and Mrs. Miller, and Mr. Philip Lloyd, \$88,500 was raised for the Zips Tech Fund to supply technology to students currently in need. Expanded efforts raised additional funds totaling \$130,408 in a month for non-tuition emergency grants for students including the Law School Emergency Fund and the Campus Cupboard. The University's call for help was answered by 212 donors. These efforts are continuing in anticipation of needs to be met during summer and fall.

- Purchases \$25,000 to \$500,000 Report (Tab 5) INFORMATION ONLY
- Capital Projects Report (Tab 6) INFORMATION ONLY
- Information Technology Report (Tab 7) INFORMATION ONLY
- Advancement Report (Tab 8) INFORMATION ONLY
- University Communications and Marketing Report (Tab 9) INFORMATION ONLY
- Public Liaison and Government Relations Report (TAB 10) INFORMATION ONLY

**REPORT OF THE ACADEMIC ISSUES & STUDENT SUCCESS COMMITTEE**

presented by Committee Chair Demas

- Accelerated Pathway Pilot Program for Graduate Studies (Tab 1)

The proposed pilot program would follow guidelines established by the Ohio Department of Higher Education to provide pathways for students who meet certain standards to complete both bachelor of science and master of science or bachelor of arts and master of arts degrees in five years. Dr. Urgo said that this program is designed for high achieving students who are ready to begin graduate study course work in their undergraduate senior year. The program would allow undergraduate seniors to take up to three courses in the graduate school toward their master's degree.

**RESOLUTION 4-6-20** (See Appendix B.)

**ACTION: Demas motion on behalf of Committee, passed 9-0**

- Move of the Resilient Child Certificate to the College of Health Professions, School of Social Work (Tab 2)

This proposal would relocate the Resilient Child Certificate program from the School of Speech-Language Pathology and Audiology to the College of Health Professions following its director, as recommended by the Faculty Senate.

**RESOLUTION 4-7-20** (See Appendix B.)

**ACTION: Demas motion on behalf of Committee, passed 9-0**

- Name Change of the School of Allied Health Technology (Tab 3)

The proposed name change would reflect the school's current role within the College of Health Professions and had been recommended by the Faculty Senate. Dr. Urgo said that the proposed name is more in line with professional standards and current practice.

**RESOLUTION 4-8-20** (See Appendix B.)

**ACTION: Demas motion on behalf of Committee, passed 9-0**

- Curricular Changes (Tab 4)

**New Program:**

**Establish a new Associate of Applied Science, Professional Firefighter Track, Fire Protection Technology, in the College of Applied Science and Technology, Department of Disaster Science and Emergency Services**

The Professional Firefighter Track would provide fire service professionals or those seeking employment in the fire service a degree pathway to attain the Associate of Applied Science in Fire Protection Technology, Professional Firefighter Track. The demand for this type of degree pathway is significant and expected to increase over the next several years.

**Suspend Admissions:**

**Suspend admissions to the Dietetics, Coordinated Program, in the College of Health Professions, School of Nutrition and Dietetics, proposal for H40500BST**

This proposal would suspend the admission of new freshmen to the Bachelor of Science, Dietetics, Coordinated program effective fall 2020 due to the lack of faculty needed to sustain teaching in the clinically intensive program.

**Program Name Change:**

**Change the name of the Bachelor of Science in Respiratory Therapy Technology to the Bachelor of Science in Respiratory Therapy in the College of Health Professions, School of Allied Health, proposal for 279002BS**

This proposal would change the name of the Bachelor of Science in Respiratory Therapy Technology to the Bachelor of Science in Respiratory Therapy to align with the accrediting body.

**RESOLUTION 4-9-20** (See Appendix B.)

**ACTION: Demas motion on behalf of Committee, passed 9-0**

- Tentative Graduation List for Spring 2020 (Tab 5)

Tentatively, 2,584 total degrees were proposed to be conferred for the spring 2020 semester. The total was comprised of 121 Juris Doctor, 62 doctoral, 387 master's, 1,747 baccalaureate and 267 associate degrees.

**RESOLUTION 4-10-20** (See Appendix B.)

**ACTION: Demas motion on behalf of Committee, passed 9-0**

- Enrollment Management Report (Tab 6) INFORMATION ONLY
- Research Report (Tab 7) INFORMATION ONLY
- Student Success Report (Tab 8) INFORMATION ONLY

**NEW BUSINESS**

- The University of Akron Becoming a Member of E-Sports Collegiate, Inc. (Tab 1)

Dr. Miller made the following statement:

“The first matter of new business is a resolution pertaining to the University becoming a member of E-Sports Collegiate, Inc., or eCollegiate, as it is referred to by the Mid-American Conference (MAC). The MAC has created eCollegiate as a separate, not-for-profit corporation to serve as the governing body for an esports league for MAC schools.

Although the University already has an exceptionally strong presence, and has been very successful in esports, eCollegiate will offer another competition opportunity for our esports teams, as well as an opportunity to demonstrate the University’s preeminence in esports. It also will offer to the University another forum for exposure to prospective students and a means to retain current students.

Our esports director is in favor of our joining eCollegiate, and Jon Steinbrecher, the MAC Commissioner, has informed me that all other MAC schools have joined or intend to join.

After several iterations, the governing documents are now in an acceptable form, and there will be no additional cost to join beyond the \$10,000 contribution made by all MAC schools at the end of last summer.

Because of the University's strong presence in esports, Mr. Steinbrecher also has asked me to serve as a member of eCollegiate's Board of Directors. The resolution also authorizes me to serve in that capacity. I do not anticipate that it will entail any significant commitment of time, other than periodic meetings."

**RESOLUTION 4-11-20** (See Appendix B.)  
**ACTION: Ciraldo motion, Needles second, passed 9-0.**

- Appointment of Dr. John M. Wiencek as Executive Vice President and Provost of The University of Akron (Tab 2)

Dr. Miller made the following statement:

"After a comprehensive search, I am proposing that the Board approve today the appointment of John Wiencek, Ph.D., as executive vice president and provost of The University of Akron, effective May 29, 2020. Dr. Wiencek is an accomplished chemical and biochemical engineer, experienced academic administrator, and Northeast Ohio native.

As executive vice president, he will be the most senior administrator reporting to me, and I am extremely pleased to have someone with such a strong background join our leadership team. This is a critical time for the University, and his skillset is an excellent match for the challenging work that we have before us.

I appreciate the work of Search Chair Dr. Paul Levy and the many students, administrators, contract professionals, staff, and respected faculty leaders who served on the search committee. I also appreciate the participation in the search process by everyone who attended the open campus conversations to ask questions and provide feedback on the candidates.

An experienced academic leader, Dr. Wiencek currently serves as provost and executive vice president at the University of Idaho. There, he has developed and implemented a strategic plan and has executed new improvements in communication to build trust between the faculty and administration, resulting in a stronger campus community.

Dr. Wiencek grew up near the Portage Lakes and graduated from Walsh Jesuit High School. He spent summers employed at the famed Waterloo Restaurant "flipping eggs and burgers," as he puts it. He is looking forward to joining the University, meeting everyone, and getting down to the tasks at hand.

I look forward to working with Dr. Wiencek, but I also want to convey my sincere appreciation to Dr. Joe Urgo, who brought remarkable knowledge and enthusiasm to campus

as our interim provost. I am not sure that another person could have stepped in and assimilated to campus as quickly and easily as Joe did, and I will miss him in that position. Thank you, Joe.”

Before conducting the vote, Mr. Gingo made the following statement:

“I too wish to express the deep appreciation of this Board to Dr. Wiencek for having sought and, contingent upon this Board’s approval, accepted the position of executive vice president and provost of The University of Akron. Also, on behalf of the entire Board, profound thanks go to Dr. Levy and the members of the search committee for their successful efforts, and to Dr. Joe Urgo for his willingness and skill in serving as our interim provost.”

**RESOLUTION 4-12-20** (See Appendix B.)

**ACTION: Bauer motion, Needles second, passed 8-0-1 with abstention by Mr. Adkins.**

President Miller then welcomed Dr. Wiencek to campus and invited him to comment.

Dr. Wiencek said that he is very honored to join The University of Akron community. He expressed his thanks to those mentioned earlier as well as to President Miller, the Board of Trustees, and the students, faculty and staff for the opportunity to serve The University of Akron in this capacity as well as his hometown, the city of Akron.

**ADJOURNMENT**

**ACTION: Meeting adjourned by consensus at 11:23 a.m.**

Joseph M. Gingo  
Chair, Board of Trustees

M. Celeste Cook  
Secretary, Board of Trustees

June 10, 2020

**APPENDIX A: OTHERS PRESENT VIA TELECONFERENCE**

Dr. Matthew P. Akers, Public Liaison, Assistant Director, Ray C. Bliss Institute of Applied Politics

Cristine Boyd, Director, Media Relations

Anne C. Hanson, Director, Community Relations and Engagement

Sarah J. Kelly, Associate Vice President, Human Resources/CHRO

Paula Neugebauer, Coordinator, Office of the Board of Trustees

Ruth N. Nine-Duff, Chair, University Council

Alan D. Parker, Contract Professional Advisory Committee

Jennifer Pignolet, *Akron Beacon Journal*

Dr. Linda M. Saliga, Chair, Faculty Senate

Dr. Julia A. Spiker, University Council

Nathaniel L. Yost, Staff Employee Advisory Committee

**APPENDIX B: RESOLUTIONS**

**RESOLUTION 4-1-20:** Pertaining to Approval of Board Meeting Minutes

BE IT RESOLVED, That the minutes of the Board of Trustees meeting of February 12, 2020 and the Special Board Meeting of March 17, 2020 be approved.

**RESOLUTION 4-2-20:** Pertaining to Personnel Actions

BE IT RESOLVED, That the Personnel Actions recommended by President Gary L. Miller, dated April 15, 2020, as attached, which include but are not limited to hires, promotions, leaves, fellowships, reclassifications, renewals, non-renewals, orders of removal, etc., be approved as amended.

**RESOLUTION 4-3-20:** Acceptance of the Proposed Pooled Endowment Funds Investment Policy Statement

BE IT RESOLVED, That in accordance with the recommendation of the Finance & Administration Committee on April 15, 2020, the proposed Pooled Endowment Funds Investment Policy Statement is accepted as the governing framework to guide the respective activities and decisions of The University of Akron and its outsourced chief investment officer, Strategic Investment Group.

**RESOLUTION 4-4-20:** Acceptance of the Financial Report for the Eight Months Ended February 29, 2020

BE IT RESOLVED, That the recommendation presented by the Finance & Administration Committee on April 15, 2020, accepting the Financial Report for the Eight Months Ended February 29, 2020, be approved.

**RESOLUTION 4-5-20:** Acceptance of Gift Income Report for July 2019 through February 2020

BE IT RESOLVED, That the recommendation of the Finance & Administration Committee on April 15, 2020, pertaining to acceptance of the Gift Income Report for July 2019 through February 2020, be approved.

**RESOLUTION 4-6-20:** Proposed Accelerated Pathway Pilot Program

BE IT RESOLVED, That the recommendation presented by the Academic Issues & Student Success Committee on April 15, 2020 to establish an Accelerated Pathway Pilot Program for graduate studies, as approved by the Faculty Senate, be approved.

**RESOLUTION 4-7-20:** Proposed Move of the Resilient Child Certificate to the College of Health Professions, School of Social Work

WHEREAS, The mission of the Resilient Child Certificate aligns well with the mission of the College of Health Professions, School of Social Work; and

WHEREAS, The faculty of the Resilient Child Certificate has voted to move as an academic unit to the College of Health Professions, School of Social Work; and

**APPENDIX B: RESOLUTIONS, Page 2**

WHEREAS, The faculty of the College of Health Professions has voted to approve the move; and

WHEREAS, The faculty of the College of Health Professions, School of Social Work has voted to accept the move and has made the necessary changes to their college bylaws and retention, tenure and promotion criteria and procedures; and

WHEREAS, The Faculty Senate recommended that the Resilient Child Certificate be moved as a unit to the College of Health Professions, School of Social Work effective November 7, 2019; and

WHEREAS, The President and the Provost concur; and

WHEREAS, The Academic Issues & Student Success Committee recommends that the Board of Trustees approve the move of the Resilient Child Certificate as a unit to the College of Health Professions, School of Social Work; Now, Therefore,

BE IT RESOLVED, That, the Resilient Child Certificate will move as a unit to the College of Health Professions, School of Social Work, effective July 1, 2020.

**RESOLUTION 4-8-20:** Proposed Name Change of the School of Allied Health Technology to the School of Allied Health

BE IT RESOLVED, That the recommendation presented by the Academic Issues & Student Success Committee on April 15, 2020 to change the name of the School of Allied Health Technology to the School of Allied Health in the College of Health Professions, as recommended by the Faculty Senate's Academic Policies Committee and approved by the Faculty Senate, be approved.

**RESOLUTION 4-9-20:** Proposed Curricular Changes

BE IT RESOLVED, That the recommendations presented by the Academic Issues & Student Success Committee on April 15, 2020 for the following curricular changes, as recommended by the Faculty Senate, be approved.

Establish a new Associate of Applied Science Track in the College of Applied Science and Technology, Department of Disaster Science and Emergency Services.

Suspend admissions to the Dietetics, Coordinated Program, offered by the College of Health Professions, School of Nutrition and Dietetics.

Change the name of the Bachelor of Science in Respiratory Therapy Technology to the Bachelor of Science in Respiratory Therapy in the College of Health Professions, School of Allied Health.

**APPENDIX B: RESOLUTIONS, Page 3**

**RESOLUTION 4-10-20:** Proposed Degree Recipients for Spring 2020

BE IT RESOLVED, That the recommendation presented by the Academic Issues & Student Success Committee on April 15, 2020 pertaining to the Proposed List of Degree Recipients for The University of Akron Spring 2020, contingent upon candidates' fulfillment of requirements and approval by Faculty Senate, be approved.

**RESOLUTION 4-11-20:** Pertaining to The University of Akron Becoming a Member of E-Sports Collegiate, Inc.

WHEREAS, The Mid-American Conference (the MAC) has created a new independent entity called E-Sports Collegiate, Inc. (eCollegiate), a venture separate from the MAC, which will provide a conference opportunity for member institutions to participate in esports competition; and,

WHEREAS, The MAC desires for all twelve current MAC member institutions to become members of eCollegiate and to participate in eCollegiate conference competitions; and,

WHEREAS, eCollegiate membership would provide The University of Akron's esports with another intercollegiate league venue in which to participate, and through which to expand opportunities for competition by the University's esports teams; and,

WHEREAS, eCollegiate membership also would provide The University of Akron with enhanced visibility to prospective students through esports, as well as the opportunity to demonstrate the University's preeminent leadership in the area of esports; Now, Therefore,

BE IT RESOLVED, That The University of Akron's Board of Trustees authorizes the President to take all steps necessary for the University to join eCollegiate, a nonprofit corporation organized under Ohio Revised Code Chapter 1702, as an initial member, subject to review and approval as to legal form and sufficiency of all necessary legal documents by the Office of General Counsel; and,

BE IT FURTHER RESOLVED, That the Board of Trustees authorizes the President to serve on the eCollegiate board of directors or to appoint any other University employee to serve on that board of directors as an initial appointed director; and,

BE IT FURTHER RESOLVED, That the Board of Trustees authorizes the President to take any and all other actions as may be in the best interests of the University with respect to its membership in eCollegiate.

**RESOLUTION 4-12-20:** Appointment of Dr. John M. Wiencek as Executive Vice President and Provost of The University of Akron

WHEREAS, The University of Akron has concluded its extensive and thorough search for the next Executive Vice President and Provost of the University, to succeed Interim Executive Vice President and Provost Dr. Joseph Urgo; and

**APPENDIX B: RESOLUTIONS, Page 4**

WHEREAS, The Board of Trustees concurs with the recommendation of the President, Dr. Gary Miller, that Dr. John M. Wiencek is well suited to assume the position of Executive Vice President and Provost of The University of Akron; and

WHEREAS, Dr. Wiencek has an outstanding record as an effective higher education leader and academic administrator, including previously having served as a department chair, academic dean, and provost; and

WHEREAS, Dr. Wiencek's senior-level higher education leadership is informed by his first-hand experience as a member of the teaching faculty and as a researcher; Now, Therefore,

BE IT RESOLVED, That the Board of Trustees appoints Dr. John M. Wiencek as the Executive Vice President and Provost of The University of Akron, commencing on May 29, 2020, with the terms of employment outlined in the offer letter, attached as Exhibit A.

**APPENDIX C: EXHIBIT A OF RESOLUTION 4 -12 -20**



March 26, 2020

Dr. John Michael Wiencek  
VIA EMAIL SERVICE

Dear Dr. Wiencek:

On behalf of The University of Akron and subject to approval by the Board of Trustees, it is my pleasure to extend you an offer of employment as Executive Vice President and Provost, a senior leader and cabinet member position, reporting directly to the President. You will hold this administrative position at the discretion of the President. The initial term of this administrative appointment is one (1) year, commencing on May 29, 2020. Thereafter, subsequent annual appointments will be based upon evaluations and discussions between you and the President. This offer includes an appointment as a tenured member of The University of Akron's faculty with the rank of Professor in the College of Engineering.

Your duties and responsibilities as Executive Vice President and Provost will include the overall supervision of the academic functions and various administrative offices of the University in accordance with the rules established by the Board, and to perform duties as assigned by the President.

The rate of compensation for this position is \$350,000 annually, payable on a monthly basis. Your salary will be subject to mandatory deductions of federal, state, and city taxes as well as a Federal Medicare tax. As a University employee, you will have options to participate in the State Teachers Retirement System (STRS) or a State approved Alternative Retirement Program (ARP).

In addition, the University shall reimburse you for reasonable moving and relocation expenses up to an amount of \$25,000, such reimbursement to be consistent with the University's policies concerning moving expenses. Moving and relocation expenses are eligible for reimbursement if incurred within twelve (12) months of your acceptance date.

You are entitled to enroll in the University's Group Insurance Program. Your benefit coverage will be effective on the first day of the month following your appointment date. If you have any questions regarding benefits information, contact Benefits Administration at (330) 972-7090. Additional information relating to faculty privileges and benefits is available for viewing at: <http://www.uakron.edu/ogc/UniversityRules>.

You are entitled to 22 regularly scheduled days of paid vacation, on a pro-rated basis, in accord with established policy governing twelve-month appointments for administrators and contract professionals. Attendance at business and professional meetings and conferences shall not be considered vacation time. You shall be provided with 15 regularly-scheduled work days of sick

Dr. John Michael Wiencek

Page 2

March 26, 2020

leave per year, on a pro-rated basis, which may be accumulated without limit in accord with Board policy applicable to twelve-month, full-time administrators.

All University of Akron employees whose duties include some involvement with The University of Akron's intercollegiate athletics program are required to comply with all relevant NCAA Bylaws in performing their work.

The Immigration Reform and Control Act of 1986 and policies instituted by the Ohio Department of Homeland Security require all employers to verify the employment eligibility and identity of all new employees. Completion of I-9 is required. Please review this information and present this document to the department chair prior to your appointment date. Instructions for their completion can be obtained at: <http://www.uscis.gov/files/form/i-9.pdf>.

The Social Security Protection Act of 2004 requires State Government employers to provide a statement (Form SSA-1945) to employees explaining how a pension from your new position could affect future Social Security benefits. Please review, complete, sign, and return the SSA form with your signed acceptance of this offer. SSA-1945 can be accessed at: <http://www.uakron.edu/hr/forms-directory>.

All new employees are required to attend the mandatory Sexual Harassment and Other Forms of Discrimination Prevention Training. Please contact Equal Employment Opportunity (EEO) at [eeocompliance@uakron.edu](mailto:eeocompliance@uakron.edu). At the time this appointment commences, new employees must provide a current and dated curriculum vitae to the Dean, Office of Academic Affairs and Human Resources.

This appointment is subject to and incorporates by reference all applicable state and federal laws and all rules of The University of Akron as adopted and from time to time hereafter amended by the Board of Trustees, including but not limited to those rules set forth in Section 3359 of the Ohio Administrative Code and the Bylaws, Rules, Regulations, and Resolutions of the Board of Trustees, or adopted pursuant to rule-making authority delegated by the Board of Trustees. Those rules which are filed with the Secretary of State may be located at <http://www.uakron.edu/ogc>.

All University of Akron employees are required to comply with applicable provisions of Ohio's ethics laws affecting public employees. Current copies of these laws may be obtained from the Office of General Counsel. Additionally, University employees are required to complete and submit annual conflict of interest and conflict of commitment disclosure forms as well as comply with specific disclosure requirements for certain outside activities involving compensation to the employee from an external source. Violations of ethics laws or failure to comply with policies or annual and specific reporting requirements addressing conflict of interest and conflict of commitment issues may subject an employee to disciplinary action up to and including termination, as well as expose the employee to criminal violations under Ohio law. Employees should refer to Rule 3359-11-17 to receive full information concerning reporting and disclosure requirements and policies regarding conflicts of interest and conflicts of commitment.

Dr. John Michael Wiencek

Page 3

March 26, 2020

From time to time during the term of appointment, the University may, upon recommendation of the President and approval of the Board of Trustees or authorized designee, authorize assignments, reassignments or other changes in an individual's duties or responsibilities, including but not limited to teaching or administrative assignments which shall be in addition to the individual's primary responsibilities to the University; and, in such instances, the individual may receive additional stipends or salary in connection with the performance of such additional responsibilities.

The President may, at any time, reassign you to the faculty. Reasons for reassignment include, but are not limited to, failure to perform your duties in a satisfactory manner within the discretion of the President, violation of University rules, regulations or policies and/or directives of the President or Board of Trustees, violation of professional ethics, or commission of an illegal act. Should you be reassigned to the faculty, or at any time elect to return to the faculty, your new salary as a 9-month faculty (academic year appointment) will be 9/12<sup>th</sup> of your annual (fiscal year appointment) base salary at the time of your return to the faculty.

Please indicate your acceptance of this position, subject to approval by the Board of Trustees or by the President or President's designee, as applicable, by signing and returning this letter by March 31, 2020.

Please contact us if you have any questions.

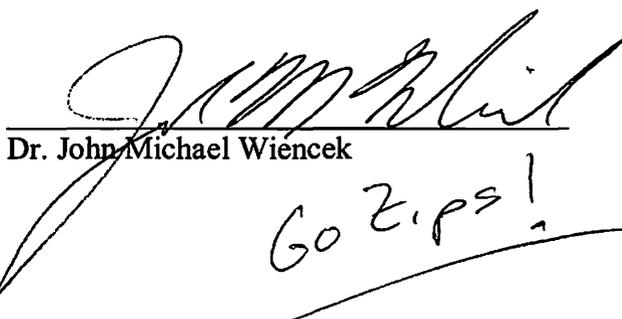
Congratulations on your new position and welcome to The University of Akron.

Sincerely,



Gary L. Miller  
President

My signature below indicates that I accept this position as noted above. I understand that this offer of employment is contingent upon the verification of my credentials, my production of appropriate evidence of work authorization for the entire period of intended employment, and the satisfactory completion of a criminal background check. I understand that services are to be rendered in accordance with the policies established by The University's Board of Trustees.



Go Zips!

Dr. John Michael Wiencek

3/26/2020  
Date

## **APPENDIX D: REPORT OF THE PRESIDENT**

### Transitions Accomplished in Response to Pandemic

I want to begin by thanking faculty, staff and students who have made a transition from classroom in-person education to online education in a remarkably short time, in a matter of two weeks. This is absolutely exceptional! Faculty continue to teach, do their research and provide service. They have pivoted to online beautifully. They are sharing their expertise and knowledge with the media on many facets of this national health emergency. I have had the opportunity to exchange emails with over 100 faculty and staff over the last couple of weeks to thank them and to learn about their experiences.

University staff are doing a fantastic job as well in these unusual times. We were able to expand the availability of the Information Technology help desk to assist students with technical support, initially running on a 24/7 basis. Usage rates subsequently indicated that standard business hours would be adequate, so we have adjusted the schedule accordingly. Students were moved out of the residence halls efficiently, and those facilities now have been readied for use by the county emergency management agency if needed. We want to thank everybody who worked on that. We have maintained constant communication to keep all of our constituents updated and informed about the University and its activities.

The transition to online learning appears to have gone fairly smoothly with students. Students and faculty are being surveyed this week to help us better understand their online experience and to give us a chance to adapt accordingly. Feedback from students and families in general has been positive and has helped us to shape our policies and practices.

We have a great Zips community of donors, community members, and alumni who have rallied to support the needs of our students. Kim Cole will share more detail about this in her report shortly. I want to thank all of our donors who responded to our early calls for help to support our students. They have helped. Donations now extend to six figures for such efforts as our ZipTech program that obtains Chromebooks and other technology tools for students who do not have needed resources at home to continue their education online. Assistance also has been provided from our Campus Cupboard for students who are facing food insecurity issues, and our ZipAssist program continues to meet the general needs of students. Thanks to everyone who has been involved with supporting those programs.

### University Business Continues

The University is open, and we are conducting its business. We concluded a very vigorous national search for an Executive Vice President and Provost. The search committee was comprised of representatives from many disciplines including faculty, students, contract professionals and staff. Numerous opportunities were given for the whole campus community to consider candidates and hear from finalists in public forums. The broader community was able to follow the process and offer comments online. The candidate pool was whittled down to a small

**APPENDIX D: REPORT OF THE PRESIDENT, Page 2**

group, and three candidates visited campus. We have chosen an individual who offers the right mix of experience and abilities relevant to our University's needs, challenges and opportunities. I want to thank everybody who was involved in that process.

We continue to recruit students vigorously despite the pandemic. We are being flexible and nimble in our recruitment processes. Admissions has found many innovative solutions to introducing prospective students to this campus, and our rebranding ad campaign continued in March and April.

We have a draft strategic plan. *Affirming our Promises* was published online for the entire campus community to review. Because of the current conditions, we thought it prudent to put that process on pause briefly. We will resume it as soon as we can. As part of that planning process, we now are assessing the current and projected financial situation of the institution, along with plans and intentions of current and future students.

Mr. Chairman, that concludes my report.

**THE UNIVERSITY OF AKRON**

**RESOLUTION 6- -20**

Pertaining to Approval of Board Meeting Minutes

BE IT RESOLVED, That the minutes of the Board of Trustees meeting of April 15, 2020 be approved.

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M. Celeste Cook, Secretary  
Board of Trustees

June 10, 2020

June 10, 2020  
Board Meeting  
Presiding:  
William A. Scala

<b>1</b>	Personnel Actions
<b>2</b>	*Investment Report for the Nine Months Ended March 31, 2020
<b>3</b>	*Financial Report for the Nine Months Ended March 31, 2020
<b>4</b>	*Procurements for More Than \$500,000
<b>5</b>	*Fiscal Year 2020/21 Tuition, Fees and Other Changes
<b>6</b>	*Cumulative Gift and Grant Income Report for the Ten Months Ended April 30, 2020
	For Information Only:
<b>7</b>	Bond Refunding Conclusion
<b>8</b>	Purchases \$25,000 to \$500,000 Report
<b>9</b>	Capital Projects Report
<b>10</b>	Information Technology Report
<b>11</b>	Advancement Report
<b>12</b>	University Communications and Marketing Report
<b>13</b>	Government Relations Report
<b>*</b>	CONSENT AGENDA: ITEMS 2, 3, 4, 5, 6

**FINANCE & ADMINISTRATION COMMITTEE**

**TAB 1**

**PERSONNEL**

SUMMARY REPORT FOR EMPLOYEE PERSONNEL ACTIONS  
EMPLOYEE PERSONNEL ACTIONS  
EMPLOYEE PERSONNEL ACTIONS ADDENDUM  
CLASSIFIED CLASSIFICATION CHANGES  
UNCLASSIFIED CLASSIFICATION CHANGES

**In accordance with University Rules 3359-1-05 and 3359-9-01, adopted December 5, 2018, applicable personnel matters concerning faculty and staff are listed separately in the attached, and are recommended for the action indicated for each individual and to be effective as noted.**

**Pay grade assigned only to contract professional and unclassified exempt and nonexempt positions.**

June 10, 2020

# Human Resources

## Summary Report of Personnel Actions for Board of Trustees

June 10, 2020

The following information is provided to summarize significant personnel actions contained in the employee personnel actions report and addendum:

### Voluntary Separations – 7

Resignations 4 Total – 3 Faculty, 1 Contract Professional  
Retirements 3 Total – 2 Faculty, 1 Contract Professional

### Personnel Actions Subject to University Rule 3359-9-01

University Rule 3359-9-01 provides that special conditions of employment not otherwise included in the routine personnel reports provided at Board meetings, such as financial or other commitments by the University in the amount of ten thousand dollars or more beyond the individual's base salary and regular employee benefits, including but not limited to "start-up" funding for research, multi-year employment terms, provision for automobile, stipend, one-time payments, liquidated damages, deferred compensation, etc., must be made subject to Board approval.

There are three personnel actions subject to university rule 3359-9-01 to report:

Andreas Aristotelous - Assistant Professor, Mathematics

- \$30,000 in start-up funds to be used in first three years of employment
- reimbursement for relocation up to \$3,000

Michael DeDad - Assistant Professor, Economics

- \$8,000 in start-up funds to be used in summers 2021 and 2022
- reimbursement for relocation up to \$3,500

Ali Enami - Assistant Professor, Economics

- \$8,000 in start-up funds to be used in summers 2021 and 2022
- reimbursement for relocation up to \$3,500

<u>Name</u>	<u>Job/Dept/Job Function</u>	<u>Effective Date</u>	<u>Salary/Term</u>	<u>Comments</u>
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**EMPLOYEE PERSONNEL ACTIONS**

**Office of Athletics**

**Appointment/Reappointment**

Mitchell, Dennis W.	Head Men's & Women's Track Coach/Office of Athletics/Contract Professional	03/15/20	\$2,500.00 one time payment	Payment for working camp
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**Separation**

Parker, Alex	Associate Athletics Director, Compliance/Office of Athletics/Contract Professional	05/18/20	\$81,947.00 12 mo	Resignation
Rodriguez, Michael J.	Associate Athletics Director, Business/Office of Athletics/Contract Professional	06/30/20	\$85,266.00 12 mo	Retirement

**Office of Academic Affairs**

**Appointment/Reappointment**

Bible, Scott C.	Assistant Professor of Practice, Management/Office of Academic Affairs/Faculty (BUF)	05/03/20	\$833.34 one time payment	Payment for course development
Duff, Robert J.	Professor, Biology/Office of Academic Affairs/Faculty (BUF)	05/03/20	\$500.00 one time payment	Payment for course development
Schulte, Sheri B.	Associate Professor of Practice, Management/Office of Academic Affairs/Faculty (BUF)	05/03/20	\$833.34 one time payment	Payment for course development
Zhao, Baomei	Professor, Social Work/Office of Academic Affairs/Faculty (BUF)	05/03/20	\$833.34 one time payment	Payment for course development

**Change**

Baker, David B.	Margaret Clark Morgan Executive Director, Center for the History of Psychology; Professor Emeritus, Psychology/ Psychology Archives/Faculty	05/31/20		Title change; award of emeritus status
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<u>Name</u>	<u>Job/Dept/Job Function</u>	<u>Effective Date</u>	<u>Salary/Term</u>	<u>Comments</u>
<b>Buchtel College of Arts &amp; Sciences</b>				
<b><u>Appointment/Reappointment</u></b>				
Aristotelous, Andreas	Assistant Professor, Mathematics/Department of Mathematics/Faculty (BUF)	08/24/20	\$75,000.00 9 mo	Appointment; will receive additional \$30,000.00 in start-up funds to be used in first three years of employment; will receive reimbursement for relocation up to \$3,000.00; may apply for early promotion after first year of employment
Buckland,Sandra K.	Professor, Fashion Merchandising/Department of Fashion Merchandising/Faculty (BUF)	01/13/20 05/17/20	\$7,748.50 spring semester	Overload payment for Spring 2020 teaching assignments
Gargarella, Elisa B.	Associate Professor - Summer/School of Art/Faculty (BUF)	05/18/20 06/07/20	\$3,333.33 summer session	Payment for grant-funded summer research
		06/08/20 07/12/20	\$5,866.62 summer session	Payment for grant-funded summer research
Lyons, William T.	Associate Dean, Social Sciences; Acting Department Chair, Criminal Justice Studies; Acting Department Chair, Public Administration & Urban Studies; Professor, Political Science; Director, Center for Conflict Management/Buchtel College of Arts & Sciences, Office of the Dean/Faculty	02/27/20	\$118,133.00 12 mo	Additional titles of Acting Department Chair, Public Administration & Urban Studies and Acting Department Chair, Criminal Justice Studies
Nofziger, Stacey	Associate Professor - Summer/Department of Sociology/Faculty (BUF)	05/03/20 05/31/20	\$2,414.66 for the period	Payment for development of service learning for online courses through the Faculty Development Initiative Award from the EXL Center
Schulze, Pamela A.	Professor - Summer/Department of Child & Family Development/Faculty (BUF)	05/03/20 05/31/20	\$500.00 for the period	Payment for development of service learning for online courses through the Faculty Development Initiative Award from the EXL Center
<b><u>Change</u></b>				
Felty, Kathryn M.	Associate Professor Emeritus, Sociology/Department of Sociology/Faculty (BUF)	05/31/20		Title change; award of emeritus status

<u>Name</u>	<u>Job/Dept/Job Function</u>	<u>Effective Date</u>	<u>Salary/Term</u>	<u>Comments</u>
Marion, Nancy E.	Professor, Political Science; Department Chair, Political Science; Fellow, Ray C. Bliss Institute of Applied Politics/Department of Political Science/Faculty	02/27/20	\$133,618.00 12 mo	Relinquish joint appointment of Professor, Criminal Justice Studies; relinquish Department Chair, Criminal Justice Studies and Department Chair, Public Administration & Urban Studies assignments
Shott, Michael	Professor Emeritus, Archaeology/Department of Anthropology & Classical Studies/Faculty (BUF)	05/31/20		Title change; award of emeritus status
Subich, Linda M.	Interim Dean, Buchtel College of Arts & Sciences; Distinguished Professor Emeritus, Psychology; Fellow, Institute for Life-Span Development & Gerontology/Buchtel College of Arts & Sciences, Office of the Dean/Faculty	05/31/20		Title change; award of emeritus status
Zipp, John F.	Professor Emeritus, Sociology/Department of Sociology/Faculty (BUF)	05/31/20		Title change; award of emeritus status

**Separation**

Oh, Namkyung	Associate Professor, Public Administration & Urban Studies/Department of Public Administration & Urban Studies/Faculty (BUF)	05/17/20	\$76,288.00 9 mo	Resignation
O'Sullivan, Terrence M.	Associate Professor, Political Science/Department of Political Science/Faculty (BUF)	05/31/20	\$75,060.00 9 mo	Retirement

**College of Business Administration**

**Appointment/Reappointment**

DeDad, Michael	Assistant Professor, Economics/Department of Economics/Faculty (BUF)	08/24/20	\$95,000.00 9 mo	Appointment; will receive additional research support of \$8,000.00 to be used in summers 2021 and 2022; will receive reimbursement for relocation up to \$3,500.00
Dey, Asoke K.	Associate Professor, Management; Coordinator, Supply Chain Operations Management Program/Department of Management/Faculty (BUF)	01/13/20 05/17/20	\$8,237.37 spring semester	Overload payment for Spring 2020 teaching assignments

<u>Name</u>	<u>Job/Dept/Job Function</u>	<u>Effective Date</u>	<u>Salary/Term</u>	<u>Comments</u>
Enami, Ali	Assistant Professor, Economics/Department of Economics/Faculty (BUF)	08/24/20	\$95,000.00 9 mo	Appointment; will receive additional research support of \$8,000.00 to be used in summers 2021 and 2022; will receive reimbursement for relocation up to \$3,500.00
Jones, Julianne B.	Associate Professor of Practice, Accounting/George W. Daverio School of Accountancy/Faculty (BUF)	05/16/20	\$2,548.85 one time payment	Payment for course development and coordination of professional development programs per the Frank and Karen Steininger Student Professional Development Faculty Fellowship
Renna, Francesco	Senior Lecturer/Department of Economics/Faculty	05/18/20 07/12/20	\$3,000.00 summer session	Payment for summer teaching
Srinivasan, Mahesh	Associate Professor, Management; Director, Institute for Global Business/Department of Management/Faculty (BUF)	01/13/20 05/17/20	\$8,299.62 spring semester	Overload payment for Spring 2020 teaching assignments
	Associate Professor - Summer/Department of Management/Faculty (BUF)	05/03/20 05/31/20	\$500.00 for the period	Payment for development of service learning for online courses through the Faculty Development Initiative Award from the EXL Center

**LeBron James Family Foundation College of Education**

**Appointment/Reappointment**

Daviso, Alfred W.	Associate Professor, Education/Department of Curricular & Instructional Studies/Faculty (BUF)	01/13/20 05/17/20	\$11,747.66 spring semester	Overload payment for Spring 2020 teaching assignments
Holliday, Gary M.	Associate Professor, Education/Department of Curricular & Instructional Studies/Faculty (BUF)	01/13/20 05/17/20	\$10,019.25 spring semester	Overload payment for Spring 2020 teaching assignments
Liang, Xin	Professor - Summer/Department of Educational Foundations & Leadership/Faculty (BUF)	05/18/20 06/07/20	\$6,621.86 summer session	Payment for grant-funded summer research

**College of Engineering**

**Appointment/Reappointment**

Daniels, Christopher C.	Associate Professor of Engineering Practice/Department of Mechanical Engineering/Faculty (BUF)	01/13/20 05/17/20	\$13,115.00 spring semester	Overload payment for Spring 2020 teaching assignments
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<u>Name</u>	<u>Job/Dept/Job Function</u>	<u>Effective Date</u>	<u>Salary/Term</u>	<u>Comments</u>
Gao, Xiaosheng	Professor - Summer/Department of Mechanical Engineering/Faculty (BUF)	05/11/20	\$3,006.00	Payment for grant-funded summer research
		05/17/20	for the period	
		05/18/20	\$23,207.10	Payment for grant-funded summer research
		07/05/20	for the period	
Garafolo, Nicholas G.	Associate Professor - Summer/Department of Mechanical Engineering/Faculty (BUF)	05/11/20 08/23/20	\$41,007.97 for the period	Payment for grant-funded summer research
Kannan, Manigandan	Assistant Professor of Engineering Practice/Department of Mechanical Engineering/Faculty (BUF)	08/24/20	\$80,000.00 9 mo	Transfer; successful internal applicant; salary adjustment from \$75,000.00/9 mo; title change from Visiting Associate Professor of Practice, Mechanical Engineering; change from temporary to regular
Mahajan, Ajay M.	Professor, Mechanical Engineering; Professor, Biomedical Engineering/Department of Mechanical Engineering/Faculty (BUF)	04/01/20 04/01/23	\$166,863.00 9 mo	Extension of joint appointment with Mechanical Engineering (primary) and Biomedical Engineering (secondary)
Nguyen, B. Audrey	Visiting Assistant Professor, Biomedical Engineering/Department of Biomedical Engineering/Faculty	08/24/20 05/16/21	\$75,000.00 9 mo	Temporary appointment; will receive reimbursement for relocation up to \$3,000.00
Tavana, Hossein	Associate Professor - Summer/Department of Biomedical Engineering/Faculty (BUF)	05/11/20 08/09/20	\$35,752.50 for the period	Payment for grant-funded summer research
Zhang, Ge	Associate Professor - Summer/Department of Biomedical Engineering/Faculty (BUF)	05/11/20 08/09/20	\$35,424.24 for the period	Payment for grant-funded summer research

**College of Health Professions**

**Appointment/Reappointment**

Dang, Yue	Assistant Professor of Instruction, Counseling/School of Counseling/Faculty (BUF)	05/02/20	\$3,000.00 one time payment	Payment for course development
Ellis, John M.	Professor of Instruction - Summer/School of Social Work/Faculty (BUF)	05/18/20 08/16/20	\$4,950.00 for the period	Payment for summer teaching

<u>Name</u>	<u>Job/Dept/Job Function</u>	<u>Effective Date</u>	<u>Salary/Term</u>	<u>Comments</u>
Katafiasz, Heather	Assistant Professor - Summer/School of Counseling/Faculty (BUF)	05/18/20 08/16/20	\$6,322.00 for the period	Payment for grant-funded summer research
Kraus, Sophia A.	Professor of Practice - Summer/School of Social Work/Faculty (BUF)	05/18/20 08/16/20	\$9,900.00 for the period	Payment for summer teaching
Lee, Seungbum	Professor - Summer/Department of Sports Science & Wellness Education/Faculty (BUF)	05/03/20 05/31/20	\$500.00 for the period	Payment for development of service learning for online courses through the Faculty Development Initiative Award from the EXL Center
Miller, Erin L.	Professor of Instruction - Summer/School of Speech-Language Pathology & Audiology/Faculty (BUF)	05/18/20 08/16/20	\$6,600.00 for the period	Payment for summer teaching
Patton, Rikki A.	Associate Professor - Summer/School of Counseling/Faculty (BUF)	05/18/20 08/16/20	\$10,494.00 for the period	Payment for grant-funded summer research
Sang, Jina	Associate Professor - Summer/School of Social Work/Faculty (BUF)	05/18/20 08/16/20	\$9,840.00 for the period	Payment for summer teaching
Zhao, Baomei	Professor - Summer/School of Social Work/Faculty (BUF)	05/03/20 05/31/20	\$500.00 for the period	Payment for development of service learning for online courses through the Faculty Development Initiative Award from the EXL Center

**Williams Honors College**

**Appointment/Reappointment**

Kornspan, Alan S.	Professor - Summer/Williams Honors College, Office of the Dean/Faculty (BUF)	06/08/20 07/12/20	\$8,550.00 summer session	Payment for summer teaching
Roncone, John E.	Professor - Summer/Williams Honors College, Office of the Dean/Faculty (BUF)	05/18/20 06/07/20	\$6,150.00 summer session	Payment for summer teaching
Slowiak, James R.	Professor - Summer/Williams Honors College, Office of the Dean/Faculty (BUF)	06/08/20 07/12/20	\$8,550.00 summer session	Payment for summer teaching

<u>Name</u>	<u>Job/Dept/Job Function</u>	<u>Effective Date</u>	<u>Salary/Term</u>	<u>Comments</u>
<b>College of Polymer Science &amp; Polymer Engineering</b>				
<b><u>Appointment/Reappointment</u></b>				
Cavicchi, Kevin A.	Professor - Summer/Department of Polymer Engineering/Faculty (BUF)	05/11/20 06/14/20	\$15,677.51 for the period	Payment for grant-funded summer research
Dobrynin, Andrey	Professor - Summer/Department of Polymer Science/Faculty (BUF)	05/11/20 05/31/20	\$15,400.56 for the period	Payment for grant-funded summer research
Gong, Xiong	Professor - Summer/Department of Polymer Engineering/Faculty (BUF)	06/29/20 08/02/20	\$21,574.50 for the period	Payment for summer research; \$20,144.79 paid from grant account; \$1,429.71 paid from general fund
Miyoshi, Toshikazu	Professor - Summer/Department of Polymer Science/Faculty (BUF)	06/01/20 07/01/20	\$17,609.04 for the period	Payment for grant-funded summer research
Sahai, Nita	Professor - Summer/Department of Polymer Science/Faculty (BUF)	05/11/20 05/31/20	\$12,346.53 for the period	Payment for grant-funded summer research
		06/29/20 08/02/20	\$20,146.33 for the period	Payment for grant-funded summer research
		08/03/20 08/16/20	\$7,792.50 for the period	Payment for grant-funded summer research
Tayebeh Khabaz, Fardin	Assistant Professor - Summer/Department of Polymer Engineering/Faculty (BUF)	05/11/20 06/14/20	\$11,118.00 for the period	Payment for \$11,118.00 of \$370,000.00 start-up funding granted over three years
Wang, Shi-Qing	Professor - Summer/Department of Polymer Science/Faculty (BUF)	05/11/20 06/21/20	\$29,495.51 for the period	Payment for grant-funded summer research

**College of Applied Science & Technology**

**Appointment/Reappointment**

Nicholas, John B.	Professor, Computer Information Systems/Division of Business & Information Technology/Faculty (BUF)	01/13/20 05/17/20	\$6,684.83 spring semester	Overload payment for Spring 2020 teaching assignments
Ragins, Dennis J.	Associate Professor of Practice-Summer/Disaster Science & Emergency Services/Faculty (BUF)	05/18/20 08/16/20	\$15,075.00 for the period (stipend)	Temporary administrative stipend for Director of Training Center for Fire and Hazardous Materials duties; base salary is \$60,500.00/9 mo

<u>Name</u>	<u>Job/Dept/Job Function</u>	<u>Effective Date</u>	<u>Salary/Term</u>	<u>Comments</u>
Smith, Stanley H.	Associate Professor of Practice-Summer/Disaster Science & Emergency Services/Faculty	05/18/20 08/17/20	\$10,050.00 for the period (stipend)	Temporary administrative stipend for Director duties and work as Computer Forensics Specialist in High Tech Forensics Lab; base salary is \$86,500.00/12 mo
<b><u>Change</u></b>				
Chernikova, Irina A.	Professor Emeritus, Technical Mathematics/Department of Applied General & Technical Studies/Faculty (BUF)	05/31/20		Title change; award of emeritus status
Dreussi, Amy S.	Professor Emeritus, Social Science/Department of Applied General & Technical Studies/Faculty (BUF)	05/31/20		Title change; award of emeritus status
<b>University Libraries</b>				
<b><u>Appointment/Reappointment</u></b>				
Miller, Jon S.	Professor, English; Director, The University of Akron Press/University Press/Faculty (BUF)	06/01/20 09/01/20	\$15,000.00 for the period (stipend)	Temporary administrative stipend for Director assignment; base salary is \$89,544.00/9 mo
<b>Wayne College</b>				
<b><u>Appointment/Reappointment</u></b>				
Hartssock, Angela	Associate Professor, Biology/Biology-Wayne College/Faculty (BUF)	01/13/20 05/17/20	\$7,920.00 9 mo (stipend)	Temporary administrative stipend for 15 load hours for spring 2020 semester
Snow, Alan J.	Associate Professor, Biology/Biology-Wayne College/Faculty (BUF)	01/13/20 05/17/20	\$7,920.00 9 mo (stipend)	Temporary administrative stipend for 15 load hours for spring 2020 semester
Wadia, Adil M.	Associate Professor, Geosciences/Geosciences-Wayne College/Faculty (BUF)	01/13/20 05/17/20	\$7,920.00 9 mo (stipend)	Temporary administrative stipend for 15 load hours for spring 2020 semester
<b><u>Separation</u></b>				
Loesch, Jack A.	Associate Professor, Business Management Technology/Business & Office Technology-Wayne College/Faculty (BUF)	05/31/20	\$75,186.00 9 mo	Retirement

<u>Name</u>	<u>Job/Dept/Job Function</u>	<u>Effective Date</u>	<u>Salary/Term</u>	<u>Comments</u>
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**EMPLOYEE PERSONNEL ACTIONS  
ADDENDUM**

**Office of Academic Affairs**

**Appointment/Reappointment**

Wienczek, John M.	Executive Vice President & Provost; Professor, Chemical, Biomolecular & Corrosion Engineering/Office of Academic Affairs/Faculty	04/30/20	\$350,000.00 12 mo	Amend action approved at April 15, 2020 Board of Trustees meeting; change start date from May 29, 2020
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**College of Engineering**

**Separation**

Rehman, Maqsood	Research Assistant Professor, Mechanical Engineering/Department of Mechanical Engineering/Faculty	05/31/20	\$84,000.00 12 mo	Resignation
Willits, Rebecca	Professor, Biomedical Engineering; Professor, Mechanical Engineering; Interim Department Chair, Biomedical Engineering; The Margaret F. Donovan Chair for Women in Engineering; Professor, Chemical, Biomolecular & Corrosion Engineering/Department of Biomedical Engineering/Faculty	06/30/20	\$168,591.00 12 mo	Resignation

**THE UNIVERSITY OF AKRON**

In accordance with rule 3359-25-06, the following recommendations for Classified Staff  
Classification changes are noted as follows:

<b>Grade</b>	<b>Job Code</b>	<b>Title</b>	<b>FLSA</b>	<b>Remove</b>	<b>Effective Date</b>
115	42112	Dept Accounting Clerk II	Non-exempt	X	3/24/2020
116	45512	Storekeeper Sr	Non-exempt	X	2/11/2020

## THE UNIVERSITY OF AKRON

In accordance with rule 3359-25-07, the following recommendations for Unclassified Staff Classification changes are noted as follows:

<b>Grade</b>	<b>Job Code</b>	<b>Title</b>	<b>FLSA</b>	<b>Remove</b>	<b>Effective Date</b>
120	24130	Employee & Labor Relations Spec	Exempt		3/15/2020
119	27413	Asst Dir Student Success Svcs	Exempt		4/3/2017
121	27555	Assoc Dir Housing & Conf Svcs	Exempt		5/31/2020
118	28533	Coord BRIC	Non-exempt		1/1/2020
121	28793	Asst Prog Dir Educ Talent Ser	Exempt		3/20/2020
999	29113	Int Chief of Staff/EVP Provost	Exempt		5/4/2020
999	29264	Head Diving Coach	Exempt		3/25/2020
999	29569	Archaeology Research Asst	Non-exempt		4/3/2020

## Guide to Terminology Used in Personnel Reports

Term	Definition/Explanation
Adjunct Appointment	Appointment to a full-time or part-time position, normally without pay. Individuals in this category are affiliated with the University for a specific purpose usually involving academic research/teaching. Appointment provides the individual with access to University systems/services as determined by the department/college.
Appointment	New hire of an individual to an approved Faculty, Contract Professional or Staff position. The appointment can be full-time or part-time, temporary or regular.
Department/School Chair	Faculty member appointed to provide leadership to an academic department or school within a college. Department/School Chair appointments normally cover the entire academic year (12-month appointment). A Faculty member's salary will be converted from 9-month to 12-month status using an approved formula to reflect the additional time worked. A stipend (currently calculated as 1/11 <sup>th</sup> of the converted salary) is awarded for assuming the additional responsibilities of a Department/School Chair. 1/10 <sup>th</sup> of the stipend is converted to base each year that the individual serves as a Department/School Chair.
Discharge	Involuntary termination of appointment.
Job Audit/Reclassification	Under University Rule 3359-25-10 the University may initiate audits and reviews of positions and classifications within the approved University Classified (3359-25-06) and Unclassified (3359-25-07) classification plans. In addition, employees may submit a request to determine if their current position is appropriately classified. The employee submits a Position Description Audit Questionnaire (PDAQ) to their immediate supervisor to initiate the job audit process. The immediate supervisor and second level supervisor are required to review and approve the information submitted on the PDAQ. Once the PDAQ is approved, it is submitted to the Classification Unit in Talent Development & Human Resources. The Classification Unit will review the PDAQ and determine if the position is appropriately classified or not. If the Classification Unit determines that the position is not classified correctly, it will provide a recommendation to change the classification. The recommendation will be reviewed and approved by the employee's management up to and including the appropriate Vice President. The approved recommendation will then be submitted to the University's Board of Trustees for approval.

Leave Without Compensation	If an employee is unable to work due to a documented medical condition or for other approved reasons and they have exhausted all accrued sick leave, vacation leave and compensatory time that they are entitled to use, the employee may continue their approved absence from work without pay and will retain status as a University employee.
Market Increase	The Classification unit in Talent Development & Human Resources will, upon request from a dean or vice president, conduct a market evaluation of a position or positions to determine if the University is providing an appropriate level of compensation. If it is determined that the current level of compensation is below the established market, a recommendation will be made to adjust the current level of compensation.
Merit Increase	Increase in pay granted for meeting established performance criteria.
Non-Renewal	Separation of employment of a Contract Professional employee without cause in accordance with the requirements established in University Rule 3359-22-01. The University is required to provide notice in writing to the affected Contract Professional employee. If the individual has two years or less service with the University, they will receive three months' notice. If the individual has more than two years of service, six months' notice is required.
Offline Salary Adjustment	Increase in salary that occurs outside of annual salary review process. Recommendations for offline salary adjustments are submitted by the appropriate Vice President to Talent Development & Human Resources for review and approval. Offline salary adjustments are normally recommended when specific market (internal or external) or equity (internal) issues exist with an individual's salary. Offline increases may also be recommended as a result of a reorganization involving a change in responsibilities.
Probationary Removal	Classified civil service employees are required to serve and successfully complete a probationary period following any initial appointment into a classified civil service position. If an employee's service is found to be unsatisfactory, the employee may be removed from the position at any time during the probationary period. The length of the probationary period is 120 days for classified civil service employees/CWA bargaining-unit employees and one year for Police Officers in the FOP bargaining unit. A probationary classified civil service employee duly removed for unsatisfactory service does not have the right to appeal the removal to the State Personnel Board of Review. A probationary bargaining unit employee is not permitted to appeal the removal decision under the terms of the collective bargaining agreements.

Promotion	The movement of an employee from one position to another budgeted position at a higher classification and pay range; or a higher salary where a pay range does not exist. The former position becomes vacant.
Resignation	A voluntary termination of employment.
Salary Basis Change	A change in appointment status for an employee, 12-month to 9-month or vice-versa.
Status Change	A change in pay group, job family or job function.
Stipend	Contract Professional and non-bargaining unit staff employees may receive a temporary stipend for substantial increases in responsibility for activities outside of the normal scope of the employee's assigned classification (University Rule 3359-11-12.1). Full-time Faculty may receive a stipend for primarily administrative functions requiring substantial increases in responsibility and for activities not included in the ordinary load of teaching, research, and professional service for full-time faculty (University Rule 3359-11-12).
Supplemental	Additional compensation provided for completion of assigned job responsibilities.
Temporary Appointment	An appointment for a limited period of time with a specific beginning and ending date.
Tenure Change	A change to the date for tenure eligibility for a full-time faculty member in a tenure-track position.
Title Change	An employee remains in their budgeted position, but the title changes and there may be an increase in salary. No vacancy is created by the move.
Transfer	Lateral move of an employee from one department to another department, where the employee stays in the same classification.
Training/Apprenticeship	The Collective Bargaining Agreement between the University and the Communication Workers of America contains language in Addendum A that authorizes the Office of Talent Development & Human Resources to develop and administer a Job Enrichment and Apprenticeship Program for CWA bargaining-unit employees. Employees selected to participate in the program are given an opportunity to expand their knowledge and skills. In return, these employees are provided with an increase in pay to reflect the expanded knowledge/skill set that they have developed. All increases in pay are awarded in accordance with approved Wage Progression Schedule.

**THE UNIVERSITY OF AKRON**

**RESOLUTION 6- -20**

Pertaining to Personnel Actions

BE IT RESOLVED, that the Personnel Actions recommended by President Gary L. Miller, dated June 10, 2020, as attached, which include but are not limited to hires, promotions, leaves, fellowships, reclassifications, renewals, non-renewals, orders of removal, etc., be approved as amended.

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M. Celeste Cook, Secretary  
Board of Trustees

**FINANCE & ADMINISTRATION COMMITTEE**

**TAB 2**

**INVESTMENT REPORT FOR THE NINE MONTHS  
ENDED MARCH 31, 2020**



**The University of Akron  
Investment Report  
For the Nine Months Ended March 31, 2020**

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SUMMARY

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**OPERATING FUNDS**

The Operating Funds totaled \$204.9 million at March 31, 2020 and posted a blended nine month rate of return (ROR) of negative 1 percent, or negative \$1.7 million – refer to Exhibit 1 for the detail regarding performance and Exhibit 4 for historic Operating Investment balances.

*Cash and Fixed Income*

PFM and JPMorgan Chase each manage a portion of the Cash and Equivalents portfolio, while PFM also manages the Short- and Intermediate-Term Fixed Income Investments portfolios.

During March 2018, the University established an escrow account with PNC. The escrow account funds the University's Voluntary Retirement Incentive Program's defined contribution plan.

Cash and Fixed Income portfolios totaled \$151.9 million at March 31, 2020 and posted a blended nine month ROR of 3.4 percent, or \$5.1 million [\$155.7 million average quarterly balance] – refer to Exhibit 1 for the detail regarding performance.

*Long-Term*

The Long-Term investments, managed by Legacy, totaled \$53 million at March 31, 2020 and posted a blended nine month ROR of negative 11.3 percent, or negative \$6.8 million [\$58.9 million average quarterly balance] compared to the policy benchmark of negative 10.1 percent – refer to Exhibit 1 for the detail regarding performance.

The operating funds are within the University's prescribed asset allocation requirements at March 31, 2020 and, we have no reason to believe those compliance requirements were not maintained throughout the quarter – refer to Exhibits 2 and 3 for the detail regarding compliance.

## ENDOWMENTS

The Endowments totaled \$60.1 million at March 31, 2020 and posted a blended nine month ROR of negative 12.6 percent, or negative \$8.8 million.

The March 31, 2020 market value decreased \$9.7 million from June 30, 2019. The largest contributor to that change were realized and unrealized losses of \$10.3 million – refer to Exhibit 7 for the detail regarding components of change and Exhibit 8 for historic Investment balances.

### *Pooled*

The Pooled Endowment, managed by Strategic Investment Group (SIG), totaled \$54 million at March 31, 2020 and posted a blended nine month ROR of negative 12.5 percent, or negative \$8 million [\$60.5 million average quarterly balance] compared to the policy benchmark of negative 12.3 percent – refer to Exhibit 5 for the detail regarding performance.

Of the portfolio, First Merit Bank Fixed Income achieved the highest three month ROR at 4.3 percent [\$1.9 million balance at March 31], while the MSCI Emerging Markets ETF posted the lowest ROR at negative 24.7 percent [\$1.7 million balance at March 31].

These funds are within the University's prescribed asset allocation requirements at March 31, 2020 and, we have no reason to believe those compliance requirements were not maintained throughout the quarter – refer to Exhibit 6 for the detail regarding compliance.

### *Separately Invested*

The Separately Invested Endowments, invested in accord with donor stipulations, totaled \$6.1 million at March 31, 2020 and posted a blended nine month ROR of negative 11.7 percent, or negative \$0.8 million [\$6.8 million average quarterly balance].

Of the Separately Invested Endowments, the The Seiberling Chair in Constitutional Law, invested by Key Bank, achieved the highest nine month ROR at 2.1 percent [\$1 million balance at March 31]. The Timken Stock holdings, posted the lowest ROR at negative 38.7 percent [\$0.5 million balance at March 31] – refer to Exhibit 5 for the detail regarding performance.

These funds are separately invested for a number of reasons and do not have uniform prescribed asset allocation requirements.

# Operating Funds

THE UNIVERSITY OF AKRON  
OPERATING Funds Investment Report  
For the Nine Months Ended March 31, 2020

Net Rates of Return for the Periods Ended March 31, 2020

Exhibit 1

- At or Above Benchmark
- < 100 Basis Pts Below Benchmark
- > 100 Basis Pts Below Benchmark

Portfolio/Advisor	Market Value	Net Rates of Return									
		Quarter ROR/Benchmark	Quarter ROR/Benchmark	Nine Months ROR/Benchmark	Nine Months ROR/Benchmark	One Year ROR/Benchmark	One Year ROR/Benchmark	Two Years ROR/Benchmark	Two Years ROR/Benchmark	Three Years ROR/Benchmark	Three Years ROR/Benchmark
Cash and Cash Equivalents / PFM, PNC & JPMC <i>Merrill Lynch 3 Month Treasury Index</i>	\$ 41,032,000	0.5%	<span style="color: yellow;">●</span>	1.5%	<span style="color: yellow;">●</span>	2.1%	<span style="color: yellow;">●</span>	2.1%	<span style="color: yellow;">●</span>	1.7%	<span style="color: yellow;">●</span>
		0.6%		1.6%		2.3%		2.2%		1.8%	
Short-Term Fixed Income / PFM <i>Merrill Lynch 1-3 Year Treasury/Agency Index</i>	51,349,000	2.0%	<span style="color: yellow;">●</span>	3.3%	<span style="color: yellow;">●</span>	4.8%	<span style="color: yellow;">●</span>	4.0%	<span style="color: green;">●</span>	2.7%	<span style="color: green;">●</span>
		2.8%		3.9%		5.4%		4.0%		2.7%	
Intermediate-Term Fixed Income / PFM <i>Merrill Lynch 1-10 Year Treasury/Agency Index</i>	59,562,000	3.0%	<span style="color: red;">●</span>	4.7%	<span style="color: red;">●</span>	6.9%	<span style="color: red;">●</span>	5.5%	<span style="color: yellow;">●</span>	3.7%	<span style="color: yellow;">●</span>
		5.2%		6.4%		8.9%		6.3%		4.1%	
<b>SUBTOTAL - PFM, PNC &amp; JPMC Managed Portfolios</b>	<b>\$ 151,943,000</b>	2.0%		3.4%		5.0%		4.1%		3.0%	
Long-Term / Legacy <i>Policy Balanced Index (65/35)</i>	53,011,000	(17.2%)	<span style="color: red;">●</span>	(11.3%)	<span style="color: red;">●</span>	(8.1%)	<span style="color: yellow;">●</span>	(3.6%)	<span style="color: red;">●</span>	0.7%	<span style="color: red;">●</span>
		(15.2%)		(10.1%)		(7.3%)		(2.2%)		1.8%	
<b>TOTAL OPERATING FUNDS</b>	<b>\$ 204,954,000</b>	(3.7%)		(1.0%)		1.0%		1.6%		2.0%	

THE UNIVERSITY OF AKRON  
 OPERATING Funds Investment Report  
 For the Nine Months Ended March 31, 2020

Operating Funds Policy Compliance: Asset Allocation at March 31, 2020

Exhibit 2

- Compliant
- Noncompliant

	Policy Guidelines		Actual Allocation	Compliance Indicator
	Range	Target		
Cash and Cash Equivalents	10-80%	25%	20%	<span style="color: green;">●</span>
Short-Term Fixed Income	20-65%	25%	25%	<span style="color: green;">●</span>
Intermediate-Term Fixed Income	0-45%	35%	29%	<span style="color: green;">●</span>
Long-Term	0-35%	15%	26%	<span style="color: green;">●</span>
<i>Large Cap</i>	20-30%	25%	30%	<span style="color: green;">●</span>
<i>Small/Mid Cap</i>	10-20%	15%	10%	<span style="color: green;">●</span>
<i>International</i>	15-25%	20%	19%	<span style="color: green;">●</span>
<i>Alternative</i>	10-20%	15%	16%	<span style="color: green;">●</span>
<i>Fixed Income</i>	15-25%	20%	24%	<span style="color: green;">●</span>
<i>Cash</i>	0-10%	5%	1%	<span style="color: green;">●</span>

THE UNIVERSITY OF AKRON  
OPERATING Funds Investment Report  
For the Nine Months Ended March 31, 2020

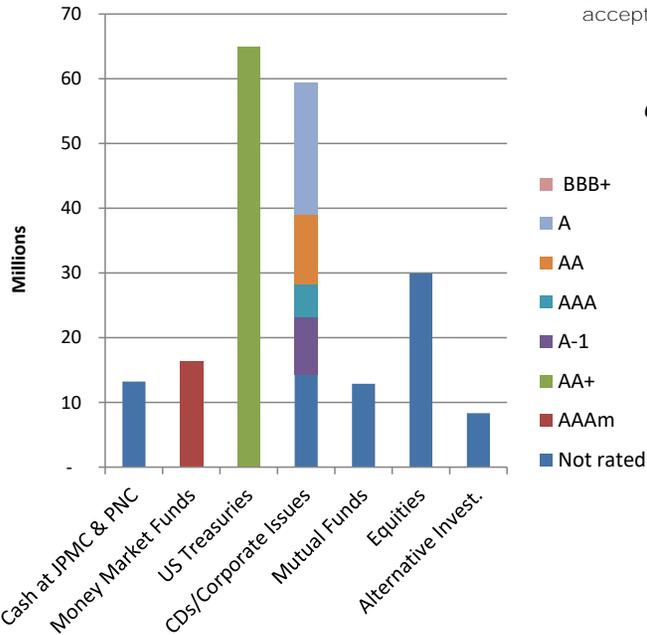
State Compliance: Portfolio Composition and Credit Quality

Exhibit 3

- Compliant
- Noncompliant

Section 3345.05 of the *Ohio Revised Code* states:

A stipulation that investment of at least 25% of the average amount of the investment portfolio over the course of the previous fiscal year be invested in securities of the U.S. Government or its agencies or instrumentalities, the treasurer of state's pooled investment program, obligations of the State or any political subdivision of the State, certificates of deposit of any national bank located in the State, written repurchase agreements with any eligible Ohio financial institution that is a member of the federal reserve system or federal home loan bank, money market funds [MMFs], or bankers acceptances maturing in 270 days or less which are eligible for purchase by the federal reserve system, as a reserve.



*Ohio Revised Code §3345.05 Compliance*

	Market Value	Actual Allocation as Average Prior Fiscal Year	Compliance Indicator
Cash, MMFs, US Treas, Negotiable CDs:	\$ 117,576,000	52%	●

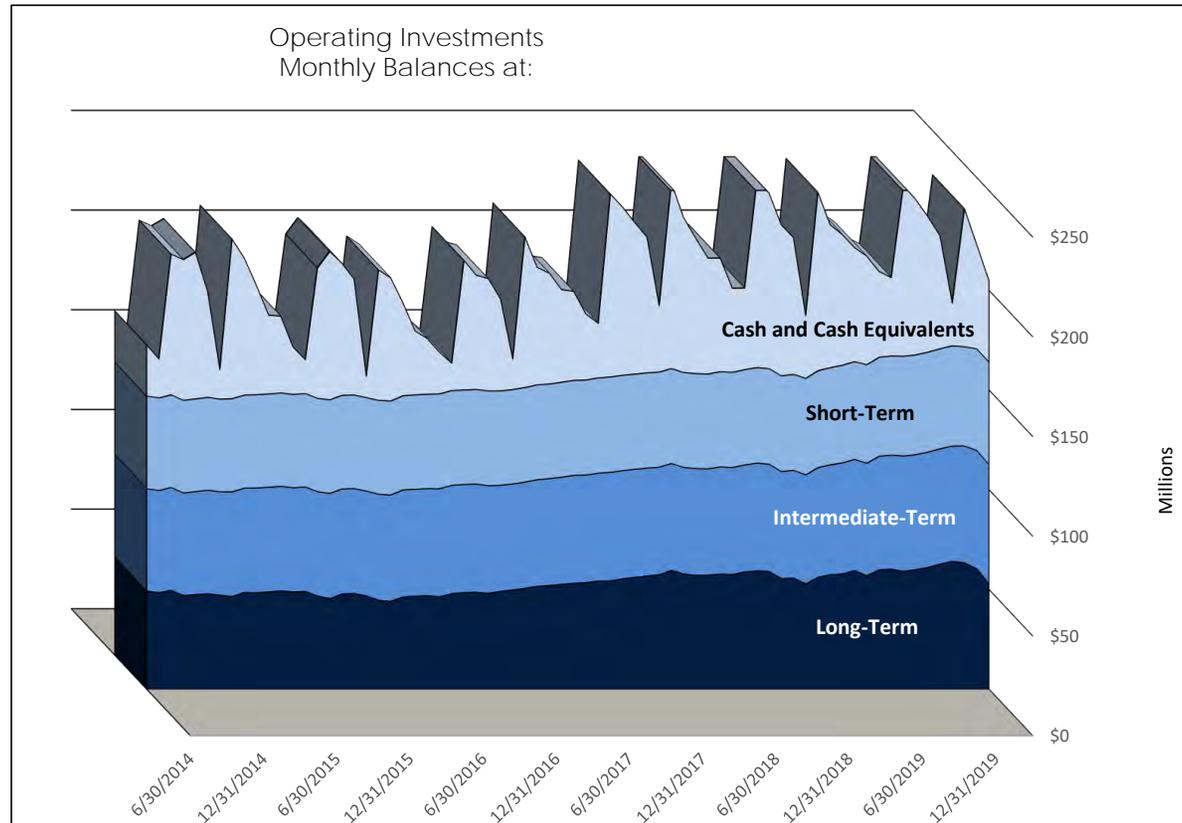
  

	Cash and Cash Equivalents	Short-Term Fixed Income	Intermediate-Term Fixed Income	Long-Term
Cash at JPMC & PNC	\$ 13,221,000			
Money Market Funds	13,492,000	\$ 365,000	\$ 576,000	\$ 1,878,000
US Treasuries		34,909,000	29,989,000	
Negotiable CDs	14,319,000	3,893,000	4,934,000	
Corporate Issues		12,182,000	24,063,000	
Mutual Funds				12,889,000
Equities				29,910,000
Alternative Invest.				8,334,000
<b>Total Operating Funds</b>	<b>\$ 41,032,000</b>	<b>\$ 51,349,000</b>	<b>\$ 59,562,000</b>	<b>\$ 53,011,000</b>

Note: The Money Market Funds are held at PFM for all portfolios except the Long-Term portfolio held by Legacy.

THE UNIVERSITY OF AKRON  
 OPERATING Funds Investment Report  
 For the Nine Months Ended March 31, 2020

Exhibit 4



Balances at June 30:

- Cash and Cash Equivalents
- Short-Term Fixed Income
- Intermediate-Term Fixed Income
- Long-Term

Total  
 Change

	2014	2015	2016	2017	2018	2019	3/31/2020
Cash and Cash Equivalents	\$25.7	\$23.7	\$20.9	\$33.1	\$42.1	\$43.1	\$41.0
Short-Term Fixed Income	46.4	46.8	47.5	47.6	47.7	49.6	51.3
Intermediate-Term Fixed Income	51.3	52.1	54.2	53.9	53.6	56.9	59.6
Long-Term	49.2	48.8	46.2	53.4	57.5	59.8	53.0
Total	\$172.6	\$171.4	\$168.8	\$188.0	\$200.9	\$209.4	\$204.9
Change	\$1.8	(\$1.2)	(\$2.6)	\$19.2	\$12.9	\$8.5	(\$4.5)

# Endowments

THE UNIVERSITY OF AKRON  
 ENDOWMENT Funds Investment Report  
 For the Nine Months Ended March 31, 2020

Net Rates of Return for the Periods Ended March 31, 2020

Exhibit 5

- At or Above Benchmark
- < 100 Basis Pts Below Benchmark
- > 100 Basis Pts Below Benchmark

Portfolio/Advisor (Inception)	Market Value	Net Rates of Return				
		Quarter ROR/Benchmark	Nine Months ROR/Benchmark	One Year ROR/Benchmark	Three Years ROR/Benchmark	Five Years ROR/Benchmark
<b>POOLED ENDOWMENT</b>						
Portfolio Composite / SIG	\$ 54,011,000	(16.5%) <span style="color: green;">●</span>	(12.5%) <span style="color: yellow;">●</span>	(10.8%) <span style="color: red;">●</span>	(1.5%) <span style="color: red;">●</span>	0.7% <span style="color: red;">●</span>
Policy Balanced Index (65/35)		(17.1%)	(12.3%)	(9.7%)	1.0%	1.8%
<b>SEPARATELY INVESTED ENDOWMENTS</b>						
Oelschlager Leadership Award / Oak Assoc. (7/31/2000)	\$ 2,082,000	(17.2%)	(7.7%)	(7.7%)	5.8%	9.0%
Seiberling Chair in Con. Law / Key Bank (7/31/1997)	992,000	1.0%	2.1%	3.1%	1.4%	0.7%
ORSP / PNC Bank (4/30/2009)	2,445,000	(14.7%)	(11.1%)	(8.5%)	(0.1%)	(1.3%)
Timken Co. and TimkenSteel Corp.	543,000	(28.3%)	(38.7%)	(30.8%)	(14.7%)	(9.3%)
Total Separately Invested Endowments	<u>\$ 6,062,000</u>					
<b>TOTAL ENDOWMENTS</b>	<u><u>\$ 60,073,000</u></u>					

Note: Cambridge managed the pooled endowment through December 31, 2019 and SIG has managed the pooled endowment thereafter.

THE UNIVERSITY OF AKRON  
 ENDOWMENT Funds Investment Report  
 For the Nine Months Ended March 31, 2020

Pooled Endowment Policy Compliance at March 31, 2020

Exhibit 6

- Compliant
- Noncompliant

Asset Allocation

	Policy Guidelines		Actual Allocation	Compliance Indicator
	Range	Target		
Total Equity	40-80%	60%	57%	●
Alternatives	0-25%	15%	17%	●
Fixed Income	10-25%	12%	12%	●
Bonds & Cash	10-25%	13%	14%	●

THE UNIVERSITY OF AKRON  
 ENDOWMENT Funds Investment Report  
 For the Nine Months Ended March 31, 2020

Components of and Net Change - Total Endowments  
 Fiscal Years Ended June 30, 2017 - 2019  
 And Nine Months Ended March 31, 2020

Exhibit 7



	2017	2018	2019	3/31/2020
■ Endowment Gifts	\$69	\$2,926	\$2,309	\$227
■ Transfers, Net	392	20	170	1,202
■ Endowment Distributions	(3,038)	(3,021)	(2,885)	(2,054)
■ Administrative Fee	(582)	(309)	(305)	(238)
■ Interest & Dividends	1,342	1,444	1,771	1,692
■ Investment Fees	(199)	(239)	(316)	(211)
■ Realized & Unrealized G/L	5,699	2,253	222	(10,288)
Net Endowment Change	\$3,683	\$3,074	\$966	\$(-9,670)

The categories that comprise the market value changes are as follows:  
*Endowment Gifts and Transfers, Net; Endowment Distributions; Administrative Fee, and Investment Income.*

Select components are discussed below.

*Endowment Gifts*

Gifts to the University given in support of University Endowments. The Grotefend Family contributed \$1.5 million and \$2 million during the fiscal years 2018 and 2019, respectfully for Mechanical Engineering Scholarships. Endowment transfers, totaling \$1.2 million in 2020, represent return of unused distributions from select Polymer Science University award accounts.

*Endowment Distributions*

Effective July 1, 2017, distributions made from the endowments became 4.75% of a 3-year moving average.

*Administrative Fee*

Effective July 1, 2017, the administrative fee assessed by the University to all pooled endowments became 0.5% which is directed to the Scholarships for Excellence.

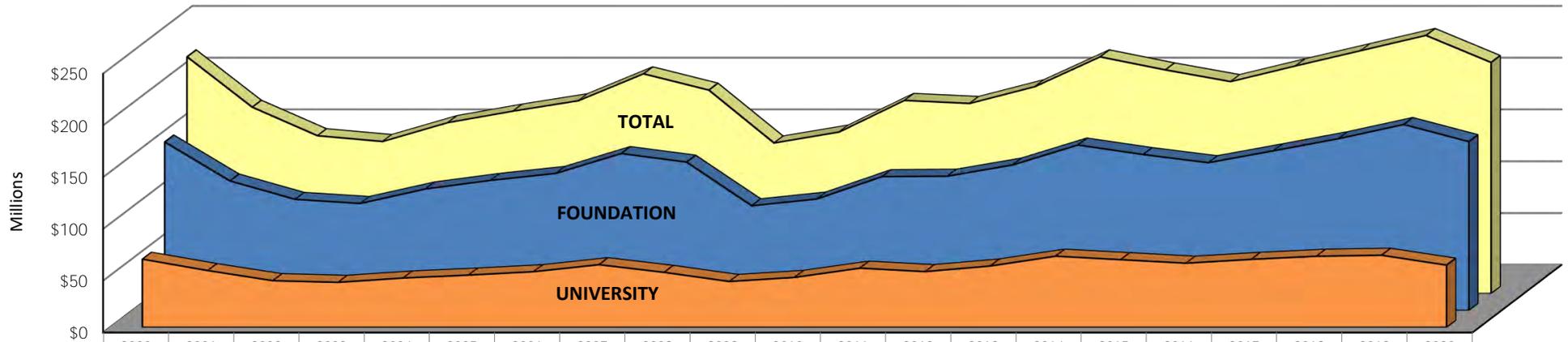
*Investment Fees*

Represents known advisor, manager, and custodial fees. The fees do not represent all investment costs as some fees are embedded within investments, net of returns, and are not readily determinable.

THE UNIVERSITY OF AKRON  
 ENDOWMENT Funds Investment Report  
 For the Nine Months Ended March 31, 2020

The University of Akron and Foundation  
 Investment Balances  
 At June 30, 2000 - 2019  
 And March 31, 2020

Exhibit 8



	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
UNIVERSITY	\$65.9	\$54.9	\$45.1	\$43.5	\$47.7	\$50.5	\$53.8	\$60.6	\$53.2	\$44.3	\$48.3	\$57.2	\$53.9	\$59.3	\$68.8	\$65.4	\$62.0	\$65.7	\$68.7	\$69.7	\$60.1
FOUNDATION	162.8	125.1	107.3	103.3	117.4	125.7	132.4	151.6	143.3	101.1	107.7	129.3	129.7	140.5	159.8	150.6	142.7	154.2	165.9	179.6	163.1
TOTAL	\$228.7	\$180.0	\$152.4	\$146.8	\$165.1	\$176.2	\$186.2	\$212.2	\$196.5	\$145.4	\$156.0	\$186.5	\$183.6	\$199.8	\$228.6	\$216.0	\$204.7	\$219.9	\$234.6	\$249.3	\$223.2
Net Change	\$59.7	\$(48.7)	\$(27.6)	\$(5.6)	\$18.3	\$11.1	\$10.0	\$26.0	\$(15.7)	\$(51.1)	\$10.6	\$30.5	\$(2.9)	\$16.2	\$28.8	\$(12.6)	\$(11.3)	\$15.2	\$14.7	\$14.7	\$(26.1)

Note 1: Cambridge became the Foundation and University endowment OCIO and investment manager, respectively, on 1/1/2014 and 4/1/2014. Strategic Investment Group succeeded Cambridge for both the Foundation and University endowments as OCIO effective 1/1/2020.

Note 2: Over the last 20 years both the Foundation and University endowment portfolios have realized both large and small fluctuations. The notable downturns during 2001 and 2002 were the result of the tech market bubble and the event of September 11, 2001; 2008 and 2009 were the result of the Great Recession; and 2020 is the result of Covid-19.

**THE UNIVERSITY OF AKRON**

**RESOLUTION 6- -20**

Acceptance of the Investment Report for the Nine Months Ended March 31, 2020

BE IT RESOLVED, That the recommendation presented by the Finance & Administration Committee on June 10, 2020, accepting the Investment Report for the Nine Months Ended March 31, 2020, be approved.

---

M. Celeste Cook, Secretary  
Board of Trustees

June 10, 2020

**FINANCE & ADMINISTRATION COMMITTEE**

**TAB 3**

**FINANCIAL REPORT FOR THE  
NINE MONTHS ENDED MARCH 31, 2020**

**The University of Akron**  
**General Fund, Auxiliary Funds, and Departmental Sales and Services Funds**  
**Budget to Actual Results**  
**For the Nine Months Ended March 31, 2020**

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# **GENERAL FUND**

**For the Nine Months Ended March 31, 2020**

**The University of Akron  
Akron and Wayne General Fund Combined  
FY20 Budget and Actual Results for the Nine Months Ended March 31, 2020 with FY19 Comparisons and Revised Projections Reflecting Anticipated COVID-19 Implications**

	FY19		FY20						
	YTD	YTD	Approved Budget	YTD March 31	Actual to Budget		Projected June 30	Projection to Budget	
	June 30	March 31			\$	%		\$	%
Tuition & General Service Fees	\$186,251,268	\$179,353,534	\$178,742,000	\$169,015,193	(\$9,726,807)		\$174,700,000	(\$4,042,000)	
Other Fees	21,732,648	20,965,221	21,495,000	20,116,691	(1,378,309)		19,293,000	(2,202,000)	
Scholarships	(52,787,389)	(51,617,296)	(61,764,000)	(51,912,487)	9,851,513		(51,700,000)	10,064,000	
Net Tuition and Fees	155,196,527	148,701,460	138,473,000	137,219,397	(1,253,603)	99%	142,293,000	3,820,000	103%
State Share of Instruction	101,851,513	76,802,431	99,139,000	74,510,917	(24,628,083)		94,068,000	(5,071,000)	
Indirect Cost Recovery	5,188,151	3,692,532	5,247,000	3,474,664	(1,772,336)		4,500,000	(747,000)	
Investment Income	1,087,866	627,094	1,410,000	697,625	(712,375)		744,000	(666,000)	
Miscellaneous Revenues	1,959,430	1,674,737	2,571,000	2,319,174	(251,826)		2,680,000	109,000	
CARES Act - 50%	0	0	0	0	0		7,076,000	7,076,000	
Total Revenues	265,283,487	231,498,253	246,840,000	218,221,777	(28,618,223)	88%	251,361,000	4,521,000	102%
Payroll	140,283,371	106,076,234	139,719,000	104,731,708	34,987,292		139,200,000	519,000	
Fringes	50,643,511	39,422,950	43,853,000	31,807,303	12,045,697		40,783,000	3,070,000	
Total Compensation	190,926,882	145,499,185	183,572,000	136,539,011	47,032,989	74%	179,983,000	3,589,000	98%
Utilities	10,692,070	6,797,691	10,258,000	5,491,452	4,766,548		8,323,000	1,935,000	
Operating	33,846,757	27,723,299	36,515,000	28,975,705	7,539,295		34,350,000	2,165,000	
Total Non Personnel	44,538,828	34,520,989	46,773,000	34,467,158	12,305,842	74%	42,673,000	4,100,000	91%
Total Expenditures	235,465,710	180,020,174	230,345,000	171,006,169	59,338,831	74%	222,656,000	7,689,000	97%
Net Before Transfers	29,817,777	51,478,079	16,495,000	47,215,608	30,720,608		28,705,000	12,210,000	
Transfers-In (Draw on Operating Reserves)	3,795,965	0	11,584,000	0	(11,584,000)		6,422,000	(5,162,000)	55%
Transfers-In Plant Fund and Other	2,569,633	2,472,400	1,000,000	1,131,571	131,571		1,132,000	132,000	
Advance-In	596,972	344,972	140,000	93,028	(46,972)		140,000	0	
Transfers-In Encumbrance	3,832,133	3,832,133	2,600,000	3,234,688	634,688		3,235,000	635,000	
Transfers-Out Plant Fund	(2,822,400)	(3,100,201)	(1,000,000)	(1,255,804)	(255,804)		(1,000,000)	0	
Transfers-Out Other	(34,369,392)	(23,890,259)	(30,819,000)	(22,518,584)	8,300,416		(35,334,000)	(4,515,000)	115%
Advance-Out	(77,000)	(77,000)	0	(440,000)	(440,000)		(270,000)	(270,000)	
Transfers-Out - Encumbrance	(3,343,688)	0	0	0	0		(3,030,000)	(3,030,000)	
Net Transfers	(29,817,776)	(20,417,955)	(16,495,000)	(19,755,101)	(3,260,101)		(28,705,000)	(12,210,000)	
Difference	\$0	\$31,060,125	\$0	\$27,399,431	\$27,399,431		\$0	\$0	

**The University of Akron**  
**Akron and Wayne General Fund Combined**  
**FY 2020 Budget Assumptions with Revisions Reflecting COVID-19 Implications**

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**Revenues**

Tuition & General Service Fees

- The original assumption estimated a blended enrollment reduction exceeding four percent while indications as the fall 2019 semester approached were the decline might approach six percent. The revised revenue projection now contemplates an overall seven percent enrollment decline which assumes summer 2020 enrollment down 20 percent.
- The original assumption remains in place; tuition and certain fees increased one and a half percent for just the fall 2019 Tuition Guarantee Cohort.

Other Fees

- The original assumption estimated a blended enrollment reduction exceeding four percent while indications as the fall 2019 semester approached were the decline might approach six percent. The revised revenue projection now contemplates an overall seven percent enrollment decline which assumes summer 2020 enrollment down 20 percent.
- A portion of the Facilities Fees, \$1.3 million, will be credited to students.

Scholarships

- The original assumptions and revised projections for undergraduate scholarships, graduate assistant waivers, and law school scholarships are as follows:
  - The original undergraduate assumption was \$46.2 million including both College Credit Plus and Early College while the revised projection is \$40.3 million.
  - The original graduate assistant waiver assumption was \$11.7 million while the revised projection is \$8 million.
  - The original law school scholarship assumption was \$3.9 million while the revised projection is \$3.4 million.

State Share of Instruction

- The revised projection contemplates a \$5 million reduction, down to \$94 million, largely as a result of a likely State reduction as a result of COVID-19 impact on state finances.

Indirect Cost Recovery

- The original assumption largely continues with no material change to either the amount or distribution. Distributions limited to the Principal Investigator at 10 percent with remainder to the Center.

Investment Income

- The original assumption estimated \$1.4 million while the revised projection is closer to \$750,000.

**The University of Akron**  
**Akron and Wayne General Fund Combined**  
**FY 2020 Budget Assumptions with Revisions Reflecting COVID-19 Implications**

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Miscellaneous Revenues

- The original assumptions estimated the significant revenues to include \$1 million from The University of Akron Research Foundation and \$0.5 million from the Federal energy tax credit, and the revised projections reflect the assumptions will continue.

**Expenditures**

Compensation (Payroll and Fringes)

- The original assumption estimated compensation at \$183.5 million net of (1) a four percent increase pursuant to collective bargaining agreements; (2) a raise pool equivalent to two percent for qualifying non-represented employees; (3) \$4.3 million of vacancy savings created by employee departures until a replacement employee is hired; (4) \$1 million reallocated to grants, for leaves without pay, and for professional development leaves; (5) reductions to the fringe rate; and (6) year two installment in the amount of \$0.9 million for the Voluntary Retirement Incentive Program (VRIP) while compensation is projected to be \$180 million.

Utilities

- The original assumptions included electric, natural gas, and water and sewer costs, and those assumptions continue to hold albeit at reduced consumption for the last three months of the fiscal year.

Operating

- The original assumptions contemplated that designated fees such as course fees and technology fees, etc., would realize a decline approximating four percent while the revised projection contemplates seven percent.
- The original assumptions presumed that designated fees and start-up spending would be limited to current fiscal year allocations with little expenditure of carry over and that projection continues to date. In fact, the projection contemplates that start-up spending will be \$1 million less than the fiscal year allocation. The expenditures will be monitored, and the projection will be updated should campus spending patterns change.
- The original assumptions contemplated the recommended campus reductions and changes were implemented, including the elimination of revenue share allocations and college and department level IDC distributions, and the Center would allocate \$0.6 million to help offset the IDC change and those assumptions continue.
- The original assumption presumed State minimum wage adjustments were implemented and that assumption materialized.
- The original assumption presumed \$2 million underspending of awarded spending authority and that assumption continues.

**The University of Akron**  
**Akron and Wayne General Fund Combined**  
**FY 2020 Budget Assumptions with Revisions Reflecting COVID-19 Implications**

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**Other**

Transfers-In (Draw on Operating Reserves)

- The original assumption contemplated an operating reserve draw approximating \$11.6 million while the revised projection currently contemplates \$6.4 million. The operating reserve draw will be adjusted should campus spending patterns change, auxiliaries' or other units' fiscal performance change from projection, or should summer 2020 enrollment vary materially from a 20 percent decline in enrollment.

Transfers-In Plant Fund and Other

- The original assumption contemplated \$1 million from plant fund reserves and that assumption continues.

Advances-In

- The original assumption contemplated repayment of the National Museum of Psychology, CAST Musson Industrial Control Systems Test Bed, and Men's Soccer loan. The projection is the National Museum of Psychology and CAST Musson Industrial Control Systems Test Bed loans will be fully settled while \$125,000 of the Men's Soccer loan will be changed from a loan to a transfer for projection purposes.

Transfers-Out Plant Fund

- The original assumption contemplated capital projects funding from plant fund reserves in the amount of \$1 million and that assumption continues.

Transfers-Out Other

- The original assumption contemplated operating and debt service support for certain auxiliary units aggregating \$30.8 million while based upon the enrollment variance and the fiscal performance within certain auxiliaries, the transfers are projected to be \$35.3 million. The transfers' projection will be updated should summer 2020 begin to vary positively or adversely from a 20 percent enrollment decline or should auxiliaries' or other units' fiscal performance begin to vary much from projections. The details of the original assumptions to projections follow:

	Original General Service Fees	Projected General Service Fees	Original Facilities Fees	Projected Facilities Fees	Original Other Support	Projected Other Support	Original Totals	Projected Totals
Athletics	\$ 11,858,000	\$ 11,631,000	\$ 3,259,000	\$ 3,157,000	\$ 7,677,000	\$ 9,015,000	\$ 22,794,000	\$ 23,803,000
Residence Life & Housing	-	-	-	-	-	2,890,000	-	2,890,000
E.J. Thomas PAH	-	-	-	-	840,000	840,000	840,000	840,000
Recreation & Wellness Services	-	-	1,106,000	1,071,000	2,136,000	2,171,000	3,242,000	3,242,000
Jean Hower Taber Student Union	-	-	1,902,000	1,842,000	2,042,000	2,102,000	3,944,000	3,944,000
Parking & Transportation Services	-	-	-	-	-	615,000	-	615,000
Total	\$ 11,858,000	\$ 11,631,000	\$ 6,267,000	\$ 6,070,000	\$ 12,695,000	\$ 17,633,000	\$ 30,820,000	\$ 35,334,000

**The University of Akron**  
**Akron and Wayne General Fund Combined**  
**FY 2020 Budget Assumptions with Revisions Reflecting COVID-19 Implications**

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- The projected transfers to Athletics reflect net additional support in the amount of \$1 million. The net additional support contemplates the variation of the enrollment decline from budget on the Facilities and General Service fees; \$125,000 settling of the men's soccer loan; settling of the \$292,000 deficit carried over from the prior fiscal year, and biennial football ticket purchase in the amount of nearly \$600,000 representing a General Fund expenditure and Athletic revenue.
- Partial spring 2020 refunds and expected reduced summer 2020 activity resulting from COVID-19 will have unfavorable impacts on auxiliary results, requiring supplemental support to Residence Life and Housing and Parking & Transportation Services of \$2.9 million and \$615,000, respectively
- The transfers do not include the Facilities Fees reserve in the amount of \$1.9 million used to help service the Student Union, Student Recreation and Wellness Center, and Athletics debt service. Instead, the reserves were brought directly into the respective auxiliary unit.

Advances-Out

- The original assumption contemplated loans to the National Museum of Psychology, CAST Musson Industrial Control Systems Test Bed, and Men's Soccer, and those loans were effectuated.
- An additional advance was effectuated in support of the Jackson Field Track renovation.

Debt Service

- The original assumption presumed the General Fund had no debt service requirement as a debt deferral refinancing initiative in the amount of \$5 million and plant fund and debt reserves in the amount of \$7 million would fully satisfy the General Fund debt service obligation, and that assumption continues.

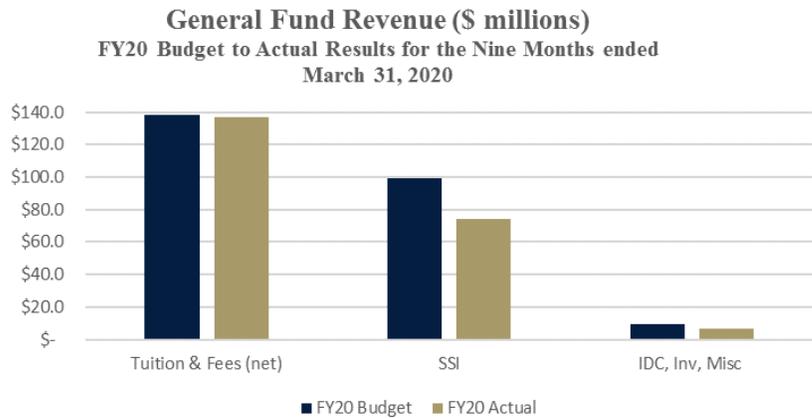
**The University of Akron**  
**Akron and Wayne General Fund Combined**  
**Narrative of FY20 Budget and Actual Results for the Nine Months Ended March 31, 2020 with**  
**FY19 Comparisons and Revised Projections Reflecting Anticipated COVID-19 Implications**

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**Revenues**

Tuition & General Service Fees:

Tuition & General Service Fees revenues total \$169 million or approximately 95 percent of the annual budget of \$178.7 million. These revenues reflect the second half of summer 2019, the fall 2019 and spring 2020 semesters.



Tuition and General Service Fees have been tracking less than budget

for much of the fiscal year. Assuming a 20 percent decline in 2020 summer enrollment, the Tuition and General Service Fees are projected to be \$174.7 million, or \$4 million less than budget.

Other Fees: Other Fees revenues total \$20.1 million or approximately 94 percent of the annual budget of \$21.5 million. These revenues reflect the second half of summer 2019, the fall 2019 and spring 2020 semesters.

Other Fees include various student fees such as the Facilities Fee (29 percent), Technology Fee (22 percent), unit and course/content, Administrative, Career Advantage and other fees (49 percent). The University recently began to more routinely implement electronic content fees. Those fees are charged to a student’s account, the proceeds of which then pass along to Barnes & Noble. This pass-through is expected to approximate \$1.5 million for the fiscal year.

Many of the fees remain within the General Fund and are used for operations, while the Facilities Fee passes through to Auxiliary units and contributes toward the debt service requirements of the Student Recreation and Wellness Center, Student Union, InfoCision Stadium, and the Fieldhouse.

Current expectations are that Other Fees will approximate \$19.3 million, or \$2.2 million less than budget. The projection reflects net impact of the COVID-19 inspired partial spring Facilities Fee refund credits.

Scholarships: Scholarships total \$51.9 million or approximately 84 percent of the \$61.8 million annual budget. Year-to-date Scholarships include undergraduate (\$40.1 million), graduate tuition remission (\$8.3 million), and law (\$3.5 million).

The \$40.1 million undergraduate scholarships include College Credit Plus (\$5.4 million), Early College (\$1 million), and \$300,000 for the Making a Difference Moving Forward (MDMF) campaign.

Scholarships are projected to be \$51.7 million or \$10.1 million less than budget as follows: undergraduate (\$5.9 million), graduate (\$3.7 million), and law (\$0.5 million). The projected scholarships reflect estimated COVID-19 adjustments as well as summer scholarships and the spring Early College discount.

**The University of Akron**  
**Akron and Wayne General Fund Combined**  
**Narrative of FY20 Budget and Actual Results for the Nine Months Ended March 31, 2020 with**  
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State Share of Instruction: State Share of Instruction (SSI) revenues total \$74.5 million or 75 percent of the annual budget of \$99.1 million.

The Ohio Department of Higher Education announced a reduction of \$4.9 million, or 20 percent of the outstanding SSI distributions, to reflect the expected impact of COVID-19 shutdowns on state revenues.

Indirect Cost Recovery: IDC revenues total \$3.5 million or approximately 66 percent of the annual budget of \$5.2 million.

IDC is proportionately related to externally funded research activities and is currently allocated with 90 percent used to pay the general expenditures of the University and 10 percent allocated to the principal investigators.

Prior to the COVID-19 pandemic, revenues were expected to fall short of budget by roughly \$300,000. The impact of COVID-19 will most likely be a further reduction in IDC revenues; however, the projection will be updated as warranted.

Investment Income: Investment Income revenues total \$636,000, or 45 percent of the annual budget of \$1.4 million.

Investment Income is based upon the size of the operating funds investment portfolio and interest rates. Historically, certain realized gains from operating funds that were immediately reinvested were considered investment income. During FY2019, that methodology was changed so that only earnings on the cash and cash equivalent operating funds were recognized for budgetary purposes, and the FY2019 YTD investment income reflects that methodology change.

Prior to COVID-19, the investment income was expected to fall short of budget by approximately \$400,000. With the impact of COVID-19, the investment income is estimated to be \$750,000.

Miscellaneous Revenues: Miscellaneous Revenues total \$2.3 million, or 90 percent of the annual budget of \$2.6 million. These revenues include \$1 million from The University of Akron Research Foundation, \$264,000 federal tax credit from the Energy Bond, and \$1.1 million from various other sources.

Current expectations are that Miscellaneous Revenues will exceed budget by roughly \$110,000. The projection will be updated should activities merit.

CARES Act – 50%: The federal government passed the CARES Act to support various government agencies in the wake of COVID-19. The University of Akron was appropriated \$14.2 million, 50 percent of which is to be direct aid to students, with a distribution plan to be determined which will be in compliance with Federal requirements. The remaining 50 percent, or \$7.1 million, will be managed as determined by the University leadership and the Board of Trustees, in accordance with Federal requirements.

**The University of Akron**  
**Akron and Wayne General Fund Combined**  
**Narrative of FY20 Budget and Actual Results for the Nine Months Ended March 31, 2020 with**  
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The student portion does not represent operating resources and therefore is not rerecorded with the General fund. The usage stipulation for the remaining 50 percent has not been established, however the University believes those resources to be unrestricted.

**Expenditures**

Compensation: Payroll expenditures total \$136.5 million or approximately 74 percent of the annual budget of \$139.7 million.

Largely due to 9-month employee contracts, compensation is not incurred ratably throughout the year. By September 30; however, all employees became part of the payroll cycle and compensation becomes more ratable for the remainder of the fiscal year.

Current expectations are that Payroll and Fringe benefit expenditures will approximate \$180 million, or \$3.6 million less than budget. The projection will be updated should conditions warrant.

<b>Employee Type</b>	<b>Actual YTD</b>
Faculty	\$60,347,000
Staff	21,105,000
Contract Professionals	19,095,000
Graduate Assistants	4,185,000
Total Payroll	<u>\$104,732,000</u>
<i>Note 1: Includes all General Fund payroll-related activities (e.g. full time, part time, overload, etc.).</i>	
<i>Note 2: Excludes fringe benefits.</i>	
<i>Note 3: Includes seven months of 9-month faculty payroll (full time, part time, visiting, etc.).</i>	

Utilities: The Utilities charges approximated \$5.9 million net of a credit on a water bill that reduced the expenditures by \$400,000. Following the March partial campus shut down, the utility usage for the final quarter will be much reduced. Projected expenditures of \$8.3 million will be updated should usage indicate such.

Operating: Operating expenditures total \$29 million including encumbrances in the amount of \$5.3 million approximating 79 percent of the \$36.5 million annual budget.

The expenditures are incurred within the operating units primarily for software licenses, supplies and services, transcribing, advertising, travel expenses, biennial football tickets, and occasionally smaller dollar capital items such as personal computers and equipment.

<b>Functional Category</b>	<b>Actual YTD</b>
Instruction and Departmental Research	\$ 89,062,000
Separately Budgeted Research	3,036,000
Public Service	110,000
Academic Support	20,497,000
Student Services	9,548,000
Institutional Support	33,608,000
Operation and Maintenance of Plant	14,057,000
Scholarships and Fellowships	1,088,000
Total Expenditures by Function	<u>\$ 171,006,000</u>

Note: The expenditures are summarized by functional classification.

Current expectations are that Operating expenditures will be approximately \$2.2 million less than the \$36.5 million annual budget. Expenditures will continue to be monitored and the projection updated as warranted based upon changes in campus spending patterns.

**The University of Akron**  
**Akron and Wayne General Fund Combined**  
**Narrative of FY20 Budget and Actual Results for the Nine Months Ended March 31, 2020 with**  
**FY19 Comparisons and Revised Projections Reflecting Anticipated COVID-19 Implications**

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**Transfers, Advances and Loan**

**Transfers-In (Draw on Operating Reserves): The annual budget assumes a draw on reserves totaling \$11.6 million. Current projections indicate a draw on reserves of \$6.4 million.**

Transfers-In Plant Fund and Other: The annual budget reflects \$1 million from reserves for plant fund projects to be transferred in as needed. The year-to-date transfer-in largely represents a remaining FY2019 balance within Student Recreation and Wellness Services, which was returned to the General Fund.

Transfers-Out Plant Fund: The following activities relate to plant fund transfers:

- \$450,000 Kolbe roof replacement;
- \$240,000 chiller rebuild project;
- \$225,000 James A. Rhoades arena air conditioner;
- \$200,000 Auburn Science and Engineering Center (ASEC) insulation;
- \$138,000 Lakewood renovations for distance learning;
- \$75,000 Polsky building waterproofing;
- \$50,000 to relocate the International Programs Office;
- (\$24,000) returned to the Art Department upon completion of a Folk Hall renovation project;
- (\$33,500) returned to General Fund upon completion of E.J. Thomas lighting project; and
- (\$65,000) returned to General Fund upon completion of Akron Engineering Research Center (AERC) air chiller replacement.

Transfers-Out Other: Transfers-Out Other represents operating and debt service support for auxiliary units in the form of Facilities Fees, General Service Fees, and Other Support. To date, transfers totaling \$22.5 million were provided ratably each month. Based upon the enrollment difference to budget and the fiscal performance within certain auxiliaries including the clearing of a previous Athletic deficit and the reclassification of a portion of the men's soccer loan to a transfer, both the mix and magnitude of the transfers changed and increased, respectively.

The biennial football ticket purchase approximating \$600,000 is not reflected within transfers, but it is recorded as an operating expenditure within the General Fund and as a revenue within Athletics.

Prior to the COVID-19 concerns, the Transfers-Out Other were projected to increase by \$1 million to \$31.8 million. Projections indicate the expected impact of COVID-19 will require supplemental General Fund support to address projected shortfalls of \$2.9 million and \$615,000 in Residence Life and Housing and Parking Services, respectively. The projection will be updated should summer 2020 enrollment begin to vary much from a 20 percent decline in enrollment; and as auxiliary unit fiscal performance begins to vary from projections.

**The University of Akron  
Akron and Wayne General Fund Combined  
Narrative of FY20 Budget and Actual Results for the Nine Months Ended March 31, 2020 with  
FY19 Comparisons and Revised Projections Reflecting Anticipated COVID-19 Implications**

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Advances In/Out:

	Balance <u>July 1, 2019</u>	Loan <u>Advance-Out</u>	Repayments <u>Advances-In</u>	Balance <u>March 31, 2020</u>
Musson Industrial Control System Test Bed	\$ 93,028	\$ 70,000	\$ 93,028	\$ 70,000
Cummings Center	10,000	50,000	-	60,000
Men's Soccer	-	170,000	-	170,000
Jackson Field Track Renovation	-	150,000	-	150,000
Total	<u>\$ 103,028</u>	<u>\$ 440,000</u>	<u>\$ 93,028</u>	<u>\$ 450,000</u>

Fundraising efforts to cover the \$170,000 advanced for Men's Soccer salary increases have fallen short of goal and only \$45,000 is expected to be raised by fiscal year end. The unsettled amount, currently estimated to be \$125,000, has been reclassified from an advance to a transfer for projection purposes.

Loan: The University of Akron Foundation provided a loan to the University in the form of a line of credit of up to \$1 million to help fund the baseball field project until donations materialize. Initially, \$700,000 was accessed while \$400,000 was repaid as of March 31, 2020; therefore, \$300,000 remains outstanding. The loan may be further accessed for remaining project phases as other pledge commitments are secured.

# **AUXILIARY FUNDS**

**For the Nine Months Ended March 31, 2020**

**The University of Akron**  
**Akron and Wayne Auxiliary Funds Combined**  
**FY20 Budget and Actual Results for the Nine Months Ended March 31, 2020 with FY19 Comparisons and Revised Projections Reflecting Anticipated COVID-19 Implications**

Auxiliary Funds Combined	FY19		FY20						
	YTD	YTD	Approved Budget	YTD March 31	Actual to Budget		Projected June 30	Projection to Budget	
	June 30	March 31			\$	%		\$	%
Revenues	\$43,233,817	\$37,723,974	\$42,450,000	\$33,419,513	(\$9,030,487)	79%	\$30,615,227	(\$11,834,773)	72%
Payroll	10,311,448	7,732,254	10,810,000	7,864,813	2,945,187		10,577,083	232,917	
Fringes	4,329,956	3,232,129	3,844,000	2,796,198	1,047,802		3,704,975	139,025	
Total Compensation	14,641,404	10,964,383	14,654,000	10,661,011	3,992,989	73%	14,282,058	371,942	97%
Operating	29,994,659	23,936,287	28,131,000	21,691,983	6,439,017		25,686,403	2,444,597	
Scholarships	6,506,067	5,711,222	7,004,000	6,253,001	750,999		6,254,508	749,492	
Total Non Personnel	36,500,726	29,647,509	35,135,000	27,944,984	7,190,016	80%	31,940,911	3,194,089	91%
Total Expenditures	51,142,130	40,611,892	49,789,000	38,605,995	11,183,005	78%	46,222,969	3,566,031	93%
Net Before Transfers	(7,908,313)	(2,887,918)	(7,339,000)	(5,186,482)	2,152,518		(15,607,742)	(8,268,742)	
Transfers-In - Facilities Fee	9,306,997	7,176,931	8,179,000	6,039,597	(2,139,403)		7,982,464	(196,536)	
Transfers-In - General Service Fee	12,066,760	8,931,644	11,858,000	8,070,610	(3,787,390)		11,631,000	(227,000)	
Transfers-In - Other-Debt Service	0	0	1,361,000	1,020,596	(340,404)		1,360,795	(205)	
Transfers-In - Other	16,231,440	9,551,027	11,365,000	8,857,759	(2,507,241)		16,303,975	4,938,975	
Transfers-In - Fund Balance	0	0	1,066,000	0	(1,066,000)		4,903,250	3,837,250	
Transfers-In - Plant Fund	50,601	50,601	0	0	0		0	0	
Transfers-In - Encumbrances	271,152	271,152	0	137,044	137,044		137,044	137,044	
Transfers-Out - Plant Fund	(2,116,897)	0	0	(141,581)	(141,581)		(141,581)	(141,581)	
Transfers-Out - Encumbrances	(137,044)	0	0	0	0		0	0	
Transfers-Out - Other	0	0	0	(119,331)	(119,331)		(119,331)	(119,331)	
Transfers-Out - Debt Service	(25,798,462)	(19,348,845)	(25,780,000)	(19,335,128)	6,444,872		(25,780,171)	(171)	
Net Transfers	9,874,547	6,632,510	8,049,000	4,529,566	(3,519,434)		16,277,445	8,228,445	
Difference	\$1,966,234	\$3,744,592	\$710,000	(\$656,916)	(\$1,366,916)		\$669,703	(\$40,297)	

**The University of Akron**  
**Akron and Wayne Auxiliary Funds Combined**  
**FY20 Budget and Actual Results for the Nine Months Ended March 31, 2020 with FY19 Comparisons and Revised Projections Reflecting Anticipated COVID-19 Implications**

Athletics	FY19		FY20						
	YTD	YTD	Approved Budget	YTD March 31	Actual to Budget		Projected June 30	Projection to Budget	
	June 30	March 31			\$	%		\$	%
Revenues	\$9,506,464	\$5,925,892	\$9,406,000	\$4,307,806	(\$5,098,194)	46%	\$6,978,500	(\$2,427,500)	74%
Payroll	7,830,374	5,871,907	8,217,000	6,046,244	2,170,756		8,017,411	199,589	
Fringes	3,049,475	2,292,642	2,657,000	1,929,150	727,850		2,602,278	54,722	
Total Compensation	10,879,849	8,164,549	10,874,000	7,975,394	2,898,606	73%	10,619,689	254,311	98%
Operating	13,191,831	10,920,588	10,062,000	9,601,030	460,970		9,661,180	400,820	
Scholarships	6,506,067	5,711,222	7,004,000	6,253,001	750,999		6,254,508	749,492	
Total Non Personnel	19,697,898	16,631,810	17,066,000	15,854,031	1,211,969	93%	15,915,688	1,150,312	93%
Total Expenditures	30,577,747	24,796,359	27,940,000	23,829,425	4,110,575	85%	26,535,377	1,404,623	95%
Net Before Transfers	(21,071,283)	(18,870,467)	(18,534,000)	(19,521,619)	(987,619)		(19,556,877)	(1,022,877)	
Transfers-In - Facilities Fee	4,828,318	3,723,275	4,254,000	3,190,222	(1,063,778)		4,151,630	(102,370)	
Transfers-In - General Service Fee	12,066,760	8,931,644	11,858,000	8,070,610	(3,787,390)		11,631,000	(227,000)	
Transfers-In - Other-Debt Service	0	0	708,000	531,033	(176,967)		708,044	44	
Transfers-In - Other	9,116,301	5,938,205	6,968,000	5,453,350	(1,514,650)		8,307,060	1,339,060	
Transfers-In - Fund Balance	0	0	0	0	0		0	0	
Transfers-In - Plant Fund	0	0	0	0	0		0	0	
Transfers-In - Encumbrances	37,088	37,088	0	12,817	12,817		12,817	12,817	
Transfers-Out - Plant Fund	0	0	0	0	0		0	0	
Transfers-Out - Encumbrances	(12,817)	0	0	0	0		0	0	
Transfers-Out - Other	0	0	0	0	0		0	0	
Transfers-Out - Debt Service	(4,964,367)	(3,723,275)	(4,962,000)	(3,721,255)	1,240,745		(4,961,674)	326	
Net Transfers	21,071,283	14,906,937	18,826,000	13,536,777	(5,289,223)		19,848,877	1,022,877	
Difference	\$0	(\$3,963,530)	\$292,000	(\$5,984,842)	(\$6,276,842)		\$292,000	\$0	

**The University of Akron**  
**Akron and Wayne Auxiliary Funds Combined**  
**FY20 Budget and Actual Results for the Nine Months Ended March 31, 2020 with FY19 Comparisons and Revised Projections Reflecting Anticipated COVID-19 Implications**

Residence Life & Housing	FY19		FY20						
	YTD	YTD	Approved Budget	YTD March 31	Actual to Budget		Projected June 30	Projection to Budget	
	June 30	March 31			\$	%		\$	%
Revenues	\$19,014,962	\$18,926,973	\$19,119,000	\$17,743,057	(\$1,375,943)	93%	\$14,203,076	(\$4,915,924)	74%
Payroll	802,538	595,454	845,000	594,749	250,251		783,194	61,806	
Fringes	345,161	262,674	307,000	230,621	76,379		299,621	7,379	
Total Compensation	1,147,699	858,128	1,152,000	825,370	326,630	72%	1,082,815	69,185	94%
Operating	7,099,710	5,099,203	7,645,000	5,010,223	2,634,777		7,179,291	465,709	
Scholarships	0	0	0	0	0		0	0	
Total Non Personnel	7,099,710	5,099,203	7,645,000	5,010,223	2,634,777	66%	7,179,291	465,709	94%
Total Expenditures	8,247,409	5,957,331	8,797,000	5,835,593	2,961,407	66%	8,262,106	534,894	94%
Net Before Transfers	10,767,553	12,969,642	10,322,000	11,907,464	1,585,464		5,940,970	(4,381,030)	
Transfers-In - Facilities Fee	0	0	0	0	0		0	0	
Transfers-In - General Service Fee	0	0	0	0	0		0	0	
Transfers-In - Other-Debt Service	0	0	0	0	0		0	0	
Transfers-In - Other	0	0	0	0	0		2,890,047	2,890,047	
Transfers-In - Fund Balance	0	0	321,000	0	(321,000)		1,774,532	1,453,532	
Transfers-In - Plant Fund	0	0	0	0	0		0	0	
Transfers-In - Encumbrances	5,520	5,520	0	37,458	37,458		37,458	37,458	
Transfers-Out - Plant Fund	0	0	0	0	0		0	0	
Transfers-Out - Encumbrances	(37,458)	0	0	0	0		0	0	
Transfers-Out - Other	0	0	0	0	0		0	0	
Transfers-Out - Debt Service	(10,646,776)	(7,985,082)	(10,643,000)	(7,982,255)	2,660,745		(10,643,007)	(7)	
Net Transfers	(10,678,714)	(7,979,562)	(10,322,000)	(7,944,797)	2,377,203		(5,940,970)	4,381,030	
Difference	\$88,839	\$4,990,080	\$0	\$3,962,667	\$3,962,667		\$0	\$0	

**The University of Akron**  
**Akron and Wayne Auxiliary Funds Combined**  
**FY20 Budget and Actual Results for the Nine Months Ended March 31, 2020 with FY19 Comparisons and Revised Projections Reflecting Anticipated COVID-19 Implications**

EJ Thomas Performing Arts Hall	FY19		FY20						
	YTD	YTD	Approved Budget	YTD March 31	Actual to Budget		Projected June 30	Projection to Budget	
	June 30	March 31			\$	%		\$	%
Revenues	\$2,214,474	\$1,801,866	\$2,640,000	\$1,906,733	(\$733,267)	72%	\$2,600,000	(\$40,000)	98%
Payroll	226,936	177,867	312,000	198,614	113,386		312,000	0	
Fringes	87,789	65,657	97,000	61,874	35,126		100,000	(3,000)	
Total Compensation	314,725	243,524	409,000	260,488	148,512	64%	412,000	(3,000)	101%
Operating	2,322,437	1,966,820	2,775,000	1,888,074	886,926		2,579,000	196,000	
Scholarships	0	0	0	0	0		0	0	
Total Non Personnel	2,322,437	1,966,820	2,775,000	1,888,074	886,926	68%	2,579,000	196,000	93%
Total Expenditures	2,637,162	2,210,344	3,184,000	2,148,562	1,035,438	67%	2,991,000	193,000	94%
Net Before Transfers	(422,688)	(408,478)	(544,000)	(241,829)	302,171		(391,000)	153,000	
Transfers-In - Facilities Fee	0	0	0	0	0		0	0	
Transfers-In - General Service Fee	0	0	0	0	0		0	0	
Transfers-In - Other-Debt Service	0	0	0	0	0		0	0	
Transfers-In - Other	970,469	702,726	871,000	653,536	(217,464)		871,381	381	
Transfers-In - Fund Balance	0	0	0	0	0		0	0	
Transfers-In - Plant Fund	0	0	0	0	0		0	0	
Transfers-In - Encumbrances	28,832	28,832	0	0	0		0	0	
Transfers-Out - Plant Fund	(213,500)	0	0	33,483	33,483		33,483	33,483	
Transfers-Out - Encumbrances	0	0	0	0	0		0	0	
Transfers-Out - Other	0	0	0	0	0		0	0	
Transfers-Out - Debt Service	(326,899)	(245,174)	(327,000)	(244,973)	82,027		(326,631)	369	
Net Transfers	458,902	486,384	544,000	442,046	(101,954)		578,233	34,233	
Difference	\$36,214	\$77,906	\$0	\$200,217	\$200,217		\$187,233	\$187,233	

**The University of Akron**  
**Akron and Wayne Auxiliary Funds Combined**  
**FY20 Budget and Actual Results for the Nine Months Ended March 31, 2020 with FY19 Comparisons and Revised Projections Reflecting Anticipated COVID-19 Implications**

Dining (Aramark)	FY19		FY20						
	YTD	YTD	Approved Budget	YTD March 31	Actual to Budget		Projected June 30	Projection to Budget	
	June 30	March 31			\$	%		\$	%
Revenues	\$4,060,090	\$3,334,188	\$3,186,000	\$1,959,012	(\$1,226,988)	61%	\$296,465	(\$2,889,535)	9%
Payroll	78,915	87,478	38,000	25,018	12,982		82,079	(44,079)	
Fringes	262,982	174,244	250,000	192,644	57,356		209,564	40,436	
Total Compensation	341,897	261,722	288,000	217,662	70,338	76%	291,643	(3,643)	101%
Operating	1,341,535	1,148,612	1,747,000	937,151	809,849		795,219	951,781	
Scholarships	0	0	0	0	0		0	0	
Total Non Personnel	1,341,535	1,148,612	1,747,000	937,151	809,849	54%	795,219	951,781	46%
Total Expenditures	1,683,432	1,410,334	2,035,000	1,154,813	880,187	57%	1,086,862	948,138	53%
Net Before Transfers	2,376,658	1,923,854	1,151,000	804,199	(346,801)		(790,397)	(1,941,397)	
Transfers-In - Facilities Fee	0	0	0	0	0		0	0	
Transfers-In - General Service Fee	0	0	0	0	0		0	0	
Transfers-In - Other-Debt Service	0	0	0	0	0		0	0	
Transfers-In - Other	0	0	0	0	0		0	0	
Transfers-In - Fund Balance	0	0	0	0	0		1,708,454	1,708,454	
Transfers-In - Plant Fund	0	0	0	0	0		0	0	
Transfers-In - Encumbrances	22,079	22,079	0	46,397	46,397		46,397	46,397	
Transfers-Out - Plant Fund	(8,397)	0	0	(175,064)	(175,064)		(175,064)	(175,064)	
Transfers-Out - Encumbrances	(46,397)	0	0	0	0		0	0	
Transfers-Out - Other	0	0	0	(12,000)	(12,000)		(12,000)	(12,000)	
Transfers-Out - Debt Service	(776,016)	(582,012)	(777,000)	(583,043)	193,957		(777,390)	(390)	
Net Transfers	(808,731)	(559,933)	(777,000)	(723,710)	53,290		790,397	1,567,397	
Difference	\$1,567,927	\$1,363,921	\$374,000	\$80,489	(\$293,511)		\$0	(\$374,000)	

**The University of Akron**  
**Akron and Wayne Auxiliary Funds Combined**  
**FY20 Budget and Actual Results for the Nine Months Ended March 31, 2020 with FY19 Comparisons and Revised Projections Reflecting Anticipated COVID-19 Implications**

Recreation & Wellness Services	FY19		FY20						
	YTD	YTD	Approved Budget	YTD March 31	Actual to Budget		Projected June 30	Projection to Budget	
	June 30	March 31			\$	%		\$	%
Revenues	\$609,309	\$463,729	\$640,000	\$476,428	(\$163,572)	74%	\$412,000	(\$228,000)	64%
Payroll	554,518	402,061	558,000	404,302	153,698		548,667	9,333	
Fringes	242,342	177,379	229,000	154,021	74,979		205,275	23,725	
Total Compensation	796,860	579,440	787,000	558,323	228,677	71%	753,942	33,058	96%
Operating	1,827,329	1,313,020	1,750,000	1,225,588	524,412		1,690,000	60,000	
Scholarships	0	0	0	0	0		0	0	
Total Non Personnel	1,827,329	1,313,020	1,750,000	1,225,588	524,412	70%	1,690,000	60,000	97%
Total Expenditures	2,624,189	1,892,460	2,537,000	1,783,911	753,089	70%	2,443,942	93,058	96%
Net Before Transfers	(2,014,880)	(1,428,731)	(1,897,000)	(1,307,483)	589,517		(2,031,942)	(134,942)	
Transfers-In - Facilities Fee	1,646,177	1,269,421	1,443,000	1,047,570	(395,430)		1,408,427	(34,573)	
Transfers-In - General Service Fee	0	0	0	0	0		0	0	
Transfers-In - Other-Debt Service	0	0	240,000	179,864	(60,136)		239,819	(181)	
Transfers-In - Other	2,414,020	1,554,476	1,897,000	1,457,436	(439,564)		1,931,581	34,581	
Transfers-In - Fund Balance	0	0	0	0	0		230,540	230,540	
Transfers-In - Plant Fund	0	0	0	0	0		0	0	
Transfers-In - Encumbrances	61,728	61,728	0	12,152	12,152		12,152	12,152	
Transfers-Out - Plant Fund	(295,000)	0	0	0	0		0	0	
Transfers-Out - Encumbrances	(12,152)	0	0	0	0		0	0	
Transfers-Out - Other	0	0	0	(107,331)	(107,331)		(107,331)	(107,331)	
Transfers-Out - Debt Service	(1,692,562)	(1,269,421)	(1,683,000)	(1,262,435)	420,565		(1,683,246)	(246)	
Net Transfers	2,122,211	1,616,204	1,897,000	1,327,256	(569,744)		2,031,942	134,942	
Difference	\$107,331	\$187,473	\$0	\$19,773	\$19,773		\$0	\$0	

**The University of Akron**  
**Akron and Wayne Auxiliary Funds Combined**  
**FY20 Budget and Actual Results for the Nine Months Ended March 31, 2020 with FY19 Comparisons and Revised Projections Reflecting Anticipated COVID-19 Implications**

Jean Hower Taber Student Union	FY19		FY20						
	YTD	YTD	Approved Budget	YTD March 31	Actual to Budget		Projected June 30	Projection to Budget	
	June 30	March 31			\$	%		\$	%
Revenues	\$1,002,068	\$794,433	\$947,000	\$879,922	(\$67,078)	93%	\$920,000	(\$27,000)	97%
Payroll	591,082	432,499	601,000	434,507	166,493		594,732	6,268	
Fringes	256,526	190,835	220,000	169,660	50,340		204,237	15,763	
Total Compensation	847,608	623,334	821,000	604,167	216,833	74%	798,969	22,031	97%
Operating	1,848,739	1,389,724	1,755,000	1,162,444	592,556		1,620,000	135,000	
Scholarships	0	0	0	0	0		0	0	
Total Non Personnel	1,848,739	1,389,724	1,755,000	1,162,444	592,556	66%	1,620,000	135,000	92%
Total Expenditures	2,696,347	2,013,058	2,576,000	1,766,611	809,389	69%	2,418,969	157,031	94%
Net Before Transfers	(1,694,279)	(1,218,625)	(1,629,000)	(886,689)	742,311		(1,498,969)	130,031	
Transfers-In - Facilities Fee	2,832,502	2,184,235	2,482,000	1,801,805	(680,195)		2,422,407	(59,593)	
Transfers-In - General Service Fee	0	0	0	0	0		0	0	
Transfers-In - Other-Debt Service	0	0	413,000	309,699	(103,301)		412,932	(68)	
Transfers-In - Other	1,887,305	1,355,620	1,629,000	1,293,437	(335,563)		1,688,582	59,582	
Transfers-In - Fund Balance	0	0	0	0	0		0	0	
Transfers-In - Plant Fund	0	0	0	0	0		0	0	
Transfers-In - Encumbrances	26,670	26,670	0	12,236	12,236		12,236	12,236	
Transfers-Out - Plant Fund	0	0	0	0	0		0	0	
Transfers-Out - Encumbrances	(12,236)	0	0	0	0		0	0	
Transfers-Out - Other	0	0	0	0	0		0	0	
Transfers-Out - Debt Service	(2,912,314)	(2,184,235)	(2,895,000)	(2,171,504)	723,496		(2,895,339)	(339)	
Net Transfers	1,821,927	1,382,290	1,629,000	1,245,673	(383,327)		1,640,818	11,818	
Difference	\$127,648	\$163,665	\$0	\$358,984	\$358,984		\$141,849	\$141,849	

**The University of Akron**  
**Akron and Wayne Auxiliary Funds Combined**  
**FY20 Budget and Actual Results for the Nine Months Ended March 31, 2020 with FY19 Comparisons and Revised Projections Reflecting Anticipated COVID-19 Implications**

Parking & Transportation Services	FY19		FY20						
	YTD	YTD	Approved Budget	YTD March 31	Actual to Budget		Projected June 30	Projection to Budget	
	June 30	March 31			\$	%		\$	%
Revenues	\$6,778,971	\$6,440,125	\$6,458,000	\$6,096,221	(\$361,779)	94%	\$5,154,852	(\$1,303,148)	80%
Payroll	227,085	164,988	239,000	161,379	77,621		239,000	0	
Fringes	85,681	68,698	84,000	58,228	25,772		84,000	0	
Total Compensation	312,766	233,686	323,000	219,607	103,393	68%	323,000	0	100%
Operating	2,353,874	2,092,741	2,387,000	1,865,760	521,240		2,160,000	227,000	
Scholarships	0	0	0	0	0		0	0	
Total Non Personnel	2,353,874	2,092,741	2,387,000	1,865,760	521,240	78%	2,160,000	227,000	90%
Total Expenditures	2,666,640	2,326,427	2,710,000	2,085,367	624,633	77%	2,483,000	227,000	92%
Net Before Transfers	4,112,331	4,113,698	3,748,000	4,010,854	262,854		2,671,852	(1,076,148)	
Transfers-In - Facilities Fee	0	0	0	0	0		0	0	
Transfers-In - General Service Fee	0	0	0	0	0		0	0	
Transfers-In - Other-Debt Service	0	0	0	0	0		0	0	
Transfers-In - Other	1,843,345	0	0	0	0		615,324	615,324	
Transfers-In - Fund Balance	0	0	745,000	0	(745,000)		1,189,724	444,724	
Transfers-In - Plant Fund	50,601	50,601	0	0	0		0	0	
Transfers-In - Encumbrances	89,235	89,235	0	15,984	15,984		15,984	15,984	
Transfers-Out - Plant Fund	(1,600,000)	0	0	0	0		0	0	
Transfers-Out - Encumbrances	(15,984)	0	0	0	0		0	0	
Transfers-Out - Other	0	0	0	0	0		0	0	
Transfers-Out - Debt Service	(4,479,528)	(3,359,646)	(4,493,000)	(3,369,663)	1,123,337		(4,492,884)	116	
Net Transfers	(4,112,331)	(3,219,810)	(3,748,000)	(3,353,679)	394,321		(2,671,852)	1,076,148	
Difference	\$0	\$893,888	\$0	\$657,175	\$657,175		\$0	\$0	

**The University of Akron**  
**Akron and Wayne Auxiliary Funds Combined**  
**FY20 Budget and Actual Results for the Nine Months Ended March 31, 2020 with FY19 Comparisons and Revised Projections Reflecting Anticipated COVID-19 Implications**

Wayne Student Union	FY19		FY20						
	YTD	YTD	Approved Budget	YTD March 31	Actual to Budget		Projected June 30	Projection to Budget	
	June 30	March 31			\$	%		\$	%
Revenues	\$47,479	\$36,768	\$54,000	\$50,334	(\$3,666)	93%	\$50,334	(\$3,666)	93%
Payroll	0	0	0	0	0		0	0	
Fringes	0	0	0	0	0		0	0	
Total Compensation	0	0	0	0	0	0%	0	0	0%
Operating	9,204	5,579	10,000	1,713	8,287		1,713	8,287	
Scholarships	0	0	0	0	0		0	0	
Total Non Personnel	9,204	5,579	10,000	1,713	8,287	17%	1,713	8,287	17%
Total Expenditures	9,204	5,579	10,000	1,713	8,287	17%	1,713	8,287	17%
Net Before Transfers	38,275	31,189	44,000	48,621	4,621		48,621	4,621	
Transfers-In - Facilities Fee	0	0	0	0	0		0	0	
Transfers-In - General Service Fee	0	0	0	0	0		0	0	
Transfers-In - Other-Debt Service	0	0	0	0	0		0	0	
Transfers-In - Other	0	0	0	0	0		0	0	
Transfers-In - Fund Balance	0	0	0	0	0		0	0	
Transfers-In - Plant Fund	0	0	0	0	0		0	0	
Transfers-In - Encumbrances	0	0	0	0	0		0	0	
Transfers-Out - Plant Fund	0	0	0	0	0		0	0	
Transfers-Out - Encumbrances	0	0	0	0	0		0	0	
Transfers-Out - Other	0	0	0	0	0		0	0	
Transfers-Out - Debt Service	0	0	0	0	0		0	0	
Net Transfers	0	0	0	0	0		0	0	
Difference	\$38,275	\$31,189	\$44,000	\$48,621	\$4,621		\$48,621	\$4,621	

## The University of Akron

### Auxiliaries

## FY 2020 Budget Assumptions with Revisions Reflecting Anticipated COVID-19

### Implications

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#### Overall Assumptions

**Revenues** – Adjustments associated with COVID-19 are reflected and identified where appropriate.

#### Income

- The original assumption estimated a blended enrollment reduction exceeding four percent while indications as the fall 2019 semester approached were the decline might approach six percent. The revenue revised projection contemplates an overall seven percent decline.
- Revenues will be adversely impacted as a result of COVID-19. Prorated refunds and lost revenues from closed facilities and cancelled events are reflected as appropriate.

**Expenditures** – Adjustments associated with COVID-19 are reflected and identified where appropriate.

#### Compensation (Payroll and Fringes)

- The following original assumptions remain valid:
  - A four percent increase pursuant to collective bargaining agreements.
  - A raise pool equivalent to two percent for qualifying non-represented employees.
  - Reduction in the fringe rate.
  - Fringes include benefits such as a 14 percent employer contribution to the respective retirement system, University contribution toward employee group insurance, employee and dependent fee remission, and University portion of employee parking permits.
- The Fair Labor Standard Act compensation changes are reflected in the revised projections.

#### Operating

- The original assumption materialized as the State minimum wage adjustment was implemented.

#### Other

#### Transfers-In

- The original assumption contemplated General Fund operating and debt service support and Facilities Fees reserve usage for debt service for certain auxiliaries totaling \$32.8 million while based upon the enrollment variance and the fiscal performance within certain auxiliaries, the transfers were projected to be \$33.8 million. However, considering the expected impact of COVID-19 on operations, additional resources are required from the General Fund to offset anticipated shortfalls. Overall support from General Fund is expected to be \$35.4 million and \$1.9 million from Facilities Fee reserve.

# The University of Akron

## Auxiliaries

### FY 2020 Budget Assumptions with Revisions Reflecting Anticipated COVID-19 Implications

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	Original General Service Fees	Projected General Service Fees	Original Facilities Fees	Projected Facilities Fees	Original Other Support	Projected Other Support	Original Totals	Projected Totals
Athletics	\$11,858,000	\$11,631,000	\$4,254,000	\$4,152,000	\$ 7,677,000	\$ 9,015,000	\$ 23,789,000	\$ 24,798,000
Residence Life & Housing	-	-	-	-	-	2,890,000	-	2,890,000
E.J. Thomas PAH	-	-	-	-	872,000	872,000	872,000	872,000
Recreation & Wellness Services	-	-	1,443,000	1,408,000	2,136,000	2,171,000	3,579,000	3,579,000
Jean Hower Taber Student Union	-	-	2,482,000	2,422,000	2,042,000	2,102,000	4,524,000	4,524,000
Parking & Transportation Services	-	-	-	-	-	615,000	-	615,000
Total	\$11,858,000	\$11,631,000	\$8,179,000	\$7,982,000	\$ 12,727,000	\$ 17,665,000	\$ 32,764,000	\$ 37,278,000

- The projected transfers to Athletics reflect net additional support in the amount of \$1 million. The net additional support contemplates the variation of the enrollment decline from budget on the Facilities and General Service fees; \$125,000 settling of the men's soccer loan; settling of the \$292,000 deficit carried over from the prior fiscal year, and biennial football ticket purchase in the amount of nearly \$600,000 representing a General Fund expenditure and Athletic revenue.
- The transfers revised projection will be updated should summer 2020 begin to vary from a 20 percent enrollment decline or should auxiliaries' fiscal performances begin to vary much from revised projections.

#### Transfers-Out - Debt Service

- The original assumption presumed the auxiliaries' facilities debt service requirements would be \$26 million, and the assumption continues.

### Unit Assumptions

#### **Athletics**

#### **Revenues**

#### Income

- The original assumptions contemplated externally generated revenues from various sources such as the MAC, game guarantees, naming rights, ticket sales, grants-in-aid, IMG, and Coca-Cola. The revenue components will remain; however, the projected revenues are less than budgeted.
- The revised projection includes the General Fund's biennial football ticket purchase approximating \$600,000 as an Athletic revenue.
- Due to COVID-19, the assumptions indicate that the cancellation of the NCAA Men's Basketball Tournament will reduce the annual NCAA receipts to \$387,000 or 37 percent for a total loss of \$658,000.

## **The University of Akron**

### **Auxiliaries**

#### **FY 2020 Budget Assumptions with Revisions Reflecting Anticipated COVID-19**

#### **Implications**

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- The revised projections indicate the Athletic Facility rental events canceled as a result of COVID-19 represent a loss of \$39,000 in rental revenue.

#### **Expenditures**

##### **Compensation (Payroll and Fringes)**

- The original assumption contemplated a rate increase as reflected in respective individual contracts, and the revised projection reasonably approximates budgeted levels.

##### **Operating**

- The original assumption contemplated supplies and services, student assistants, game officials, guarantees, maintenance, team travel and recruiting, and utilities cost and the components will remain. However, the cancellation of spring sports, team travel, and recruiting will result in cost savings of \$541,000.

##### **Scholarships**

- The original assumptions assumed approximately 220 Athletic financial aid awards while the current revised projection is closer to 217.
- The New Z Fund event will support scholarships for 5<sup>th</sup> year aid.
- As a result of the COVID-19 pandemic, the revised projection assumes refundable room, board, transportation fees and facility fees to be \$249,000 for spring semester student athletes.

#### **Other**

##### **Transfers-In**

- The original assumptions contemplated General Services Fee, \$11.9 million; Facilities Fee, \$4.3 million (facility fee reserves included); and Other, \$7.7 million (operations and debt service); while the revised projections currently contemplate General Services Fee, \$11.6 million; Facilities Fee, \$4.2 million (facility fee reserves included); and Other, \$9 million (operations and debt service).
- The original assumption contemplated a General Fund loan in the amount of \$170,000 for Men's soccer with the intent of full repayment by fiscal year end. The revised projection presumes that \$125,000 will remain unpaid and is reclassified to General Fund support.
- The original assumption assumed a portion of the Facility Fee reserve, in the amount of \$1 million, contributes towards the debt service for FY20, and that assumption continues.
- The original assumption presumed General Fund support totaling \$22.8 million; however, the revised assumption indicates support, net of the \$600,000 biennial football ticket purchase, of \$23.8 million.

## **The University of Akron**

### **Auxiliaries**

## **FY 2020 Budget Assumptions with Revisions Reflecting Anticipated COVID-19 Implications**

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### **Residence Life & Housing**

#### **Revenues**

##### Income

- The original assumption presumed 81 percent average occupancy for the academic year while approximately 74 percent materialized.
- The original assumption of a room rate increase of 1.5 percent for the fall 2019 Tuition Guarantee Cohort continues to hold.
- The revised projections assume residence hall room charge credits, due to COVID-19 early closure, will result in \$3.5 million of lost revenue and the loss of \$40,000 in revenue due to the cancellation of the AA conference.

#### **Expenditures**

##### Operating

- The original assumption includes costs for maintenance, resident assistant meals, student employment, and utilities costs.
- The revised assumption assumes cost savings for Resident Assistant Meals, and the cancellation of the AA conference will save significant overtime for custodial dorm preparations.

#### **Other**

##### Transfers-In

- The original assumption estimated that \$321,000 would be transferred from Residence Life & Housing's fund balance while the revised projection contemplates that the entire \$1.8 million fund balance will be needed, thereby exhausting the remaining fund balance. Transfers-In - Other of \$2.9 million will be required from the General Fund to settle the projected fiscal year-end shortfall.

### **EJ Thomas Performing Arts Hall**

#### **Revenues**

##### Income

- The original assumption remains and is based on externally generated revenues from various sources such as Broadway Series sales, Akron Civic Theater pass-through, hall rental, and endowment gifts.

## **The University of Akron**

### **Auxiliaries**

### **FY 2020 Budget Assumptions with Revisions Reflecting Anticipated COVID-19**

### **Implications**

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#### **Expenditures**

##### Operating

- Assumes artist fees, advertising, maintenance, stage & wardrobe, student employment, and utilities cost.

##### **Other**

##### Transfers-In

- The original assumption remains and is based on Transfers-In - Other, totaling \$840,000 from the General Fund and \$31,000 from Endowment.

#### **Dining (Aramark)**

#### **Revenues**

##### Income

- The original assumption presumed \$1.6 million in rent from Aramark, but the revised projection currently contemplates \$.7 million in rent from Aramark.
- The original assumptions for other contractually provided revenues such as utilities support, maintenance support, and equipment repair support continue to hold.
- Assumed a meal plan increase of three percent for the fall 2019 Tuition Guarantee Cohort.
- The revised projections assume refunds to the students due to COVID-19 early closure, and will result in \$1.8 million in reduced revenue for spring semester. As a result, projected revenues at June 30, 2020 are anticipated to be \$296,000.

#### **Expenditures**

##### Compensation (Payroll and Fringes)

- Assumes the CWA employees remain University employees, with the University responsible for the difference between FICA and SERS, and all other employees are the fiscal responsibility of Aramark. Current assumptions assume the university will be pay the six CWA employees during the COVID-19 pandemic with an attempt to redeploy the employees to other areas. Projected unanticipated payroll costs through June 30, 2020 will be \$44,000.

## **The University of Akron**

### **Auxiliaries**

### **FY 2020 Budget Assumptions with Revisions Reflecting Anticipated COVID-19**

### **Implications**

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#### Operating

- The original assumption reflected card access and point of sale software, equipment, maintenance, and utilities costs totaling \$1.7 million, but the revised projection contemplates \$795,000.

#### Other

#### Transfers-In

- The original assumption presumed a budgeted surplus, but the revised projections contemplate that Dining Services will access its fund balance in the amount of \$1.7 million.

### **Recreation & Wellness Services**

#### Revenues

#### Income

- Assumes externally generated revenues from various sources such as memberships, pool rental, and locker and facility rentals.
- \$68,000 in new community membership program and rental income.
- Assumes due to COVID-19, the closing of SRWS will generate \$56,000 in refunds for memberships and prepaid events.

#### Expenditures

#### Operating

- Assumes group exercise, intramural sports, maintenance, outdoor adventures, student employment, and utilities cost.

#### Other

#### Transfers-In

- The original assumptions of Transfers-In budgeted at Other, \$2.1 million (operations and debt service); and Facilities Fee, \$1.4 million (including reserves) were adjusted to account for less than expected enrollment, while the revised projections indicate transfers are Other, \$2.2 million.
- The original assumption assumed Recreation & Wellness Services Facilities Fees maintained a reserve, and a portion of that reserve, in the amount of \$.3 million, would be used to help service the debt service for FY20, and this assumption continues.

## **The University of Akron**

### **Auxiliaries**

#### **FY 2020 Budget Assumptions with Revisions Reflecting Anticipated COVID-19**

#### **Implications**

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- The original assumption assumed no needed use of Recreation & Wellness Services Facilities fund balance to balance, but the revised projection contemplates that \$231,000 will be needed.

### **Jean Hower Taber Student Union**

#### **Revenues**

##### Income

- Assumes externally generated revenues from various sources such as bookstore space rent, bank space rent, and room rentals.
- Assumes the impact of the COVID-19 pandemic will reduce the Barnes & Noble commission and space rental revenue by \$27,000.

#### **Expenditures**

##### Compensation (Payroll and Fringes)

- The original assumption assumed a \$45,000 savings from eliminating a full-time position while the revised projections indicate the \$45,000 full-time position will not be eliminated.

##### Operating

- Assumes maintenance, utilities, and student employment cost.

#### **Other**

##### Transfers-In

- The original assumptions of Transfers-In budgeted at Other, \$2 million (operations and debt service); and Facilities Fee, \$2.5 million (including reserves) were adjusted to account for less than expected enrollment. Projected transfers are Other, \$2.1 million; and Facilities Fee, \$2.4 million.
- The Facilities Fees maintained a reserve, and a portion of that reserve, in the amount of \$.6 million, would be used to help service the debt service for FY20.
- The original assumption assumed no needed use of Jean Hower Taber Student Union fund balance to balance, and that assumption remains valid.

## **The University of Akron**

### **Auxiliaries**

## **FY 2020 Budget Assumptions with Revisions Reflecting Anticipated COVID-19 Implications**

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### **Parking & Transportation Services**

#### **Revenues**

##### Income

- The original assumptions contemplated parking permits and transportation fee revenues, and the assumptions continue to hold.
- The revised projection assumes \$1.1 million, or 45 percent of spring semester revenue will go toward refunds.

#### **Expenditures**

##### Operating

- The original assumptions contemplated parking deck and lot maintenance, Roo Express Shuttle, the Metro Dash, and utilities, and those assumptions continue to materially hold.

##### Transfers-In

- The original assumption contemplated \$745,000 of fund balance use while the revised projection presumes that the total \$1.2 million fund balance will be needed. A Transfers-In - Other of \$615,000 from the General Fund is needed to settle the remaining projected fiscal year-end shortfall.

### **Wayne Student Union**

#### **Revenues**

##### Income

- Assumes externally generated revenues from bookstore space rent and room rentals.
- The expected impact of COVID-19 is a reduction in Barnes & Noble commission by \$4,000.

#### **Expenditures**

##### Operating

- Original assumptions contemplated artist fees, equipment, and property and fire insurance costs, and those assumptions remain.

**The University of Akron  
Akron and Wayne Auxiliary Funds Combined  
Narrative of FY20 Budget and Actual Results for the Nine Months Ended March 31, 2020 with FY19  
Comparisons and Revised Projections Reflecting Anticipated COVID-19 Implications**

**Athletics**

Athletics actual revenues total \$4.3 million as compared to annual budgeted revenues of \$9.4 million. Major components of revenue include game guarantees (32 percent), ticket sales (30 percent), and gifts (19 percent). The General Fund’s biennial football ticket purchase approximating \$600,000 is also reflected as a revenue.

<b>Description</b>	<b>Actual YTD</b>
Game Guarantees	\$1,367,000
Ticket Sales	1,289,000
Gifts	830,000
Other	442,000
Pouring Rights	380,000
Total Revenue	<u>\$4,308,000</u>

Due to the COVID-19, the projection indicates that the cancellation of the NCAA Men’s Basketball Tournament will reduce the annual NCAA receipts to \$387,000, or 37 percent for a total loss of \$658,000. Cancellations of Athletic Facility rental events represent a loss of \$39,000 in rental income. Current expectations indicate that revenues will total nearly \$7 million, or \$2.4 million below the \$9.4 million budget. Projections will be updated should activities merit a change.

<b>Employee Type</b>	<b>Actual YTD</b>
Contract Professionals	\$5,416,000
Staff	550,000
Graduate Assistants	75,000
Faculty	5,000
Total Payroll	<u>\$6,046,000</u>

*Note 1: Includes all Athletics payroll-related activities (e.g. full-time, part-time, overtime, etc.).*  
*Note 2: Excludes fringe benefits.*

Payroll and fringes total nearly \$8 million or roughly 73 percent of the annual budget of \$10.9 million. Projections indicate that payroll and fringes will approximate \$10.6 million, or \$254,000 below the original \$10.9 million budget. The projections will be updated should activity merit.

Operating expenditures total \$9.6 million or 95 percent of the annual budget of \$10.1 million. The principal operating expenditures include supplies & services (58 percent) and travel & hospitality (32 percent). The majority of supplies & services includes athletic supplies (18 percent), game officials and guarantees (16 percent), and maintenance (15 percent). The majority of operating expenditures in travel & hospitality are team travel and recruiting (72 percent).

<b>Description</b>	<b>Actual YTD</b>
Supplies & Services	\$5,574,000
Travel & Hospitality	3,097,000
Utilities	437,000
Student Assistants	322,000
Other	154,000
Equipment	17,000
Total Operating	<u>\$9,601,000</u>

**The University of Akron  
Akron and Wayne Auxiliary Funds Combined  
Narrative of FY20 Budget and Actual Results for the Nine Months Ended March 31, 2020 with FY19  
Comparisons and Revised Projections Reflecting Anticipated COVID-19 Implications**

**Athletics Continued**

Projections indicate, due to COVID-19, cancellation of spring sports, busses, hotels, and other travel arrangements, operating expenditures will total \$401,000 below budget. Projections will be updated should spending activities merit a change.

Scholarships, or Athletics financial aid, totaled nearly \$6.3 million or 89 percent of the annual budget of \$7 million. Refundable room, board, Transportation Fees, and Facility Fees are estimated to total \$249,000 for spring semester student athletes. Projections indicate that scholarships and other student aid will be less than budget by \$749,000. The projection will be updated should activities merit a change.

The other sources of funding include transfers-in of Facilities Fee (including reserve), General Service Fee, and Other budgeted at \$4.3 million, \$11.9 million, and \$7.7 million, respectively. The mix of the transfers-in will change based upon the enrollment decline that exceeded budget and will increase based upon the projected fiscal performance, which includes settling the Men's Soccer loan estimated balance of \$125,000 and the prior year deficit fund balance of \$292,000.

The Transfers-In - Facilities Fee and Transfers-In - General Service Fee will be reduced by a combined \$329,000 and Transfers-In - Other will increase by a like amount because enrollment was less than expected (the budget projected a four percent decline vs. an actual decline of seven percent). The actual Facilities Fee totaling \$3.2 million services a portion of the Stadium and Fieldhouse debt while the Athletics actual general services fee, and other transfers-in combined total \$14.1 million. The actual transfers-in from the General Fund and reserves are projected to approximate \$24.8 million which is net of the biennial football ticket purchase, or \$1 million more than budget.

At the end of each fiscal year, commitments often remain for goods and services that have not yet arrived or been received by June 30. Those outstanding commitments are carried over to the succeeding fiscal year and become a liability and expenditure in that following year. The \$13,000 Transfers-In - Encumbrances represent those types of commitments.

The budgeted Transfers-Out - Debt Service is \$5 million. To date, \$3.7 million or 75 percent has been transferred out to pay the debt service payment with the remaining transfers to occur throughout the year. The debt service pays the bonded debt related to InfoCision Stadium (94 percent) and the Athletic Fieldhouse.

**The University of Akron  
Akron and Wayne Auxiliary Funds Combined  
Narrative of FY20 Budget and Actual Results for the Nine Months Ended March 31, 2020 with FY19  
Comparisons and Revised Projections Reflecting Anticipated COVID-19 Implications**

**Residence Life & Housing**

Residence Life & Housing actual revenues total \$17.7 million as compared to the annual budgeted revenues of \$19.1 million. The principal revenues include residence hall occupancy and are predominately earned during the academic year. Fall occupancy approximated 77 percent, which includes a number of rooms intentionally kept offline.

<b>Description</b>	<b>Actual YTD</b>
Room Rentals	\$17,361,000
Other	<u>382,000</u>
Total Revenue	<u>\$17,743,000</u>

Fall semester revenues achieved 48 percent of the total revenue budget. Residence hall refunds, due to COVID-19 early closure, will result in \$3.5 million in restitution for the spring semester and the loss of \$40,000 in revenue due to the cancellation of the AA conference. Projections indicate year-end revenues will be \$4.9 million less than the original budget of \$19.1 million. The projection will be updated should activity merit.

<b>Employee Type</b>	<b>Actual YTD</b>
Contract Professionals	\$402,000
Staff	<u>192,000</u>
Total Payroll	<u>\$594,000</u>

*Note 1: Includes all Residence Life & Housing payroll-related activities (e.g. full-time, part-time, overtime, etc.).*  
*Note 2: Excludes fringe benefits.*

Payroll and fringes total \$825,000 or roughly 72 percent of the annual budget of \$1.2 million. Actual compensation is projected to be \$69,000 below the original \$1.2 million compensation budget; the projection will be updated should activity merit.

Operating expenditures total \$5 million or 66 percent of the annual budget of \$7.6 million. The principal operating expenditures include supplies & services (56 percent) and utilities (21 percent). The major spending component in supplies & services includes maintenance (86 percent). The majority of expenditures in utilities are electricity (48 percent), water (33 percent), and gas (10 percent). The majority of operating expenditures in travel & hospitality are Resident Assistant Meals (87 percent). Operating expenditures are being managed and are projected to be roughly \$466,000 below the original budget of \$7.6 million. Cost savings include Resident Assistant Meals and the cancellation of the AA conference will save significant overtime on custodial dorm preparations. Projection will be updated should activity merit.

<b>Description</b>	<b>Actual YTD</b>
Supplies & Services	\$2,827,000
Utilities	1,029,000
Travel & Hospitality	415,000
Student Assistants	402,000
Other	<u>337,000</u>
Total Operating	<u>\$5,010,000</u>

**The University of Akron  
Akron and Wayne Auxiliary Funds Combined  
Narrative of FY20 Budget and Actual Results for the Nine Months Ended March 31, 2020 with FY19  
Comparisons and Revised Projections Reflecting Anticipated COVID-19 Implications**

**Residence Life & Housing Continued**

The original assumption estimated that \$321,000 would be transferred from Residence Life & Housing’s fund balance to balance while the projection contemplates that the entire \$1.8 million fund balance will be needed. Transfers-In - Other of \$2.9 million will be required from the General Fund to settle the remaining projected fiscal year-end shortfall.

At the end of each fiscal year, commitments often remain for goods and services that have not yet arrived or been provided by June 30. Those outstanding commitments are carried over to the succeeding fiscal year and become a liability and expenditure in that following year. The \$37,000 Transfers-In - Encumbrances represent those types of commitments.

The budgeted Transfers-Out - Debt Service total \$10.6 million. To date, nearly \$8 million or 75 percent has been transferred out to pay the debt service payment with the remaining transfers to occur throughout the year. The debt service pays the debt related to the renovation of seven residence halls and construction of four new buildings.

**EJ Thomas Performing Arts Hall**

EJ Thomas Performing Arts Hall actual revenues total \$1.9 million as compared to the annual budgeted revenues of \$2.6 million. The principal revenues include ticket sales (76 percent). The cancellations of events related to the COVID-19 pandemic will produce a loss in revenue of \$40,000. Total revenue is projected to be \$2.6 million. The projections will be updated as activity merits.

Description	Actual YTD
Ticket Sales	\$1,458,000
Endowment	172,000
Hall Rental	147,000
Other	<u>130,000</u>
Total Revenue	<u>\$1,907,000</u>

Employee Type	Actual YTD
Staff	\$107,000
Contract Professionals	<u>91,000</u>
Total Payroll	<u>\$198,000</u>
<i>Note 1: Includes all EJ Thomas Performing Arts Hall payroll-related activities (e.g. full-time, part-time, overtime, etc.).</i>	
<i>Note 2: Excludes fringe benefits.</i>	

Payroll and fringes total \$260,000 or roughly 64 percent as compared to the annual budget of \$409,000. Projections indicate that payroll and fringes will approximate \$412,000. The projections will be updated should activity merit.

**The University of Akron**  
**Akron and Wayne Auxiliary Funds Combined**  
**Narrative of FY20 Budget and Actual Results for the Nine Months Ended March 31, 2020 with FY19 Comparisons and Revised Projections Reflecting Anticipated COVID-19 Implications**

**EJ Thomas Performing Arts Hall Continued**

Operating expenditures total nearly \$1.9 million or 68 percent of the annual budget of \$2.8 million. The principal operating expenditures include supplies & services (86 percent). The major spending component in supplies & services includes stage & wardrobe (47 percent) and artist fees (26 percent). Projections indicate operating expenditures will be less than budget. Certain show-related costs may be eliminated as COVID-19 resulted in event cancellations. Projections indicate operating expenditures will be less than budget and will be updated should activity merit.

<b>Description</b>	<b>Actual YTD</b>
Supplies & Services	\$1,628,000
Utilities	154,000
Student Assistants	57,000
Travel & Hospitality	28,000
Other	21,000
Total Operating	<u>\$1,888,000</u>

Transfers-In - Other represents General Fund and endowment support for operations and is budgeted at \$871,000. To date, \$654,000 has been transferred with the expectation the full amount will be transferred throughout the remainder of the fiscal year.

Transfers-Out - Plant Fund of \$33,000 represents the remaining balance returned to EJ Thomas Performing Arts Hall related to the FY2019 Lighting Upgrade Project.

The budgeted Transfers-Out - Debt Service totals \$327,000. To date, \$245,000 or 75 percent has been transferred out to pay the debt service payment with the remaining transfers to occur throughout the year. This debt service pays the bonded debt related to improvements and equipment from approximately 17 years ago. The debt will be retired during the fiscal year ended June 30, 2029.

**Dining (Aramark)**

Aramark actual revenues total nearly \$2 million as compared to the annual budgeted revenues of \$3.2 million. The primary revenues include rent (33 percent), Aramark grant (21 percent), utilities support (18 percent), and facilities support (16 percent). The University, in compliance with the senior administration directive, will refund to students the unused balance of the various meal plan options (less those meal plans paid via scholarship) in the amount \$1.8 million for the Spring semester. As a result, projected revenues at June 30, 2020 are anticipated to be \$296,000. Negotiations are ongoing and will impact year end results.

<b>Description</b>	<b>Actual YTD</b>
Rent	\$653,000
Aramark Grant	412,000
Utilities Support	352,000
Facilities Support	306,000
POS/Card Access Support	181,000
Other	55,000
Total Revenue	<u>\$1,959,000</u>

**The University of Akron  
Akron and Wayne Auxiliary Funds Combined  
Narrative of FY20 Budget and Actual Results for the Nine Months Ended March 31, 2020 with FY19  
Comparisons and Revised Projections Reflecting Anticipated COVID-19 Implications**

**Dining (Aramark) Continued**

<b>Employee Type</b>	<b>Actual YTD</b>
Staff	\$25,000
<i>Note 1: Includes all Dining Services (Aramark) payroll-related activities (e.g. full-time, part-time, overtime, etc.).</i>	
<i>Note 2: Excludes fringe benefits.</i>	

Payroll and fringes total \$218,000 or roughly 76 percent of the annual budget of \$288,000. Certain University employees were needed by Aramark at the contract inception and remained University employees. Aramark was reimbursing the University for nearly all employment costs. However, with the University shutdown, these employees are not needed and as of March 23, 2020 Aramark will not be reimbursing their

costs until the crisis passes. The University, will therefore, be paying these remaining six employees during the closure with an attempt to redeploy to other areas. Projected unanticipated payroll costs through June 30, 2020 will be \$44,000.

Operating expenditures total \$937,000 or 54 percent of the annual budget of \$1.7 million. The principal operating expenditures include supplies & services (69 percent) and utilities (20 percent). The major spending component in supplies & services include furniture & equipment repair (56 percent) and maintenance (34 percent). The majority of expenditures in utilities are electricity (56 percent) and water (32 percent). Encumbrances with pending elimination are inflating the actual operating expenditures above projections. Projections indicate operating expenditures will be less than budget. The projections will be updated should activity merit.

<b>Description</b>	<b>Actual YTD</b>
Supplies & Services	\$649,000
Utilities	189,000
Equipment	59,000
Other	<u>40,000</u>
Total Operating	<u>\$937,000</u>

The original assumption presumed a surplus budget, but the projections contemplate that Dining Services will access \$1.7 million out of the \$2.7 million fund balance.

At the end of each fiscal year, commitments often remain for goods and services that have not yet arrived or been provided by June 30. Those outstanding commitments are carried over to the succeeding fiscal year and become a liability and expenditure in that following year. The \$46,000 Transfers-In - Encumbrances represent those types of commitments.

Transfers-Out - Plant Fund of \$175,000 represents funding to replace the Student Union dishwasher.

Transfers-Out - Other of \$12,000 represents a transfer to the Student Union to support the extended hours for Union Market.

**The University of Akron**  
**Akron and Wayne Auxiliary Funds Combined**  
**Narrative of FY20 Budget and Actual Results for the Nine Months Ended March 31, 2020 with FY19 Comparisons and Revised Projections Reflecting Anticipated COVID-19 Implications**

**Dining (Aramark) Continued**

The budgeted Transfers-Out - Debt Service totals \$777,000. To date, \$583,000 or 75 percent has been transferred out to pay the upcoming debt service payment with the remaining transfers to occur throughout the year. This debt service pays the bonded debt related to various buildouts of space and renovations including the dining hall and retail sites located throughout the campus over the course of the last 13 to 20 years. The debt will be retired during the fiscal year ended June 30, 2038.

**Recreation & Wellness Services**

Student Recreation & Wellness Services (SRWS) actual revenues total \$476,000 as compared to the annual budgeted revenues of \$640,000. The principal revenues include swimming meets/lessons (51 percent) and memberships (28 percent). Due to COVID-19, all SRWS facilities were closed March 16, 2020, indefinitely generating \$56,000 in refunds for memberships and prepaid events. The projections indicate revenues will total \$228,000 less than budget.

<b>Description</b>	<b>Actual YTD</b>
Swimming Meets & Lessons	\$243,000
Memberships	134,000
Other	60,000
Rentals	<u>39,000</u>
Total Revenue	<u>\$476,000</u>

<b>Employee Type</b>	<b>Actual YTD</b>
Contract Professionals	\$321,000
Staff	<u>83,000</u>
Total Payroll	<u>\$404,000</u>
<i>Note 1: Includes all Recreation &amp; Wellness Services payroll-related activities (e.g. full-time, part-time, overtime, etc.).</i>	
<i>Note 2: Excludes fringe benefits.</i>	

Payroll and fringes total \$558,000 or roughly 71 percent as compared to the annual budget of \$787,000. The two percent raises and FLSA changes effective January 1st, not included as part of planned expenditures, will generate unbudgeted costs. Projections indicate payroll and fringes, with vacancy savings, will approximate \$754,000, or \$33,000 below the original \$787,000 budget.

Operating expenditures total \$1.2 million or 70 percent as compared to the annual budget of \$1.8 million. The principal operating expenditures include supplies & services (48 percent), student assistants (34 percent), and utilities (17 percent). The majority of supplies & services spending includes maintenance (86 percent). The majority of expenditures in utilities are electricity (64 percent) and steam (17 percent). Projections indicate operating expenditures will be less than budget. Projection will be updated should activity merit.

<b>Description</b>	<b>Actual YTD</b>
Supplies & Services	\$583,000
Student Assistants	420,000
Utilities	204,000
Other	14,000
Travel & Hospitality	<u>5,000</u>
Total Operating	<u>\$1,226,000</u>

**The University of Akron  
Akron and Wayne Auxiliary Funds Combined  
Narrative of FY20 Budget and Actual Results for the Nine Months Ended March 31, 2020 with FY19  
Comparisons and Revised Projections Reflecting Anticipated COVID-19 Implications**

**Recreation & Wellness Services Continued**

The other sources of funding include a Transfers-In Facilities Fee (including reserve) and Transfers-In - Other budgeted at \$1.4 million and \$2.1 million, respectively. The Transfers-In - Facilities Fee will be reduced by \$35,000 and Transfers-In - Other will increase by a like amount, because enrollment was less than expected (budget down four percent and actual down six percent). Actual Transfers-In - Facilities Fee of \$2.7 million represents facilities fee (including reserve) and General Fund support to service the building's debt and operations.

Transfers-In - Fund Balance projection includes \$231,000 to support the projected fiscal year-end shortfall. Projection will be updated should anticipated operating results change.

At the end of each fiscal year, commitments often remain for goods and services that have not yet arrived or been received by June 30. Those outstanding commitments are carried over to the succeeding fiscal year and become a liability and expenditure in that following year. The \$12,000 Transfers-In - Encumbrances represent those types of commitments.

Transfers-Out - Other represents the \$107,000 remaining balance returned to the General Fund related to FY2019 projects including heat exchanger and domestic hot water boilers. Current expectations are the \$107,000 transfers-out will generate a shortfall at fiscal year-end. The fund balance will absorb any shortfall that may occur.

The budgeted Transfers-Out - Debt Service totals \$1.7 million. To date, \$1.3 million or 75 percent has been transferred out for the debt service requirements associated with the facility and its retail space. The outstanding debt will be retired in the fiscal year ended June 30, 2033.

**Jean Hower Taber Student Union**

The Student Union actual revenues total nearly \$880,000 as compared to the annual budgeted revenues of \$947,000. The principal revenues include Barnes & Noble bookstore commission income (65 percent), PNC commission (23 percent), and rental revenue (12 percent). The impact of the COVID-19 pandemic will reduce the Barnes & Noble commission and space rental revenue by \$27,000. The current annual revenue projection is \$920,000.

<b>Description</b>	<b>Actual YTD</b>
Commission Income	\$773,000
Room Rentals	101,000
Other	<u>6,000</u>
Total Revenue	<u>\$880,000</u>

**The University of Akron  
Akron and Wayne Auxiliary Funds Combined  
Narrative of FY20 Budget and Actual Results for the Nine Months Ended March 31, 2020 with FY19  
Comparisons and Revised Projections Reflecting Anticipated COVID-19 Implications**

**Jean Hower Taber Student Union Continued**

<b>Employee Type</b>	<b>Actual YTD</b>
Contract Professionals	\$367,000
Staff	<u>68,000</u>
Total Payroll	<u>\$435,000</u>

*Note 1: Includes all Jean Hower Taber Student Union payroll-related activities (e.g. full-time, part-time, overtime, etc.).*  
*Note 2: Excludes fringe benefits.*

Payroll and fringes total \$604,000 or roughly 74 percent of the annual budget of \$821,000. The two percent raises and mandated FLSA increases, not included as part of planned expenditures, will generate additional cost. Current expectations indicate that compensation will be below budget through current vacancy savings.

Operating expenditures total \$1.2 million or 66 percent of the annual budget of \$1.8 million. The principal operating expenditures include supplies & services (45 percent), utilities (29 percent), and student assistants (23 percent). The majority of supplies & services spending include maintenance (76 percent). The majority of expenditures in utilities are electricity (52 percent), chilled water (19 percent), steam (16 percent), and water (11 percent).

<b>Description</b>	<b>Actual YTD</b>
Supplies & Services	\$526,000
Utilities	338,000
Student Assistants	268,000
Travel & Hospitality	18,000
Other	<u>12,000</u>
Total Operating	<u>\$1,162,000</u>

Operating expenditures are projected to approximate \$135,000 below the original budget of \$1.8 million and the projections will be updated should activity merit.

The other sources of funding include Transfers-In - Facilities Fee (including reserve) and Transfers-In - Other budgeted at \$2.5 million and \$2 million, respectively. The Transfers-In Facilities Fee will be reduced by \$60,000 and Transfers-In - Other will increase by a like amount, because enrollment was less than expected (budget down four percent and actual down six percent). To date, \$3.4 million has been transferred with the expectation the remaining amount will be transferred throughout the rest of the fiscal year.

Transfers-in - Other includes \$12,000 from Dining (Aramark) to assist the Student Union with the extended hours for Union Market.

At the end of each fiscal year, commitments often remain for goods and services that have not yet arrived or been received by June 30. Those outstanding commitments are carried over to the succeeding fiscal year and become a liability and expenditure in that following year. The \$12,000 Transfers-In - Encumbrances represent those types of commitments.

The budgeted Transfers-Out - Debt Service totals \$2.9 million. To date, \$2.2 million or 75 percent has been transferred out for the upcoming debt service requirements associated with the facility and its retail space. The outstanding debt will be retired in the fiscal year ended June 30, 2033.

**The University of Akron  
Akron and Wayne Auxiliary Funds Combined  
Narrative of FY20 Budget and Actual Results for the Nine Months Ended March 31, 2020 with FY19  
Comparisons and Revised Projections Reflecting Anticipated COVID-19 Implications**

**Parking & Transportation Services**

Parking actual revenues total nearly \$6.1 million as compared to the annual budgeted revenues of \$6.5 million. The primary sources of revenues are the student transportation fee and parking permits (96 percent). Indications are that due to the COVID-19 pandemic, Parking & Transportation Services will not achieve the \$6.5 million revenue budget; rather, \$1.1 million or 45 percent of the spring semester revenue will go toward refunds. Further forecasts reduce summer revenue by 50 percent and project the total revenue to be \$5.2 million, or \$1.3 million less than the \$6.5 million revenue budget.

<b>Description</b>	<b>Actual YTD</b>
Permits	\$5,869,000
Lot Rentals	122,000
Fines & Meters	85,000
Other	<u>20,000</u>
Total Revenue	<u>\$6,096,000</u>

<b>Employee Type</b>	<b>Actual YTD</b>
Staff	\$107,000
Contract Professionals	<u>54,000</u>
Total Payroll	<u>\$161,000</u>

*Note 1: Includes all Parking & Transportation Services payroll-related activities (e.g. full-time, part-time, overtime, etc.).*

*Note 2: Excludes fringe benefits.*

Payroll and fringes total nearly \$220,000 or roughly 68 percent of the annual budget of \$323,000. Compensation occurs ratably throughout the year. The original \$323,000 compensation budget will be achieved.

Operating expenditures total nearly \$1.9 million or 78 percent as compared to the annual budget of \$2.4 million. The principal operating expenditures include supplies & services (81 percent). The major spending component in supplies & services includes transportation related activities including busing, parking lot, and deck maintenance (82 percent) and equipment repair (10 percent). Projections indicate expenditures will be below the original budget by \$227,000; however, expenditures combined with transfers-out will exceed revenues. The fund balance will absorb the planned shortfall. Projections will be revised should activity merit.

<b>Description</b>	<b>Actual YTD</b>
Supplies & Services	\$1,516,000
Utilities	171,000
Student Assistants	141,000
Travel & Hospitality	30,000
Other	<u>7,000</u>
Total Operating	<u>\$1,865,000</u>

The original assumption contemplated \$745,000 of fund balance usage while the projection presumes that the total \$1.2 million fund balance will be needed. A Transfers-In - Other of \$615,000 from the General Fund is needed to settle the remaining projected fiscal year-end shortfall.

**The University of Akron  
Akron and Wayne Auxiliary Funds Combined  
Narrative of FY20 Budget and Actual Results for the Nine Months Ended March 31, 2020 with FY19  
Comparisons and Revised Projections Reflecting Anticipated COVID-19 Implications**

**Parking & Transportation Services Continued**

At the end of each fiscal year, commitments often remain for goods and services that have not yet arrived or been provided by June 30. Those outstanding commitments are carried over to the succeeding fiscal year and become a liability and expenditure in that following year. The \$16,000 Transfers-In - Encumbrances represent those types of commitments.

The budgeted Transfers-Out - Debt Service total \$4.5 million. Transfers-out of \$3.4 million or 75 percent represents the debt service that pays the bonded debt related to the construction and renovation of six parking decks.

**Wayne Student Union**

Wayne Student Union revenues total \$50,000 as compared to the annual budgeted revenues of \$54,000. The principal revenues include Barnes & Noble bookstore commission (93 percent) predominately earned evenly throughout the fiscal year. Current expectations predict the impact of the COVID-19 pandemic will reduce the Barnes & Noble commission \$4,000 below the \$54,000 revenue budget.

<b>Description</b>	<b>Actual YTD</b>
Commission Income	\$47,000
Other	<u>3,000</u>
Total Revenue	<u>\$50,000</u>

Operating expenditures total \$2,000 or 17 percent as compared to the annual budget of \$10,000. The major operating costs include property and fire insurance (100 percent). Expenditures will be below the original budget of \$10,000 by \$8,000 or 80 percent.

<b>Description</b>	<b>Actual YTD</b>
Supplies & Services	\$2,000

**DEPARTMENTAL SALES AND  
SERVICES FUNDS**

**For the Nine Months Ended March 31, 2020**

**The University of Akron**  
**Akron and Wayne Departmental Sales and Services Funds Combined**  
**FY20 Budget and Actual Results for the Nine Months Ended March 31, 2020 with FY19 Comparisons and Revised Projections Reflecting Anticipated COVID-19 Implications**

Departmental Sales and Services Combined	FY19		FY20						
	YTD June 30	YTD March 31	Approved Budget	YTD March 31	Actual to Budget		Projected June 30	Projection to Budget	
					\$	%		\$	%
Revenues	\$37,539,741	\$28,889,742	\$32,784,000	\$21,149,086	(\$11,634,914)	65%	\$28,577,000	(\$4,207,000)	87%
Payroll	2,740,341	2,015,962	2,394,000	2,091,523	302,477		2,602,000	(208,000)	
Fringes	948,298	722,042	697,000	642,413	54,587		648,000	49,000	
Total Compensation	3,688,639	2,738,004	3,091,000	2,733,936	357,064	88%	3,250,000	(159,000)	105%
Operating	3,412,730	2,550,875	3,131,000	3,021,315	109,685		3,897,000	(766,000)	
Premiums and Claims	26,392,457	19,321,735	28,027,000	19,195,213	8,831,787		26,100,000	1,927,000	
Capital	27,354	67,230	10,000	30,220	(20,220)		30,000	(20,000)	
Total Non Personnel	29,832,541	21,939,840	31,168,000	22,246,748	8,921,252	71%	30,027,000	1,141,000	96%
Total Expenditures	33,521,180	24,677,844	34,259,000	24,980,684	9,278,316	73%	33,277,000	982,000	97%
Net Before Transfers	4,018,562	4,211,898	(1,475,000)	(3,831,598)	(2,356,598)		(4,700,000)	(3,225,000)	
Transfers-In - Other	400,000	400,000	0	0	0		0	0	
Transfers-In - Encumbrances	384,113	384,113	0	293,453	293,453		293,453	293,453	
Transfers-In - Carryover	77,633	0	0	0	0		4,475,807	4,475,807	
Transfers-Out - Other	(2,368,534)	(2,271,301)	0	0	0		0	0	
Transfers-Out - Encumbrances	(293,452)	0	0	0	0		0	0	
Net Transfers	(1,800,240)	(1,487,188)	0	293,453	293,453		4,769,260	4,769,260	
Difference	\$2,218,321	\$2,724,710	(\$1,475,000)	(\$3,538,145)	(\$2,063,145)		\$69,260	\$1,544,260	

**The University of Akron**  
**Akron and Wayne Departmental Sales and Services Funds Combined**  
**FY20 Budget and Actual Results for the Nine Months Ended March 31, 2020 with FY19 Comparisons and Revised Projections Reflecting Anticipated COVID-19 Implications**

	FY19		FY20						
	YTD	YTD	Approved Budget	YTD March 31	Actual to Budget		Projected June 30	Projection to Budget	
	June 30	March 31			\$	%		\$	%
Revenues	\$30,303,422	\$23,127,272	\$25,826,000	\$16,079,900	(\$9,746,100)	62%	\$22,351,000	(\$3,475,000)	87%
Payroll	129,893	87,407	143,000	115,690	27,310		157,000	(14,000)	
Fringes	48,410	32,953	46,000	36,921	9,079		50,000	(4,000)	
Total Compensation	178,303	120,360	189,000	152,611	36,389	81%	207,000	(18,000)	110%
Operating	286,947	179,929	208,000	139,153	68,847		208,000	0	
Premiums and Claims	26,392,457	19,321,735	28,027,000	19,195,213	8,831,787		26,100,000	1,927,000	
Capital	0	0	0	0	0		0	0	
Total Non Personnel	26,679,404	19,501,664	28,235,000	19,334,366	8,900,634	68%	26,308,000	1,927,000	93%
Total Expenditures	26,857,707	19,622,024	28,424,000	19,486,977	8,937,023	69%	26,515,000	1,909,000	93%
Net Before Transfers	3,445,715	3,505,248	(2,598,000)	(3,407,077)	(809,077)		(4,164,000)	(1,566,000)	
Transfers-In - Other	0	0	0	0	0		0	0	
Transfers-In - Encumbrances	0	0	0	0	0		0	0	
Transfers-In - Carryover	0	0	0	0	0		4,164,000	4,164,000	
Transfers-Out - Other	(2,265,000)	(2,265,000)	0	0	0		0	0	
Transfers-Out - Encumbrances	0	0	0	0	0		0	0	
Net Transfers	(2,265,000)	(2,265,000)	0	0	0		4,164,000	4,164,000	
Difference	\$1,180,715	\$1,240,248	(\$2,598,000)	(\$3,407,077)	(\$809,077)		\$0	\$2,598,000	

The University of Akron

Akron and Wayne Departmental Sales and Services Funds Combined

**FY20 Budget and Actual Results for the Nine Months Ended March 31, 2020 with FY19 Comparisons and Revised Projections Reflecting Anticipated COVID-19 Implications**

Workforce Training Solutions	FY19		FY20						
	YTD	YTD	Approved Budget	YTD March 31	Actual to Budget		Projected June 30	Projection to Budget	
	June 30	March 31			\$	%		\$	%
Revenues	\$899,436	\$692,032	\$750,000	\$491,127	(\$258,873)	65%	\$560,000	(\$190,000)	75%
Payroll	327,217	243,202	218,000	229,797	(11,797)		272,000	(54,000)	
Fringes	104,741	82,134	56,000	65,685	(9,685)		73,000	(17,000)	
Total Compensation	431,958	325,336	274,000	295,482	(21,482)	108%	345,000	(71,000)	126%
Operating	304,990	217,386	377,000	232,424	144,576		264,000	113,000	
Premiums and Claims	0	0	0	0	0		0	0	
Capital	0	0	0	0	0		0	0	
Total Non Personnel	304,990	217,386	377,000	232,424	144,576	62%	264,000	113,000	70%
Total Expenditures	736,948	542,722	651,000	527,906	123,094	81%	609,000	42,000	94%
Net Before Transfers	162,488	149,310	99,000	(36,779)	(135,779)		(49,000)	(148,000)	
Transfers-In - Other	0	0	0	0	0		0	0	
Transfers-In - Encumbrances	19,740	19,740	0	34,193	34,193		34,193	34,193	
Transfers-In - Carryover	0	0	0	0	0		14,807	14,807	
Transfers-Out - Other	0	0	0	0	0		0	0	
Transfers-Out - Encumbrances	(34,193)	0	0	0	0		0	0	
Net Transfers	(14,453)	19,740	0	34,193	34,193		49,000	49,000	
Difference	\$148,036	\$169,050	\$99,000	(\$2,586)	(\$101,586)		\$0	(\$99,000)	

**The University of Akron**  
**Akron and Wayne Departmental Sales and Services Funds Combined**  
**FY20 Budget and Actual Results for the Nine Months Ended March 31, 2020 with FY19 Comparisons and Revised Projections Reflecting Anticipated COVID-19 Implications**

	FY19		FY20						
	YTD	YTD	Approved Budget	YTD March 31	Actual to Budget		Projected June 30	Projection to Budget	
	June 30	March 31			\$	%		\$	%
Revenues	\$529,885	\$354,240	\$551,000	\$291,825	(\$259,175)	53%	\$432,000	(\$119,000)	78%
Payroll	161,959	121,863	177,000	107,710	69,290		147,000	30,000	
Fringes	68,272	50,936	65,000	37,461	27,539		55,000	10,000	
Total Compensation	230,231	172,799	242,000	145,171	96,829	60%	202,000	40,000	83%
Operating	355,663	262,446	452,000	158,120	293,880		418,000	34,000	
Premiums and Claims	0	0	0	0	0		0	0	
Capital	0	0	0	0	0		0	0	
Total Non Personnel	355,663	262,446	452,000	158,120	293,880	35%	418,000	34,000	92%
Total Expenditures	585,894	435,245	694,000	303,291	390,709	44%	620,000	74,000	89%
Net Before Transfers	(56,009)	(81,005)	(143,000)	(11,466)	131,534		(188,000)	(45,000)	
Transfers-In - Other	0	0	0	0	0		0	0	
Transfers-In - Encumbrances	0	0	0	0	0		0	0	
Transfers-In - Carryover	56,009	0	0	0	0		188,000	188,000	
Transfers-Out - Other	0	0	0	0	0		0	0	
Transfers-Out - Encumbrances	0	0	0	0	0		0	0	
Net Transfers	56,009	0	0	0	0		188,000	188,000	
Difference	\$0	(\$81,005)	(\$143,000)	(\$11,466)	\$131,534		\$0	\$143,000	

**The University of Akron**  
**Akron and Wayne Departmental Sales and Services Funds Combined**  
**FY20 Budget and Actual Results for the Nine Months Ended March 31, 2020 with FY19 Comparisons and Revised Projections Reflecting Anticipated COVID-19 Implications**

English Language Institute	FY19		FY20						
	YTD	YTD	Approved Budget	YTD March 31	Actual to Budget		Projected June 30	Projection to Budget	
	June 30	March 31			\$	%		\$	%
Revenues	\$279,840	\$279,540	\$325,000	\$158,190	(\$166,810)	49%	\$159,000	(\$166,000)	49%
Payroll	224,465	183,221	216,000	148,535	67,465		209,000	7,000	
Fringes	69,393	54,918	54,000	38,899	15,101		52,000	2,000	
Total Compensation	293,858	238,139	270,000	187,434	82,566	69%	261,000	9,000	97%
Operating	7,605	4,567	8,000	7,046	954		7,000	1,000	
Premiums and Claims	0	0	0	0	0		0	0	
Capital	0	0	0	0	0		0	0	
Total Non Personnel	7,605	4,567	8,000	7,046	954	88%	7,000	1,000	88%
Total Expenditures	301,463	242,706	278,000	194,480	83,520	70%	268,000	10,000	96%
Net Before Transfers	(21,624)	36,834	47,000	(36,290)	(83,290)		(109,000)	(156,000)	
Transfers-In - Other	0	0	0	0	0		0	0	
Transfers-In - Encumbrances	0	0	0	0	0		0	0	
Transfers-In - Carryover	21,624	0	0	0	0		109,000	109,000	
Transfers-Out - Other	0	0	0	0	0		0	0	
Transfers-Out - Encumbrances	0	0	0	0	0		0	0	
Net Transfers	21,624	0	0	0	0		109,000	109,000	
Difference	\$0	\$36,834	\$47,000	(\$36,290)	(\$83,290)		\$0	(\$47,000)	

**The University of Akron**  
**Akron and Wayne Departmental Sales and Services Funds Combined**  
**FY20 Budget and Actual Results for the Nine Months Ended March 31, 2020 with FY19 Comparisons and Revised Projections Reflecting Anticipated COVID-19 Implications**

Other	FY19		FY20						
	YTD	YTD	Approved Budget	YTD March 31	Actual to Budget		Projected June 30	Projection to Budget	
	June 30	March 31			\$	%		\$	%
Revenues	\$5,527,158	\$4,436,658	\$5,332,000	\$4,128,044	(\$1,203,956)	77%	\$5,075,000	(\$257,000)	95%
Payroll	1,896,807	1,380,269	1,640,000	1,489,791	150,209		1,817,000	(177,000)	
Fringes	657,481	501,101	476,000	463,447	12,553		418,000	58,000	
Total Compensation	2,554,288	1,881,370	2,116,000	1,953,238	162,762	92%	2,235,000	(119,000)	106%
Operating	2,457,525	1,886,547	2,086,000	2,484,572	(398,572)		3,000,000	(914,000)	
Premiums and Claims	0	0	0	0	0		0	0	
Capital	27,354	67,230	10,000	30,220	(20,220)		30,000	(20,000)	
Total Non Personnel	2,484,879	1,953,777	2,096,000	2,514,792	(418,792)	120%	3,030,000	(934,000)	145%
Total Expenditures	5,039,167	3,835,147	4,212,000	4,468,030	(256,030)	106%	5,265,000	(1,053,000)	125%
Net Before Transfers	487,991	601,511	1,120,000	(339,986)	(1,459,986)		(190,000)	(1,310,000)	
Transfers-In - Other	400,000	400,000	0	0	0		0	0	
Transfers-In - Encumbrances	364,373	364,373	0	259,260	259,260		259,260	259,260	
Transfers-In - Carryover	0	0	0	0	0		0	0	
Transfers-Out - Other	(103,534)	(6,301)	0	0	0		0	0	
Transfers-Out - Encumbrances	(259,260)	0	0	0	0		0	0	
Net Transfers	401,579	758,072	0	259,260	259,260		259,260	259,260	
Difference	\$889,570	\$1,359,583	\$1,120,000	(\$80,726)	(\$1,200,726)		\$69,260	(\$1,050,740)	

## **Overall**

### **Expenditures**

#### Compensation (Payroll and Fringes)

- The following original assumptions remain valid:
  - A four percent increase pursuant to collective bargaining agreements.
  - A raise pool equivalent to two percent for qualifying non-represented employees.
  - Reduction in the fringe rate.
  - Fringes include benefits such as 14 percent employer contribution to the respective retirement system, University contribution toward employee group insurance, employee and dependent fee remission, and University portion of employee parking permits.
- The Fair Labor Standard Act compensation changes are reflected in the revised projections.

#### Operating

- The original assumption materialized as the State minimum wage adjustment was implemented.

## **Unit Assumptions**

### **Self-Insurance Health Care**

### **Revenues**

#### Income

- The budgeted revenues of \$25.8 million are projected to be closer to \$22.4 million and are based on the following assumptions:
  - University contributions to employee-provided benefits such as medical, prescription drug, dental, long-term disability, and life insurance with fringe rate reduction.
  - Employee and retiree contributions for coverage that requires an employee cost share or is voluntary (100 percent employee paid) such as medical, prescription drug, short-term and long-term disability, life insurance, vision, and flexible spending accounts.

### **Expenditures**

#### Operating

- The original assumptions:
  - Included amounts expected to be paid for administrative and consulting fees and the assumption continues to hold.
  - Estimated the Self-Insurance Health Care reserves will fund the retiree dependent health care premiums.

**The University of Akron**  
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Premiums and Claims

- The budgeted premiums and claims expenditures of \$28 million are projected to be closer to \$26.1 million and the original assumptions:
  - Included estimated cost for insurance premiums and self-insured claim payments related to employee benefit program.
  - Included estimated cost for Medical, prescription drug, dental, stop loss insurance, and other ancillary benefits.

**Other**

Transfers-In

- The original assumption contemplated a \$2.6 million shortfall, while the revised projection contemplates \$4.2 million will be needed from its fund balance. The revenues and expenditures will be monitored and evaluated throughout the remainder of the fiscal year, and the revised projection will be updated if needed.

**Workforce Training Solutions**

**Revenues**

Income

- The original assumptions reflected open enrollment and contract training fees revenues to support the coordination of noncredit professional development classes open to the public and to provide customized training for local companies and indications are that they will not be met. Revised projections indicate revenues will be less than budget due to cancelation or postponement of classes.

**Expenditures**

Compensation (Payroll and Fringes)

- The original assumptions contemplated payroll costs related to training and revised projections indicate the costs could exceed budget by year end.

Operating

- The original assumptions reflected:
  - Student assistants, supplies and services, and travel and hospitality and are expected to hold.
  - Workforce Training Solutions would manage to ensure expenditures are limited to revenues and are expected to hold.

## **New Student Orientation**

### **Revenues**

#### Income

- The original assumptions reflected commitment fee revenues to support the activities related to orientation and first-year experience programs and revised projections indicate revenues may be less than budget.

### **Expenditures**

#### Operating

- The original assumptions:
  - Included Peer mentoring, New Roo Weekend, supplies and services, and travel and hospitality and continues to hold.
  - Contemplated an operating shortfall and revised projections indicate that will hold. New Student Orientation will monitor expenditures; however, the budgeted deficit will be offset by the New Student Orientation fund balance from fiscal year ended June 30, 2019.

### **Other**

#### Transfers-In

- The original assumption contemplated a \$143,000 shortfall, while the revised projection presumes that New Student Orientation will access \$188,000 of its fund balance to balance. Should any orientation programs be offered remotely, the impact of reduced operating expenses associated with those programs will lower the overall total draw from the fund balance.

## **English Language Institute**

### **Revenues**

#### Income

- The original assumptions reflected externally generated revenues from non-credit courses to teach English to non-English speaking students who plan to attend a university in the United States and indications are that they will not be met.

### **Expenditures**

#### Operating

- The original assumptions:

**The University of Akron**  
**Departmental Sales and Services**  
**FY 2020 Budget Assumptions with Revisions Reflecting COVID-19 Implications**

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- Contemplated student assistants, supplies and services, and travel and hospitality and the assumptions are expected to hold.
- English Language Institute would generate a surplus; however, revised projections indicate a shortfall that will be offset by the English Language Institute fund balance from fiscal year ended June 30, 2019.

**Other**

Transfers-In

- The original assumption contemplated no usage of fund balance while the revised projection presumes that English Language Institute will access \$109,000 of its fund balance to offset the projected shortfall.

**Other**

**Revenues**

Income

- The original assumptions included about 145 smaller, revenue-generating activities such as internal Printing Services, Hearing Aid Dispensary, and Akron Polymer Technology Services, and indications are that they will not be met.

**Expenditures**

Compensation (Payroll and Fringes)

- The original assumptions contemplated compensation in many activities and revised projections indicated these assumptions will not hold as the expenditures will exceed budget.

Operating

- The original assumptions:
  - Contemplated student assistants, cost of goods sold (Hearing Aid Dispensary), supplies and services, and travel and hospitality.
  - Indicated individual management and the units will manage to ensure expenditures are limited to revenues; however, these assumptions will not hold in all cases as operating expenditures are projected to exceed budget.
  - Operating surplus to continue to hold; however, the projected surplus is significantly less than budgeted.

Capital

- The original assumptions reflected an equipment purchase related to Akron Polymer Technology Services; however, revised projections indicate additional expenditures in the Hearing Aid Dispensary as well as Food Sciences Services therefore capital will exceed budget.

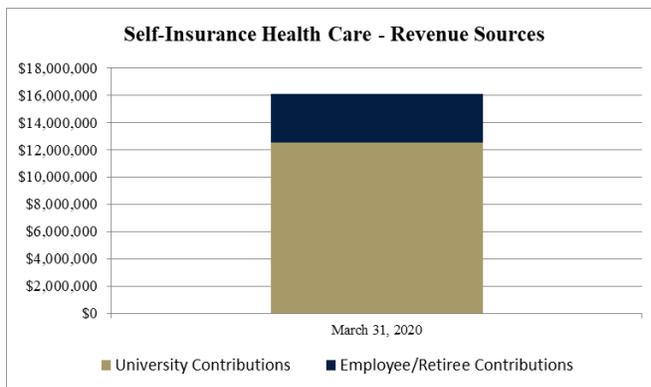
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**Self-Insurance Health Care**

Self-Insurance Health Care revenues total \$16.1 million or 62 percent of the annual budgeted revenues of \$25.8 million. For the fiscal year ended June 30, 2020, revenues are projected to approximate \$22.4 million, or \$3.5 million less than budget. The projection will be revised if activity merits.

The revenues are derived from the University (78 percent) and employee/retiree contributions (22 percent). Some benefits are funded solely by the University and/or employee while some benefits are funded by the University, employee, and retiree as follows: medical (University, employee, and retiree), prescription drug (University, employee, and retiree), dental (University and employee), short-term disability (employee), long-term disability (University and employee), life insurance (University and employee), vision (employee), and flexible spending accounts (University and employee).



Payroll and fringes total \$153,000 or 81 percent as compared to the annual budget of \$189,000. Revised projections indicate payroll and fringes will exceed budget by \$18,000.

Operating expenditures total \$139,000 or 67 percent as compared to the annual budget of \$208,000 and are projected to be in line with budget by year end.

Premiums and Claims expenditures total \$19.2 million or 68 percent as compared to the annual budget of \$28 million. For the fiscal year ended June 30, 2020, premiums and claims are projected to approximate \$26.1 million, or \$1.9 million less than budget. The projection will be updated as activity dictates.

The Self-Insurance fund budgeted a planned \$2.6 million shortfall while the fiscal year ended June 30, 2020 shortfall is now projected to be \$4.2 million. The shortfall will help the Self-Insurance fund achieve a more appropriate reserve in the \$5 million to \$7 million range. The reserve is expected to be approximately \$10 million at June 30, 2020. The revenues and expenditures will be monitored and evaluated throughout the remainder of the fiscal year, and the shortfall projection will be updated if needed.

**The University of Akron**  
**Akron and Wayne Departmental Sales and Services Funds Combined**  
**Narrative of FY20 Budget and Actual Results for the Nine Months Ended March 31, 2020 with FY19**  
**Comparisons and Revised Projections Reflecting Anticipated COVID-19 Implications**

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### **Workforce Training Solutions**

Workforce Training Solutions actual revenues from open enrollment and contract training fees total \$491,000 or 65 percent of the annual budgeted revenues of \$750,000. Revised projections are revenues will total \$560,000, or \$190,000 less than budget due to cancelation or postponement of classes.

Payroll and fringes total \$295,000 or 108 percent as compared to the annual budget of \$274,000. Generally, payroll costs related to contract training are incurred prior to the associated revenue being collected. Compensation expenditures are projected to be \$71,000 more than budget. The projection will be updated should activities merit.

Operating expenditures total \$232,000 or 62 percent of the annual budget of \$377,000. The principal operating expenditures include supplies and services (92 percent) related to training and instructional support. Revised projections are that expenditures will approximate \$264,000 or \$113,000 less than budget.

The revised projected year end deficit of about \$15,000 will be fully offset by Workforce Training Solutions fund balance.

At the end of each fiscal year, commitments often remain for goods and services that have not yet arrived or been received by June 30. Those outstanding commitments are carried over to the succeeding fiscal year and become a liability and expenditure in that following year. The \$34,000 Transfers-In - Encumbrances represents those types of commitments.

### **New Student Orientation**

New Student Orientation actual revenues total \$292,000 or 53 percent of the annual budgeted revenues of \$551,000. New Student Orientation revenues are cyclical. Most of the confirmation fee revenues are received during the months of January to June. Fee receipts based upon enrollment projections change as the class matriculates. Revised projections are that revenues will fall short of budget by approximately \$119,000. The projection will be updated should activities merit and as the impact of COVID-19 on enrollment becomes clear.

Payroll and fringes total \$145,000 or 60 percent of the annual budget of \$242,000. Compensation is projected to approximate \$202,000 or \$40,000 less than budget.

Operating expenditures total \$158,000 or 35 percent of the annual budget of \$452,000. The principal operating expenditures include New Roo Weekend (35 percent) and student assistants (33 percent).

**The University of Akron**  
**Akron and Wayne Departmental Sales and Services Funds Combined**  
**Narrative of FY20 Budget and Actual Results for the Nine Months Ended March 31, 2020 with FY19**  
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Current projections are that expenditures will remain at or below budget. Expenditures will continue to be closely monitored and managed throughout the course of the year.

The original assumption estimated that \$143,000 would need to be transferred in from New Student Orientation's fund balance to balance, while the revised projection presumes \$188,000 will be required.

**English Language Institute**

English Language Institute actual revenues total \$158,000 or 49 percent of the annual budgeted revenues of \$325,000. Revised projections are that budgeted revenues will not be achieved as revenues are projected to approximate \$159,000, or \$166,000 less than budget. The projection will be updated should activities merit and as the impact of COVID-19 on enrollment becomes clear.

Payroll and fringes total \$187,000 or 69 percent of the annual budget of \$270,000. Compensation is projected to approximate \$261,000 or \$9,000 less than budget.

Operating expenditures total \$7,000 or 88 percent of the annual budget of \$8,000. The principal operating expenditures include student aid (41 percent) and supplies and services (32 percent). Current projections are that expenditures will remain at or below budget. Expenditures will continue to be closely monitored and managed throughout the course of the year.

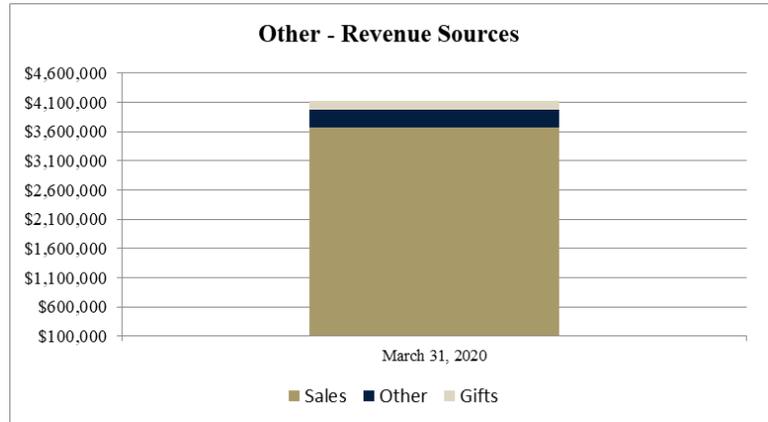
The original assumption assumed \$47,000 favorable fiscal results while the projection contemplates that \$109,000 will be needed from the fund balance to balance the budget. The projection will be revised should activities merit.

**The University of Akron**  
**Akron and Wayne Departmental Sales and Services Funds Combined**  
**Narrative of FY20 Budget and Actual Results for the Nine Months Ended March 31, 2020 with FY19**  
**Comparisons and Revised Projections Reflecting Anticipated COVID-19 Implications**

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**Other**

The Other departmental sales and services actual revenues total \$4.1 million or 77 percent of the annual budgeted revenues of \$5.3 million. The principal revenues are generated from roughly 80 activities including Printing Services (15 percent), Law Enforcement Training Center (seven percent), and University Credit Card Program (seven percent). Current projections are that budgeted revenues will be nearly achieved. The projection will be revised if activities merit.



Payroll and fringes total \$2.0 million or 92 percent of the annual budget of \$2.1 million. Compensation is projected to approximate \$2.2 million or \$119,000 greater than budget. The projection will be updated should activities merit.

Operating expenditures total \$2.5 million or 119 percent of the annual budget of \$2.1 million. The primary operating expenditures are supplies and services (80 percent). Operating expenditures are projected to approximate \$3.0 million or \$914,000 greater than budget.

Capital expenditures total \$30,000 relative to annual budget of \$10,000. Primary capital expenditures are related to a middle-ear analyzer for the Hearing Aid Dispensary and the purchase and servicing of equipment related to Polymer testing. Projections indicate capital expenditures will exceed budget by \$20,000. The projection will be revised should activities merit.

At the end of each fiscal year, commitments often remain for goods and services that have not yet arrived or been received by June 30. Those outstanding commitments are carried over to the succeeding fiscal year and become a liability and expenditure in that following year. The \$259,000 Transfers-In - Encumbrances represent those types of commitments.

The budgeted operating surplus of \$1.1 million will not be met. Revised projections indicate that the surplus will be roughly \$69,000. Each unit will manage expenditures as necessary and where needed, transfers in from fund balances may be required offset shortfalls.

**THE UNIVERSITY OF AKRON**

**RESOLUTION 6- -20**

Acceptance of the Financial Report for the Nine Months Ended March 31, 2020

BE IT RESOLVED, That the recommendation presented by the Finance & Administration Committee on June 10, 2020, accepting the Financial Report for the Nine Months Ended March 31, 2020, be approved.

---

M. Celeste Cook, Secretary  
Board of Trustees

June 10, 2020

**FINANCE & ADMINISTRATION COMMITTEE**

**TAB 4**

**PROCUREMENTS FOR MORE THAN \$500,000**



**DATE:** May 11, 2020

**TO:** Dr. Stephen R. Storck  
Interim Chief Financial Officer

**FROM:** Luba Cramer   
Director of Purchasing

**SUBJECT: Awards Exceeding \$500,000 for Board of Trustees Approval**

As requested of me, I provide to you the following procurements, which exceed \$500,000 for Board of Trustees consideration and approval at its meeting on June 10, 2020.

**1. Bierce Library Renovations (State Capital Funds)**

The Office of Capital Planning and Facilities Management is proposing an award to Coastal Quality Construction, Inc. in the amount of \$673,962 to renovate eight existing and add two restrooms in Bierce Library.

A project request was issued during April 2020 and 17 bids were received as follows:

<b>Vendor</b>	<b>Bid</b>
<b>Coastal Quality Construction, Inc.</b>	<b>\$673,962</b>
Cavanaugh Building Corporation	\$677,500
The Albert M. Higley Co.	\$697,264
Feghali Brothers, LLC	\$705,500
Rycon Construction, Inc.	\$719,400
Summit Construction Co.	\$723,629
Lawler Construction	\$723,804
The Knoch Corporation	\$738,960
Caliber Contracting Services, Inc.	\$741,000
Krumroy-Cozad Construction, Inc.	\$745,080
Town Center Construction, LLC	\$748,000
RFC Contracting, Inc.	\$752,200
Dunlop and Johnston	\$774,721
Stanley Miller Construction Company	\$796,395
The Apostolos Group, Inc.	\$812,000
Millstone Management Group	\$830,355
Daniel A. Terreri & Sons, Inc.	\$920,000

**Department of Purchasing**  
Akron, OH 44325-9001  
330-972-5965 Office · 330-972-5564 Fax

An award to Coastal Quality Construction, Inc. is recommended by the Office of Capital Planning and Facilities Management and the Department of Purchasing as its bid is deemed the lowest responsible bid. Should the Board approve the transaction, the vendor award will occur once the Controlling Board approves it and General Counsel completes its review for legal form and sufficiency.

I recommend that an award be made to Coastal Quality Construction, Inc. in the amount of \$673,962 and request approval of the Board of Trustees at its meeting on June 10, 2020.

**2. Oracle Platform as a Service (PaaS) (General Fund)**

The Department of Information Technology Services (ITS) is proposing an award to Mythics, Inc., a certified reseller for Oracle, Inc., for migration to a Platform as a Service (PaaS) hosting solution to be provided by Oracle for four years. The total award for the four-year term is not expected to exceed \$2,590,000.

Oracle Inc. will provide a technology platform to host the University's Oracle-PeopleSoft ERP system by migrating from on-premise technology and hardware purchased and maintained by University staff to a cloud-based technology platform hosted by Oracle. The migration will provide new and improved technology hardware platform eliminating the need to replace the current on-premise hardware, which goes off support early in calendar year 2021.

Additionally, Oracle's PaaS provides near real-time business continuity and disaster recovery services thus permitting the University to eliminate the cost of current framework and services. The Oracle PaaS also eliminates a software licensing fees for the Oracle database technology and importantly, helps unbundle the license from the existing Oracle-PeopleSoft agreement. Lastly, the Oracle PaaS provides access to advanced security features and encryption capabilities that do not currently exist at the University.

This migration is estimated to save approximately \$725,000 over the term as compared to both existing and necessary future expenditures. This award is being established under the Midwestern Higher Education Compact (MHEC) agreement for Oracle.

I recommend that an award be made to Mythics, Inc. for an amount that does not exceed \$2,590,000 for a four-year term of the Platform as a Service hosting to be provided by Oracle, Inc. and request your approval and that of the Board of Trustees at its meeting on June 10, 2020.

**THE UNIVERSITY OF AKRON**

**RESOLUTION 6- -20**

Acceptance of Procurements for More Than \$500,000

BE IT RESOLVED, that the following recommendation presented by the Finance & Administration Committee on June 10, 2020 be approved:

Award to Coastal Quality Construction, Inc. a contract to renovate eight existing and add two restrooms in Bierce Library in the amount of \$673,962.

Award to Mythics, Inc. a contract, for an amount that does not exceed \$2,590,000, for a four-year term for Platform as a Service provided by Oracle, Inc.

---

M. Celeste Cook, Secretary  
Board of Trustees

June 10, 2020

**FINANCE & ADMINISTRATION COMMITTEE**

**TAB 5**

**FISCAL YEAR 2020/21 TUITION, FEES AND  
OTHER CHANGES**



**DATE:** May 18, 2020

**TO:** Stephen R. Storck, Interim Chief Financial Officer

*Amy Gilliland*

**FROM:** Amy S. Gilliland, Director of Resource Analysis & Budgeting

**SUBJECT: FY2020/21 Tuition, Fees and Other Changes**

As requested of me, I provide the accompanying appendices, which detail the proposed rate and/or descriptive changes to tuition, board plans, course and miscellaneous fees. In some instances the proposed changes were increases while decreases and descriptive changes are detailed as well.

Where appropriate, the Ohio Department of Education (ODHE) was consulted to ensure the changes complied with State mandates and limitations. In most cases ODHE already provided its approval; however, a number of ODHE responses remain pending. In no instance will any change that requires ODHE approval be instituted without such approval.

The proposed changes are located as follows:

- Appendix A: Tuition Guarantee

As permitted by enabling legislation, the Akron Guaranteed Tuition Program is proposed to increase up to 2.1 percent effective July 2020. In addition, the ODHE also prefers that Ohio universities establish tuition guarantee programs for respective regional campuses. As such, a Regional Guaranteed Tuition Program is proposed as well.

- Appendix B: Other Tuition

The Masters of Fine Arts involves other institutions and the rate is set among the participants. A rate increase up to 5 percent is sought; however, the actual increase may be less depending upon the collective decision.

The non-resident surcharge rate is proposed to decrease by up to \$304 down to \$1. The precise decrease is to be determined.

**Resource Analysis & Budgeting**  
Akron, OH 44325-6202  
330-972-6521 Office · 330-972-6317 Fax

- **Appendix C: Board Plans**

As permitted by enabling legislation, Board Plans are proposed to increase at vary amounts up to 4.2 percent.

- **Appendix D: Course Fees**

These proposed changes reflect the establishment, elimination, and change of certain fees.

- **Appendix E: Miscellaneous Fees**

The proposed fees represent non-instructional related fees. The fees are used as the basis for internal and external usage charges. The proposed changes vary in magnitude, from solely descriptive changes to the additions, eliminations, or increases in amount.

These recommendations should be presented for consideration and approval at the June 10, 2020 Board of Trustees meeting.

**THE UNIVERSITY OF AKRON**

**RESOLUTION 6- -20**

Acceptance of Fall 2020 Cohort Tuition Guarantee, Regional Tuition Guarantee, and Fiscal Year 2020/21 Rate Changes

WHEREAS, Consistent with Ohio Revised Code Section 3345.48, The University of Akron (the “University”) implemented an undergraduate Tuition Guarantee Program, first effective fall 2018, for tuition, room and board, and Select University fees (the “Tuition Guarantee”); and

WHEREAS, Ohio Revised Code Section 3345.48 permits the University’s Board of Trustees (the “Board”) to increase the Tuition Guarantee for each subsequent cohort by up to the sum of: (a) the average rate of inflation for the previous thirty-six-month period and, (b) the percentage amount the General Assembly restrains increases on in-state undergraduate instructional and general fees for the applicable fiscal year; and

WHEREAS, The Board desires to increase the Tuition Guarantee pricing for the fall 2020 Cohort consistent with the amounts permissible under Ohio Revised Code Section 3345.48 and as reflected in Appendices A, B, and C; and

WHEREAS, The Board desires to adopt Regional Tuition Guarantee pricing for the fall 2020 Cohort consistent with the amounts permissible under Ohio Revised Code Section 3345.48 and as reflected in Appendices A, B, and C; and

WHEREAS, The University of Akron (the “University”) desires to modify or eliminate certain course fees and miscellaneous fees, which are not part of the Tuition Guarantee Program (the “Rate Changes” for the Fiscal Year 2020-2021); and

WHEREAS, The University also desires to modify the descriptions for certain course fees and miscellaneous fees; and

WHEREAS, These changes are reflected in the attached Appendices D and E;  
Now, Therefore,

BE IT RESOLVED, That the fall 2020 Cohort Tuition Guarantee and fall 2020 Cohort Regional Tuition Guarantee be approved; and

BE IT FURTHER RESOLVED, That the Fiscal Year 2020-2021 Rate Changes be approved.

---

M. Celeste Cook, Secretary  
Board of Trustees

June 10, 2020

**APPENDIX A**  
**THE UNIVERSITY OF AKRON**  
**FY2020/21 RATE CHANGES - Tuition Guarantee**

	<b>Current TG19</b>	<b>Proposed TG20</b>	<b>Dollar Change</b>	<b>Percentage Change</b>
<b>Akron Tuition Guarantee (per SCH)</b>	\$ 484.82	\$ 495	\$ 10.18	up to 2.1%

	<b>Proposed RG20</b>
<b>Regional Tuition Guarantee (per SCH)</b>	
Lower Level	up to \$ 294.21
Upper Level	up to \$ 330.44

**APPENDIX B  
THE UNIVERSITY OF AKRON  
FY2020/21 RATE CHANGES - Other Tuition**

	<u>Current</u>	<u>Proposed</u>	<u>Dollar Change</u>	<u>Percentage Change</u>
<b>Masters of Fine Arts (per SCH)</b>	\$ 568	up to \$600	up to \$32	up to 5%
<b>Masters of Professional Health (per SCH)</b>	\$ 597	\$ 610	\$ 13	2.2%
<b>Joint Audiology Program</b>	\$ 525	\$ 468	up to \$56.87	(11%)
<b>Non-Resident Surcharge - On-Line (per term)</b>	\$1 per SCH	\$50 per term	\$50 per term	\$50 per term
<b>Non-Resident Surcharge for domestic, non-Ohio resident graduate students who completed bachelor's degree in Ohio. (per SCH)</b>	\$ 305.88	down to at least \$1	from \$0 to - \$305.88	Pending further analysis

*Note: The Masters of Fine Arts and Masters of Professional Health rates are developed with participating institutions.*

**APPENDIX C**  
**THE UNIVERSITY OF AKRON**  
**FY2020/21 RATE CHANGES - Board Plans**

<u>Description</u>		<u>Current Rate</u>	<u>Proposed Rate</u>	<u>Dollar Change</u>	<u>Percentage Change</u>
<b>Board (Dining) Plans</b>					
Gold plan	Rate per term	\$ 2,375	\$ 2,475	\$ 100	4.2%
Blue plan	Rate per term	\$ 2,175	\$ 2,265	\$ 90	4.1%
White plan	Rate per term	\$ 1,975	\$ 2,005	\$ 30	1.5%
Commuter 25	Rate per term	\$ 415	\$ 425	\$ 10	2.4%
Commuter 25 plus	Rate per term	\$ 515	\$ 525	\$ 10	1.9%
Apartment 50	Rate per term	\$ 830	\$ 845	\$ 15	1.8%
Commuter 75	Rate per term	\$ 1,400	\$ 1,435	\$ 35	2.5%
Add-on DB 200 <i>225 of DB for 200</i>	New Plan		\$ 200	N/A	N/A

**APPENDIX D**  
**THE UNIVERSITY OF AKRON**  
**FY2020/21 RATE CHANGES – Course Fees**

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Buchtel College of Arts & Sciences

- Establish course fee:
  - Course 018274:3100:401 (Human Anatomy for Biology Majors) \$140

College of Applied Science and Technology

- Establish course fee:
  - Course 002850:121 (Corrosion Testing Lab) \$75
  - Course 002850:220 (Corrosion Control Lab) \$75
  - Course 002850:221 (Individual Projects Lab) \$100

The LeBron James Family Foundation College of Education

- Eliminate course fee:
  - Course 013021:5200:425 (Adv Integrated Primary Curriculum) \$20

College of Polymer Science and Polymer Engineering

- Eliminate course fee:
  - Course 006920:9871:401 (Introduction to Elastomers) \$50
  - Course 006921:9871:402 (Introduction to Plastics) \$50
  - Course 006922:9871:407 (Polymer Science) \$50
- Establish course fees:
  - Course 018397:9871:405 (Polymer Science Laboratory) \$60
  - Course 006875:9841:451 (Polymer Engineering Laboratory) \$75

College of Health Professions

- Increase Masters/Doctoral course fee:
  - Course 004645:5600:647 (Career Dev&Coun Acrs Life-Span) from \$35 to \$45
  - Course 004648:5600:651 (Techniques of Counseling) from \$25 to \$35
  - Course 004683:5600:656 (Asmt Mth&Tr Iss:Marriage &Family Therapy) from \$25 to \$35
  - Course 004660:5600:675 (Pract: Counseling) from \$25 to \$60
  - Course 004667:5600:702 (Advanced Counseling Practicum) from \$25 to \$60
  - Course 004674:5600:714 (Evaluation of Mental Status) from \$25 to \$40
- Establish Masters and/or Doctoral course fee:
  - Course 018508:5600:673 (Prepracticum in Counseling) \$30
  - Course 004683:5600:674 (Prepracticum in Marriage and Family Therapy) \$30
  - Course 007036:5600:622 (Introduction to Play Therapy) \$30
  - Course 004649:5600:653 (Group Counseling) \$25

**APPENDIX E**  
**THE UNIVERSITY OF AKRON**  
**FY2020/21 RATE CHANGES – Miscellaneous Fees**

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Buchtel College of Arts & Sciences

- Rental Costume Price List for Student Organizations and UA Employees
  - Classical Tutu, not decorated from \$25 to \$30
  - Romantic tutu fitted and altered from \$35 to \$40
  - Romantic tutu, not fitted and altered from \$25 to \$30
  - Colonial Man (shirt, breeches, waistcoat, jacket, tights, shoe buckles, wig) from \$25 to \$30
  - Colonial Woman (corset, pantalettes, petticoat, bodice and skirt, wig) from \$25 to \$30
  - Nun (wimple, collar, veil, dress, tabard, waist cord, under sleeves, rosary) from \$25 to \$30
  - Dance costume, washable (unitard, leotard dress, lyrical dress, jazz pants with top, etc.) from \$20 to \$25
  - Dance Costume, dry cleanable (men's tunic, ladies medieval, special fabrics) from \$25 to \$30
  - 19th or 20th Century men's suit w/ shirt and tie from \$25 to \$30
  - Hat and purse from \$7 to \$8
  - Women's Victorian costume (skirt, blouse, hat, gloves, petticoat, camisole) from \$25 to \$30
  - Men's Medieval/Renaissance costume (tights, tunic, breeches, shirt, hat) from \$30 to \$35

College of Health Professions

- Clinic for Individual and Family Counseling establishment of Counseling Services (fee per session).

Rate Per Hour		# of Dependents (Including Self) Gross Annual Income			
Individual/ Couple/ Family	Group	1-3 Dependents		4-8 Dependents	
\$10	\$20	<\$20,000		<\$49,000	
\$15	\$20	\$20,001	\$30,000	\$49,001	\$60,000
\$20	\$20	\$30,001	\$40,000	\$60,001	\$70,000
\$25	\$20	\$40,001	\$50,000	\$70,001	\$80,000
\$30	\$20	\$50,001	\$60,000	\$80,001	\$90,000
\$35	\$20	\$60,001	\$70,000	\$90,001	\$100,000
\$40	\$20	\$70,001	\$80,000	\$100,001	\$110,000
\$45	\$20	\$80,001	\$90,000	\$110,001	\$120,000
\$50	\$20	\$90,001	\$100,000	\$120,001	\$130,000
\$55	\$20	>\$100,001		>\$130,000	

**APPENDIX E**  
**THE UNIVERSITY OF AKRON**  
**FY2020/21 RATE CHANGES – Miscellaneous Fees**

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Office of Academic Affairs

- Establish Online Fee, \$15 per online credit hour, up to 12 credit hours per term, to be assessed to all online courses unless otherwise noted in approved program pricing.
- Establish Study Abroad Application Fee, \$25 per application.
- Cummings Center for the History of Psychology description revisions
  - Still Images for Commercial Use from “\$100 + Costs” to “\$100 + Research & Digitization Fees”
  - Still Images for Academic/Classroom Use from “\$15 + costs” to “\$15 + Research & Digitization Fees”
  - Still Images for Cover Use from “\$250 + costs” to “\$250 + Research & Digitization Fees”
  - Still Images - Commercial Multiple Use License from “\$400/image per project” to “\$400/image per project + Research & Digitization Fees”
  - Moving Images for Personal Research Use from “\$2.50/min, max charge of \$50 per title, access limited to 7 days” to “\$2.50/min, access limited to 7 days via YouTube”
  - Moving Images for Academic/Classroom from “\$5/min + costs” to “\$5/min + Research & Digitization Fees; access via YouTube for 7 days”
  - Moving Images for Commercial Use from “\$100/second, per project” to “\$100/second + Research & Digitization fees; access via YouTube for 7 days”
  - Sound Recordings for Personal Research Use from “\$1/min, max charge \$40/title, access limited to 7 days” to “\$1/min, max charge \$40/title + Research and Digitization Fees; access via YouTube for 7 days”
  - Sound Recordings for Academic/Classroom from “\$2.50/min + costs” to “\$2.50/min + Research & Digitization Fees”
  - Sound Recordings for Commercial Use from “\$75/five min + costs” to “\$75/five min + Research & Digitization Fees”
- Cummings Center for the History of Psychology establishment of fees
  - Research & Digitization Service Fees (including scanning) 1-hour min., \$25/hour
  - Screener fees; Moving Images - non-profit entity, \$200 - loan period of one year; film must be watermarked while on display [loan can be renewed]
  - Screener fees; Moving Images - for-profit entity, \$400 - loan period of one year; film must be watermarked while on display [loan can be renewed]
  - Digitization services for cultural institutions (digitization of their materials)
    - 8mm film, \$0.30/foot + costs
    - 16mm film, \$0.20/foot + costs
    - 35mm film, \$0.40/foot + costs
    - VHS tape, \$25/hour + costs
    - Cassette tapes (sound recording), \$25/hour + costs
  - Loan processing fee, \$150/ one-year loan period
- English Language Institute description refinements
  - From “Materials Fee per level, per Semester” to “Materials Fee per course, per Semester”
  - From “Materials Fee per level, 8-week Summer Session” to “Materials Fee per course, 8-week Summer Session”

**APPENDIX E**  
**THE UNIVERSITY OF AKRON**  
**FY2020/21 RATE CHANGES – Miscellaneous Fees**

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- From “Tuition (non-credit courses)” to “Instructional (non-credit courses)”

Office of Finance & Administration/CFO

- Hower House tour rate for senior citizens increase from \$7 to \$8
- Parking Services establishment of fees
  - Lot Setup Fee (Per event when reserved spaces are requested) \$25
  - Lot/Space Rental Fee (Per space, non-UA groups only) \$2
- Parking Services adjustment of fees
  - Overnight Parking Permit Endorsements (per semester, in addition to other permit/transportation fees) increase from \$40 to \$60
  - Visitor Parking
    - Lot A (per quarter-hour) increase from \$.50 (\$6 max) to \$.50 (\$8 max)
    - One-Day and Temporary Permits increase from \$6 to \$8
    - Per Week increase from \$20 to \$25
    - Per Month increase from \$50 to \$60
    - Per Fall/Spring Semester increase from \$175 to \$200
    - Per Summer Semester increase from \$130 to \$150
  - Exclusive Parking Lot/Space Access Fee (per year) increase from \$100 to \$200
  - Group Event Parking Permits (Per 50 attendees - Only non-UA attendees w/o permits considered) increase from \$25 (\$500 max) to \$50 (\$500 max)
  - Lot Attendant Fee (Hourly) increase from \$10 to \$12
  - Parking Violation Fines: Displaying a false, altered, forged, lost or stolen permit increase from \$150 to \$175
- Parking Services elimination of fees
  - Continuing Education Permits
  - Roo Express Shuttle Bus Rental
  - Roo Express Shuttle Van Rental
- Environmental and Occupational Health & Safety
  - Adjustments to Physical Facilities Operations Center’s chargeback rates and overtime rates

<b>Speedtype</b>	<b>Services</b>	<b>Chargeback Rate</b>	<b>Overtime Rate</b>
205020	Building Services	\$ 27.53	\$ 35.52
205050	Energy Center	\$ 40.01	\$ 51.62
205040	Grounds	\$ 31.47	\$ 40.60
205013	Maintenance & Trades	\$ 39.83	\$ 51.38
205070	Special Services	\$ 31.47	\$ 40.60
205000	Administration	\$ 33.85	\$ 43.67
Multi	Students	\$ 12.64	N/A
205017	Locking Systems	\$ 39.83	\$ 51.38

**APPENDIX E**  
**THE UNIVERSITY OF AKRON**  
**FY2020/21 RATE CHANGES – Miscellaneous Fees**

- Establishment of service fee “Lab closeout of hazardous material disposal”, At Cost (direct cost of invoice)
- University Police Department
  - Special Events Detail for internal on campus events, (i.e. student organizations and athletics) (Security required for dances/major events hosted on/in campus facilities-- minimum 2 officers required for up to 100 people; minimum 1 additional officer required for each additional 100 people) from \$44 to \$45 per hour (3-hour minimum)
  - Special Events Detail for external on campus events, (i.e. weddings, concerts, outside promoters) (Security required for dances/major events hosted on/in campus facilities-- minimum 2 officers required for up to 100 people; minimum 1 additional officer required for each additional 100 people) from \$44 to \$47 per hour (3-hour minimum)
- E.J. Thomas Performing Arts Hall
  - Establishment of Commercial, Non-Profit Organization, and University Organizations rate for Other Spaces (without auditorium): Lobby Space or Stage Space Rental, starting at \$500
  - Increase to commercial, non-profit, and University organization rates

<b>E.J. Thomas Performing Arts Hall (Commercial Rates)</b>	<b>Mon. - Thurs.</b>	<b>Fri.-Sun.</b>
*Event Rates: Matinee	\$2,200	\$2,750
*Event Rates: Two Matinees on the Same Day	\$3,850	\$4,950
*Event Rates: Evening	\$3,190	\$3,850
*Event Rates: Matinee and Evening	\$4,400	\$4,950
Stage Rehearsal & Setup Rates: Dark Day (4-Hour Minimum)	\$2,090	\$3,740
Stage Rehearsal & Setup Rates: Event Day (4-Hour Minimum)	\$850	\$850
Other Spaces (without auditorium): Rehearsal Room (3-Hour Rehearsal)	\$500	\$500
Equipment: Upright Piano	\$150	\$150
Equipment: Grand Piano	\$150	\$150
Equipment: Follow Spots	\$150	\$150
Labor Charges: Doorman (Per rehearsal/show)	\$175	\$175
Labor Charges: Ushering (Reserved Tickets, Full Usher)	\$500	\$500
Labor Charges: Traffic/Crowd Control Police (each)	\$300	\$300
Labor Charges: Piano Tuning (each)	\$150	\$150
Permits/Other Charges: Ticket Office Minimum vs. 6%	\$400 min/6%	\$400 min/6%
<b>E.J. Thomas Performing Arts Hall (Non-Profit Organization Rates)</b> <i>Available to groups with IRS non-profit status &amp; identification number</i>	<b>Mon. - Thurs.</b>	<b>Fri.-Sun.</b>
*Event Rates: Matinee	\$1,744	\$2,178
*Event Rates: Two Matinees on the Same Day	\$2,794	\$3,988
*Event Rates: Evening	\$2,448	\$3,146

**APPENDIX E**  
**THE UNIVERSITY OF AKRON**  
**FY2020/21 RATE CHANGES – Miscellaneous Fees**

*Event Rates: Matinee and Evening	\$3,427	\$3,982
Stage Rehearsal & Setup Rates: Dark Day (4-Hour Minimum)	\$1,744	\$3,146
Stage Rehearsal & Setup Rates: Event Day (4-Hour Minimum)	\$700	\$750
Other Spaces (without auditorium): Rehearsal Room (3-Hour Rehearsal)	\$500	\$500
Equipment: Upright Piano	\$150	\$150
Equipment: Grand Piano	\$150	\$150
Equipment: Follow Spots	\$150	\$150
Labor Charges: Doorman (Per rehearsal/show)	\$175	\$175
Labor Charges: Ushering (Reserved Tickets, Full Usher)	\$500	\$500
Labor Charges: Traffic/Crowd Control Police (each)	\$300	\$300
Labor Charges: Piano Tuning (each)	\$150	\$150
Permits/Other Charges: Ticket Office Minimum vs. 6%	\$400 min/6%	\$400 min/6%
<b>E.J. Thomas Performing Arts Hall (University Organizations)</b>	<b>Mon. - Thurs.</b>	<b>Fri.-Sun.</b>
*Event Rates: Matinee	\$1,430	\$2,013
*Event Rates: Two Matinees on the Same Day	\$2,233	\$3,366
*Event Rates: Evening	\$1,925	\$2,706
*Event Rates: Matinee and Evening	\$2,860	\$3,575
Stage Rehearsal & Setup Rates: Dark Day (4-Hour Minimum)	\$1,320	\$2,706
Stage Rehearsal & Setup Rates: Event Day (4-Hour Minimum)	\$750	\$750
Other Spaces (without auditorium): Rehearsal Room (3-Hour Rehearsal) with performance rental	\$450	\$450
Equipment: Upright Piano	\$150	\$150
Equipment: Grand Piano	\$150	\$150
Equipment: Follow Spots	\$150	\$150
Labor Charges: Doorman (Per rehearsal/show)	\$175	\$175
Labor Charges: Ushering (Reserved Tickets, Full Usher)	\$500	\$500
Labor Charges: Traffic/Crowd Control Police (each)	\$300	\$300
Labor Charges: Piano Tuning (each)	\$150	\$150
Permits/Other Charges: Ticket Office Minimum vs. 6%	\$400 min/6%	\$400 min/6%

**APPENDIX E**  
**THE UNIVERSITY OF AKRON**  
**FY2020/21 RATE CHANGES – Miscellaneous Fees**

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Department of Athletics

- Rhodes Arena elimination of Tier I and Tier II fees for Lab 1 or 3 and Lab 2 or 4
- Rhodes Arena Per Court, Per Hour Tier II Fees from \$120 per hour to \$125 per hour
- Rhodes Arena Upstairs Track, per hour Tier II Fees from \$25 per hour to negotiated + overhead
- Rhodes Arena Gymnasium Tier I fee from \$2,000 + overhead to Gymnasium (Lobby-Arena Floor-Lower Seating) \$2,500 + overhead
- Rhodes Arena Gymnasium Tier II fee from \$4,000 + overhead to Gymnasium (Lobby-Arena Floor-Lower Seating) \$4,500 + overhead
- Rhodes Arena Entire Building Tier I fee from \$3,000 + overhead to Entire Building (Lobby-Arena-All Seating-Locker Rooms) \$3,500 + overhead
- Rhodes Arena Entire Building Tier II fee from \$6,000 + overhead to Entire Building (Lobby-Arena-All Seating-Locker Rooms) \$6,500 + overhead
- Rhodes Arena Press Room include in Entire Building rate
- Jackson Field Complex Practice Field Tier II fee from \$200 hour + overhead to \$225 hour + overhead
- Jackson Field Complex Skeeles Baseball Field establish Tier I fee, negotiated + overhead
- Jackson Field Complex Skeeles Baseball Field establish Tier II fee, \$500 per game + overhead
- Jackson Field Complex Softball Field Tier I establish fee, negotiated + overhead
- Jackson Field Complex Softball Field Tier II fee from \$100 per game + overhead to \$200 per game + overhead
- Stile Athletics Field House Full Facility Rental Tier II fee from \$250 per hour to \$300 per hour
- Stile Athletics Field House Full Facility Rental for Entire Day Tier II fee from \$2,500 + overhead to \$3,000 + overhead
- InfoCision Stadium-Summa Field establish Entire Stadium Tier I and Tier II fees, negotiated + overhead
- InfoCision Stadium-Summa Field Suite Level- 6<sup>th</sup> floor Tier I fee from negotiated to negotiated + overhead
- “Team Practices” to “Team Practices (Court, Track or Playing field Only)”
  - Stile Field House from \$250 per hour + overhead to \$300 per hour + overhead
  - Practice Turf Field from \$175 per hour + overhead to \$225 per hour + overhead
  - Skeeles Baseball Field establish Tier I, Tier II, and High School, Youth Leagues K-12, Adult, Independent rental rates, \$250 per hour + overhead
  - InfoCision Stadium-Summa Field from \$275 per hour + overhead to \$325 per hour + overhead

**APPENDIX E**  
**THE UNIVERSITY OF AKRON**  
**FY2020/21 RATE CHANGES – Miscellaneous Fees**

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College of Business Administration

- Saturday MBA program at MCUC, Wayne, and Lakewood – Cohort #10 \$33,000

Division of Student Affairs

- Update to price range for health services
  - Prescribed Medications/Treatments from \$3.60-\$65 to \$3-\$65
  - Laboratory Tests from \$6-\$196.80 to \$5-\$200
  - Immunizations from \$24-\$61 to \$30-\$65
  - Allergy Injections from \$6 to \$6-25
  - Physical Examinations from \$15 to \$20
- Student Recreation and Wellness Center
  - Remove Membership Parking Permit services that have been combined or no longer offered
    - One 6-Month Restricted Parking
    - One 6-Month Restricted Parking - Secondary Applicant
    - One Annual Restricted Parking
    - One Annual Restricted Parking - Secondary Applicant
    - One Annual Unrestricted Parking
    - One Annual Unrestricted Parking - Secondary Applicant
  - Update SRWS membership rates and rate ranges for consistency in categories
    - Memberships Faculty/Staff 6-month from \$105 to \$105-\$135
    - Memberships Retirees 6-month from \$135 to \$135-\$170
    - Memberships Alumni/Affiliate Staff 6-month from \$171 to \$171-\$210
    - Memberships Faculty/Staff 3-month from \$62 to \$62-\$77
    - Memberships Retirees 3-month from \$77 to \$77-\$95
    - Memberships Alumni/Affiliate Staff 3-month from \$95 to \$95-\$146
    - Memberships Community 3-month establish rate, \$146-\$250
    - Memberships Faculty/Staff 1-month from \$23 to \$23-\$35
    - Memberships Retirees 1-month from \$29 to \$29-\$44
    - Memberships Alumni/Affiliate Staff 1-month from \$35 to \$35-\$50
    - Memberships Community 1-month establish rate, \$54-\$100
    - Secondary Membership Assessed Students Semester from \$125 to \$110-\$150
    - Secondary Membership Non-Assessed Students Semester from \$125 to \$110-\$150
    - Secondary Membership Assessed Students Summer from \$105 to \$70-\$125
    - Secondary Membership Non-Assessed Students Summer from \$105 to \$70-\$125
    - Secondary Membership Faculty/Staff 6-month from \$105 to \$105-\$135
    - Secondary Membership Retirees 6-month from \$135 to \$135-\$171
    - Secondary Membership Alumni/Affiliate 6-month from \$171 to \$171-\$215
    - Secondary Membership Community 6-month from \$170 to \$170-\$355
    - Secondary Membership Faculty/Staff 3-month from \$62 to \$62-\$77
    - Secondary Membership Retirees 3-month from \$77 to \$77-\$95

**APPENDIX E**  
**THE UNIVERSITY OF AKRON**  
**FY2020/21 RATE CHANGES – Miscellaneous Fees**

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- Secondary Membership Alumni/Affiliate 3-month from \$95 to \$95-\$146
- Secondary Membership Community 3-month establish rate, \$54-\$100
- Secondary Membership Faculty/Staff 1-month from \$23 to \$23-\$35
- Secondary Membership Retirees 1-month from \$29 to \$29-\$44
- Secondary Membership Alumni/Affiliate 1-month from \$35 to \$35-\$50
- Secondary Membership Community 1-month establish rate, \$54-\$100
- Update to parking pass rates/passes for all membership categories
  - Visiting Student Pass (Non-UA College Student 3-month from \$150 to \$150-\$200
  - Membership Parking Permits:
    - Non-Assessed Students One Semester Unrestricted Parking (lots 1,8,9,10,13) from \$55 to \$55-\$75
    - Assessed Student One Semester Unrestricted Parking (lots 1,8,9,10,13) - Secondary Applicant from \$55 to \$55-\$75
    - Non-Assessed Student One Semester Unrestricted Parking (lots 1,8,9,10,13) - Secondary Applicant from \$55 to \$55-\$75
    - Retiree One Month Unrestricted Parking (lots 1,8,9,10,13) establish rate, \$11-\$20
    - Alumni/Affiliate One Month Unrestricted Parking (lots 1,8,9,10,13) from \$70 to \$11-\$20
    - Community One Month Unrestricted Parking (lots 1,8,9,10,13) from \$80 to \$11-\$20
    - Faculty/Staff One Month Unrestricted Parking (lots 1,8,9,10,13) - Secondary Applicant establish rate, \$11-\$20
    - Retiree One Month Unrestricted Parking (lots 1,8,9,10,13) - Secondary Applicant establish rate, \$11-\$20
    - Alumni/Affiliate One Month Unrestricted Parking (lots 1,8,9,10,13) - Secondary Applicant from \$70 to \$11-\$20
    - Community One Month Unrestricted Parking (lots 1,8,9,10,13) - Secondary Applicant from \$80 to \$11-\$20
- Locker Rental Assessed Students and Non-Assessed Students Month establish rate, \$9-\$50
- Locker Rental Assessed Students and Non-Assessed Students Annual establish rate, \$40-\$150
- Locker Rental Faculty/Staff, Retiree/Alumni/Affiliate, Community 6-Month from \$25-\$100 to Month \$9-\$50
- Membership monthly credit card processing Faculty/Staff, Retiree, Alumni/Affiliate, Community establish rate, \$2-\$15

**APPENDIX E**  
**THE UNIVERSITY OF AKRON**  
**FY2020/21 RATE CHANGES – Miscellaneous Fees**

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- Student Union
  - Refinements to descriptions
    - “Second Floor: Theatre” to “Theatre”
    - “Second Floor: Dining Areas- Union Market, Brands, Faculty Dining, Coffeehouse” to “Dining Areas- Union Market, Brands, Faculty Dining, Coffeehouse”
    - “Lobbies/Lounges” to “Lobbies/Lounges/Concourses”
    - “Video Switcher” to “Large Video Switcher”
    - “Microphone” to “Microphone (wireless handheld, lavalier, or wired)”
    - “Long Throw Projector in ballrooms” to “Long Throw Projector in ballrooms/theatre”
  - Establish equipment fee rate for Student Organization User, Campus-Based User, Sponsored User, and External User categories

	Student Organization User	Campus-Based User	Sponsored User	External User
16 Channel Sound Mixer	\$100	\$100	\$200	\$200
4 Channel Sound Mixer	\$25	\$25	\$50	\$50
Audio Snake	\$25	\$25	\$50	\$50
Mini Video Switcher	\$25	\$25	\$50	\$50
Uplighting: Set of 4 Spots/Bars	\$25	\$50	\$75	\$75
Effects Lighting Tree	\$25	\$50	\$100	\$100
UV Cannon	\$50 each	\$50 each	\$75 each	\$75 each
Powered PA Speaker	\$25 each	\$25 each	\$50 each	\$50 each
Sound on a Stick	\$25	\$25	\$50	\$50

**FINANCE & ADMINISTRATION COMMITTEE**

**TAB 6**

**GIFTS**



DATE: May 18, 2020

TO: Kimberly M. Cole  
Vice President, Advancement  
Executive Director, The University of Akron Foundation

FROM: Terrie L. Sampson   
Director of Development Stewardship

SUBJECT: Gift attainment for Fiscal Year 2020 (July 1 – April 30, 2020)

Attached are gift attainment charts for fiscal year 2020. **Attachment A** details giving through cash, pledges due, bequests received, as well as gifts-in-kind from University of Akron constituents for the current fiscal year from July 1, 2019 to April 30, 2020.

Of note:

- Total attainment from July 1, 2019 to April 30, 2020 is \$20,012,100.
- From July 1, 2019 to April 30, 2020, a total of \$507,738.28 was received in support of emergency need funds to assist students, including to ZipAssist, the Campus Cupboard, the Student Financial Emergency Fund and the Emergency Technology Fund for Students, among others.

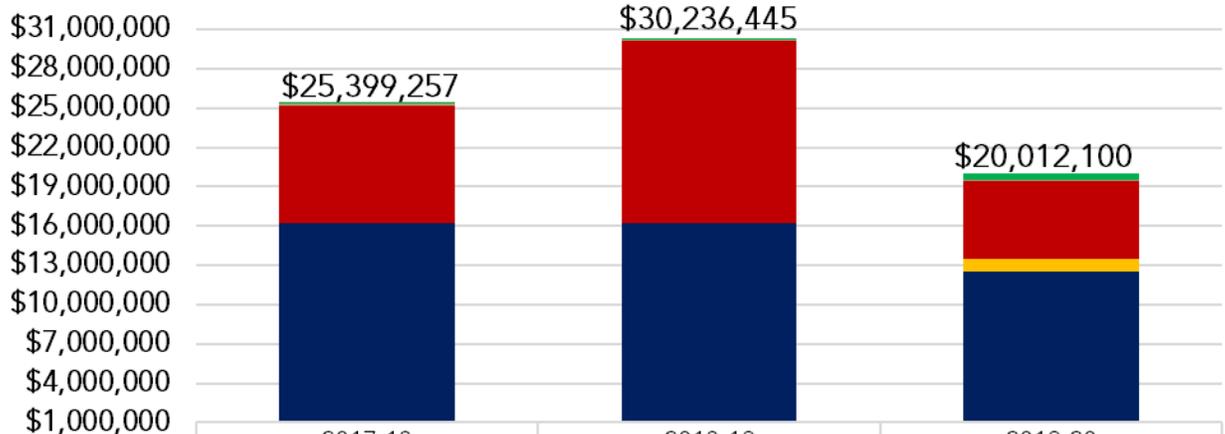
With your approval, I request submission of this report to the Board of Trustees for approval at its June 10, 2020 meeting.

**Department of Development**  
Akron, Ohio 44325-2603  
330-972-7238 (Office) 330-972-3800 (Fax)

**Attachment A**

**DEPARTMENT OF DEVELOPMENT  
FY 2020 Attainment  
July 1, 2019 through April 30, 2020**

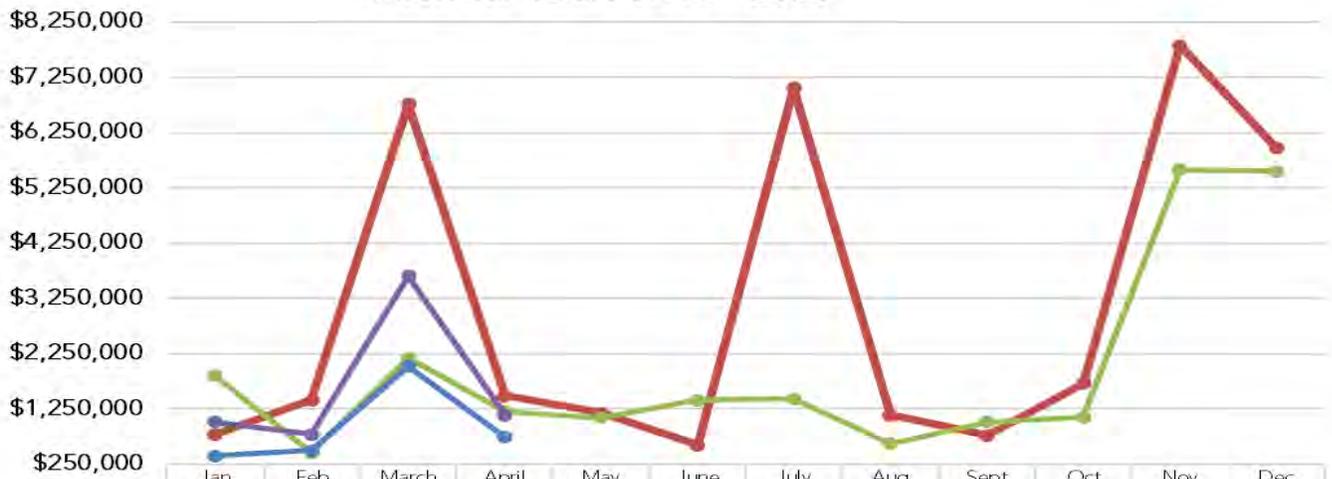
**The University of Akron and The University of Akron Foundation  
Gifts and Pledges  
July 1 - April 30 | FY2018 - FY2020**



	2017-18	2018-19	2019-20
■ Gifts-in-Kind - all others	\$67,231	\$13,301	\$520,835
■ Gifts-in-Kind - corporate*	\$136,613	\$116,045	\$58,001
■ Bequests received	\$8,967,516	\$13,859,930	\$5,932,459
■ Pledges due	\$37,000	\$56,072	\$951,998
■ Cash	\$16,190,897	\$16,191,097	\$12,548,808

\*Does not include gifts-in-kind from Siemens, SAP and Synopsys

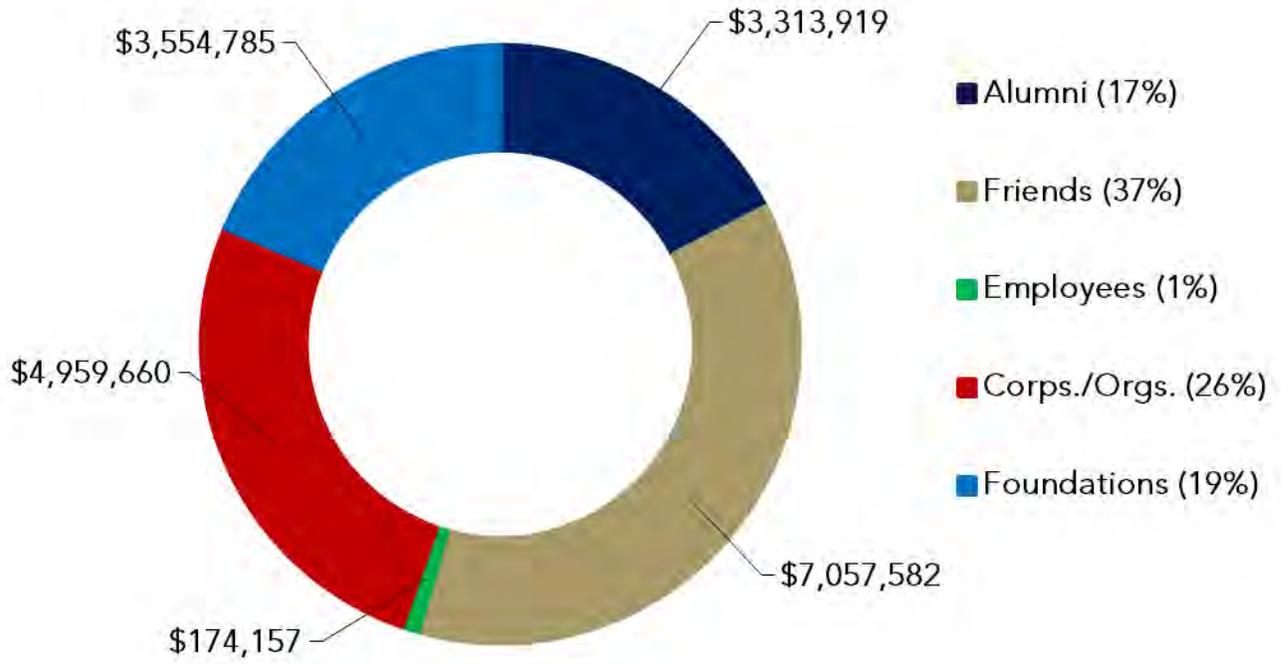
**The University of Akron and The University of Akron Foundation  
Monthly Trend Report - Giving  
Calendar Years 2018 - 2020**



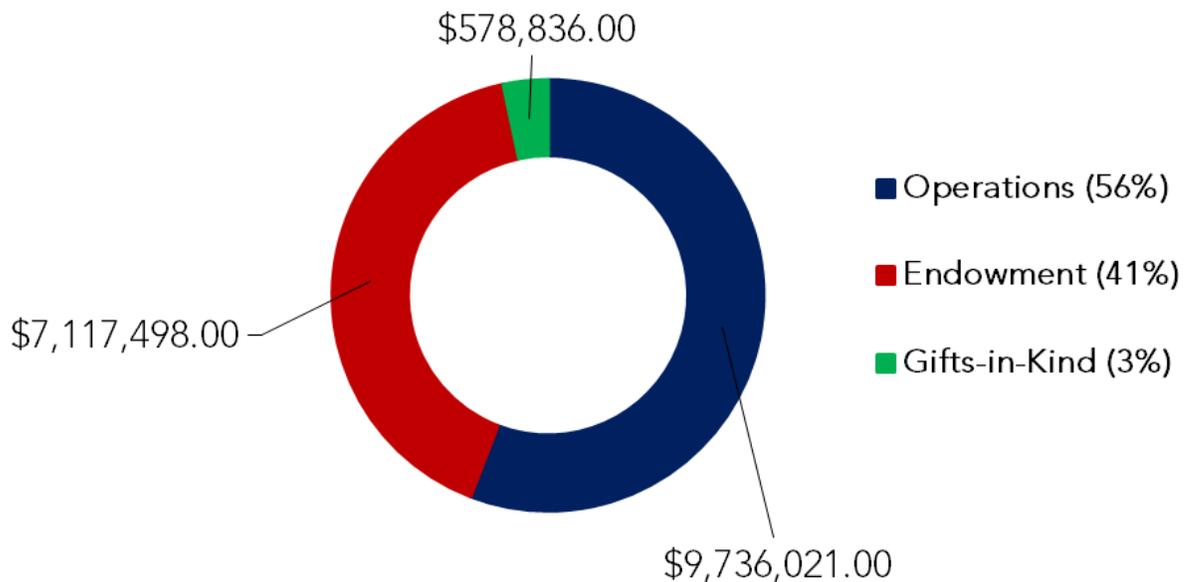
	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
— 2018	\$793,240	\$1,410,152	\$6,757,219	\$1,486,368	\$1,179,067	\$599,674	\$7,053,131	\$1,140,821	\$776,141	\$1,712,019	\$7,823,257	\$5,978,081
— 2019	\$1,847,616	\$462,353	\$2,171,995	\$1,205,525	\$1,088,361	\$1,409,964	\$1,437,118	\$622,500	\$1,014,860	\$1,099,905	\$5,579,666	\$5,546,093
— 2020	\$399,791	\$498,798	\$2,024,510	\$740,291								
— 2018-2020 Average	\$1,013,549	\$790,434	\$3,651,241	\$1,144,061								

Attachment A

The University of Akron and The University of Akron Foundation  
Giving by Constituent Type  
July 1, 2019 - April 30, 2020 | FY 2020

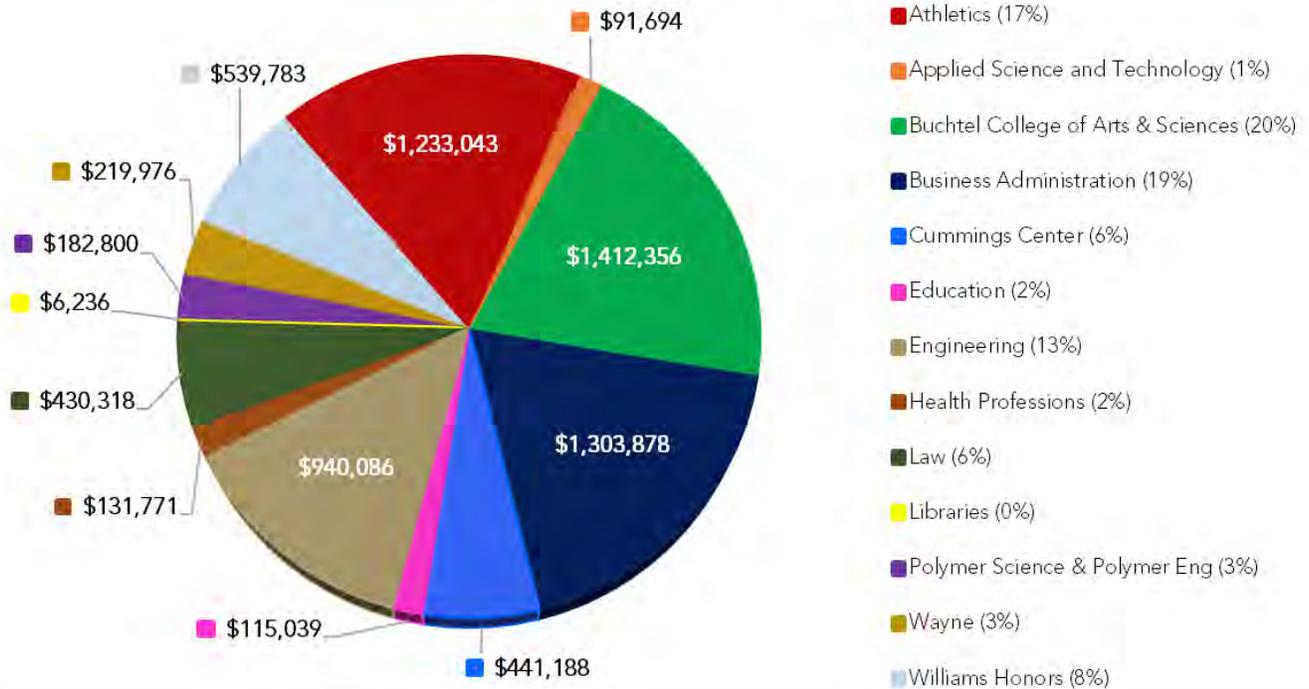


The University of Akron and The University of Akron Foundation  
Gifts by Classification Type  
July 1, 2019 - April 30, 2020 | FY 2020

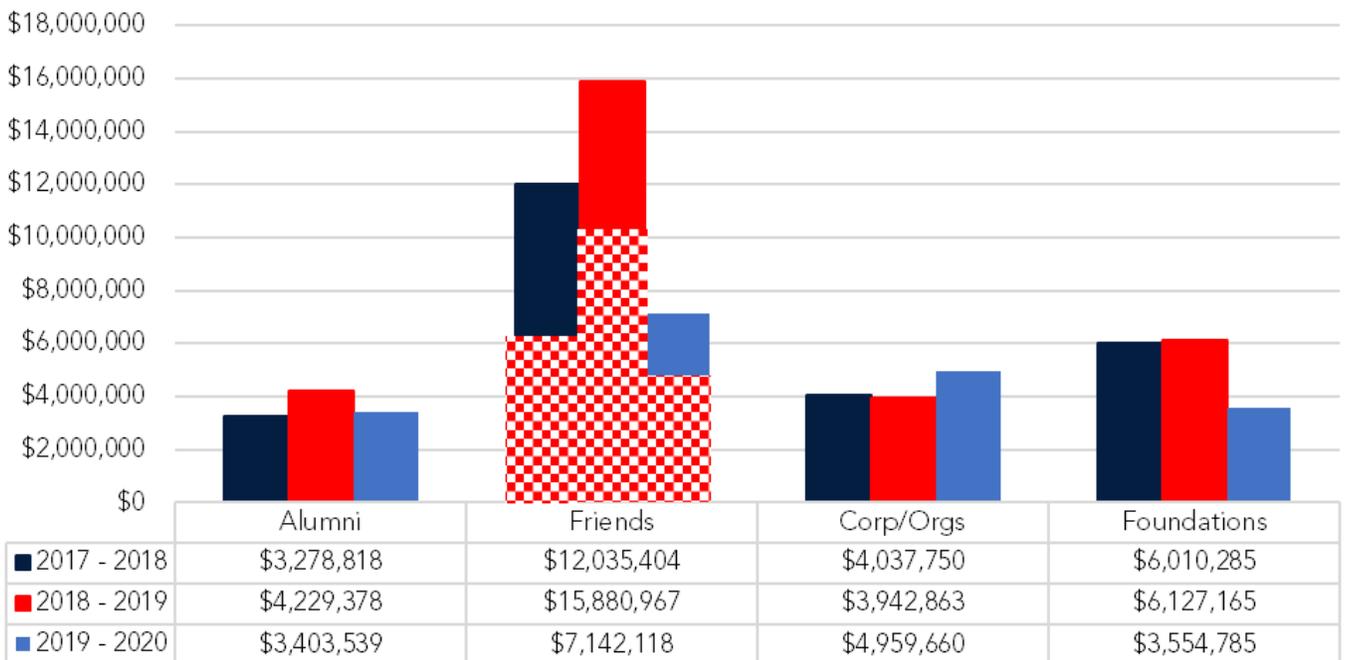


Attachment A

The University of Akron and The University of Akron Foundation  
 Gifts (no pledges) by Academic Area  
 July 1, 2019 - April 30, 2020 | FY 2020



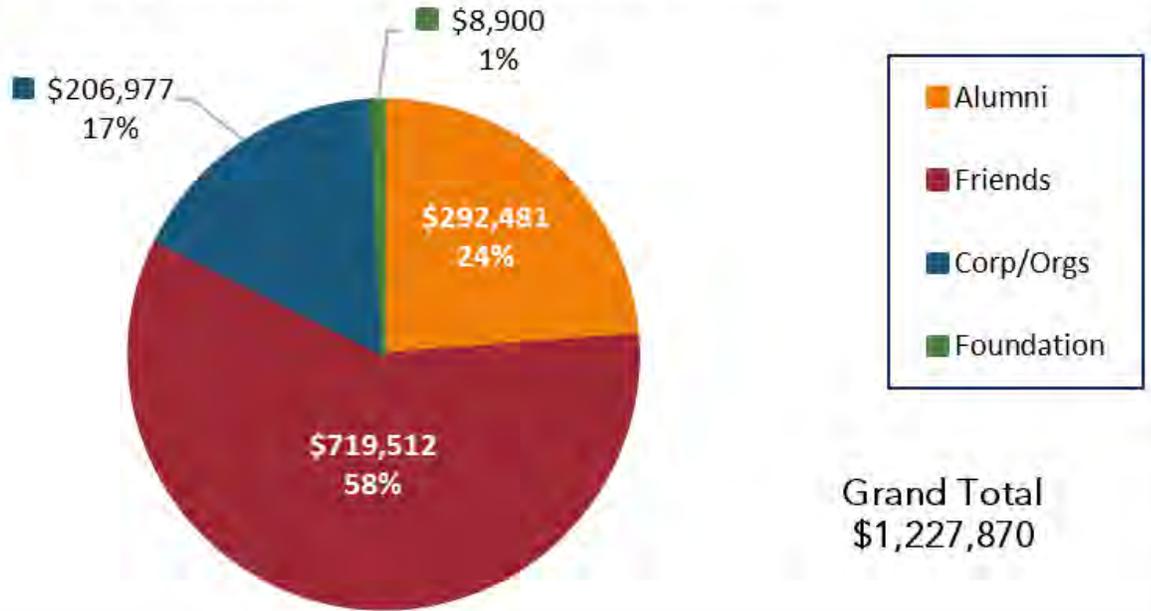
The University of Akron and The University of Akron Foundation  
 Gifts by Constituent Type  
 July 1 - April 30 | FY 2018 - FY 2020



☒ Distributions from Jean Hower Taber estate

Attachment A

The University of Akron and The University of Akron Foundation  
Total Giving by New Donors  
July 1, 2019 - April 30, 2020 | FY 2020



Includes gifts-in-kind

**THE UNIVERSITY OF AKRON**

**RESOLUTION 6- -20**

Acceptance of Gift Income Report for July 2019 through April 2020

BE IT RESOLVED, That the recommendation of the Finance & Administration Committee on June 10, 2020, accepting the Gift Income Report for July 2019 through April 2020, be approved.

---

M. Celeste Cook, Secretary  
Board of Trustees

June 10, 2020

**FINANCE & ADMINISTRATION COMMITTEE**

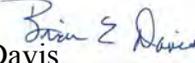
**TAB 7**

**BOND REFUNDING CONCLUSION**



**DATE:** May 11, 2020

**TO:** Dr. Stephen R. Storck  
Interim Chief Financial Officer

**FROM:** Brian E. Davis   
Associate VP and Controller

**SUBJECT: Board Informational Report: Refunding Bonds Series 2020A**

As requested of me, I provide to you the following informational report for you to share with the Board of Trustees at its meeting on June 10, 2020. This summary is intended to satisfy Board of Trustees Resolution 4-7-17, which requires the CFO to summarize the results of refunding transactions, once concluded, for the Board of Trustees.

Specifically, that resolution provides the CFO the authorization to proceed with bond refunding opportunities that meet or exceed three percent net present value savings or to provide budget/cash flow relief. The refunding transaction accomplished those objectives.

Once the savings opportunity was identified, our financial advisor, PFM Financial Advisors LLC, was contracted to help coordinate the refunding process and Calfee, Halter & Griswold LLP was engaged to serve as the University's bond counsel for the transaction.

Based upon the limited size of the transaction and after consulting with PFM, a direct placement approach with a financial institution was the chosen path. Three bids were solicited, and two bids were received with PNC Bank providing the best solution as follows:

- PNC Bank, \$43,000 at 1.68 percent; and
- JP Morgan Chase, \$43,000 at 1.73 percent.

The results of the transaction follow:

- Refunding bonds were issued and documents finalized on April 15, 2020
- The University refunded approximately \$12.2 million of bonds, defeasing the balance of the Bond Series 2012A;
- The University achieved cash savings of \$726,000 (a net present value savings of 5.9%);
- The cost to issue the refunding bonds totaled \$43,000; and
- The amortization period remained within the existing 2027 timeline.

**FINANCE & ADMINISTRATION COMMITTEE**

**TAB 8**

**PURCHASES \$25,000 TO \$500,000 REPORT**



**DATE:** May 11, 2020

**TO:** Dr. Stephen R. Storck  
Interim Chief Financial Officer

**FROM:** Luba Cramer   
Interim Director of Purchasing

**SUBJECT: Board Informational Report: Purchases Between \$25,000 and \$500,000**

The following purchases, all of which were entered into following University policy, were made subsequent to the last meeting of the Board of Trustees.

The accompanying Reports for March and April 2020 are submitted for the Board's information.

**Department of Purchasing**  
Akron, OH 44325-9001  
330-972-5965 Office · 330-972-5564 Fax

**The University of Akron**  
**Purchases Between \$25,000 and \$500,000**  
**March 2020**  
**Informational Report**

<b>FUND</b>	<b>VENDOR NAME</b>	<b>P.O. No. or Pcard</b>	<b>AMOUNT</b>	<b>COMMENTS</b>
<b>General</b>	EAB Global Inc.	100728	\$ 115,110	Student Marketing Programs 2019-2020
	CDW Government Inc.	100794	65,520	Cisco WebEx Renewal
	Akron Beacon Journal	100849	58,885	Print and Digital Ads for Sesquicentennial
	Bruker Nano Inc.	100802	54,640	Surface Profilometer Measuring System for Polymer Engineering
	B-Line Medical LLC	100762	43,497	Learning Management System for Simulation for Nursing
	Dell	Pcard	28,498	Optiplex All-in-One Computers for Criminal Justice (30)
	<b>Subtotal</b>		<b>\$ 366,150</b>	
<b>Auxiliary</b>	Bob McCloskey Agency LLC	100791	\$ 50,000	Athletic Accident Claims Fund
	Bruker Nano Inc.	100802	13,260	Surface Profilometer Measuring System for Polymer Engineering
	<b>Subtotal</b>		<b>\$ 63,260</b>	
<b>Plant</b>	Behnke Associates Inc.	100740	\$ 125,000	Professional Services for Lee Jackson Field Track Project
	<b>Total</b>		<b>\$ 554,410</b>	

Note 1: As prescribed by Board Rule, this Report reflects all goods and services exceeding \$25,000 and \$50,000, respectively.

Note 2: The PO for Bruker Nano Inc., PO 100802 with portions charged to the General Fund and Auxiliary in the amounts of \$54,640 and \$13,260, respectively.

**The University of Akron**  
**Purchases Between \$25,000 and \$500,000**  
**April 2020**  
**Informational Report**

<b>FUND</b>	<b>VENDOR NAME</b>	<b>P.O. No. or Pcard</b>	<b>AMOUNT</b>	<b>COMMENTS</b>
<b>General</b>	Salesforce.org	100934	\$ 80,040	Software License Renewal for Admissions
	Schoolhouse Electronics LLC	100909	68,070	Distance Learning Equipment
	Digilent Inc.	100965	49,546	Analog Discovery Bundles for Electrical Engineering (144)
		<b>Subtotal</b>	<b>\$ 197,656</b>	
<b>Plant</b>	Gardiner Service Company LLC	100526	\$ 277,812	Chiller Maintenance/Rebuild at Physical Facilities
	Contract Source Inc.	100979	31,445	Furniture for Buckingham Building Renovation
		<b>Subtotal</b>	<b>\$ 309,257</b>	
	<b>Total</b>	<b>\$ 506,913</b>		

Note 1: As prescribed by Board Rule, this Report reflects all goods and services exceeding \$25,000 and \$50,000, respectively.

**FINANCE & ADMINISTRATION COMMITTEE**

**TAB 9**

**CAPITAL PROJECTS REPORT**



**INTEROFFICE CORRESPONDENCE**  
**Capital Planning and Facilities Management**  
**EXT - 8316** **FAX - 5838**

TO: Nathan J. Mortimer, CPA  
Vice President of Operations

FROM: Misty M. Villers, CPA *M. Villers*  
Assistant to the VP/Fiscal Officer, CPFM

DATE: May 11, 2020

SUBJECT: Capital Planning and Facilities Management: Informational Report for the Board of Trustees as of April 30, 2020

Accompanying please find the following sections for the Capital Planning & Facilities Management report:

- A. Status of Projects \$100,000 or larger
- B. Change Orders
- C. Photos of Select Projects

Project Deliver Methods:

- General Contracting (GC) – A design-bid-build process in which the owner selects an Architect/Engineer (A/E) to fully document the project criteria and design prior to bidding. The lowest responsive and responsible GC (single prime) is awarded the contract. The owner holds a single contract with the GC.
- Multiple Prime Contracting – A design-bid-build process in which the owner selects an A/E to fully document the project criteria and design prior to bidding. Multiple packages are separately bid and awarded to the lowest responsive and responsible prime contractors. The owner holds all prime contracts and is responsible for coordination during construction.
- Design/Build (DB) – A single entity is hired through a best value selection process to deliver a complete project. The owner's criteria and design intent is documented by a separate criteria architect. The design is completed by the DB entity and a guaranteed maximum price is provided to the owner prior to bidding. The DB entity bids to prequalified subcontractors and holds all subcontracts for construction.
- Construction Manager at Risk (CMR) – A contractor is hired through a best value selection process during the design phase. The owner's criteria and full design is documented by a separate A/E. CMR provides a guaranteed maximum price to the owner prior to bidding. The CMR bids to prequalified subcontractors and holds all subcontracts for construction.

# **SECTION**

## **A**

**Status of Projects  
\$100,000 or larger**

PROJECT NAME	PROJECT FUNDING	IMAGE	DESCRIPTION	STATUS	
ASEC Vivarium Air Handler Replacement (Design/Build) (BOT Approval: 12/11/19)	\$1,200,000 State Capital Funds		Replace vivarium air handler. <u>Construction schedule: TBD</u>		Design underway.
Baseball Field Renovation (General Contracting) (BOT Approval: 06/12/19)	\$1,952,000 Donations The Foundation loaned \$1 million to the University via a line of credit. The line of credit has been accessed and portions repaid with the current balance totaling \$300,000.		Phase I: Sitework including drainage and installation of artificial turf. Phase II: Scoreboard, pressbox, and bleachers. <u>Construction schedule Phase II: 06/2020 - 10/2020.</u>		Phase I complete except for final site restoration. Phase II construction 0% complete.
Bierce Library Renovations (General Contracting)	\$850,000 State Capital Funds		Renovate existing restrooms and associated infrastructure. <u>Construction schedule: 07/2020 - 12/2020.</u>		Bids due 05/05/20.
Buckingham Building Renovations (General Contracting) (BOT Approval: 12/11/19)	\$1,850,000 State Capital Funds		Upgrade HVAC system and fire alarm. Select interior renovations to include relocation of Academic Achievement Programs from Ayer Hall in July. <u>Construction schedule: 01/2020 - 07/2020.</u>		Demolition and abatement complete. Construction 40% complete.
Crouse/Ayer Hall Consolidation (CMR) (BOT Approval: 04/10/19 & 02/12/20)	\$22,660,000 State 340,000 Local <del>\$23,000,000</del> Total (\$22.66M State Capital Funds)		Rehabilitate/addition to Crouse Hall. Abate and raze Ayer Hall. Green space portion of existing Ayer Hall footprint. <u>Construction schedule: 08/2020 updated to 12/2020 - 11/2022.</u>		Design in progress with construction planned to begin in July 2020; however, the State Capital Bill funding is in question at this time.
Energy Center Boiler Controls (General Contracting)	\$320,000 Local Funds		Replace HTHW boiler controls at Energy Center. <u>Construction schedule: 06/2020 - 12/2020.</u>		Construction 0% complete.
Gallucci Residence Hall Abatement, Razing, and Green Space (Multiple Prime Contracting) (BOT Approval for abatement 02/13/19 & razing and green space 04/10/19)	\$1,700,000 State 300,000 Local <del>\$2,000,000</del> Total (\$1.7M State Capital Funds)		Abate and raze structure. Site restoration to create green space. <u>Construction schedule: 03/2019 - 05/2020.</u>		Greenspace to be completed spring 2020.

Note: For purposes of this section, local funds represent general fund resources including IDC and start ups plus bond proceeds and auxiliaries, etc.

-  Project over budget or delayed.
-  Project within budget and on schedule.
-  Project substantially complete and/or closeout underway.

PROJECT NAME	PROJECT FUNDING	IMAGE	DESCRIPTION	STATUS	
Infrastructure Improvements - Electrical (General Contracting) (BOT Approval: 10/09/19)	\$1,400,000 State Capital Funds		Campus electrical improvements. <u>Construction schedule: 11/2019 - 10/2020.</u>		Construction 55% complete.
Infrastructure Improvements - Vaults (General Contracting) (BOT Approval: 08/14/19)	\$1,400,000 State Capital Funds		Rework Computer Center (CC) vault and replace Martin Fountain (MF) vault. <u>Construction schedule: 10/2019 - 08/2020.</u>		CC vault complete. MF vault 20% complete.
IT Cabling and Network Switches (Design/Build) (BOT Approval: 06/12/17 & 02/13/19)	\$6,564,000 State Capital Funds		Phase I: network edge access equipment and two-way radio system from analog to digital. Phase II: Upgrade cabling/wiring network connectivity in numerous buildings. <u>Schedule Phase II: 09/2019 - 06/2020.</u>		Phase II testing complete and construction 70% complete. Wayne College complete.
Kolbe Hall Chiller Replacement (General Contracting)	\$185,000 State Capital Funds		Replace roof top chiller. <u>Construction schedule: 11/2019 - 04/2020 updated to 05/2020.</u>		Construction 80% complete.
Martin Center Boutique Hotel (Private Developer)	\$19,000,000 Estimate Private Developer		Convert Martin Center into a Boutique Hotel. <u>Construction schedule: 10/2019 updated to 07/2020 - 10/2021.</u>		Developer design in progress. Historical tax credits approved. Developer sought an extension until June 30, 2020 to assemble remaining commitments.
Roadway Building Air Handler Replacement (General Contracting)	\$100,000 Local Funds		Replace (3) air handler units serving the basement and first floor of Roadway Building. <u>Construction schedule: 02/2020 - 04/2020 updated to 05/2020.</u>		Construction 50% complete.
Roof Replacements (General Contracting) (BOT Approval: 02/13/19)	\$1,135,000 State 465,000 Local \$1,600,000 Total (\$1.135K State Capital Funds)		Phase I: Carroll and Forge Street substations, Guzzetta Hall, Mary Gladwin Hall, and Computer Center. Phase II: Kolbe Hall. <u>Construction schedule Phase II: Summer 2020.</u>		Phase I complete. Phase II bids due 06/2020.

Note: For purposes of this section, local funds represent general fund resources including IDC and start ups plus bond proceeds and auxiliaries, etc.

- Project over budget or delayed.
- Project within budget and on schedule.
- Project substantially complete and/or closeout underway.

PROJECT NAME	PROJECT FUNDING	IMAGE	DESCRIPTION	STATUS	
Student Union Dishwasher Replacement	\$140,000 Local Funds		Replace dishwasher in Jean Hower Taber Student Union Catering Kitchen.		Closeout in progress.
Sumner Street Bridge Replacement (General Contracting) (BOT Approval: 04/10/19)	\$1,400,000 State Capital Funds		Replace Sumner Street Bridge.		Closeout in progress. Contractor to repair paint issues when weather warrants.
Whitby Hall Air Handler and Roof Replacement (Design/Build) (BOT Approval: 02/13/19)	\$1,370,000 State Capital Funds		Replace air handler and roof. <u>Construction schedule: 12/2019 - 08/2020.</u>		Construction 2% complete.

Note: For purposes of this section, local funds represent general fund resources including IDC and start ups plus bond proceeds and auxiliaries, etc.

-  Project over budget or delayed.
-  Project within budget and on schedule.
-  Project substantially complete and/or closeout underway.

**SECTION**

**B**

**Change Orders**

**CHANGE ORDERS PROCESSED FROM MARCH 1, 2020 THROUGH APRIL 30, 2020**BUCKINGHAM BUILDING RENOVATIONS

001-01	Additional asbestos abatement and site inspection	<u>\$24,806</u>
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GALLUCCI RESIDENCE HALL ABATEMENT, RAZING, AND GREEN SPACE

011-01	Reduce scope of work	(\$1,541)
012-01	Replace sidewalk and curb	2,482
013-01	Reduce depth of backfill soil	(5,152)
		<u>(\$4,211)</u>

KOLBE HALL CHILLER REPLACEMENT

001-03	Repair roof under chiller	<u>\$14,662</u>
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MEDINA LAB RENOVATION

002-01	Change HVAC duct work	\$1,298
003-01	Add light for safety at roof hatch	2,113
004-01	Replace flooring in three areas	3,903
007-01	Connect compressed air line	883
008-01	Additional painting	970
009-01	Add turn off switch to vac/compressor	559
		<u>\$9,725</u>

ROADWAY BUILDING AIR HANDLER REPLACEMENT

001-01	Add track lighting	<u>\$2,952</u>
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ROOF REPLACEMENTS

004-01	Additional areas of repair at Computer Center and Mary Gladwin	<u>\$18,678</u>
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STUDENT UNION DISHWASHER REPLACEMENT

001-01	Various plumbing modifications	<u>\$2,276</u>
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<u><u>\$68,888</u></u>
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**SECTION**

**C**

**Photos of Select Projects**

**ASEC Vivarium Air Handler Replacement**



**Baseball Field Renovation**



**Bierce Library Renovations**



**Buckingham Building Renovations**



**Crouse/Ayer Hall Consolidation**



**Gallucci Residence Hall Abatement, Razing, and Green Space**



**Infrastructure Improvements - Electrical**



**Infrastructure Improvements – Martin Fountain Vault**



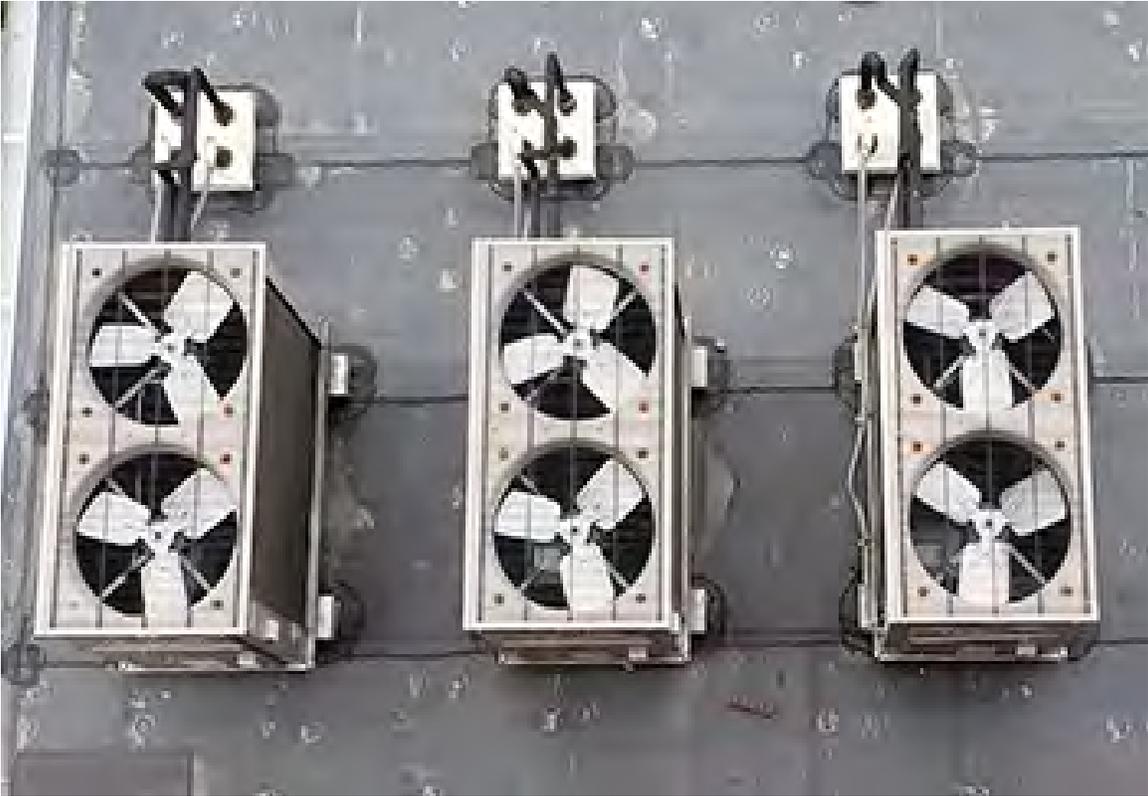
**IT Cabling and Network Switches**



**Kolbe Hall Chiller Replacement**



**Roadway Building Air Handler Replacement**



**Whitby Hall Air Handler and Roof Replacement**



**FINANCE & ADMINISTRATION COMMITTEE**

**TAB 10**

**INFORMATION TECHNOLOGY REPORT**



**DATE:** May 19, 2020

**TO:** Nathan J. Mortimer, CPA  
Vice President of Operations

**FROM:** John Corby   
Chief Information Officer

**SUBJECT: ITS Informational Report for the Board of Trustees**

As requested of me, I provide the accompanying report of the IT Projects and Activities for the Board of Trustees information at its June 10, 2020 meeting. The accompanying report provides a Status of Projects and Activities.

# Information Technology Services

Informational Report for the Board of Trustees

June 10, 2020

*Prepared effective April 30, 2020*



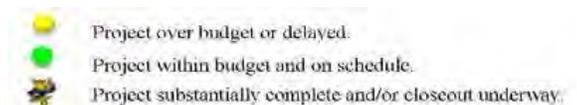
# Information Technology Services

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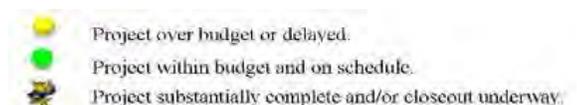
PROJECT NAME	PROJECT FUNDING	IMAGE	DESCRIPTION	STATUS	
<b>APPLICATION SERVICES</b>					
Business Intelligence and Analytics Initiatives	\$190,000 Local Funds	<p>11.34% 10.50% 68.25%</p> <p>FULL_TIME</p> <ul style="list-style-type: none"> <li><span style="color: blue;">■</span> Enrolled Full-Time</li> <li><span style="color: green;">■</span> Enrolled Half-Time</li> <li><span style="color: yellow;">■</span> Less than Half-Time</li> <li><span style="color: red;">■</span> No Unit Load</li> <li><span style="color: purple;">■</span> Three Quarter Time</li> </ul>	Two initiatives to migrate and enhance business intelligence and analytics solutions to facilitate the University's growing needs using analytics technology. Project 1: Migrate legacy Zipreports. <u>Schedule: 08/2017 – 04/2020 updated to 12/2020.</u> Project 2: Implement predictive analytics related to student success.		Project 1 activities 90% complete. Project 2 completed.
Cloud Enterprise Resource Planning (ERP) System Investigation	None		Investigate migration from the Oracle-PeopleSoft and supporting third-party systems to a cloud-based enterprise resource planning (ERP) system to better manage and automate the University's financial, human resource, and student administration functions, provide an improved user experience for employees and students with enhanced security features and capabilities including business intelligence. <u>Schedule: 10/2019 – 02/2020 updated to 06/2020.</u>		Project activities 20% complete.
LinkedIn Learning Implementation	\$34,000 Local Funds		Implement LinkedIn Learning for access to over 12,000 online professional development courses and content for use by faculty, staff, and students. Evaluation of use will guide decision to replace the current online training provider; Hoonuit. <u>Schedule: 10/2019 – 07/2020.</u>		Campus-wide use since February 2020. In process of evaluating service.
Proctored Testing System Implementation	\$65,000 Local Funds		Implement new solution for distance based proctored testing purposes. Current proctored testing solution, Respondus, does not work on Chromebooks within Brightspace. <u>Schedule: 02/2020 – 06/2020.</u>		Project activities 50% complete.

Note: For purposes of this section, local funds represent general fund resources including IDC and start ups plus bond proceeds and auxiliaries, etc.



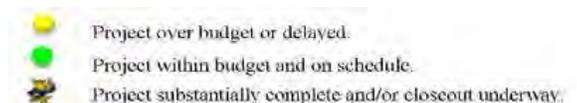
PROJECT NAME	PROJECT FUNDING	IMAGE	DESCRIPTION	STATUS	
<b>CYBERSECURITY SERVICES</b>					
Cloud-Based Security Information and Event Management System (SIEM) Implementation	\$15,000 Local Funds		Deploy Microsoft Azure Sentinel for security event logging and analysis which will help to detect and respond to security breaches and reduce the adverse impact of security events. <u>Schedule: 10/2019 – 12/2020.</u>		Project activities 40% complete.
IT Business Continuity and Disaster Recovery Enhancements	\$48,000 Local Funds		Identify and prioritize key business systems and recovery time objectives. Evaluate options for providing disaster recovery and business continuity. Phase 1: Identify IT DR/BC priorities. Phase 2: Setup colocation facility at Wright State University. Phase 3: Test and refine DR/BC procedures. <u>Schedule: 08/2019 - 07/2020.</u>		Phase 1 and Phase 2 completed. Phase 3 activities 75% complete. Backup facility and services operational; completing setup and testing of business continuity measures.
Ohio Cyber Range Implementation	\$1,180,000 State Funds		Provide standup and integration support to the Ohio Cyber Range. Assist with procurement and installation of hardware and provide connectivity and configuration support for the new environment. <u>Schedule: 07/2019 - 02/2020 updated to 07/2020.</u>		All project activities nearly completed including integration with the University of Cincinnati.
Security Access Directory Implementation	None		Consolidate several customized identity and authentication services to a single service through existing licensing with Microsoft Azure Directory Services. This consolidation will provide greater agility, efficiency, and management of security access to systems and services. Phase 1: Identify and map services. Phase 2: Add new services. <u>Schedule: 04/2020 - 10/2020.</u> Phase 3: Migrate to new infrastructure and services from the legacy provider.		Phase 1 completed. Phase 2 activities started.
Two Factor Authentication	\$47,000 Local Funds		Provide capability for two factor authentication for all employees. This will provide an additional layer of protection to help prevent account compromises. Phase 1: Pilot deployment with IT staff. Phase 2: Rollout to staff within defined functional areas. <u>Schedule: 03/2020 - 07/2020.</u> Phase 3: Rollout to remaining employees.		Phase 1 completed. Phase 2 activities 30% complete.

Note: For purposes of this section, local funds represent general fund resources including IDC and start ups plus bond proceeds and auxiliaries, etc.



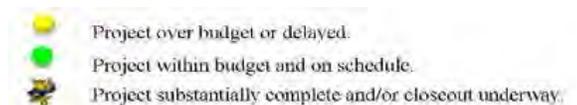
PROJECT NAME	PROJECT FUNDING	IMAGE	DESCRIPTION	STATUS	
<b>INFRASTRUCTURE SERVICES</b>					
Campus Cable Upgrade	\$4,800,000 State Capital Funds		Upgrade network cabling in numerous buildings to modern specifications. Phase 1: Selection of Criteria Project Engineer; planning and estimation of upgrade efforts. Phase 2: Criteria Documents Production. Phase 3: Design Builder (DB) Selection. Phase 4: GMP selection. Phase 5: Construction. <u>Schedule: 09/2019 - 06/2020.</u>		Phases 1 thru 4 completed. Phase 5 activities 70% complete.
Lorain County Community College Cloud ERP Migration	LCCC Funded		Migrate from a hosted Oracle-PeopleSoft platform located and maintained by University of Akron to Oracle's cloud ERP system. This migration will eliminate the services and platform provided by UA and paid by LCCC. Project 1: Cloud HCM migration. Project 2: Cloud Finance migration. <u>Schedule: 02/2019 - 03/2020 updated to 07/2020.</u> Project 3: Cloud Student migration.		Phase 1 completed. Phase 2 activities 90% complete. LCCC delayed go-live to July, 2020.
Managed Voice over IP (VoIP) Service Migration	\$3,100,000 Local Funds  The University expects the reoccurring and one-time costs to approximate \$3 million over 5 years which will replace existing spend approximating \$4.2 million over 5 years for dated technology.		Migrate from legacy on-premise Public Branch Exchange (PBX) to a cloud hosted and managed VoIP service. This migration will improve the quality of service for phone calls and voicemail, as well as reduce costs. Phase 1: RFP, vendor selection and define implementation plan. Phase 2: Implement solution. <u>Schedule: 02/2020 - 12/2020.</u>		Phase 1 completed. Phase 2 activities started. Fast tracked implementation of virtual call center in March in support of remote work.
Oracle Platform as a Service (PaaS) Migration	\$2,600,000 Local Funds  The University expects the reoccurring and one-time costs to approximate \$2.6 million over 4 years which will replace existing and necessary future spend approximating \$3.4 million over 4 years.		Migrate from an on-premise Oracle technology platform used to support PeopleSoft and is located at the University of Akron to a cloud-based platform hosted by Oracle. This migration helps to: 1. Avoid replacement of current on-premise hardware which goes off support in 2021, 2. Unbundles and eliminates the annual support fees for Oracle technology software, 3. Provides full business continuity and disaster recovery support.  <u>Schedule: 05/2020 - 12/2020.</u>		Project activities started.

Note: For purposes of this section, local funds represent general fund resources including IDC and start ups plus bond proceeds and auxiliaries, etc.



PROJECT NAME	PROJECT FUNDING	IMAGE	DESCRIPTION	STATUS	
<b>USER TECHNOLOGY SERVICES</b>					
Computer Refresh for Eligible Full-Time Contract Professionals, Staff, and Faculty	\$100,000 Local Funds		A reoccurring initiative to replace aged employee desk and laptop computers for eligible full-time employees. Primary desktop and laptop computers purchased more than four (4) years ago will be replaced with new equipment. The new equipment will provide more current technology, capabilities, and will feature stronger security standards. <u>Schedule: 11/2019 - 06/2020.</u>		Project activities near complete. 74 out of 77 scheduled devices deployed.
Microsoft InTune Implementation	None		Implement Microsoft InTune to replace the current system used for device management of laptops and desktops. InTune will allow for the effective management of devices connected anywhere on the internet. The current system only manages devices that are connected on the UA network. InTune is already licensed through the University's current agreement with Microsoft. <u>Schedule: 02/2020 - 07/2020.</u>		Project activities 60% complete.

Note: For purposes of this section, local funds represent general fund resources including IDC and start ups plus bond proceeds and auxiliaries, etc.



**FINANCE & ADMINISTRATION COMMITTEE**

**TAB 11**

**ADVANCEMENT REPORT**

DIVISION OF ADVANCEMENT  
**DEVELOPMENT**

**GIFTS**

**DONORS RISE TO THE OCCASSION DURING PANDEMIC,  
SUPPORTING ZIPASSIST, EMERGENCY TECH FUND**

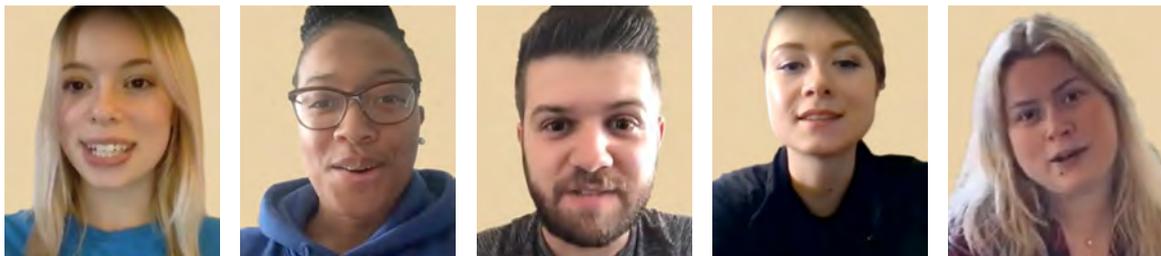
The University of Akron's commitment to its students' well-being and degree progress has shone brightly during the COVID-19 pandemic.

The global pandemic has caused significant increases in the numbers of students suffering job loss and struggling to meet basic food, rent, tuition and transportation needs, according to Zip Assist Director Ali Doehring. Students are also asking for laptops or hotspots for internet access so they can continue classes online.

Immediately taking action, President Gary L. Miller appealed to the Zips Family and the response has been heart-warming. Alumni and friends have provided emergency assistance for students through ZipAssist, Campus Cupboard and the new Emergency Technology Fund for Students.

Throughout March and April, 385 donors provided a total of \$153,271 in support of emergency need funds, with \$97,525 designated to the Emergency Technology Fund for Students.\* This support is part of the \$507,738 received for emergency needs for students this fiscal year through the end of April.

**\*Updates and student thank you videos can be found at:  
[uakron.edu/development/campaigns/zipassist](http://uakron.edu/development/campaigns/zipassist)**



**These are some of the many students grateful for ZipAssist and the Emergency Tech Fund.**

**ANTON FAMILY BOLSTERS ZIPS ON THE RISE SCHOLARSHIPS**

The Anton Family Fund recently made a gift in response to the need to help students meet the challenges they face in the COVID-19 financial aftermath.

For many years, they have supported College of Engineering scholarships for underrepresented students, and now have added their contribution to Zips on the Rise Scholarships, which will greatly assist UA in reaching more students and helping where it is needed most.

## WOLL ENDOWMENT FOR ZIPS IN NEED AND EMERGENCY TECH FUND



**Janice and Alan Woll**

Alan '69 and Janice Woll '71 made a recent gift to The Alan and Janice Woll Endowment for Zips in Need, which helps students overcome emergency financial obstacles as they work toward their degrees.

After learning about the Emergency Technology Fund for Students, the Wolls also earmarked a portion of their gift for that purpose, ensuring that students had the technology needed to complete coursework online.

---

## LEICA GEOSYSTEMS COMPANY HELPS SURVEYING AND TECHNOLOGY STUDENTS

The Leica Geosystems Company, a Swiss manufacturer of premier scanning equipment, recently donated a digital scanner to the Department of Surveying Engineering Technology.

The University of Akron offers the only baccalaureate degree in surveying in Ohio, with 30% enrollment growth in the last five years and 100% job placement.

In recognition of UA's outstanding program and academic excellence, Leica Geosystems has pledged an additional donation of equipment.



---

## ELECTRICAL ENGINEERING ALUMNA PROVIDES GIFT TO DR. TOM T. HARTLEY SCHOLARSHIP FUND

In addition to her gift to the Emergency Technology Fund for Students, Dr. Xin Cindy Jiang made a generous contribution to The Dr. Tom T. Hartley Endowed Fund. She established the fund in 2018 to honor Dr. Hartley's 30-year teaching career at The University of Akron.



**Dr. Tom T. Hartley**

The Dr. Tom T. Hartley Endowed Fund honors Dr. Hartley's passion as a professor, which inspired countless students to follow their dreams. The Hartley Fund provides scholarships helping students cover expenses such as tuition and fees.

Dr. Cindy Jiang earned an M.S. in electrical engineering in 1988, and a Ph.D., in electrical engineering in 2013, both from UA. Dr. Hartley was Dr. Jiang's PhD. advisor. She established this fund with a gift through Interactive Engineering Corp., where she serves as vice president.

## VALMARK SUPPORTS FINANCIAL PLANNING PROGRAM



Larry Rybka '84, Chairman and Chief Executive Officer of Valmark, recently provided gifts to the College of Business Administration's Financial Planning Program through Valmark Global Fund.

This support bolsters the Valmark Financial Group Scholarship in Financial Planning and helps CBA to assist with a variety of student needs.

**Larry Rybka**

---

## TOVEY TRUST FUND HELPS SCHOOL OF NURSING

The Tovey Trust Fund provided support to the School of Nursing for the Distinguished Lecture Series in honor of Miss Evelyn Tovey. The series enables the school to address key initiatives in support of the school's vision to provide excellent academic programs and promote student success. Traditionally held as part of annual National Nurses Week activities in May, the Lecture Series was postponed this year due to the pandemic and will be rescheduled at a later date.

Miss Tovey joined the UA nursing faculty in 1950 and retired in 1975 as professor emeritus of nursing. She is remembered fondly as a committed and caring faculty member.

---

## DEAN E. SMITH FAMILY SCHOLARSHIP

Dr. Dean E. Smith '54, '72, who passed away in October 2019, established The Dean E. Smith Family Scholarship through a bequest and annuity naming The University of Akron Foundation as beneficiary.

The scholarship will provide support for College of Business Administration students who are active in student activities within the college or fraternity or sorority life.

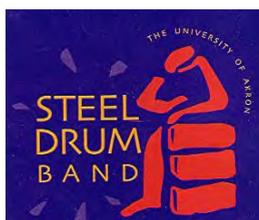
Dean was a local estate planning attorney and long-time friend to The University of Akron. As a student, Dean was a member of the Phi Delta Theta fraternity and served in the chapter as an alumnus.



**Dr. Dean E. Smith**

---

## STEEL DRUM BAND GIFT



Richard J. Elliott '84, is a long-time supporter of UA's Steel Drum program.

Rick recently established The Rick Elliott Endowed Fund for Steel Drum Band Directors, which will be funded through a planned gift. The endowment will provide financial support for the faculty leaders of the Steel Drum program.

## NEW WAYNE COLLEGE SCHOLARSHIP

The James A., Jr. and Donna Dale Davis Endowed Scholarship was recently established by James “Jim” and Donna Dale for full-time Wayne College students.

“It’s our pleasure to give area students the benefits of a major university close to home and to help them achieve their dreams,” said Donna Dale Davis.

As part of the historic group of benefactors whose gifts helped establish the College in 1972, the Davises are strong advocates for education. They desire to help future students overcome financial barriers that might otherwise deter them from pursuing higher education.

“We encourage Wayne and Holmes County residents to endow similar scholarships to leave a legacy and assist local students annually,” added Jim Davis.



**Jim and Donna Dale Davis**

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## PAUL H. SMUCKER MEMORIAL SCHOLARSHIP FOR WAYNE COLLEGE STUDENTS

Dr. H. Reid and Mrs. Susi Wagstaff have continued to fund the Paul H. Smucker Memorial Scholarship. The scholarship for Wayne College students honors Mrs. Wagstaff’s father, Paul H. Smucker. Dr. and Mrs. Wagstaff enjoy meeting students who receive the scholarship and report always being impressed by their determination.



Mr. Tim and Mrs. Jenny Smucker also completed their pledge of support for the Paul H. Smucker Memorial Scholarship. They take great pride in knowing there are Wayne County options for higher education while paying tribute to Mr. Smucker’s father, Paul Smucker, and his belief in the value of self-determination and hard work.

---

## ECKLER TRUST FUND BENEFITS STUDENT SCHOLARSHIPS

The Edith May Eckler Trust Fund recently provided student scholarship funds to The University of Akron. Toby Blossom, Eckler trust officer at Huntington Bank, continues to be integral in this process.

## GAF MATERIALS CORPORATION PROVIDES GIFT TO BIOMIMICRY INITIATIVE

The GAF Materials Corporation in New Jersey has funded a Biomimicry Design Challenge using real-world problem scenarios given to undergraduate students for capstone projects. Students are urged to work in collaboration to seek novel solutions using nature.

Company leadership will participate with students to incorporate biomimicry design analytic methods into their culture while showing students the systems thinking that is part of corporate research and development.



---

## GOODYEAR LEADERSHIP LECTURE

The Goodyear Tire & Rubber Company recently continued its funding of the Goodyear Leadership Forum Lecture, as well as supported the Zips on the Rise Scholarships for students overcoming hardships such as homelessness.

The next lecture is scheduled for the 2020-21 academic year and will feature the Chairman and CEO of Parker Hannifin, Tom Williams. He is also an Akron native and member of Goodyear's Board of Directors.

**Tom Williams**



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## SUPPORT FOR TEACHERS INSPIRES AN ADDITIONAL GIFT FROM THE AKRON COMMUNITY FOUNDATION

Mr. and Mrs. Howard Atwood provided a generous gift to the Center for Literacy for coaching grade school teachers in the Akron Public Schools.



In this program, teachers are coached by UA Center-trained mentors on best practices to capture the attention of young children, increasing their fundamental reading abilities.

Inspired by the Atwoods' gift, The Akron Community Foundation also made a contribution to further ensure the Center's success in helping teachers and their students.

## AT&T SUPPORT FOR BLACK MALE SUMMIT



The AT&T Foundation recently announced their continuing support of The University of Akron's Black Male Summit Academy, which helps UA recruit and retain young men of color.

Programming includes helping high school students familiarize themselves with college, as well as mentors sharing ways to make decisions once in a college environment. Discussions also include higher education and employment experiences that extend beyond UA to build confidence and determination for future endeavors.

---

## DANCE INSTITUTE RECEIVES MEMORIAL GIFT

In memory of Francia A. Albrecht, who played an instrumental role in establishing the Dance Institute of The University of Akron, Acme Fresh Market and The Albrecht Family Foundation recently made a gift to the Dance Institute.

They are pleased to support dancers and their families.



**Francia Albrecht (center) with students in the Dance Institute of The University of Akron.**



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## ZIPPY SCHOLARSHIP RECEIVES BOOST

Phyllis Berry, a 1939 UA graduate who will be celebrating her 105th birthday on June 19, made a generous gift supporting The James R. and Phyllis C. Berry Zippy Endowed Scholarship.

This initiative supports students who portray Zippy and was started as a unique way to honor the Berry family legacy at UA. A portion of the gift will sponsor a table at the October Sesquicentennial Gala. The family is donating their seats to Zippy students.

---

## MEMORIAL GIFT HONORS MOTHER

Mr. Brian Hasbrouck, of Arlington, Mass., made a gift to The College of Engineering in memory of his mother, Sally (Farver) Levinson, a 1949 University of Akron graduate who passed away in 2018.

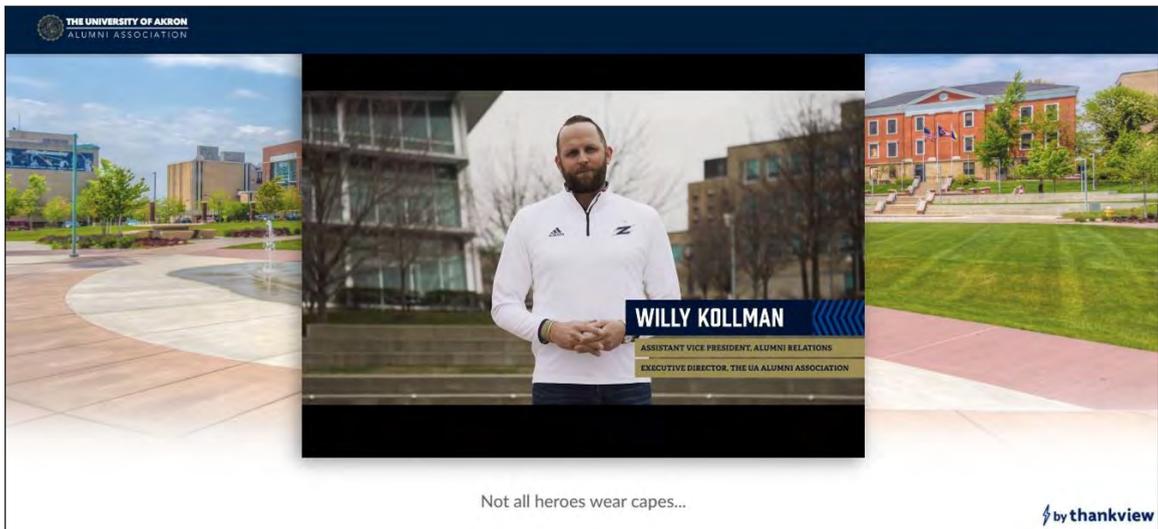
Mr. Hasbrouck, who had no affiliation with UA before his first memorial gift in 2018, says he has been impressed by the work of The College of Engineering. While his intention was the one 2018 gift, he decided to make another contribution to help students.

## ALUMNI RELATIONS ENGAGEMENT DURING PANDEMIC

With Ohio's "Stay at Home" order in effect, the Office of Alumni Relations implemented a robust plan of engagement to interact with alumni and friends of UA.

Alumni and friends are being engaged across several platforms, including video, social media, email, and U.S. mail.

We are highlighting the good work and student support done by the Division of Advancement, the Office of Admissions, Akron alumni serving as front line workers, the class of 2020, and more.



**A special email was sent to alumni and friends with video messages from Assistant Vice President Willy Kollman and President Gary L. Miller.**

## LEGACY SCHOLARSHIPS AWARDED

Sixteen high school seniors and returning UA students were awarded Office of Alumni Relations Legacy Scholarships.

Awardees must be the dependent of a parent or guardian who attended The University of Akron, will receive \$1,000 towards their tuition.



## STUDENT RECOGNITION AWARD RECIPIENTS

Winners of The University of Akron Alumni Association Student Recognition Award were announced as part of the Life Awards. We congratulate our award winners:

- Nina Barnes
- Terrence Jayapuram
- Matthew Deibel
- Ariana Williamson
- Trayce Harris

---

## WELCOME NEW AMBASSADORS

The Office of Alumni Relations welcomes 34 new members of The University Ambassadors Student Organization.

As ambassadors, these students provide campus tours, assist the Office of Admissions and serve at special events for the Division of Advancement, Board of Trustees and the Office of the President.



**FINANCE & ADMINISTRATION COMMITTEE**

**TAB 12**

**UNIVERSITY COMMUNICATIONS AND  
MARKETING REPORT**

## UNIVERSITY COMMUNICATIONS AND MARKETING

The University of Akron

Earn a degree that opens your options

100% ONLINE B.A. IN STRATEGIC & ORGANIZATIONAL COMMUNICATION

LEARN MORE

The University of Akron

CRIMINOLOGY AND CRIMINAL JUSTICE [C.C.J.]  
Bachelor of Science (B.S.) Degree

100% ONLINE

**Core Requirements (18 credits)**

- 3700:100 Government and Politics in the U.S. (3)
- 3800:100 Introduction to Criminal Justice (3)
- 3800:102 Principles of Criminal Law (3)
- 3800:103 Introduction to Corrections (3)
- 3800:105 Introduction to Police Studies (3)
- 3850:100 Introduction to Sociology (3)

**Foundation Requirements (18 credits)**

- 3850:301 Methods of Social Research I (3)
- 3850:302 Methods of Social Research II (3)
- 3700:361 Politics of the Criminal Justice System (3)
- 3850:320 Social Inequalities (3)
- 3850:330 Criminology (3)
- 3700:395 Internship (3-9)

**Foreign Culture Requirements (6 credits)**

- 3230:150 Human Cultures (3)
- 3230:251 Human Diversity (3)
- 3350:275 Geography of Cultural Diversity (2)
- 3400:200 Empires of the Ancient World (3)
- 3580:101 Beginning Spanish I (4)
- 3580:102 Beginning Spanish II (4)
- 3580:201 Intermediate Spanish I\* (3)
- 3580:202 Intermediate Spanish II\* (3)
- 3501:210 Arabic Culture Through Film (3)
- 3560:210 Japanese Culture Through Film (3)

\*Course available fully online beginning fall 2021

The University of Akron  
Sponsored · 🌐

Pursue a career businesses need. Through this online program, you can choose a specialization and get hands-on internship experience.

Bachelor's in COMMUNICATION, PUBLIC RELATIONS

UAKRON.EDU  
Earn your public relations degree online

Learn More

### Launch of UAkron Online

UA has launched 11 fully online degree programs for fall 2020. Ten of the programs already exist in a face-to-face or hybrid format.

The programs are being promoted through display ads on Facebook, LinkedIn and Instagram, and through paid search and paid social.

We are also running ads on Pandora radio, pitching stories to the news media and sending email to alumni who earned associate degrees here.

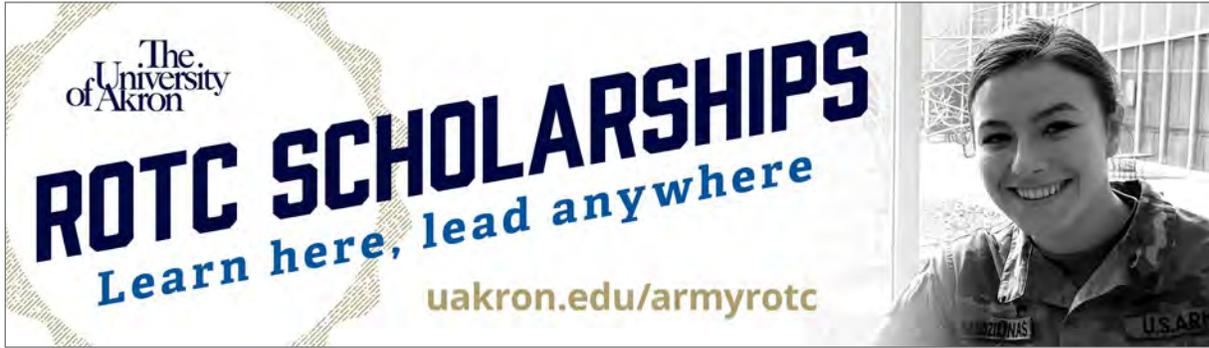
The all-new website for UAkron Online is at [uakron.edu/online](http://uakron.edu/online).



## New wall graphics at CBA & Graduate School

UCM designed new wall graphics for the College of Business Administration, above, and the Graduate School, right. Both designs embrace the University's fresh branding, introduced earlier this year.





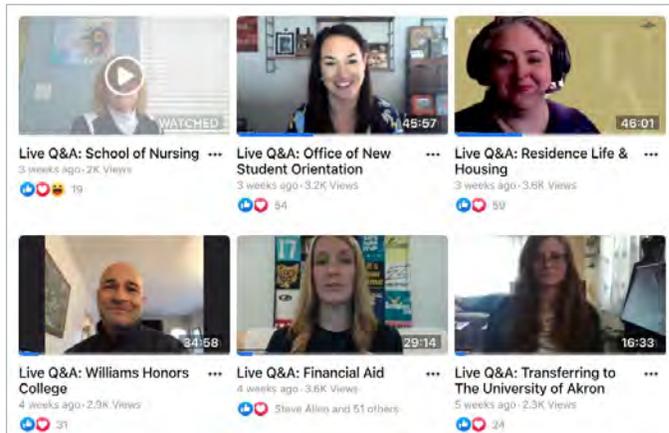
## Billboards promoting ROTC and Adult Focus

During the last few weeks of the semester, outdoor billboards promoted ROTC scholarships and opportunities for adults and nontraditional learners at UA.

## Honors students: Consider a law career

Honors students with an interest in law are eligible for our Honors to Law program. The program enhances their undergraduate experience while providing opportunities to explore whether a career in law is a good fit. We created the flyer at right to help promote the program.





## Facebook Live Q&As for prospective students

With Admissions, we have been hosting a series of live question-and-answer sessions on The University of Akron's Facebook page, covering topics from financial aid to campus services to various academic areas and degree programs.

We have done 21 livestreams so far, with more planned. The videos average 2,100 views each. The Residence Life and Housing and Financial Aid livestreams were the most popular so far, each with about 3,600 views.

## Listening and assisting in social media

An important part of our work in social media is handling questions from students, prospective students and parents.

In the last two months, we communicated announcements and decisions that were made in response to COVID-19. We also monitored social media around the clock and handled a range of questions related to online instruction and changes prompted by the pandemic.

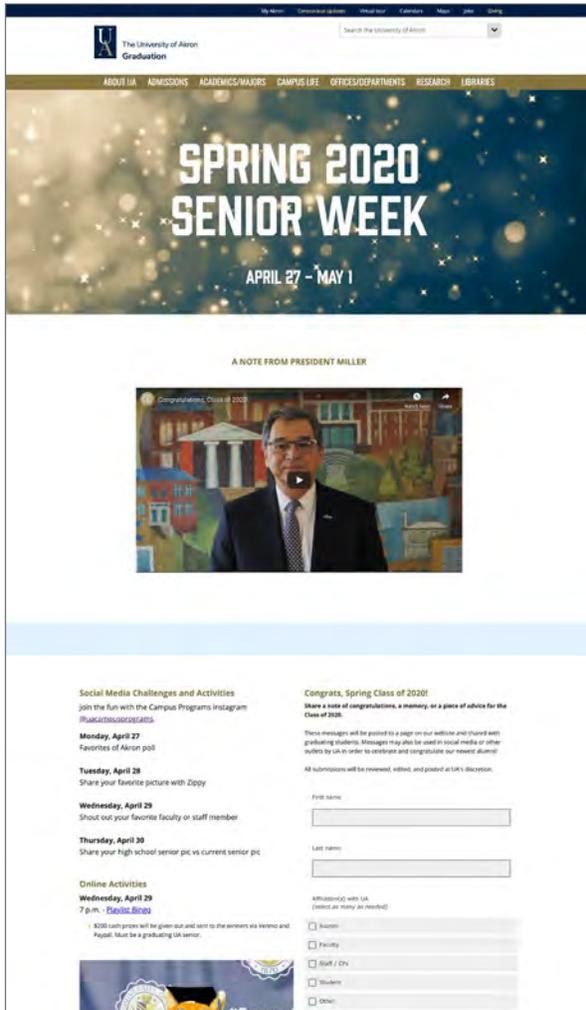


## Launch of GIPHY stickers

We launched 12 GIPHY stickers in preparation for graduation weekend. These animated stickers can be used by anyone on Instagram, Snapchat and TikTok.

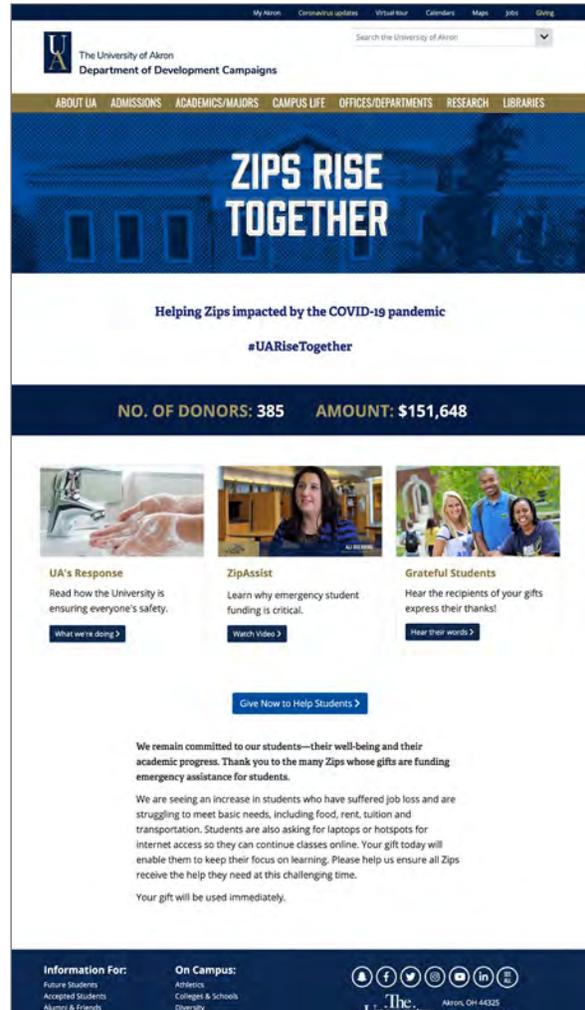
In the first weekend, the digital stickers received a combined 20,500 views, and many people used them to decorate their Class of 2020 graduation photos and videos.

We plan to create more GIPHY stickers moving forward, including stickers for incoming freshmen to announce their commitment to The University of Akron.



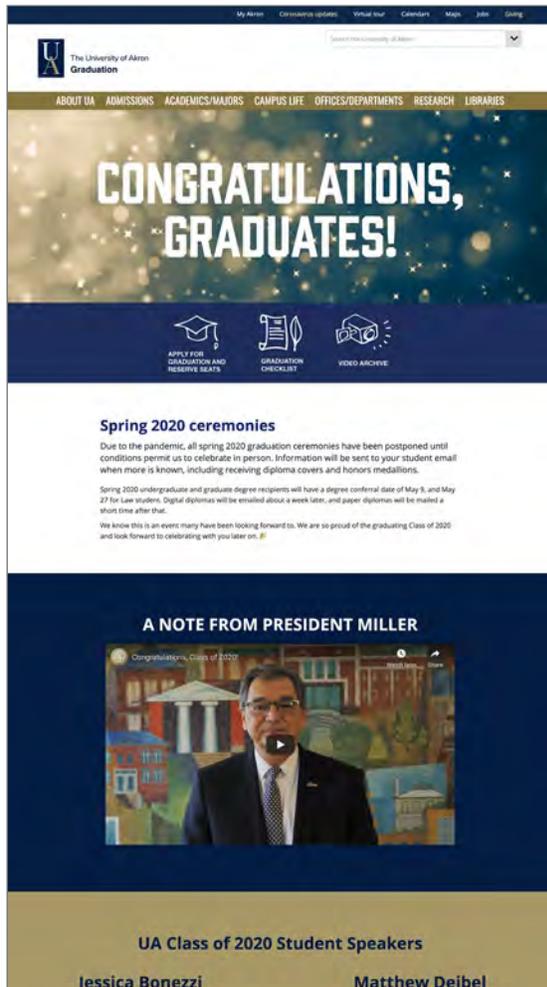
## Celebrating graduating seniors

UCM, in collaboration with the Department of Student Life, created an online hub to recognize and engage the spring graduating class. For Senior Week, held April 27 to May 1, we engaged students on social media and collected words of encouragement from fellow classmates, faculty and staff, and Zips alumni.



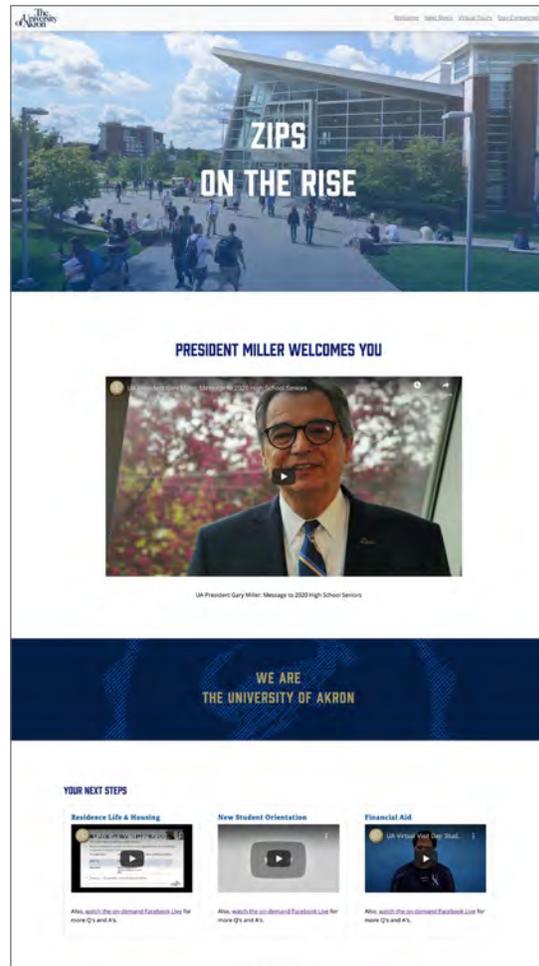
## Helping Zips affected by the pandemic

The pandemic created hardships for a number of students, who turned to our ZipAssist service for emergency assistance with food insecurity, technology for online learning and more. UCM, working with Development and ZipAssist, created a webpage to promote a campaign to raise funds to assist those students.



## Recognizing our graduates

While our ceremonies are postponed, an online recognition of our students' accomplishments still occurred. Our graduation page morphed into video messages from President Gary L. Miller and the six student speakers.



## Supporting the needs of Admissions

As Admissions and New Student Orientation work to welcome the incoming fall 2020 freshmen class, UCM and Admissions have created a Virtual Event webpage to help prospective students through their decision-making process. The page includes virtual campus tours, links to all of our Facebook Live events for academic areas, and additional information for students and families.

For prospective students

- Academic Programs
  - Undergraduate Major Information
  - M.S. Program
  - Integrated Bioscience Ph.D. Program
- Undergraduate
- Graduate
- Faculty & Staff
- Research
- Careers
- Alumni & Giving
- About us

## Bachelor's degree in Biology

Biology, the study of the processes fundamental to all forms of life, is the fastest-growing field of science today. Biologists strive to answer questions that create, affect or alter life forms.

UA offers two degree options, **BS in Biology** and **BS in Biomedical Science**, to put you on **your path to a career** in fields like medicine and health care, the environment and climate change, law, government, teaching and research.

### Two degree options



#### BS in Biology

Our degree is designed to expose you to a broad base of biological knowledge, provide depth of experience in advanced topics (including hands-on research) and develop competence in scientific disciplines.

[See the Biology major >](#)



#### BS in Biomedical Science

Our new **pre-med/professional** degree is the most efficient path to medical school. Our degree guides you through the appropriate coursework to help ensure success on the MCAT and success at medical or professional school.

[See the Biomedical Science major >](#)

### Why Akron?



#### Field experience

UA has its own living laboratory for environmental research, our **UA Field Station**.

- All 11 acres of terrestrial ecology near Cuyahoga Valley National Park.
- Houses the Bird Conservation Institute of the National Fish and Wildlife Foundation.
- Work with local ranches and promote environmental awareness in the community.

[Learn more >](#)



#### Study Abroad

Work alongside **world-class faculty** on substantive short-term study abroad trips offered **year-round**.

- Gain greater skills outside of the comfort of campus with rewarding hands-on experience.
- Apply classroom learning to help faculty researchers who are working to unlock the mysteries of biology in real time.

[Learn more >](#)



#### Research experience

Undergraduates get hands-on, extended research experience through our **Tiered Mentoring Program**.

- Feel more connected to your discipline early on.
- Medical and professional schools highly value research experience when selecting candidates for their programs.
- Develop personal relationships with the faculty and mentors.

[Learn more >](#)

### Student spotlight

**Biology at UA is so much more than just classes.** This opportunity to work on research **defined my undergraduate career.** Working with Dr. Astley on avian locomotion and biomechanics has taught me so much about the research process, technology and how to work with animals. **The tiered mentoring program has options for anyone in biology.** From working with babies and



# TOGETHER WE RISE

## Looking back and ahead in the College of Engineering

Our President, **Dr. Gary Miller**, is leading the way as we gear up to celebrate **150 years of The University of Akron**. We look back to reflect on our achievements and see how high we have climbed in 2019 and then push to keep going, knowing there are even greater heights to attain.

As Dean Menzemer is fond of saying, **"We are here because of our students."** It is evident our pride runs deep, and it doesn't just begin on our first day at UA or end at graduation. As you will see, it is obvious UA engineers rise up during their time at UA and continue to soar long after!

### We are Akron

"UA wants the best for me and that feels really good! From the tough but rewarding classes, to the co-op opportunities, I know I am prepared for the future. The connections I have made, including friends and faculty, mean everything to me."

— **Angelina Forman**  
Electrical Engineering major  
Expected graduation 2021



### Engineering's top stories from 2019

Swipe through to see what students and alumni have accomplished this past year.



Josh Thomas '19

## 93% job placement rate

Within 6 months of graduation, 93% of engineering grads have jobs or are continuing their education. We are so proud of this statistic and tell it to anyone who will listen. Take Josh Thomas, who is currently working as a bridge inspector at WSP in Cleveland. He accepted his career position months before he graduated with his M.S. in Civil Engineering. Our Engineering Co-ops and Internship Program is stronger than ever and features new partnerships with companies like Diversec, Eastman Materials Technology and Nationwide Children's Hospital. Data reflects Spring 2019 graduates according to the UA Department of Institutional Research.

### Looking Ahead

#### A message from the Dean

"The College of Engineering plays a vital role in The University of Akron's future, and in the community at large. Our engineering students are rising stars and work hard – they show up with that Akron grit and drive and accomplish great things while here and when they graduate. Take the students of



## Refresh of biology's website

We redesigned the Department of Biology's website to draw a better distinction between the degrees, including the one in Biomedical Science for those who want to attend medical school.

See it at [uakron.edu/biology](http://uakron.edu/biology).

## Recap of Engineering's accomplishments

We created an online marketing tool for donors to see all that the College of Engineering has accomplished in the past year, and what to expect in the coming year. The page highlights the amazing "on the job" real work our students do in their co-ops and after they graduate.

Why Akron Law?  
How to apply  
Tuition & fees  
Facts and figures  
Financial aid  
Honors Program  
Visit Akron Law  
Akron Law on the road  
Start law school when you want  
Veterans at Akron Law  
**Admitted students**

### Admitted law students, get to know us... virtually!

Until our campus reopens, please enjoy virtually touring the School of Law and meeting the many people that want to **welcome you here to Akron Law**. If you need any assistance or have any questions email us at [lawadmissions@uakron.edu](mailto:lawadmissions@uakron.edu) or call 800-425-7668. Be sure to read this **2020 Admits Packet** which contains information about orientation and a checklist of tasks to complete before you start law school.

#### Welcome to Akron Law



Take a virtual tour of our beautiful, state-of-the-art law school where your legal career will soon begin.



Take a virtual tour through our beautiful University of Akron campus.



Meet Christopher "C.J." Peters, Dean and Professor of Law. [Learn more about Dean Peters.](#)

### Our Admissions team & Administrators are here to support you



**Barbara Weinzierl**, Associate Dean for Administration and Enrollment Management  
[Email me](#)



**Emma Schulze**, Director of Admissions  
[Email me](#)



**Alexandra Ripich**, Assistant Director of Admissions  
[Email me](#)



**Alisa Benedict O'Brien**, Assistant Dean for Career Services and Strategic Initiatives  
[Email me](#)

### Sustainability at UA

Whatever path your education takes, sustainability matters. Here at Akron, where The University of Akron shares its name and location with the City of Akron, we know how vital it is to co-exist mindfully. We are working hard every day to do and be better at living sustainably on our campus, in our city and in the world.

#### Sustainability in Action

Student Organizations

Degrees, Certificates & Courses

Campus Resources

Events

#### Alumni Spotlight

My involvement with **sustainability** initiatives brought to light the developments happening on campus, gave me opportunity to thrive at UA, and opened doors for my career.

Organizations on campus recognize that **interdisciplinary collaboration is necessary to produce efficient solutions**... These groups allowed me to explore the issues facing our environment while combating them with action.

UA blends academics with passion, and for me, this is sustainability. Sharing this passion has brought me close to many faculty members and students that **want to create a healthier life for future generations**!

—**JOSH LOVELAND**  
B.E. in Mechanical Engineering, '19  
Process Engineer at Morton Salt



## Sustainability at UA

This new page summarizes the work of our students, faculty and staff to support sustainability. The initiative is led by Dr. Carolyn Behrman in the EX[L] Center.

See it at [uakron.edu/sustainability](http://uakron.edu/sustainability).

## A welcome mat for admitted law students

We created this webpage as a welcome for newly admitted law students. The page includes welcome videos from the dean, faculty, administrators and current students; a virtual tour of the law building and encouragement to take the next step in the enrollment process.

## Media relations: Telling our story

Here is a summary of how the media relations team promoted UA in the last two months:

Professor David Cohen, assistant director of the Ray C. Bliss Institute of Applied Politics, co-authored an opinion piece in USA Today about Ohio's status as a swing state in the upcoming U.S. presidential election. He also served as an expert to the Washington Examiner, commenting on the possibility that previously unworkable legislative proposals may gain traction due to our current economic and health challenges.

Senior Winnie Reed and Director of Career Services Laura Carey spoke with host Mike McIntire of 90.3-WCPN about the pandemic-related challenges facing new graduates as they enter the job market.

Nate Meeker, director and head coach of esports programs at UA, spoke with University Business Magazine

The screenshot shows a news article from Crain's Cleveland Business. The headline is "Pandemic makes for unexpected challenge as University of Akron's Gary Miller settles into role of president". The byline is "By Rachel Abbey McCafferty". The article text includes: "In his first six months as president of the University of Akron, Gary Miller has worked to build relationships with faculty and to put a new strategic plan in place. These aren't unusual efforts for a new president to take on, but they may be particularly important at a school that has been beset with turnover at all levels in recent years. Miller, who took on the role of president at the start of October, said he had been pleased with his first six months at the University of Akron, though many efforts that had been underway have now shifted gears in light of the COVID-19 pandemic. 'Most of what we thought about three weeks ago has changed,' he said. Miller had been working to 're-engage' the faculty and staff in the shared governance process, and he thought the university had seen success in that space. He's been working to build relationships, regularly meeting with the Faculty Senate executive committee and calling faculty members for conversations and to maintain transparency. Miller became president after the short tenures of Scott Scarborough and Matthew Wilson, as well as that of interim president John C. Green. It was announced that Miller would be the faculty..." There is a photo of Gary Miller, the University of Akron president, wearing a suit and glasses. To the right of the photo is a caption: "University of Akron president Gary Miller began his role at the school at the beginning of October and said he's been pleased with the progress he's made even as the COVID-19 crisis has stalled the school's strategic planning for the time being." Below the photo and caption are several columns of text, including a quote from Miller: "The union wanted the university to do away with those new roles and reinstate the role of provost. It turns out that was one of Miller's goals, too, and one he's already accomplished. In early April, the university announced that John Wiencek would serve as its new executive vice president and provost, starting at the end of May. A provost is the 'connection between faculty and staff and the university strategy," Miller said, adding he wanted a provost with experience in teaching and research, as well as in administration..." and another quote: "said he thinks COVID-19 will cause dramatic changes to higher education. The big question will be how the higher education community reacts to it and other already existing demographic challenges, such as the shrinking high school population. 'We can either let the change overwhelm us and force us to do things that are not of our choosing,' Wiencek said, 'or we can accept that change is upon us and define how we want change, and actually get ahead of things that are going to happen to us.'"

President Gary L. Miller, incoming Executive Vice President and Provost John Wiencek, and Professor Pam Schulze, Akron-AAUP president, contributed to a report on UA's path forward as the pandemic makes for unexpected challenges. Miller also spoke with Ray Horner at 1590-WAKR, where he commended our faculty and staff for quickly transitioning to an online learning environment and discussed the University preparing to provide temporary housing to first responders, medical professionals and patients.

about what the University does to mitigate screen time burnout and promote academic and physical well-being.

The Akron Beacon Journal shared the story of Assistant Professor Sydney Chinchachokchai, who

*Continues on next page.*

*Continued from previous page.*

is offering an alternative to weekend binge-watching and an opportunity to support the Akron-Canton Regional Foodbank with her online Thai cooking classes.

Briana Vamosi, a student at UA's School of Law, created a website that matches volunteers with community members in need of assistance due to the coronavirus pandemic. An Akron Beacon Journal article provided website information for registration and a phone number for those with limited internet access.

Imokhai Okolo, a graduating third-year student at UA's School of Law, was featured in National Jurist for finishing No. 1 in the country in a moot court competition that included 170 competitors from 67 law schools. The event was the first-ever National Online Trial Advocacy Competition.

*Continues on next page.*



## Akron hospitals receive donation of 4,200 face shields

By Hope Sloop

A shipment of more than 4,000 masks was dropped off to the Summit County Public Health Department and local Akron hospitals Wednesday morning to help out essential workers and their need for personal protective equipment during the COVID-19 pandemic.

community through their engineering, problem solving and logistics skills, and professional networks," said Garafolo.

"Thanks to the support from LTA, we are able to help local hospitals and care facilities, and we are in a position to assist health care providers and volunteers nationwide."

Through a partnership, The University of LTA has utilized their 3D printer over

Associate Professor Nicholas Garafolo led a team of graduate and undergraduate students, professors and researchers who collaborated on the design and production of more than 4,200 face shields for medical workers. WKYC-TV3, the Akron Beacon Journal, WJW-TV and WEWS-TV filed reports and the company was thanked by Gov. Mike DeWine during an April news conference.

Continued from previous page.

The Devil Strip featured a story on a virtual Talent Show that brought people together in a fun and innovative way. The event was sponsored by UA's E.J. Thomas Performing Arts Hall to foster a sense of community in the region.

The announcement of UA moving all summer classes online to reduce the spread of the coronavirus received coverage in Cleveland.com, WEWS-TV5 and the Akron Beacon Journal.

Nathan Mortimer, vice president of operations at UA, spoke with WEWS-TV5 and the Akron Beacon Journal regarding the preparations being made so that the University's residence halls can be used to provide first responders,

medical professionals, or patients comfortable accommodations that allow for proper social distancing. Mortimer expressed gratitude that UA can contribute in this time of need.

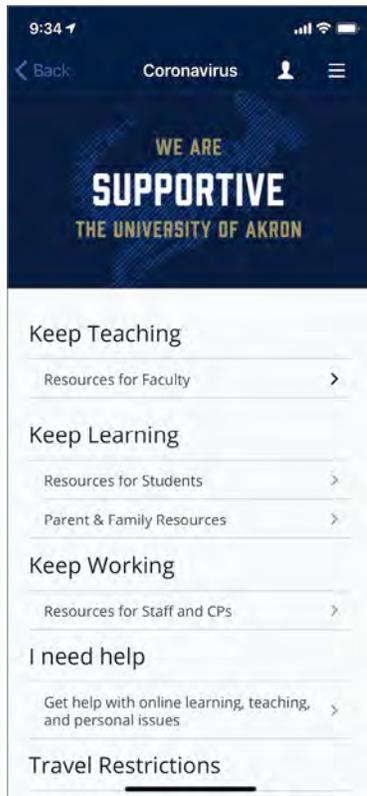
Assistant Professor Jill Bisco contributed to a report on Spectrum News on how insurance companies are responding to the COVID-19 pandemic.

The Canton Repository, Crain's Cleveland Business, Akron Beacon Journal, Columbus Dispatch, 89.7-WKSU and Cleveland.com reported that UA extended its confirmation deadline for admitted students to June 1, is not requiring an SAT or ACT test score for fall 2020 and is waiving its application fees.

The announcement of John Wiencek, Ph.D., as UA's executive vice president and provost was



Cheyenne Oechsle and Matthew Derksen, undergraduate students studying education at UA's LeBron James Family Foundation College of Education, created a K-12 homework hotline to assist students who are completing the school year remotely. Their story was shared in the Akron Beacon Journal, WEWS-TV5, WOIO-TV19 and WKYC-TV3.



## UA Mobile complements our distributed campus

Our smartphone app, UA Mobile, continues to evolve with the needs of our students and complement all virtual efforts of the University.

Featured within the app is a hub for COVID-19 information and resources, both specific to UA and linking to public health agencies.

As we move closer to New Student Orientation for incoming freshmen, we are creating a new area of the app to help new students transition to campus life with timely information and engagement opportunities.



## Profiles of student speakers

With commencement ceremonies postponed, we found ways to feature the six students chosen as speakers for those ceremonies. Each posted words of encouragement to their

classmates in short videos on the graduation web page at [uakron.edu/graduation](http://uakron.edu/graduation). Each speaker was also the focus of a Q&A feature.

## Video highlights: Capturing student and faculty achievement

The pandemic has dramatically increased the importance of video, not only in support of UA's efforts to engage with its many publics, but also as a means for prospective students and their parents to learn more about UA and its stellar

academic programs. To wit: Video views in the last month have increased fivefold.

You can see the videos described on the next three pages at [youtube.com/uakron](https://youtube.com/uakron).



The health order prevents prospective students from attending an on-campus information session, so the session moved online in this video and was posted on the Admissions site.



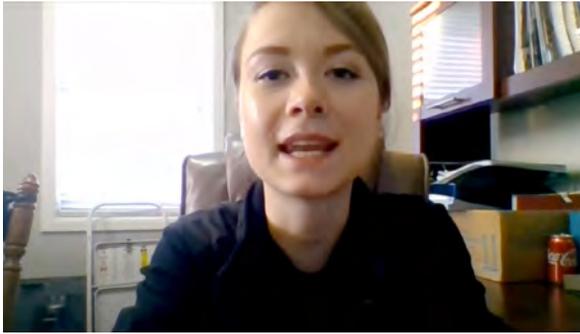
Faculty and staff recorded words of encouragement to students in this video that was posted shortly after campus moved to online learning.



In this video for prospective students, junior and senior statistics majors talk about their internships and classwork at UA.



We edited a series of student-guided virtual tours through the College of Engineering's academic departments.



Donors responded to Development’s appeal to help students affected by the pandemic and the shift to online learning. This video let recipients of that generosity express their gratitude.



President Gary L. Miller explained the rationale for “Redesigning The University of Akron” in two widely viewed videos.



In this video we edited, Dr. Alexa Fox, assistant professor of marketing, explains how Google uses search history to target advertisers.



A series of home-shot clips of students, faculty and staff expressing resolve and inspiration resulted in a high energy video titled “Together We Rise.”

To show all that you can do with a University of Akron degree, a number of spring graduates described their next opportunity in this video titled “Forever a Zip.” Their destinations range from New York City to Anchorage, Alaska.





To encourage admitted law students to take the next step and pay a seat deposit, we edited a virtual tour of the law building that reminds viewers of the School of Law’s enduring strengths.



President Gary L. Miller offers his congratulations to graduates of the Class of 2020, noting in part, “The faculty and I have been very impressed by your determination and resiliency as you completed your degree requirements.”

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## Graduate School’s history

We published and shared a series of stories about The Graduate School, including profiles of current students, as part of the observation of our sesquicentennial. At right is a chemistry course in Crouse Hall from the early 1900s.



**FINANCE & ADMINISTRATION COMMITTEE**

**TAB 13**

**PUBLIC LIAISON AND  
GOVERNMENT RELATIONS UPDATE**

## **PUBLIC LIAISON AND GOVERNMENT RELATIONS UPDATE**

### **May-June 2020**

The University of Akron government relations office and public liaison communicate with local, state, and federal elected officials and staff about University priorities and objectives. We monitor and track legislation, regulations, and financial issues and opportunities that could impact higher education in general and the University in particular. During the months of May and June, we worked with the Inter-University Council of Ohio (IUC), which represents all 14 Ohio public four-year universities, and the American Association of Public Land Grant Universities (APLU), which represents 244 public research universities, land-grant institutions, state university systems, and affiliated organizations across the country, to formulate legislative and financial requests to both state and federal governments related to the COVID-19 Pandemic. We participated in virtual meetings with elected officials and community leaders, and connected them with our administration, our faculty and staff, and our students. A detailed state legislative update is found at the end of this report.

### **FEDERAL UPDATE**

#### **CARES Act**

The public liaison and government relations office assisted other departments on campus to secure the COVID-19 Stimulus Bill—the CARES Act—funding for The University of Akron, which amounted to \$14,151,818 [50% of which must be distributed directly to students as Emergency Financial Aid Grants to Students (\$7,075,909), and 50% of which can be used by the institution to reimburse itself for COVID-19 expenses (\$7,075,909)]. The Department of Education released guidelines for use of the money, and the public liaison worked with APLU, IUC, and UA personnel to procure the money and understand the requirements attached to the use of the money. Both before and after the CARES Act passage, President Gary L. Miller communicated directly with members of our congressional delegation, including Congresswoman Marcia Fudge, Congressman Anthony Gonzalez, and Congressman Tim Ryan, about The University of Akron’s needs. The public liaison followed up with our congressional delegation staff about the University’s needs and also approached the House delegation about signing a “dear colleague” letter to support \$47 billion for students and institutions of higher education in future COVID-19 relief packages.

#### **HEROES Act**

The public liaison and government relations office are tracking the development of the HEROES Act, which at this time has passed the House of Representatives. It supplies nearly \$27 billion to support public institutions of higher education and their students. While the bill is unlikely to pass the Senate in its present form, we are tracking the higher education portions of the legislation and continue to communicate with our federal delegation about the challenges that The University of Akron faces and the ways in which the federal government can provide assistance.

## **Virtual Events**

The COVID-19 pandemic has prevented us from holding in-person events, but the Ray C. Bliss Institute of Applied Politics and Adult Focus held a virtual event featuring Congressman Tim Ryan, Representative for Ohio's 13<sup>th</sup> congressional district, on May 14, 2020. President Gary L. Miller introduced Congressman Ryan, and the Congressman spent an hour providing an overview of the congressional response to COVID-19, especially as it relates to higher education, and answering student questions. The Congressman praised The University of Akron's quick distribution of the Emergency Financial Aid Grants to Students (part of the CARES Act funding for higher education).



*Congressman Tim Ryan from Ohio's 13<sup>th</sup> Congressional District addressed University of Akron students in a virtual classroom lecture on May 15, 2020.*

## **STATE UPDATE**

### **COVID-19 Pandemic and Its Impacts**

As the pandemic of the COVID-19 virus continues, UA government relations has continued to work with legislative stakeholders and key administration officials to advocate on behalf of The University of Akron specifically and higher education generally. Several major decisions have been considered, including considerable budget cuts and whether to have a capital appropriations budget, among others, that would have severe impacts on the higher education community. UA government relations, along with the IUC, continue to work on all of these issues, and will continue do so as the pandemic continues, and as universities contemplate reopening.

### **State Budget Adjustments Related to the COVID-19 Pandemic**

Leading up to March, state revenue was more than \$200 million above estimates before taking a dramatic turn due to the pandemic in March and April. A downturn in revenue estimates are expected to continue through the end of the fiscal year (June 30) due to the coronavirus pandemic and resulting restrictions on business activity. On May 5, Governor DeWine announced \$775 million in planned spending reductions intended to balance the FY 20 operating budget as required under the Ohio Constitution. Spending cuts included a \$110 million reduction to higher education which included a 3.8 percent reduction in SSI to Ohio's colleges and universities.

While the state is expected to be "in the red" to start FY 21, which begins on July 1, Ohio will have two income tax collection periods in July 2020 and April 2021 due to the delayed income tax collection for 2019. However, it is expected that the Budget Stabilization Fund, also called

the “Rainy Day Fund,” will still be needed early in FY 21 to balance the budget, and yet may not be enough, which will necessitate further cuts. State agencies have been asked to plan for another 20 percent spending reduction in FY 21 in an effort to balance the state budget.

### **Capital Budget and Capital Reappropriations Budget Preparation**

As the pandemic continues to unfold, there have been significant discussions with legislative leaders and the administration about the Capital and Capital Reappropriations budgets. UA government relations and the IUC are advocating for both bills to proceed as the legislature comes back into session. Reappropriations are especially vital for projects that are currently in process but will not be completed by the end of the fiscal year. It is expected that this bill will pass and be enacted before the end of the fiscal year. The University of Akron has the following reappropriation requests: Basic Renovations \$1,640,000; Auburn Vivarium Air Handler \$1,150,000; Crouse/Ayer \$2,150,000; and Infrastructure \$200,000.

The fate of the Capital Appropriations Bill is less clear. UA government relations and the IUC have been advocating that in addition to providing necessary updates to state and university infrastructure, the resulting employment from the increased construction activity will serve as a stimulus to the economy, which is desperately needed in the current pandemic. IUC sent a letter of support to Governor DeWine, House and Senate leadership, and all members of the General Assembly; and the letter featured our Crouse/Ayer Halls consolidation project. President Miller also reached out to our local delegation members, asking them to support the project. Final decisions have not been made, and discussions are ongoing. We are hopeful the state will move forward with a Capital Bill in the fall.

### **Video Conference Meetings with Senators Huffman and Dolan**

Over the past several weeks, Sean Dunn & Associates has sponsored video conference calls for clients with Senate Majority Floor Leader Matt Huffman (R-Lima) and Senate Finance Chair Matt Dolan (R-Chagrin Falls). UA leadership participated in these calls. Both Senators talked about the focus of the state at the onset of the pandemic on healthcare, education and unemployment issues. Looking ahead, there was discussion that the General Assembly would consider a variety of COVID-related proposals including liability protection for employers (more detail under legislative report), prohibition against price gouging and bond issuance to repay unemployment compensation. There was also general discussion on a state Reappropriations Bill prior to the end of FY 20, along with the possibility of a Capital Bill in the fall.



*Senator Matt Huffman  
(R-Lima)*



*Senator Matt Dolan  
(R-Chagrin Falls)*

## **Legislation Update**

As a result of the COVID-19 pandemic, the legislative activity of the Ohio House and Senate for the months of March and April was limited to passing only one piece of legislation aimed at addressing critical issues arising from the coronavirus pandemic including extending the state's income tax deadline and primary election, allowing public entities to meet remotely, and providing flexibility to health and human services systems. During May, the Legislature returned to a more normal schedule, holding committee hearings and scheduling once-a-week sessions. The Legislature is likely to meet through the month of June. UA government relations has been following a number of bills. A status report for some of the more significant legislation we have been following is below.

### **HB 606 / SB 308 – Business Legal Immunity**

The Ohio House and Senate are pursuing parallel tracks to pass legislation designed to shield businesses from certain lawsuits in the wake of the COVID-19 pandemic. The measures would provide civil immunity to a person providing essential business and operations for injury, death or loss to persons or property caused by the transmission of the disease. UA legal counsel and government relations are working with IUC to extend appropriate protections to universities.

### **HB 481 - State Land Conveyance Bill**

From time to time, the State of Ohio has reason to dispose of state-owned land. Ohio law requires a vote of the General Assembly and the signature of the Governor for this to happen. As a result, HB 481 was introduced to convey several parcels of state-owned land to private ownership. The University of Akron has the following three parcels of land included in HB 481: (1) Heisman Lodge, (2) Ballet Center and parking, and (3) a land-swap between The University and Lone Star Fraternity. In addition to HB 481, Senator Vernon Sykes also introduced SB 259 which would convey the Heisman Lodge parcel. HB 481 has unanimously passed the House State and Local Government Committee and is expected to be on the House floor soon. SB 259 unanimously passed the Senate Local Government, Public Safety and Veterans Affairs Committee, and is awaiting a Senate floor vote. We expect passage of the land conveyances prior to summer recess.

### **HB 404 (Manchester/Sweeney) – Allow State University Trustees to Meet Electronically**

Allows boards of trustees of a state university or college to adopt a policy enabling trustees to attend a board meeting via teleconferencing. The bill passed out of the Ohio House and is now pending in the Ohio Senate. *[Note: Until the Governor's Emergency Declaration expires, public entities, including universities, are permitted to meet remotely provided there is sufficient public access to video or telephone communications.]*

### **HB 371 (Merrin) – Forever Buckeye**

The bill expands the *Forever Buckeye* program by granting in-state college tuition to individuals who receive a certificate of high school equivalence in Ohio and return to the state to enroll in undergraduate or graduate programs at an Ohio college and also establish residency in the state. The bill passed unanimously out of House Higher Education Committee and awaits a vote of the full House.

**HB 194 (Greenspan/Kelly) & SB 111 (Eklund/O'Brien) - Sports Wagering**

IUC testified in opposition to wagering on college athletics which Governor DeWine seems to support. The question remains whether the House and Senate can come to terms on the appropriate regulatory approach as the House proposal rests the authority with the Ohio Lottery while the Senate would leave regulation to the Casino Control Commission.

**HB 88 (Antani) & SB 40 (Brenner/McColley) – Campus Free Speech**

Both bills would require universities to protect expressive activities, bar the use of “free speech zones,” and allow a civil action against the university for violations of the act. UA government relations has been working side by side with UA legal and the IUC to ensure any legislation being considered is acceptable to UA. SB 40 passed the Senate and is currently pending before House Higher Education Committee.

**HB16 (Perales) – In-State Tuition for Families of Active-Duty Military Members**

The bill appeared to have been headed for a House-Senate conference committee to work out the differences between the two chambers’ versions of the bill., However, the Senate took the very rare step of receding from its amendment, which will allow the House bill to proceed directly to the Governor for his signature on the original House-passed version of the bill.

**HB 9 (Jones/Sweeney) – Student Degree Completion**

The bill would create a universal standard for general education courses and would create an equivalency tool at the Department of Higher Education to assist in the transfer of coursework between state institutions of higher education, among other provisions. The IUC has been working with various legislators and all of the government affairs personnel to improve on what we believe is a largely unnecessary bill. The bill passed the Ohio House by a vote of 95-0 and passed the Senate by a vote of 26-7. The bill is currently before a House-Senate Conference Committee to work out differences between the two bills.



**ACADEMIC ISSUES & STUDENT SUCCESS  
COMMITTEE**

**TAB 1**

**ENROLLMENT MANAGEMENT REPORT**

# The University of Akron – Enrollment Management Board of Trustees Report for June 2020

## 2020 High School Class: Response to COVID-19

The Office of Admissions has implemented the following initiatives to support prospective students and their families during the COVID-19 pandemic.

### **ADJUSTING REQUIREMENTS FOR ADMISSION CONSIDERATION**

- **WAIVING \$50 APPLICATION FEE FOR THE 2020 SUMMER AND FALL SEMESTERS**  
We're waiving the application fee when students apply at [uakron.edu/apply](http://uakron.edu/apply) and [commonapp.org](http://commonapp.org).
- **ACT and SAT TESTING**  
SAT and ACT test scores are not required for admission consideration to the 2020 summer and fall semesters.
- **HIGH SCHOOL TRANSCRIPTS**  
We realize school transcripts may be delayed for some students. We are working with high school counselors and students to make sure this doesn't affect admission consideration.

### **EXTENDING DEADLINES**

- **CONFIRMATION DEADLINE EXTENDED TO JUNE 1**  
We've extended the confirmation deadline to June 1 to allow more time for families to finalize college plans. Visit [https://uakron.edu/audiences/accepted\\_students/](https://uakron.edu/audiences/accepted_students/).
- **AKRON GUARANTEE SCHOLARSHIP DEADLINE EXTENDED TO JUNE 1**  
Students who apply to UA by June 1 will be automatically considered for the Akron Guarantee Scholarship. Visit [www.uakron.edu/scholarships](http://www.uakron.edu/scholarships) for more information.
- **UNDERREPRESENTED STUDENT SCHOLARSHIP EXTENDED TO JUNE 1**  
The deadline for the Underrepresented Student Scholarship has been extended to June 1. Visit [https://akron.qualtrics.com/jfe/form/SV\\_dnxEaluaVgDhX4p?Q\\_JFE=qdg](https://akron.qualtrics.com/jfe/form/SV_dnxEaluaVgDhX4p?Q_JFE=qdg).
- **PRIVATE ENDOWED SCHOLARSHIP DEADLINE EXTENDED TO JUNE 1**  
The deadline for the Private Endowed Scholarship has been extended to June 1. Visit <https://www.uakron.edu/dotAsset/95a1a36d-4fe4-44fa-b444-9cd860d26e75.pdf>.
- **WILLIAMS HONORS COLLEGE DEADLINE EXTENDED TO JUNE 1**  
The deadline for students to apply for the admission and scholarship consideration for the Williams Honors College has been extended to June 1. Visit <https://uakron.edu/honors/>.

## **PROVIDING ASSISTANCE FOR FAMILIES WITH HARDSHIPS**

Students/families with hardship can share this information with UA by completing the following survey: [https://akron.qualtrics.com/jfe/form/SV\\_9ppKCGsuetC7Q0d](https://akron.qualtrics.com/jfe/form/SV_9ppKCGsuetC7Q0d).

## **HOSTING VIRTUAL EVENTS**

We are hosting virtual opportunities for students/families to learn more about UA and get their questions answered.

- **FACEBOOK LIVE WEBINARS:**

<https://www.facebook.com/UniversityofAkron/videos/224868335272181/>

We are hosting Facebook Live sessions to provide students and parents with virtual opportunities to learn more about UA's academic programs, as well as financial aid, orientation, housing, transferring to UA, etc. Additional virtual sessions are being added to the schedule below. Visit [www.uakron.edu/visit](http://www.uakron.edu/visit) for a complete listing.

- **April 7 – Transferring to UA – noon**
- **April 8 – Financial Aid and Scholarships – noon**
- **April 13 – Williams Honors College – noon**
- **April 15 – Residence Life and Housing – noon**
- **April 17 – New Student Orientation – noon**
- **April 17 – School of Nursing – 2 pm**
- **April 20 – Psychology Department – noon**
- **April 20 – Office of Accessibility – 2 pm**
- **April 22 – Student Life: Getting involved at UA – noon**
- **April 22 – Current Student/ZIPS panel – 2 pm**
- **April 24 – Biology and Pre-Health Session – noon**
- **April 24 – Food & Environmental Nutrition – 2 pm**
- **April 27 – College of Engineering – noon**
- **April 27 – Downtown Akron Partnership – 2 pm**
- **May 1 – Zip Assist – noon**
- **May 1 – Recent ZIPS alumni panel – 2 pm**
- **May 4 – Dance, Music and Theatre Departments – noon**
- **May 4 – Criminal Justice – 2 pm**
- **May 6 – Political Science Department – noon**
- **May 6 – Esports – 2 pm**
- **May 8 – Computer Information Systems, Cybersecurity – noon**
- **May 8 – School of Social Work – 2 pm**
- **May 11 – Myers School of Art – noon**
- **May 11 – College of Business Administration – 2 pm**
- **May 13 – School of Sport Science and Wellness Education – noon**
- **May 13 – Career Services – 2 pm**
- **May 15 – Emergency Management and Homeland Security – noon**
- **May 15 – School of Communication – 2 pm**

- **May 19 – Next Steps in the Enrollment Process (seniors) – 6:30 pm**
  - **May 20 – College Planning 101 (juniors/sophomores) – 6:30 pm**
  - **May 21 – Engineering Tech – 2 pm**
  - **May 21 – Williams Honors College – 4 pm**
  - **May 28 – Office of Multicultural Development – 2 pm**
  - **May 28 – Fraternity and Sorority Life – 4 pm**
  - **June 4 – Study Abroad – 2 pm**
  - **June 11 – Exploratory Advising/Undecided – 2 pm**
- **INFORMATION SESSIONS VIA ZOOM**
    - **Admissions Information Sessions (2021 and 2022 classes)**
      - April 10 – noon
      - April 14 through May 14 – Every Tuesday and Thursday – noon
      - Beginning May 18 – Every Monday through Friday – noon
    - **Next Steps in the Enrollment Process Information Sessions (2020 class)**
      - May 5 through May 14 – Tuesday and Thursday – 2 pm
      - Beginning May 18 – Every Monday – 2 pm
    - **Transfer Admissions Information Sessions (transfer students)**
      - Beginning May 19 – Every Tuesday – 2 pm
    - **Current Zips Takeover Information Sessions (all students)**
      - Beginning May 20 – Every Wednesday – 2 pm
    - **Financial Aid & Scholarships 101 Information Sessions (all students/parents)**
      - Beginning May 22 – Every Friday – 2 pm
  - **INSTAGRAM:** Our incoming freshman are introducing themselves on Instagram. Please visit [UAkron Class of 2024](https://www.instagram.com/UAkronClassof2024). We also are hosting several current student takeovers on Instagram. We have hosted several general Q&A sessions, as well as an on-campus housing takeover and a Williams Honors College takeover. Admissions Officers and current students are answering questions that prospective students have about UA. And, current students also are sharing information about their UA experience at [www.instagram.com/lifeasazip](https://www.instagram.com/lifeasazip).

## **COMMUNICATION**

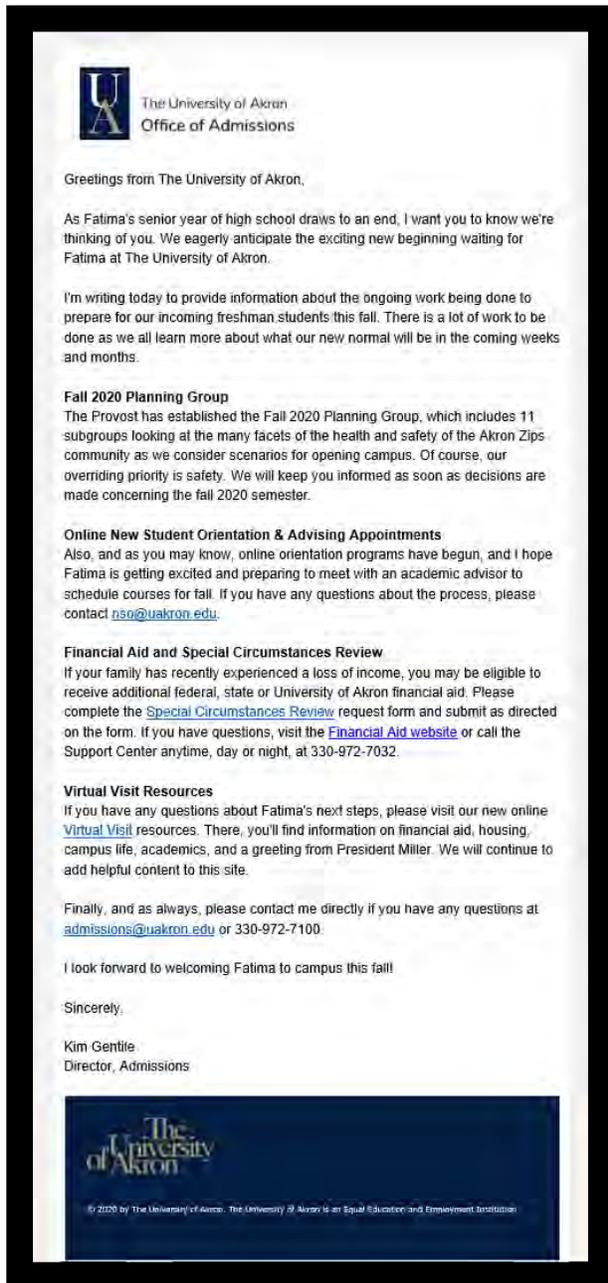
- We are emailing, calling, texting and writing notes to students who are in the following phases of the enrollment cycle:
  - Confirmed to enroll – Keep them engaged.
  - Admitted – Encourage to confirm.
  - Applicant – Encourage to submit their additional materials for admission consideration.
  - Inquiry – Encourage to apply.
  - Parents of each audience noted above.

- Admitted students, who canceled their admission and are from the 6-county service region – Let them know how to get readmitted and retain their scholarship.

An example of an email to admitted students to encourage them to confirm their enrollment is to the right.

The image shows a screenshot of an email from The University of Akron. At the top, there is a header with the text "WE ARE AKRON," on the left, "WE RISE TOGETHER" in the center, and "The University of Akron" logo on the right. Below the header, the email body starts with "Hi Fatima," followed by a paragraph: "Our freshman class has begun meeting with advisors (virtually, of course) and scheduling their fall classes. We're eager for you to join us at The University of Akron (UA), as well." The next paragraph states: "The June 1 deadline to [confirm your enrollment](#) at The University of Akron (UA) will be here soon. Confirm your enrollment today, or let us know if you have any questions we can answer." Below this text are two large blue buttons: "CONFIRM YOUR ENROLLMENT" and "I've Made Other Plans". Underneath these buttons are two smaller blue buttons: "I'm Still Deciding" and "I've Made Other Plans". The email continues with: "If you're in a situation that makes it difficult for you to move forward in the college admissions process, we want to know. Please [complete this brief survey](#) so we'll know how to support you." Below this is a blue button labeled "REQUEST SUPPORT". The text then says: "We've created many ways for you to get answers to any remaining questions you may have. Check out [virtual visit](#) for more information." This is followed by: "If you need any help along the way, reach out to your [Admissions Counselor](#)." The final paragraph reads: "As always, if there's anything I can do to help you with your college plans, please connect with me at [admissions@uakron.edu](mailto:admissions@uakron.edu)." The email ends with "Sincerely," followed by "Kim Gentile, Director, Admissions". At the bottom of the email, there is a blue footer with the University of Akron logo and the text "© 2020 by The University of Akron. The University of Akron is an Equal Education and Employment Institution."

Below is an example of an email to parents of confirmed students to keep them informed.



- **Texting:** We recently implemented the Mongoose texting platform, Cadence. Mongoose is higher-education’s leading SMS management platform provider. They have experience in higher education and provide best practices to help improve communication. In addition, they are FERPA compliant and have experience integrating with TargetX. Text messaging will provide an edge over our competitors that are not using this means of communication.

## **COMMITTEE WORK**

The **Yield Group** continues to meet on a bi-weekly basis to discuss status of new student enrollment, processes, messaging, etc. Jennifer Harpham is convening the Yield Group.

The newly formed **Reducing Melt Committee** has met twice under the leadership of Dr. Sheldon Wrice and will continue to meet throughout the summer. The charge of this new committee is to guide efforts within the colleges and at UA to strengthen connections with confirmed and/or enrolled students and thereby better ensure they persist in their intention to attend UA in the fall.

## **2021 High School Class: Focus on Awareness and Inquiry Phases & Engagement**

We are continuing to engage with the 2021 high school class to encourage them to include UA on their college selection list. Since the on-and off-campus events have been canceled for the spring and summer, we've been encouraging the students and parents within this class to join us for the Facebook live sessions, Instagram takeovers, Zoom information sessions, and virtual college fairs. Please see additional information about these opportunities below.

## **HOSTING VIRTUAL EVENTS**

- Zoom Information Sessions
  - General Admissions Information Session – Monday through Friday at noon
  - Current Zips Takeover Information Session – Every Wednesday at 2 pm
  - Financial Aid & Scholarships 101 Info Session – Every Friday at 2 pm
- Facebook Live Sessions
  - Academic and Student Services Facebook live sessions – [uakron.edu/visit](http://uakron.edu/visit) for list
  - College Planning Information Session – May 20 at 6:30 pm
- Virtual College Fairs
  - Strive Virtual College Exploration Week – Thursday, April 30 at 3 p.m.
  - Navigate 2020 Virtual College Fair – May 4 through May 6
  - College Fairs Online NE program – May 18 through May 23
- Virtual Visit Day
  - Virtual Summer Visit Day – Friday, June 26

## **COMMUNICATION**

- Email campaigns – weekly email to share information about the Akron advantages
- Mailings
  - UA Image direct mail piece – mailed in late March (NEW)
  - Letter from Director, Admissions to parents – mailed in early April
  - Academic postcards – mailed in late April (NEW)
    - Biology and pre-health
    - Business
    - Computer-related majors
    - Engineering

- Nursing
  - Teaser brochure – mailing in late May

Examples of the academic postcards for business and engineering are below.

## The CBA EDGE

**IN TODAY'S COMPETITIVE WORLD, YOU NEED AN EDGE TO GET AHEAD.**

The CBA EDGE program ("Exploring Degree Goals & Experiences") gives you the competitive advantage employers are looking for.

- Paid internships and avg. pay \$16/hr.
- Personal leadership skills training
- Coach & Connect Mentoring program
- Study abroad and foreign language courses
- Student organizations and national competitions
- Business Communications training



## Classrooms connected to boardrooms

Our students network with top employers through career fairs, lecture series and other events; and more than 270 business professionals serve on our advisory boards — ensuring that academic programs keep pace with market trends.

## Centers and Institutes

**STATE-OF-THE-ART RESOURCES**

- Anthony J. Alexander Professional Development Center
- Fitzgerald Institute for Entrepreneurial Studies
- Center for Information Technologies and eBusiness
- Institute for Global Business
- Fisher Institute for Professional Selling
- Institute for Leadership Advancement
- Taylor Institute for Direct Marketing



## Experience is the best teacher

**HERE, YOU DON'T JUST LEARN ABOUT ENGINEERING, YOU DO IT.**

Our co-op program — the fifth-oldest in the country — lets you gain paid work experience with some of the top employers nationwide. Full-time co-op students make, on average, \$15-20 per hour and \$30,000 total over three rotations.

## Problem solvers wanted

**RESEARCH IS CENTRAL TO EVERYTHING WE DO.**

Work in state-of-the-art labs with our expert faculty members who are developing new technologies and materials to improve the lives of countless people.

In 2019, our faculty received an average of \$1 million in research funding per month from agencies such as the National Science Foundation, the National Institutes of Health and NASA.



## STATS ON THE RISE

**96%** of recent graduates were employed or continuing education within six months

**500+** CBA alumni currently occupy C-suite positions in Northeast Ohio alone

**AMONG 3%** of business schools worldwide with dual AACSB accreditation

**TOP 50** ranking among public undergraduate business schools

## STATS ON THE RISE

**93%** of spring 2019 engineering graduates have jobs or are continuing their education

**\$63,365** average starting salary of graduates

**50** design teams and student organizations, from rockets to race cars

**2,000+** partnering employers in co-op program



## STATS ON THE RISE

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- We also have several **'Awareness and Inquiry' digital marketing** efforts in-market. UC&M and Admissions meets with Fathom on a monthly basis. During the meeting in mid-May, the Fathom team reported that the engagement from students and parents within the awareness and inquiry campaigns has increased year-over-year. Snapchat and YouTube are receiving the highest rate of engagement. The interest is in the following areas related to UA...academics, inquiry form, virtual tour, housing and steps to apply.

## **2022 High School Class: Focus on Inquiry Phase and Engagement**

Our electronic campaign to engage with the 2022 class is still in market. The goal of this campaign is to build awareness of The University of Akron and increase volume of inquiries. This campaign, that launched in February includes nine student messages, as well as two parent messages. As of mid-May, six emails within the campaign have been sent. The total student engagement is 41.80%, which represents a 14% increase since the end of April.

A copy of the most recent email is to the right.



**Fatima,**

**The University of Akron** produces results for our graduates, equipping them with the skills they need to launch meaningful careers and lead lives of significance.

**An Impressive Record**  
92% of UA's recent bachelor's-degree recipients were **employed or seeking additional education within six months**, well above the national average. Previous employers include prominent organizations such as Deloitte, Ernst & Young, the FBI and Summa Health.

**Experiential Advantages**  
Our Career Services team connects you to valuable internships, field experiences, clinicals, volunteer work and more. For UA graduates who participate in experiential learning, the **average starting salary is approximately \$54,014** — almost \$6,000 more than the average starting salary of those without experiential learning.

**CONFIRM YOUR INFO »**

[Confirm your information](#) to learn more about how UA is your springboard for success.

**QUICK FACT:** UA is #1 among Northeast Ohio universities for internship and job placements at area businesses.



The University of Akron

## **New Student Financial Aid**

The Office of Student Financial Aid has been working with students who have experienced a loss of income in their household due to the circumstances surrounding COVID-19. Students and families are encouraged to submit the Special Circumstance Review Request which is reviewed by the Director of Student Financial Aid. The Director may invoke professional judgement and adjust the student and parent income on the Free Application for Federal Student Aid (FAFSA.) These adjustments will provide a more accurate statement of the student and parent's current income which may result in additional financial aid sources including State and federal grants.

Financial aid staff are working closely with students to help them overcome barriers to enrollment in the summer and fall semesters, including providing additional financial aid sources when possible. Students can self-identify through surveys on the UA website and seek assistance with any number of services. Staff are also advising students on the distribution of CARE Act emergency assistance including grants already disbursed to Pell Grant eligible students who were enrolled in spring and students who apply through ZipAssist for help.

Financial aid awarding continues weekly to prospective freshmen and continuing students. Processing timelines are very efficient, and students are awarded quickly. Communications are sent routinely to keep students engaged in the financial aid process and remind them of missing documents, deadlines, and awards already made.

## **Transfer and Adult Students: Focus on Outreach**

### **Stark State Direct Connect**

There are 180 current Direct Connect participants with plans for future enrollment at UA. Two Summer Welcome Events (June 26 and July 24) are scheduled in partnership with Stark State College to introduce and explain the program and benefits further.

**Transfer Communication:** We are emailing, calling, texting transfer students who are in the following phases of the enrollment cycle:

- Confirmed to enroll – Keep them engaged by sending out information on transfer scholarship opportunities and reminders to complete the online transfer orientation modules.
- Admitted – Encourage to confirm by making admitted students aware of their next steps and available confirmation fee waivers.
- Applicant – Encourage to submit additional materials through credential email reminders.
- Inquiry – Encourage to apply and connect with a transfer counselor.
- Previously admitted freshmen, who canceled their admission and are currently enrolled at another four-year institution or community college – A letter was mailed in April to encourage these students to consider transferring to UA. NEW

- Email sent to community college partners to share UA transfer updates and information.
- Along with the staff within Admissions, faculty, members of the student services departments, and current students also are engaging with confirmed and admitted students.

**Initiatives Specific to Transfer Students:**

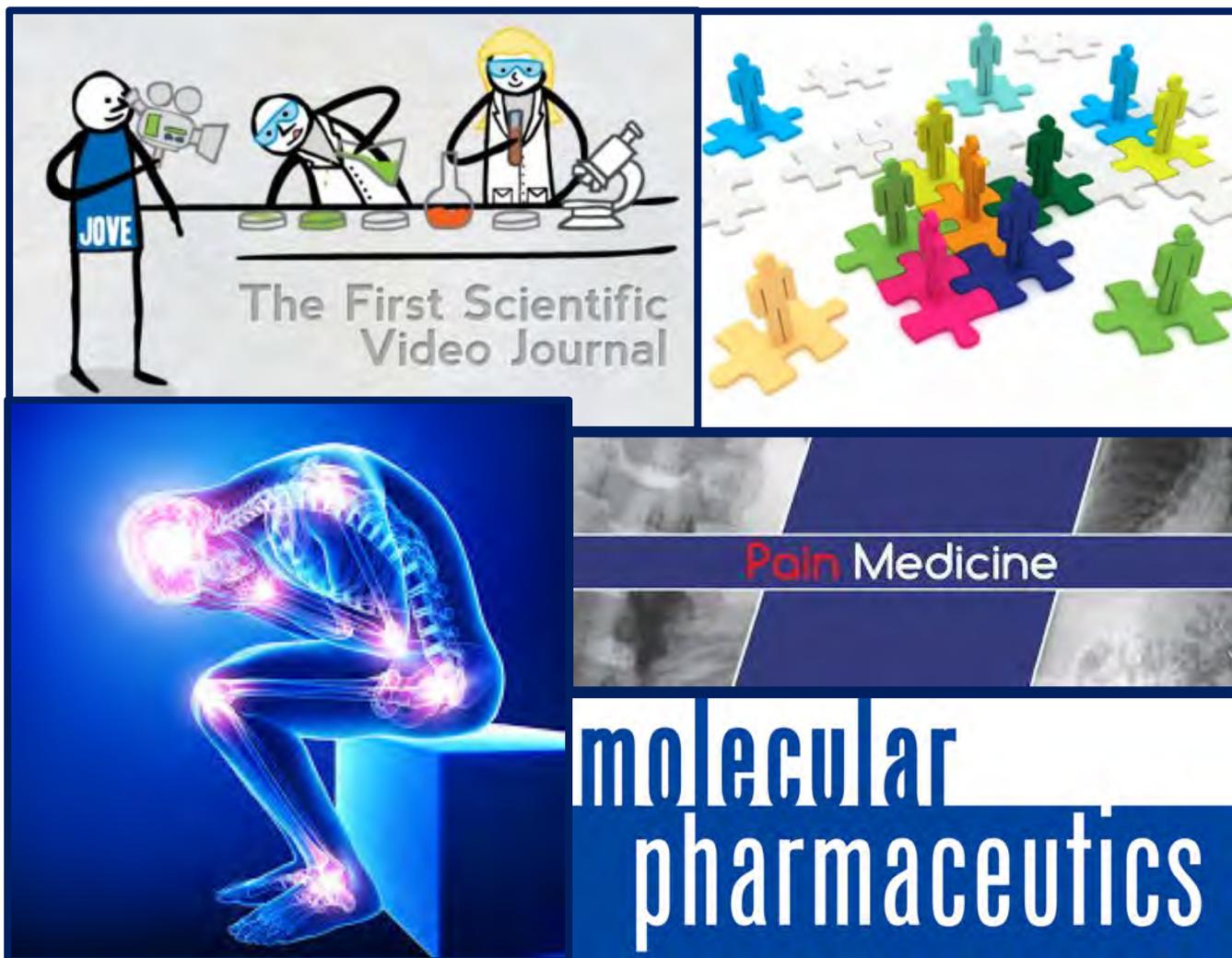
- Transfer Tuesday – weekly transfer information session beginning May 19
- Facebook Live Q&A for transfer students
- All transfer prospects, applicants, and admits are being invited to weekly academic Facebook Live sessions
- Working with the Williams Honors College to better recruit transfer students by developing a more robust communication plan and update website.

**ACADEMIC ISSUES & STUDENT SUCCESS  
COMMITTEE**

**TAB 2**

**RESEARCH & SCHOLARLY ACTIVITIES  
REPORT**

## RESEARCH & SCHOLARLY ACTIVITIES



## Research and Scholarly Activities Highlights

### Cultural differences and cross-border merges and acquisitions

**Dr. Debmalya Mukherjee**, professor of management, along with research partners from Rutgers, have published their recent research in the April edition of *Cross Cultural & Strategic Management*. They examined the extent of cultural unfamiliarity multinational companies face when the company enters different countries, specifically studying the time between acquisitions and the impact on management decisions.



### Applying a geological sampling process to the study of bone remodeling

**Dr. Janna Andronowski**, assistant professor of biology, **Dr. Caleb Holyoke**, assistant professor of geosciences, with their student Reed Davis, have published their research findings in the April 2020 edition of the *Journal of Visualized Experiments*. Bone is an active tissue that changes in structure over the human lifespan. Moving beyond traditional two-dimensional techniques, and more advanced 3D imaging techniques, Drs. Andronowski and Holyoke applied a geological sampling technique called coring to obtain consistently sized cortical bone core specimens. This method is efficient and minimally destructive to tissue. Their goal was to deliver a reliable and repeatable method for the extraction of cortical bone cores that is adaptable for various types of high-resolution bone imaging experiments in fields such as biological anthropology, geosciences, and material sciences.

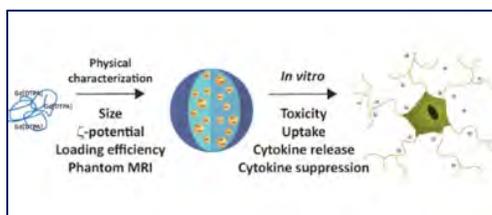
### “Evidence of Neural Microstructure Abnormalities in Type I Chiari Malformation: Associations Among Fiber Tract Integrity, Pain, and Cognitive Dysfunction”

**Dr. Philip Allen**, professor of psychology, **Dr. Francis Loth**, professor of mechanical engineering, and student Michelle Hughes, with researchers from Middle Tennessee State University, University of California Riverside, University of Sydney (Australia), Oregon State University, the Cleveland Clinic, and Johns Hopkins Medical Center, have published their latest research findings in the journal, *Pain Medicine*.

Previous research has reported cognitive deficits and microstructural white matter abnormalities in Chiari Malformation Type I (CMI). CMI is typically associated with pain, including occipital headache, but the relationship between pain symptoms and microstructure is not known. This current research tested CMI patients and healthy controls using Diffusion Tensor Imaging (DTI) and screened for self-reported chronic pain levels (McGill Pain Questionnaire) and neuropsychological (cognitive) performance. The study found that CMI patients showed significantly higher DTI fractional anisotropy (FA) values than did controls—and that this effect was correlated with pain—but not cognitive effects. The research team concluded that the neural white matter (DTI FA) effects in Chiari malformation are associated with chronic pain (and may be an attempt to inhibit pain).

### “Targeted Delivery of Anti-inflammatory and Imaging Agents to Microglial Cells with Polymeric Nanoparticles”

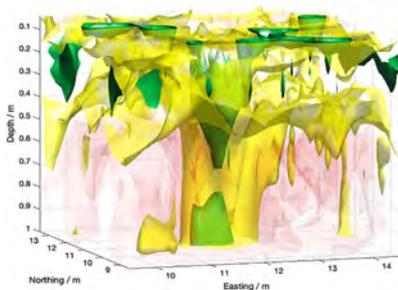
**Dr. Aliaksei Boika**, assistant professor of chemistry, **Dr. Yang Yun**, associate professor of biomedical engineering, **Dr. Leah Shriver**, associate professor of chemistry, along with their research team, including a researcher from Kent State University, have published their latest research in *Molecular Pharmaceutics*.



Insult to the central nervous system (CNS) results in an early inflammatory response. Nanoparticle drug delivery systems provide a mechanism to increase the uptake of drugs into specific cell types in the CNS. The team developed two nanoparticle-based carriers as potential theranostic systems for drug delivery to microglial cells. These studies provide a foundation for the development of LTP nanoparticles as a platform for the delivery of imaging agents and drugs to the sites of neuroinflammation.

## Technology Transfer and Research Foundation Highlights

### S4 Mobile Laboratories receives NSF SBIR funding



Chemical map produced using the S4 Mobile Laboratories system

S4 Mobile Laboratories, which has licensed technology invented by UA Professors **Linda Barrett**, **Tim Matney** and **David Perry**, received a \$225,000 award from the National Science Foundation's SBIR program – also known as America's Seed Fund. S4 Mobile Laboratories has created a machine that uses novel spectroscopy technology to take detailed readings of soil chemistry. The initial planned application for the product is in forensics where the technology has already been proven to be able to identify the presence of a body underground with high accuracy. Future applications include more detailed soil chemistry readings for environmental and agricultural applications, such as identifying fertilizer run-off patterns that lead to toxic algal blooms. S4 Mobile Laboratories is a graduate of UA's I-Corps Site, I-Corps Teams, and UARF's STRIDE Accelerator.

### UA startup companies and laboratories put technologies to use to combat COVID-19

Several UA affiliated startup companies are taking steps to put their technologies to use in diagnosing, treating and preventing the spread of COVID-19. eSpin, a Tennessee-based company founded by UA Polymer Science graduate Jayesh Doshi, uses electrospinning techniques learned while at UA to make N95 masks worn by healthcare workers to provide ultra-filtration of the COVID-19 virus. A new UA startup company, Optinker, is putting to use research from Associate Professor of Mechanical Engineering **Siamak Farhad**'s lab to provide more convenient and rapid diagnosis of the virus through a novel test method. Lighter Than Air, an aerospace research and development company led by UA Associate Professor of Mechanical Engineering **Nicholas Garafolo**, is on pace to produce 45,000 face shields for local healthcare workers.



Certified nursing assistants at Aultman were among those receiving face shields produced by UA affiliated company LTA

### UARF receives FAST funding to assist local SBIR applicants



The University of Akron Research Foundation (UARF) has received funding from the U.S. Small Business Administration to assist Ohio startups in applying for federal Small Business Innovation Research and Small Business Technology Transfer (SBIR/STTR) funding. Among the services to be provided, UARF will provide companies with customer discovery training, market research and competitive

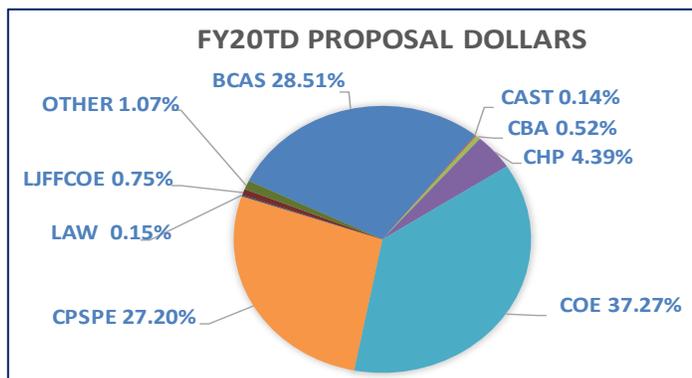
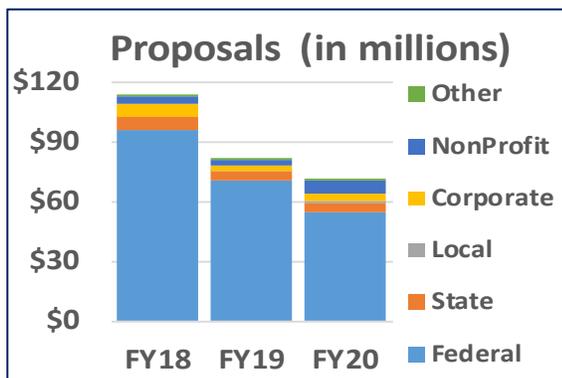
analysis, as well as assisting companies in deciding whether these grants are suitable for them and which grants to apply for. UARF's work is done in collaboration with the Ohio Aerospace Institute, which coordinates the SBIR/STTR assistance program, colloquially known as FAST. Both university-affiliated startup companies and high-tech small businesses from the community are eligible for this assistance.

**PROPOSALS (New and Continuing)**

<b>FY18</b>	<b>Count</b>	<b>Total \$</b>	<b>Anticipated IDC \$</b>	<b>Anticipated UA and Non-UA Cost Share \$</b>
Federal	231	\$ 95,928,274	\$ 27,376,121	\$ 1,084,181
State	27	\$ 6,770,161	\$ 381,658	\$ 3,459,272
Local	7	\$ 165,907	\$ 5,697	\$ -
Corporate	57	\$ 6,166,961	\$ 1,541,042	\$ -
NonProfit	49	\$ 3,376,270	\$ 169,185	\$ 148,725
Other*	2	\$ 547,447	\$ 176,116	\$ 32,994
<b>Total</b>	<b>373</b>	<b>\$ 112,955,020</b>	<b>\$ 29,649,819</b>	<b>\$ 4,725,172</b>

<b>FY19</b>	<b>Count</b>	<b>Total \$</b>	<b>Anticipated IDC \$</b>	<b>Anticipated UA and Non-UA Cost Share \$</b>
Federal	183	70,112,696	20,612,173	1,833,683
State	17	5,438,355	179,923	87,672
Local	4	115,455	5,152	-
Corporate	39	2,600,789	598,445	-
NonProfit	41	2,975,542	223,826	121,120
Other*	8	394,301	100,555	40,243
<b>Total</b>	<b>292</b>	<b>81,637,139</b>	<b>21,720,075</b>	<b>2,082,718</b>

<b>FY20</b>	<b>Count</b>	<b>Total \$</b>	<b>Anticipated IDC \$</b>	<b>Anticipated UA and Non-UA Cost Share \$</b>
Federal	157	\$ 54,897,477	\$ 13,768,280	\$ 1,663,906
State	23	\$ 4,696,167	\$ 448,262	\$ 522,996
Local	5	\$ 217,995	\$ -	\$ -
Corporate	46	\$ 3,906,392	\$ 634,916	\$ -
NonProfit	61	\$ 6,487,062	\$ 999,746	\$ 2,465,764
Other*	3	\$ 339,287	\$ -	\$ -
<b>Total</b>	<b>295</b>	<b>\$ 70,544,379</b>	<b>\$ 15,851,204</b>	<b>\$ 4,652,666</b>



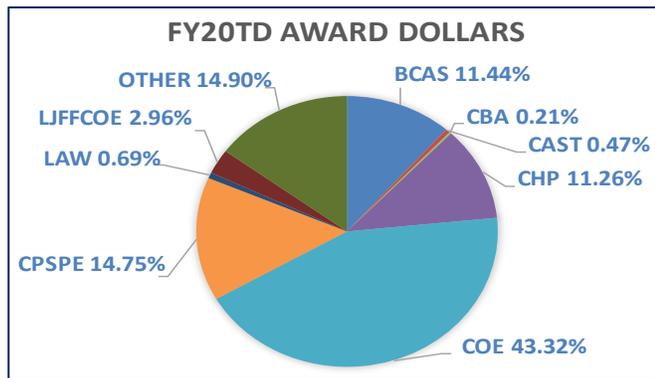
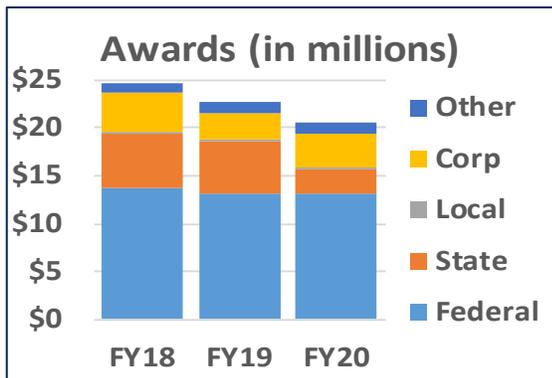
\*Other is comprised of sponsor types: individual, non-U.S. government, and other universities. This report may co-report with UA's Development Office.

**A W A R D S**

<b>FY18</b>	Count	Total \$	Anticipated IDC \$	Anticipated UA and Non-UA Cost Share \$
Federal	92	\$ 13,745,134	\$ 3,467,834	\$ 451,243
State	18	\$ 5,700,710	\$ 160,572	\$ 5,013,350
Local	9	\$ 155,323	\$ 3,513	\$ -
Corporate	52	\$ 4,054,386	\$ 968,958	\$ 75,000
Other*	33	\$ 1,011,807	\$ 70,009	\$ 99,874
<b>Total</b>	<b>204</b>	<b>\$ 24,667,361</b>	<b>\$ 4,670,885</b>	<b>\$ 5,639,467</b>

<b>FY19</b>	Count	Total \$	Anticipated IDC \$	Anticipated UA and Non-UA Cost Share \$
Federal	96	\$ 13,036,811	\$ 3,513,037	\$ 323,476
State	16	\$ 5,642,097	\$ 132,063	\$ 2,340,135
Local	5	\$ 149,021	\$ 5,152	\$ -
Corporate	44	\$ 2,758,137	\$ 775,391	\$ -
Other*	26	\$ 1,158,470	\$ 54,177	\$ 109,347
<b>Total</b>	<b>187</b>	<b>\$ 22,744,536</b>	<b>\$ 4,479,820</b>	<b>\$ 2,772,958</b>

<b>FY20</b>	Count	Total \$	Anticipated IDC \$	Anticipated UA and Non-UA Cost Share \$
Federal	86	\$ 13,172,927	\$ 2,998,605	\$ 517,520
State	12	\$ 2,586,257	\$ 28,973	\$ 2,210,800
Local	7	\$ 125,466	\$ 3,302	\$ -
Corporate	44	\$ 3,426,708	\$ 861,763	\$ -
Other*	35	\$ 1,233,391	\$ 48,838	\$ 90,702
<b>Total</b>	<b>184</b>	<b>\$ 20,544,749</b>	<b>\$ 3,941,481</b>	<b>\$ 2,819,022</b>



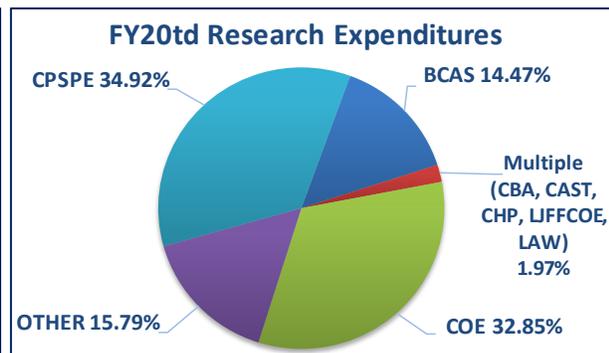
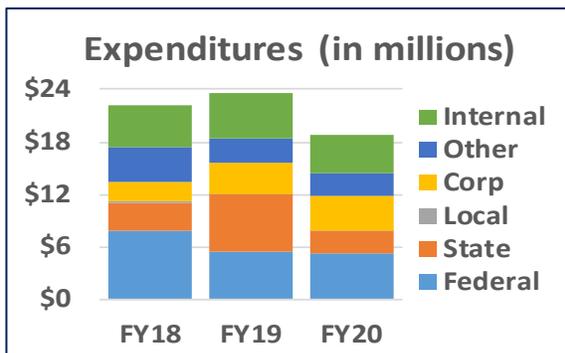
\*Other is comprised of sponsor types: foundation/nonprofit, individual, non-U.S. government, and other universities. This report does not include testing agreements. Also, this report may co-report with UA's Development Office.

RESEARCH EXPENDITURES

FY18	Total \$	Actual IDC \$	Actual Cost Share \$
<b>External</b>	<b>\$ 17,437,021</b>	<b>\$ 3,497,125</b>	<b>\$ 2,110,952</b>
Federal	\$ 7,864,042	\$ 2,094,450	\$ 206,639
State	\$ 3,250,607	\$ 277,762	\$ 959,146
Local	\$ 10,890	\$ -	\$ 6,921
Corporate	\$ 2,300,532	\$ 695,748	\$ 112,457
Other*	\$ 4,010,951	\$ 429,165	\$ 825,789
<b>Internal</b>	<b>\$ 4,740,009</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Grand Total</b>	<b>\$ 22,177,030</b>	<b>\$ 3,497,125</b>	<b>\$ 2,110,952</b>

FY19	Total \$	Actual IDC \$	Actual Cost Share \$
<b>External</b>	<b>\$ 18,334,343</b>	<b>\$ 3,209,864</b>	<b>\$ 2,874,011</b>
Federal	\$ 5,362,984	\$ 1,573,879	\$ 142,724
State	\$ 6,679,909	\$ 214,144	\$ 2,175,671
Local	\$ 68,348	\$ -	\$ 31,798
Corporate	\$ 3,483,955	\$ 1,051,825	\$ 88,161
Other*	\$ 2,739,146	\$ 370,016	\$ 435,658
<b>Internal</b>	<b>\$ 5,344,988</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Grand Total</b>	<b>\$ 23,679,331</b>	<b>\$ 3,209,864</b>	<b>\$ 2,874,011</b>

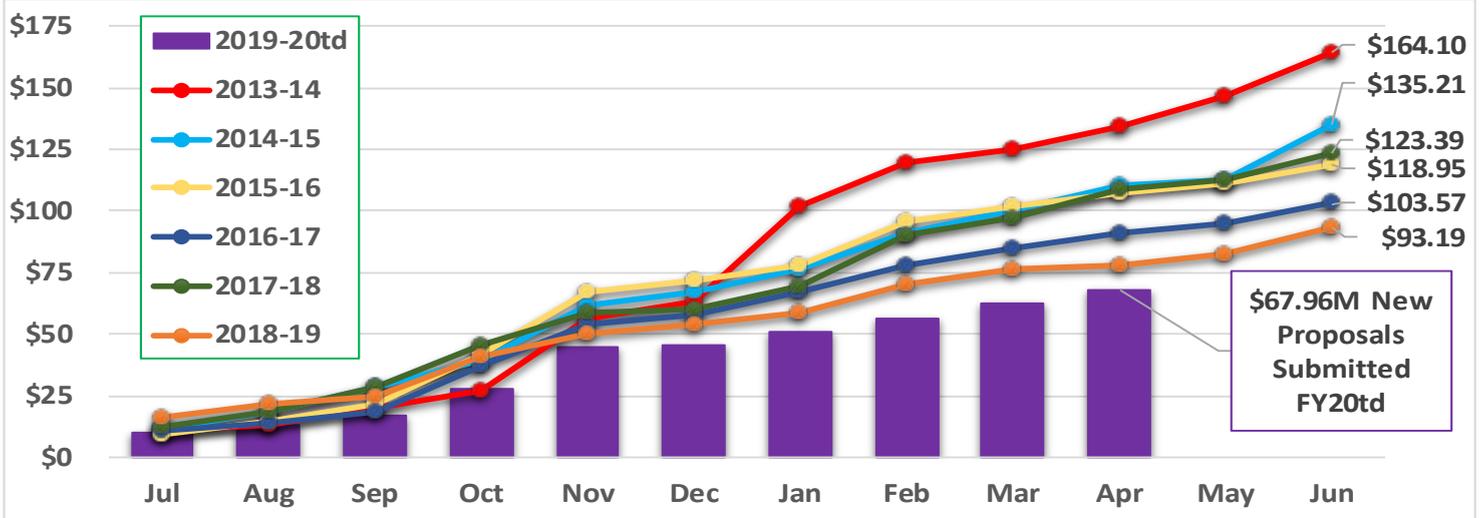
FY20	Total \$	Actual IDC \$	Actual Cost Share \$
<b>External</b>	<b>\$ 14,467,159</b>	<b>\$ 3,091,350</b>	<b>\$ 2,506,478</b>
Federal	\$ 5,192,131	\$ 1,558,294	\$ 74,223
State	\$ 2,648,575	\$ 25,739	\$ 2,035,420
Local	\$ 37,449	\$ -	\$ 18,385
Corporate	\$ 4,022,341	\$ 1,136,122	\$ 56,886
Other*	\$ 2,566,663	\$ 371,195	\$ 321,564
<b>Internal</b>	<b>\$ 4,399,984</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Grand Total</b>	<b>\$ 18,867,143</b>	<b>\$ 3,091,350</b>	<b>\$ 2,506,478</b>



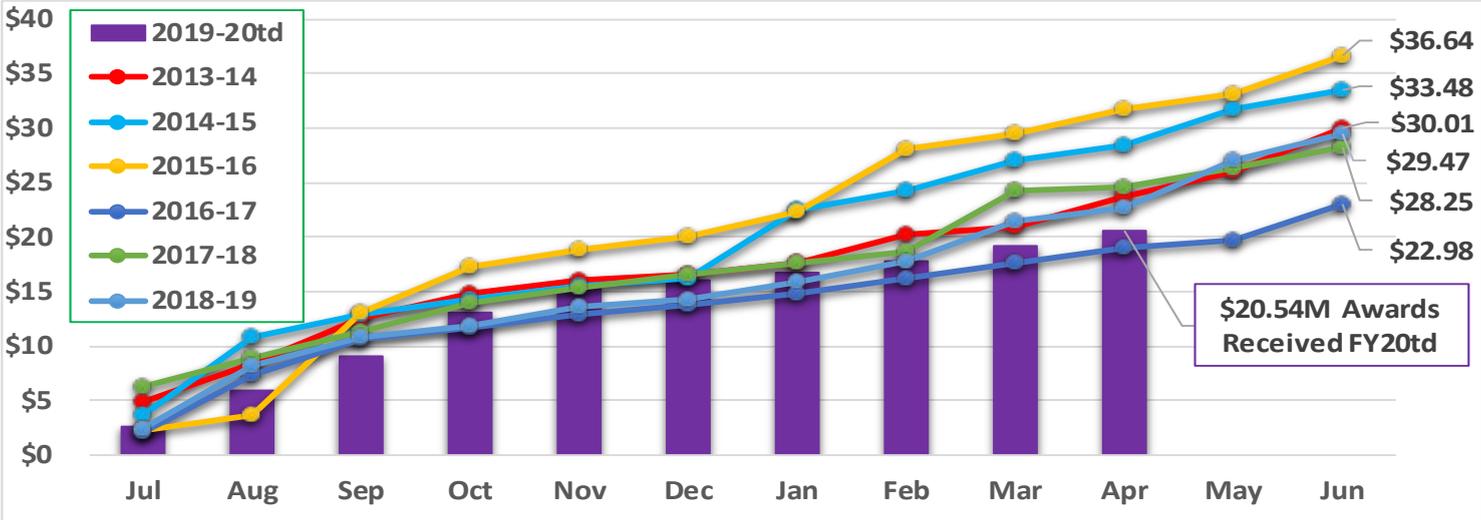
\*External Other sponsor types are foundation/nonprofit, individual, non-U.S. gov't. and other universities. This page reports research expenditures only. Internal research expenditures include research-related accounts, such as startup funding.

Fiscal Years 2014-2019 and FY20-to-date  
(dollars in millions)

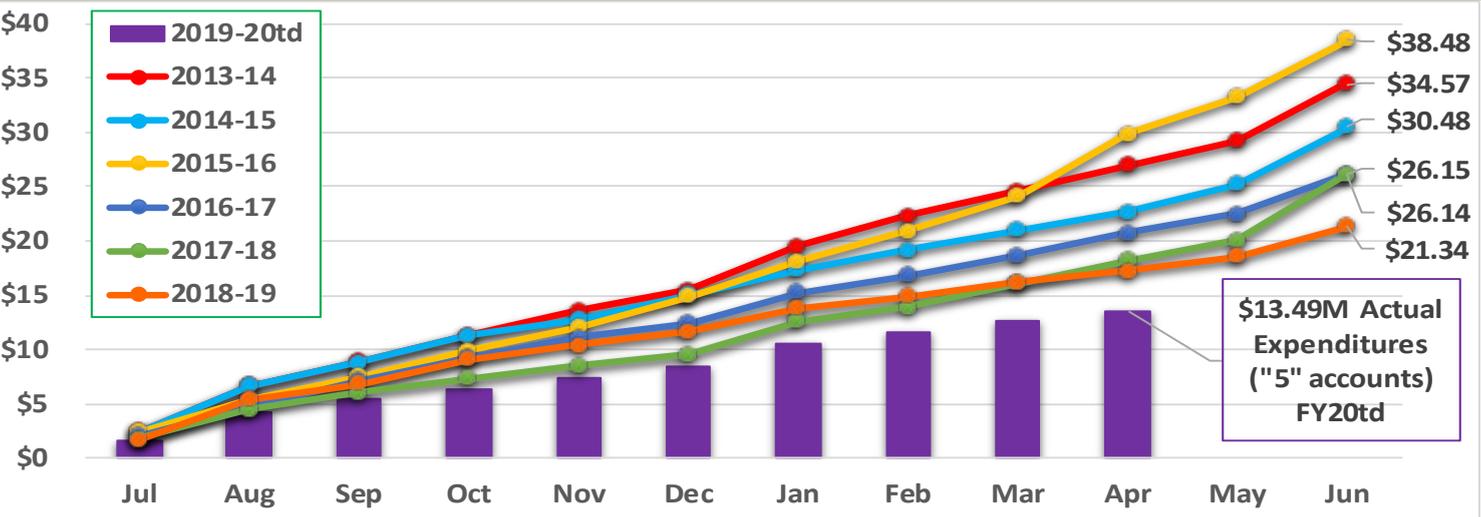
Cumulative New Proposal Dollars Sought



Cumulative New Dollars Awarded

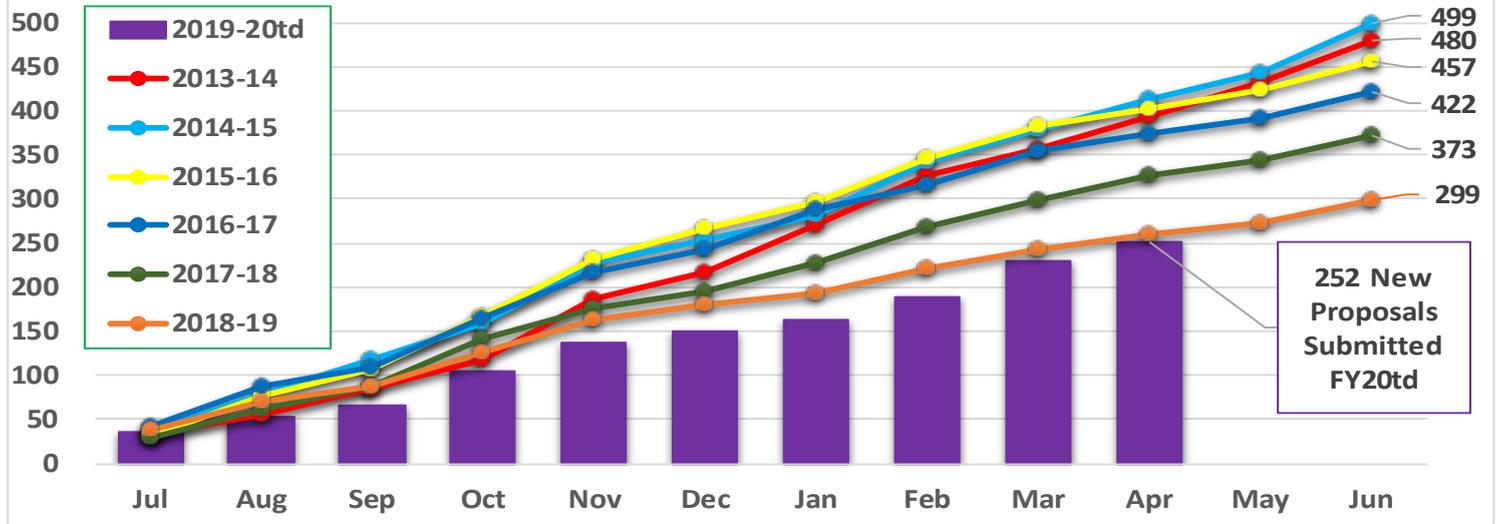


Cumulative Expenditure Dollars on Externally-Funded Research and Other Awards ("5" accounts)

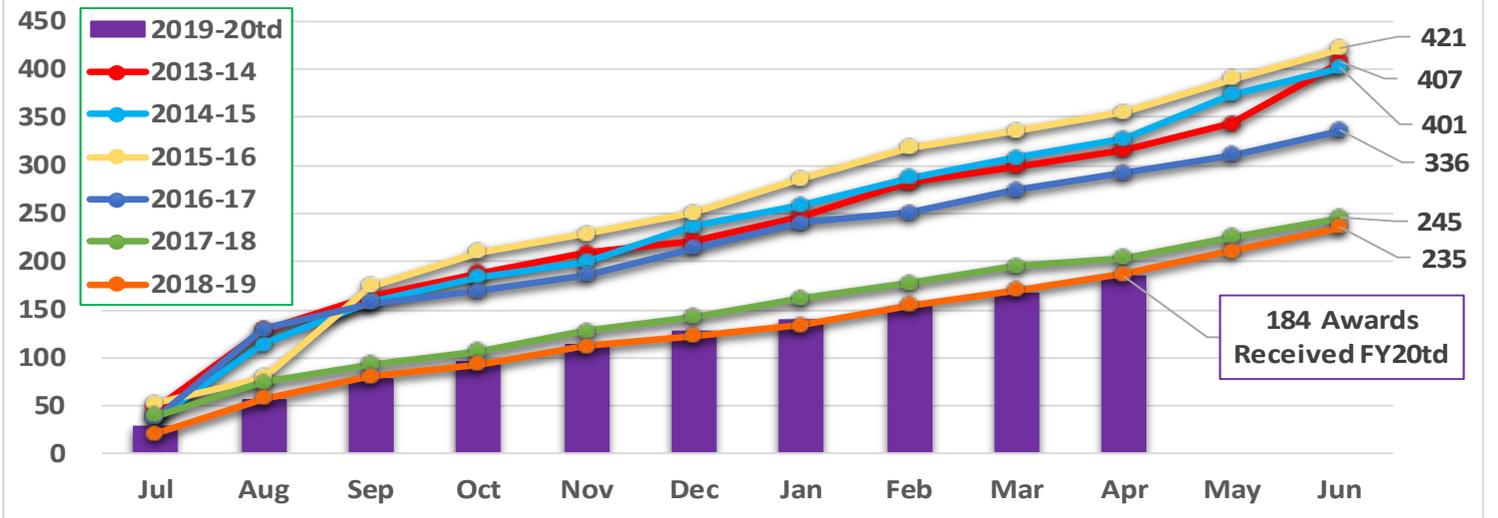


Fiscal Years 2014-2019 and FY20-to-date

Cumulative Count of New Proposals Submitted

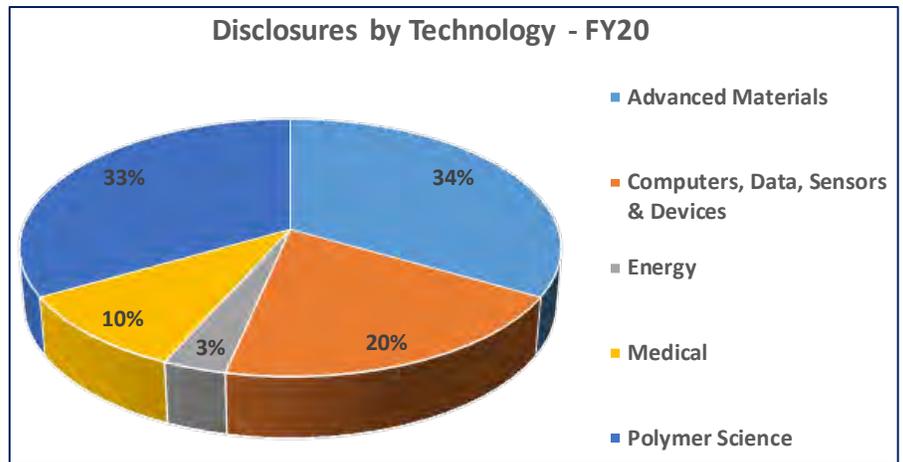


Cumulative Count of New Award Funding Received

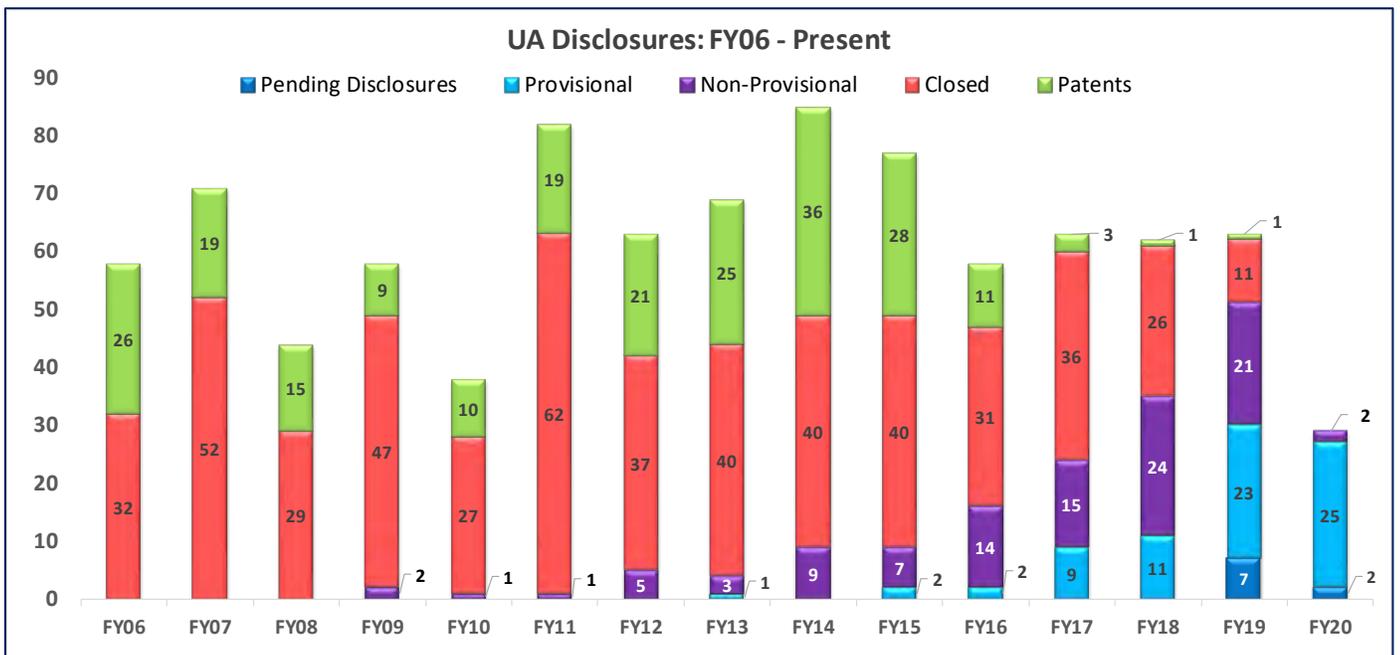
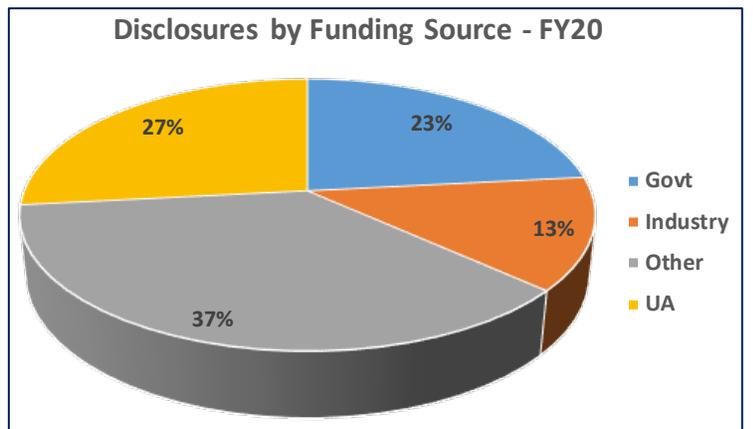


## Technology Transfer: Invention Disclosures and Patent Activity FY06 to present

Disclosures submitted in FY20 to date continue in a variety of fields, with over 50% being in advanced materials and computers/data/ sensors/devices. All are being assessed regarding the technology and potential market, and all except four have been protected with a provisional patent. A provisional patent application protects an invention for one year. During this time a technology and market assessment is conducted to determine if a non-provisional patent should be filed. Once filed, it takes several years for the claims to be evaluated, revisions to be filed, and a patent to issue.



The funding source of research leading to inventions can affect the ability to commercialize the technology. Industry research agreements usually provide options for exclusive or non-exclusive licenses, with negotiated fees. Agreements often include provision for patent costs to be paid by the research sponsor. Government funding gives the university the right to patent and license, while including government use provisions. Other funding sources typically leave patent rights under university control and responsibility. Regardless of research funding, by Ohio statute any intellectual property created by State employees or by anyone using state funding or facilities is owned by UA.



**U.S. Patents Issued from July 1, 2019 to April 30, 2020**  
**(Sorted by Funding Source & Technology)**

U.S. Patent	Issue Date	Patent Title	Inventors	College	Technology	Funding
10,336,896	7/2/2019	One-Pot Synthesis of Highly Mechanical and Recoverable Double-Network Hydrogels	Jie Zheng, Qiang Chen and Chao Zhao	COE	Advanced Materials	Govt
10,350,795	7/16/2019	Flexible and Electrically Conductive Polymer Films and Methods of Making Same	Mukerrem Cakmak	CPSPE	Advanced Materials	Govt
10,472,449	11/12/2019	Polybutadiene Graft Copolymers as Coupling Agents for Carbon Black and Silica Dispersion in Rubber Compounds	Sadhan Jana, Coleen Pugh, Prasad Raut and Hamad	CPSPE	Advanced Materials	Govt
10,344,304	7/9/2019	Materials Derived From Fermentation-Produced Rhamnolipids and Methods of Production	Lu-Kwang Ju and Shida Miao	COE	Biotechnology	Govt
10,584,361	3/10/2020	Algae Having Intracellular Lipid Particles and High Lipid Content	Lu-Kwang Ju and Cong Li	COE	Biotechnology	Govt
10,570,924	2/25/2020	Integrated Motor Compressor for Vapor Compression Refrigeration System	Yilmaz Sozer, Jerald Cohen, Iftekhar Hasan and Tausif Husain	COE	Computers, Data, Sensors & Devices	Govt
10,414,864	9/17/2019	Degradable Amino Acid-Based Poly(ester urea) Copolymer Adhesives	Matthew Becker, Jinjun Zhou, Adrian Defante and Ali Dhinoiwala	CPSPE	Medical	Govt
10,465,044	11/5/2019	Well-Defined Degradable Poly(Propylene Fumarate) Polymers and Scalable Methods for the Synthesis Thereof	Matthew Becker, David Dean and Yuanyuan Luo	CPSPE	Medical	Govt
10,538,636	1/21/2020	Room Temperature Polymer Crosslinking Using 1-Functionalized Benzocyclobutene	Coleen Pugh and Ajay Amrutkar	CPSPE	Polymer Science	Govt
10,428,355	10/1/2019	Production of Arabitol	Lu-Kwang Ju and Abdullah Loman	COE	Biotechnology	Industry
10,336,137	7/2/2019	Electrorheological Fluids Incorporated into Polymeric Articles and Tires	Shing-Chung (Josh) Wong	COE	Advanced Materials	Other
10,608,184	3/31/2020	An Organic Polymer Photo Device with Broadband Response and Increased Photo-Responsivity	Xiong Gong and Stephen Z.D. Cheng	CPSPE	Advanced Materials	Other
10,612,123	4/7/2020	Duplex Surface Treatment for Titanium Alloys	Gary L. Doll	COE	Advanced Materials	Other
10,376,009	8/13/2019	Impact Protection and Shock Absorbing System and Method	Emily Kennedy, Daphne Fechey-Lippens, Bor-Kai Hsiung, Douglas Paige and Nathan Swift	BCAS	Computers, Data, Sensors & Devices	Other
10,386,249	8/20/2019	Wearable Inductive-Force Sensor	Jiang Zhe and Li Du	COE	Computers, Data, Sensors & Devices	Other
10,429,419	10/1/2019	System and Method for Iterative Condition Monitoring and Fault Diagnosis of Electric Machines	Seungdeog Choi	COE	Computers, Data, Sensors & Devices	Other

**U.S. Patents Issued from July 1, 2019 to April 30, 2020**  
**(Sorted by Funding Source & Technology)**

U.S. Patent	Issue Date	Patent Title	Inventors	College	Technology	Funding
10,340,458	7/2/2019	Perovskite Hybrid Solar Cells	Xiong Gong, Chang Liu and Kai Wang	CPSPE	Energy	Other
10,335,490	7/2/2019	Fluorinated Polymerizable Hydrogels for Wound Dressings and Methods of Making Same	Nic Leipzig and Asanka Wijekoon	COE	Medical	Other
10,368,886	8/6/2019	Surgical Apparatus With Force Sensor for Extraction of Substances Within the Body	Ajay Mahajan and Zahra Najafi	COE	Medical	Other
10,447,947	10/15/2019	Multipurpose Imaging and Display System	Yang Liu	COE	Medical	Other
10,494,538	12/3/2019	Switchable Antimicrobial and Antifouling Carboxybetaine-Based Hydrogels and Elastomers with Enhanced Mechanical Properties	Gang Cheng and Bin Cao	COE	Medical	Other
10,524,647	1/7/2020	A Smartphone Endoscope System	Bing Yu and Vivek Nagarajan	COE	Medical	Other
10,537,235	1/21/2020	Multimodal Endoscope Apparatus	Bing Yu	COE	Medical	Other
10,550,366	2/4/2020	Thermoresponsive Cell Culture Supports	Bi-Min Zhang Newby, Ge Zhang, Nikul Patel and John Cavicchia	COE	Medical	Other
10,537,660	1/21/2020	Resorbable, Amino Acid-Based Poly(ester urea)s Scaffold for Vascular Graft Tissue Engineering	Matthew Becker, Darrell Reneker and Yaohua	CPSPE	Medical	Other
10,465,059	11/5/2019	Single and Twin Screw Extruders with Ultrasound Horns for Decrosslinking and Devulcanization	Avraam Isayev	CPSPE	Polymer Processing	Other
10,336,923	7/2/2019	Photoresponsive Polymers for Adhesive Applications	Abraham Joy, Ali Dhinojwala and Kaushik Mishra	CPSPE	Polymer Science	Other
10,407,537	9/10/2019	Integrated Zwitterionic Conjugated Polymers for Bioelectronics, Biosensing, Regenerative Medicine, and Energy Applications	Gang Cheng	COE	Polymer Science	Other
10,472,457	11/12/2019	Initiators for Living Carbocationic Polymerization	Joseph Kennedy and Turgut Nugay	CPSPE	Polymer Science	Other
10,618,999	4/14/2020	Polyisobutylene-Based Poly(urethane-urea)s	Joseph Kennedy, Kalman Toth and Nihan Nugav	CPSPE	Polymer Science	Other
10,626,207	4/21/2020	High-Strength Low-Creep Thermoplastic Elastomer	Joseph Kennedy, Turgut Nugay and Nihan Nugav	CPSPE	Polymer Science	Other
10,626,211	4/21/2020	Star Isobutylene-Based Thermoplastic Elastomers	Joseph Kennedy, Abhishek Banerjee, Nihan Nugav and Turgut Nugav	CPSPE	Polymer Science	Other
10,336,862	7/2/2019	Biodegradable Polymers with Pendant Functional Groups Attached Through Amide Bonds	Abraham Joy, Sachin Gokhale and Ying Xu	CPSPE	Medical	UA
10,543,111	1/28/2020	Biomimetic Controller for Increased Dexterity Prosthesis	Erik Engeberg	COE	Medical	UA

**ACADEMIC ISSUES & STUDENT SUCCESS  
COMMITTEE**

**TAB 3**

**DIVISION OF STUDENT AFFAIRS REPORT**

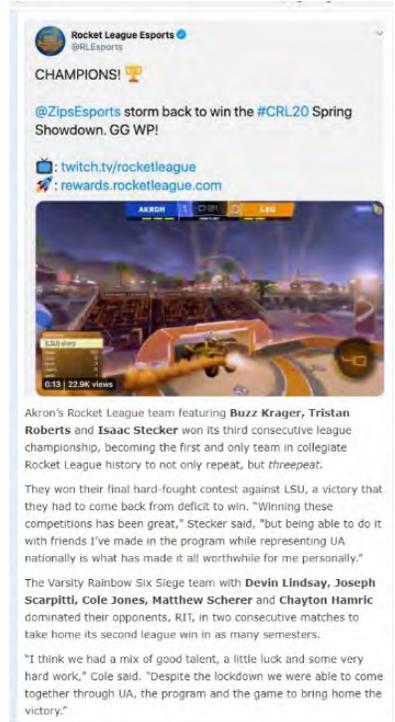
ESPORTS CHAMPS!

High Five! Schools with cool esports facilities, part II

Thinking of building or revamping a space on campus for an esports arena? These stunning spaces offer a look at what's possible when colleges combine creativity with technology.

By: [Chris Burt](#) | April 23, 2020

In the second part of our series on Schools With Cool Esports. ([Here is a link to Part 1](#)), we look at five more groundbreaking college venues that push the boundaries of space, equipment and audio-visual technology. These arenas are some of the biggest and best in the nation ... some featuring multiple spaces, some serving as production-style theaters and some that simply offer the latest in amazing upgrades. The beauty of them is that they not only allow for serious game play (and in many cases, for spectators to watch) but they also foster student development. While the space your school can build or expand may have a smaller footprint, these five offer a glimpse into what is possible with a little insight and a lot of planning.



AKRON UNIVERSITY, Akron, Ohio

Photo courtesy of University of Akron



The Zips, one of the first colleges to compete as a varsity squad, won the 2019 national championship in one of esports' most popular titles, Rocket League. But its facility, which features three distinct spaces on campus, isn't just for the hardcore gamer; it is free for any Akron student to use, along with other gaming clubs, which number 17.

"This leads to gaming events on campus dominated much every night of the week and helps students to build a really cool community of gamers on campus," says Nate Meeker, director of esports. "They help students that are interested in competing in esports but may not have PCs of their own be able to play when they otherwise would not have been able."

In all, Akron's dedicated esports area is more than 5,000 square feet – 2,600 in the Student Center, 1,300 in the gaming café, and more than 1,200 on the first floor of the InfoCision Stadium-Summa Field – a forward-thinking plan that was forged by Michael Fay (who is now at Rutgers University). There are 95 PC stations, more than 30 console stations, a viewing lounge, a varsity arena and a broadcasting room. Talk about fun for all!

- Repeat national championship wins for both the varsity Rainbow 6 Siege and Rocket League teams. For the Rocket League team this was a threepeat winning their league championship for the third straight season;
- All other varsity teams continue to have strong showings in many online events around the country participating in many events including: the UCLA LAN open, UMG Esports Overwatch and Rocket League events, weekly tournaments and many open events to help the program generate eyes on and content;
- The program was also invited to speak at the Academic Esports Expo and Conference this fall in Chicago
- Esports Student Recruitment
  - The program finished up its varsity team tryouts for fall 2020 bringing in attention from more than 400 local and regional graduating seniors with 12 of those students coming to join the varsity program next semester along with many others that are interested in being a part of the club program;
  - Working together with the team in International Recruitment, Akron Esports spoke to groups of interested students from various sections of northern Europe about UA and esports at the collegiate level. Two Q&A sessions and presentations were hosted live during their tournament for high school students;
  - Facebook sessions hosted with the admissions and recruitment folks on campus helped incoming freshman to connect with the program and let them know that there was still going to be an esports program to connect to come summer and fall sessions.

## ESPORTS ENGAGEMENT

- Each week the esports program has hosted an online game night for any current UA students as well as students that will be attending in the fall. So far, we have seen 182 unique students in attendance at those events with most weeks getting around 60 students to come online and engage;
- Throughout the summer many more events are planned for students to stay engaged. Also, in order to help facilitate student development, the esports program is planning to do student takeovers of their Twitch Streaming channel to help those students build a following, learn more about streaming in general and to help the program grow its brand online;
- The program's 15 student led gaming clubs have all renewed their club status this spring heading into fall of 2020. There has been some discussion about moving forward as one larger club on campus rather than 15 smaller clubs with 3-4 larger ones leading the charge;
- The in-person summer camp was canceled but is currently being transitioned into an online version of the camp. Of the 250 parents that were initially interested in the in-person camp, the program hopes to be able to engage at least 50 of them for the online variant.

## LIFE AWARDS

- Campus Programs announced the 20<sup>th</sup> Annual LIFE Award recipients virtually via the Department of Student Life social media pages. The LIFE (legacy, integrity, fellowship, excellence) Awards are held annually, honoring students, faculty, and campus organizations that have demonstrated the LIFE values. Recognition was given to over 50 different students, one faculty member, one administrator, and six student organizations/club teams;
- To continue to celebrate and recognize the Top 10 Seniors, the Department of Student Life and Dr. Messina hosted a Virtual Top 10 Senior Toast on May 1. The Top 10 Senior Award honors those who have demonstrated leadership, dedication, service, and excellence both inside and outside the classroom. These students have dedicated their time and energy to their studies with an average GPA of a 3.72. Overall, the Top 10 Seniors have been involved in 90 co-curricular experiences, nine have held at least one job (not including internships or co-ops), seven Williams Honors College Scholars, and have volunteered countless hours to the community.

# Congratulations

## 2020 LIFE Awards Recipients!

### LEGACY

Good Neighbor of the Year Award  
Impact Award  
Outstanding Advisor Award  
Outstanding Officer Award  
Rupert Latture Memorial New Student Organization Award  
Student Organization Excellence Award

Timothy Grassi  
Graduate Student Government  
Heidi Cressman  
Amanda O'Reilly  
Buchtelite  
Alpha Delta Pi  
Corrosion Squad  
Zips Programming Network

### A-KEY AWARD (BLUE)

Bryce Chekan  
Timothy Grassi  
Trayce Harris  
Nikisha Hirani  
Megan Parker

### INTEGRITY

Alumni Association Student Recognition Award

Nina Barnes  
Matthew Deibel  
Trayce Harris  
Terence Jayapuram  
Ariana Williamson  
Dr. Sydney Chinchanchokchai

### A-KEY AWARD (GOLD)

Maggie Allphin  
Nina Barnes  
Nicholas Damiani  
Terence Jayapuram  
Jonah Pichette

Faculty Engagement Award

### FELLOWSHIP

Club Sports Individual Achievement Award  
Club Sports Team Achievement Award  
Diversity Award-Individual  
Intramural Sports Individual Achievement Award  
SRWS Outstanding Student Member Award

Steven Innocenzi  
Akron Bowling Club  
Juliana Stierl  
Matthew Deibel  
Ashley Mueller

### TOP 10 SENIOR AWARD

Andrew Adolph  
Nina Barnes  
Nicholas Damiani  
Timothy Grassi  
Trayce Harris  
Amanda Jancewicz  
Tabitha Meers  
Hailee Olson  
William Reilly  
Sydney Schermond

### EXCELLENCE

Doctoral Scholar Award  
Graduate Excellence & Leadership Award  
Masters Scholar Award  
Outstanding Freshman Award  
Outstanding Sophomore Award  
Outstanding Junior Award  
Outstanding Adult/Nontraditional Learner Award  
The Richard L. Hansford NRHH Pillar Award

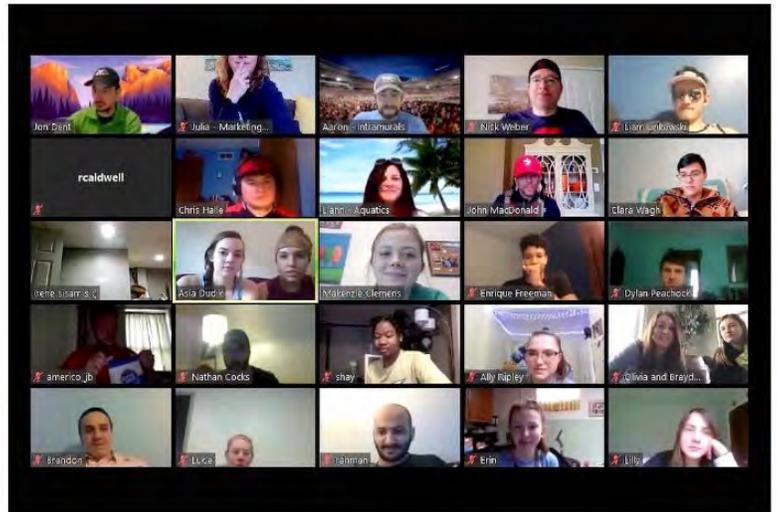
Javier Martin-Fernandez  
Sunil Singh  
Rachel Keay-McVay  
Meganne Chapman  
Erica Jensen  
Emily Janikowski  
Victoria Furin  
Trayce Harris



*Pictured Above: (Top Row L-R): Brittany Ferguson-Mike, Amanda Jancewicz, Anne Bruno, Andrew Adolph, Nina Barnes, Hailee Olson, Dr. John Messina, Nicholas Damiani, Sydney Schermond, Timothy Grassi, Trayce Harris, Tabitha Meers, William Reilly & Thad Doyle*

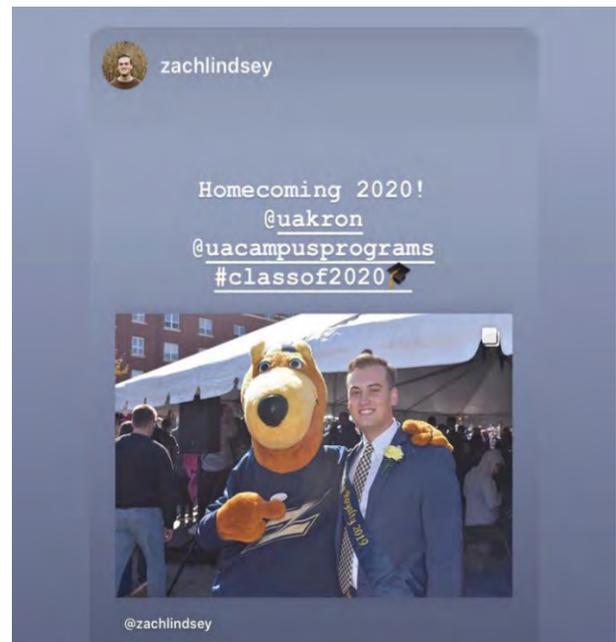
## STUDENT RECREATION AND WELLNESS SERVICES RECOGNIZES STAFF

Student Recreation and Wellness Services (SRWS) staff developed an interactive Zoom meeting with Kahoot quiz, annual student awards, and break-out sessions for each supervisor to celebrate the end of the semester for SRWS student employees with 75 students attending. It was a celebration of their success and dedication to the University of Akron and Student Recreation and Wellness Services. A thank you video was developed and shared.

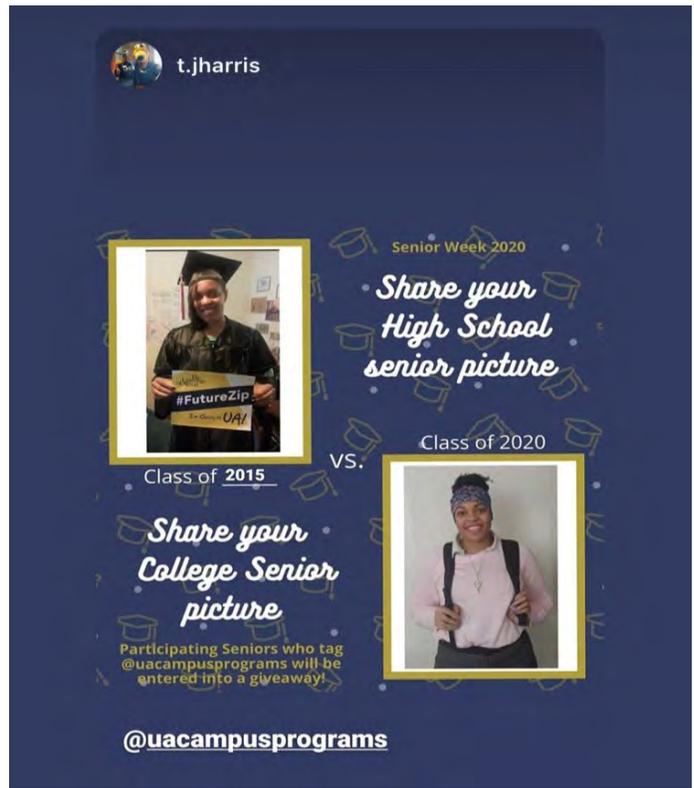


## SENIOR WEEK

- Senior Week 2020 was hosted virtually during the week of April 27-May 1. Seniors had the opportunity to participate in several social media challenges, such as share your favorite picture with Zippy, shout out your favorite faculty or staff member, and provide a then and now senior picture. A participant was drawn each day to win UA Alumni gear;
- Campus Programs also hosted a virtual Playlist Bingo on April 29, in which graduating seniors could win cash prizes. Career Services provided virtual mock interviews, resume reviews, job searching, and the Etiquette Luncheon presentation during the week. The First Destination Survey was also available for seniors to provide information on plans after graduation. Career Services will be choosing three seniors to receive degree frames. Virtual Senior Week had almost 300 participants. Campus Programs collaborated with University Communication and Marketing to create a congratulations video to the Class of 2020, which was released on May 8. A Senior Week website was also created to highlight activities and to also allow for faculty, administrators, staff, alumni, and UA friends to share a note of congratulations and well wishes to the Class of 2020



Pictured Above (L-R): Seniors, Megan Parker and Zach Lindsey share their favorite picture with Zippy from their Akron Experience.



Pictured Above (L-R): Maggie Allphin and Trayce Harris share a photo from their senior year in high school and at The University of Akron.



Pictured Above: Graduating senior, Nina Barnes, shares two photos of Nino Colla, Carly DeBord, and Chris Stimler during Senior Week. In her caption, she shares "I'm so thankful for all the amazing faculty and staff that have shaped my UA Experience."

## UA REMEMBRANCE DAY

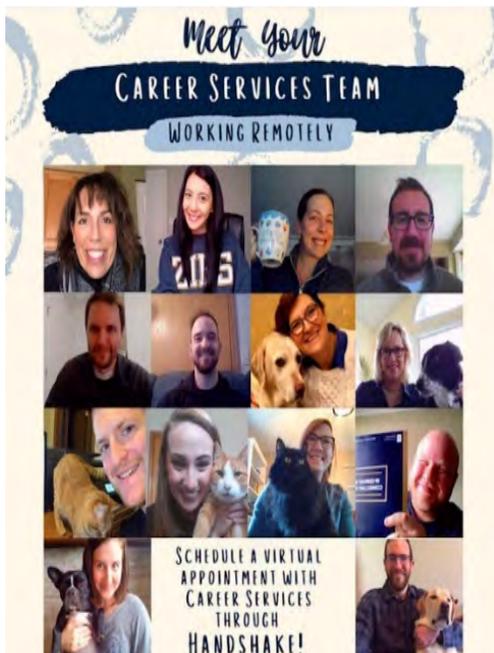
On April 22, The University of Akron recognized UA Remembrance Day and celebrated the lives of our students, faculty, staff, alumni and friends who, though they departed us this past year, will remain Forever A Zip. While we regret that we were unable to come together as a community, we encouraged individuals to take a moment of reflection to remember friends and colleagues. Interim Provost Joe Urgo, Undergraduate Student Government President Mark Okocha, and Graduate Student Government President Amanda Stefin provided brief messages for the university on the UA Remembrance Day website. We also encouraged members of our UA community to perform one or more acts of kindness in memory of those Zips, gone, but not forgotten.



## CAREER ADVISING IN A REMOTE ENVIRONMENT

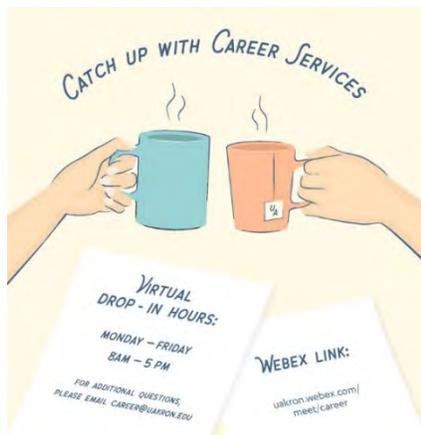
All student appointments were immediately moved to a virtual environment beginning mid-March.

- Students can drop-in virtually to “Catch up With Career Services” via WebEx M-F from 8am-5pm;
- Or students can still schedule appointments with their career coordinator through Handshake;
- A list of FAQ’s about our services is listed on UA’s webpage: <https://www.uakron.edu/career/faq>;
- Career Services expanded their resource guides to include a new Virtual Interviewing Guide and a Virtual Networking Guide;
- Career Services posted a series of remote readiness tips of the day and other timely initiatives on social media to adapt to the current remote climate.



## CONNECTING STUDENTS WITH EXPERIENTIAL LEARNING AND JOBS IN A REMOTE ENVIRONMENT

- Students are provided with a link from Career Services of curated Trending Remote and Essential Job opportunities for full-time, part-time, internship, and co-op positions. These opportunities are compiled from Handshake, Ohio Means Jobs, and the Ohio.gov COVID-19 site.
- A list of additional types of experiential learning was developed to provide options for employers and faculty to consider as alternative forms of experiential learning ie. Micro Internships, Team Internships, and suggested remote internships/co-op job duties.
- New virtual events are now available for employers to connect with students such as virtual career fairs, networking events, interviews, and information sessions.
- Employers will receive a virtual toolkit with suggestions for engaging with our students and will be invited to participate in virtual drop-in hours with Career Services.



UA Students and Alumni:  
Look at these resources for

**TRENDING Remote and Essential Jobs!**

Explore full-time, part-time, internship, and co-op positions using:

**Handshake**  
**Ohio Means Jobs**  
**Ohio COVID-19 Job Search**

Check back often for new opportunities!

Log onto **Handshake** and check this out on the "Events" page **OR**

**Check out the link in our bio**

## MODIFIED SPRING 2020 EVENTS (DUE TO COVID-19)

- Both the Best Practices Event and NOTED Job Fair (Northeast Ohio Teacher Education Day) for Education Majors were modified to offer virtual connections to employers and resources on how to connect with job opportunities in the field of education;
- Career Services participated in Senior Week by connecting with seniors in virtual student appointments and hosted a Virtual Etiquette Lunch Presentation. We encouraged seniors to complete their First Destination Survey to let us know their plans after graduation. Student Employment is transitioning to Career Services from the Office of Financial Aid effective July 1.
- A Lean Kaizen Event was utilized to plan this transition. A Kaizen event is a Lean continuous improvement tool for mapping the steps of a current process and then identifying any inefficiencies and opportunities for adding value to the customers (students). A UA cross-functional team of 10 departments, named Zips Lean Together, collaborated via Microsoft Teams meetings and redesigned the student employment hiring process to streamline the process and add value for our students. This newly designed process will focus on 1) student employment as a type of experiential learning; 2) best practices for hiring and retaining students; 3) standardization of training and materials; and 4) a greater awareness of Federal Work Study program.



## NEW STUDENT ORIENTATION LAUNCHED ONLINE MAY 6!

For summer 2020 the orientation leader staff will be supporting and building relationships with new students and families through a series of virtual opportunities:

- **Zoom Hangouts:** Orientation Leaders will host virtual hangouts (by college/advising area) at the conclusion of each Virtual Advising Day throughout the summer. During these hangouts, leaders will assist with questions, facilitate ice breakers/team builders, and help students get connected with peers in their college.
- **Student Connection Emails:** Within a week of a student completing their Virtual Advising appointments, orientation leaders will be assigned new students to send personalized emails introducing themselves and providing support to answer questions.
- **Family Focus Connection Emails:** Within a week of a student completing their Virtual Advising appointment, orientation leaders will send personalized email to parents/family of students that attended their appointment. Leaders will introduce themselves, share their UA story, direct families to the Family Focus resources on NSO's website, and assist with answering questions as needed.
- **Lunch with Orientation Leaders – A Family Focus Zoom session:** Orientation Leaders will host a student perspective session with parents where they highlight their experiences on campus, share some successes, and answer questions; parents would RSVP for the session through a link included in their Family Focus connection emails.
- **UA Bucket List Series:** Orientation Leaders will write an email to their cohort of students (cohort will grow throughout the summer) that details a campus highlight, resource, or upcoming event; emails will be sent in a reply-all fashion with new students added each week so that an OLs cohort will have access to all topics.



## ZIP ASSIST

Taylor Sminchak, Coordinator of Outreach, has received designation with the Accredited Financial Counselor certification. The AFC® certification marks the highest standards of excellence in the field of financial counseling and education. Taylor oversees the financial literacy education program within ZipAssist known as the Balancing on a Budget program.

## CORONAVIRUS AID, RELIEF AND SECURITY (CARES) ACT

ZipAssist is responsible for assisting with distribution of funds through the Coronavirus Aid, Relief and Economic Security (CARES) Act. These funds are intended for students whose lives and education has been disrupted by the COVID-19 pandemic. ZipAssist was responsible for creating a simple, and clear application process, determining eligibility of applicants, and distribution of an emergency grant to aid students with unforeseen expenses related to the disruption of campus operations. Students could begin requesting funds on May 5, 2020.

## HELP-A-ZIP REFERRAL PROGRAM

The Help-A-Zip Referral Program provides an early alert system where students, faculty, and staff can outreach for assistance, resources, and additional guidance. Since January 1, 2020 the program has received over 630 referrals, of which 368 referrals were submitted after March 10.

## CAMPUS CUPBOARD

In response to COVID-19, the Campus Cupboard program has remained a support mechanism available to all enrolled students. Since March 10, over 140 bags (approximately 8,400 items) have been distributed. The Cupboard provides "Zips Care Packages" of food, hygiene, and household items by request through an online form. Students can pick-up

items curbside from Simmons Hall three days per week. The program is supported through The Akron-Canton Regional Foodbank by way of the Salvation Army of Summit County, donor support, and private donations.

## ZIPS TECH

With the assistance of the Department of Development, the ZipsTech program was created to provide technology equipment to students. The program launched on March 23 and provided 32 Chromebooks and six hotspots to students.

## STUDENT EMERGENCY FINANCIAL ASSISTANCE (SEFA)

The Student Emergency Financial Assistance (SEFA) program provides one-time emergency assistance to students. During the current academic year, more than 90 students have been served. Since August 2017, the SEFA program has awarded over 500 students with nearly \$370,000 in emergency support. Students who are low-income and identified as having an emergency financial need that would cause them to drop out are eligible for a SEFA grant. The SEFA grant funding is distributed through ZipAssist and students work alongside the ZipAssist team to evaluate interventions, create sustainable outcomes, and facilitate long-term support.

## VIRTUAL HOUSING FAIR

Off-Campus Living & Commuter Resources partners with an apartment search engine, College Pads. The group hosted a Virtual Housing Fair in late April to highlight on-campus and local properties. Ten landlords participated and 400 users visited the site during the event.

## EXPLORATORY ADVISING AND ACADEMIC SUPPORT (EAAS)

Campus Advising Support: EAAS continues to support the student experience and academic units on campus through the COVID-19 crisis by offering remote assistance for students. Any student unable to connect with their campus advisor can email [EXPLORE@uakron.edu](mailto:EXPLORE@uakron.edu) for assistance with scheduling or academic questions. Exploratory staff are meeting weekly with students in degree-granting colleges to assist with registration, academic questions, or referrals;

## CAMPUS-WIDE ACADEMIC ADVISING

- Movement to a virtual advising model was initiated as a result of the Covid-19 crisis. All advising units built a model utilizing a web conferencing software, primarily WebEx and Microsoft Teams. Training occurred through Instructional Design, allowing all colleges and units to meet and serve students in a virtual format. Work is being coordinated with IT to develop a query to identify student traffic during this period and in the future using the Advising Notes documentation of PeopleSoft;
- The Advising Administrators Group has moved toward the development of a virtual academic advising experience for new students during New Student Orientation. Work is occurring weekly with tangible identified outcomes each week moving toward the first day of summer orientation on May 20. Accomplishments include a general academic basics presentation representing all colleges as one of the six online new freshman orientation modules; the development of standardized emails being delivered (to all email accounts on file) to a student prior to their online academic advising appointment; and a set of protocols to insure a smooth transition to this new model and a strong student experience;

## ROO FIT EMPLOYEE WELLNESS

The Roo Fit employee wellness program wrapped up with 172 UA employee participants on 40 teams. Collectively, there have been over 46,122 points submitted with over 5,700 points submitted each week. This is a great accomplishment to help with building a healthy community. Roo Fit is a Campus Wellness program that is open to all UA faculty, staff and contract professionals. Teams of three to five employees recorded their physical activity, consumption of fruits and vegetables, and water consumption weekly and receive points in each category. Tracking was done with a simple online form submitted weekly by each participant. Awards will be provided to the top three teams with the highest average points.

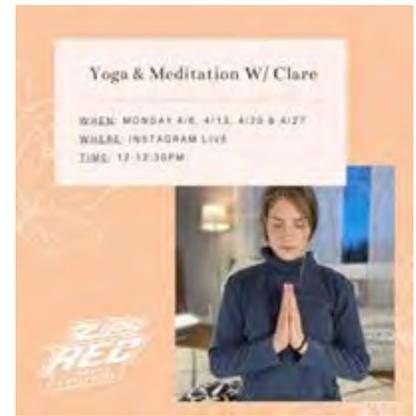


## STUDENT RECREATION & WELLNESS SERVICES STUDENT DEVELOPMENT & ENGAGEMENT

- **Student Development:** With many student positions requiring certification (Red Cross, Group Exercise, Personal Training, Lifeguarding, and Wilderness Medicine) Student Recreation and Wellness Services (SRWS) moved to an online education platform for student development and ongoing education for spring. This includes:

- Moving all SRWS student development and education online in Brightspace by May 1;
- Personal Training members online via video/chat;
- Pink Gloves Boxing online courses for the semester;
- Supervisor and Head Lifeguard in training Teams meetings and online training content to prepare student staff for opening SRWC and ONAT;
- Bi-weekly supervisors meeting with students, both individual and group;
- Red Cross instructors upgrading to Basic Life Support Instructor Certification and working on a blended learning certification;
- Developing unique ways to test Red Cross skills via live video reviewing what response would look like to someone needing CPR ... additional PPE, face shields and bag masks;
- Moving RecWorks SRWS student hiring program to an interactive Brightspace format;
- Club Sport officer transition and Life Awards;
- National committee and webinar development for all staff to develop best practices and return to campus.

- **Student Engagement:** SRWS created multiple modalities to deliver SRWS programs digitally or with safe social distancing. These include:
  - SRWS website had over 8,000 views in March/April;
  - SRWS created the Fitness Tips webpage and resources that is updated weekly and pulls from social media content as a one stop shop to connect to programs;
  - Zips Rec You Tube fitness;
  - Posting daily Wellness and Fitness content on Instagram and Facebook:
    - Instagram has 1,239 followers with a peak reach of 810 on fitness postings;
    - Facebook has 2,917 followers with a peak of 547 on recent fitness engagement;
    - Exercising from home – both Live and posted videos;
    - Monday with MacDonald tips and workouts from home;
    - Trainer Tuesday workouts;
    - Wellness support and messaging;
    - Healthy lifestyle tips and videos.
  - Alumni Videos: Fitness and Wellness workout videos have been developed for the Alumni office;
  - SRWS and UA joined the National Recreation Movement to connect campus community with a network of fitness and wellness support and videos and provide a platform to track personal movement that totals for Zips everywhere for friendly competition against other institutions;
  - UA took 4<sup>th</sup> Place in the Ohio Step Challenge between other Ohio collegiate institutions and was hosted by the Ohio Recreational Sports Association. UA beat out Kent State and Ohio State Universities!



ORSA STEP CHAMPIONSHIP STANDINGS	
REPORTED IN AVERAGE STEPS PER ENTRY	
1.	XAVIER UNIVERSITY 14,438
2.	MUSKINGUM 13,367
3.	UNIVERSITY OF CINCINNATI 13,258
4.	UNIVERSITY OF AKRON 12,804
5.	OHIO STATE UNIVERSITY 12,369
6.	JOHN CARROLL UNIVERSITY 12,126
7.	BALDWIN WALLACE 11,415
8.	MIAMI UNIVERSITY 10,377
9.	YOUNGSTOWN STATE UNIVERSITY 10,169
10.	CLEVELAND STATE UNIVERSITY 10,223
11.	KENT STATE UNIVERSITY 9,094
12.	DAYTON CORRECTIONAL INSTITUTE 7,511
13.	OSU AT NEWARK & CENTRAL OHIO 5,123



## INTRAMURAL EVENTS

- Student Recreation and Wellness Services is taking part in NIRSA National Collegiate Trivia Night, every Wednesday at 8pm on Twitch - Recwithoutborders channel;
- Intramural NBA bracket playoffs on Instagram where 153 participants could vote each week for who they thought would win in a head-to-head challenge of NBA players. Winners would advance in the next bracket until an overall MVP was declared.



## LEARNING COMMUNITIES

- For Fall 2020 there are 42 Learning Community opportunities available for new students. As Virtual Advising Days begin on May 20, academic advisors will begin to recruit and enroll students into learning communities for the fall semester. Learning Communities represent areas from the College of Applied Science & Technology, College of Health Professions, College of Business Administration, Buchtel College of Arts & Sciences, College of Engineering, LJFF College of Education, Office of Multicultural Development, and Residence Life and Housing.
- A Learning Community interest form is being piloted with Pre Med, Converged Media and the Office of Multicultural Development learning communities to allow units to send communication to perspective students to recruit for their LC opportunity

## WE RISE TOGETHER FORM

In collaboration with Admission, Financial Aid, and Residence Life and Housing, the Office of New Student Orientation launched a We Rise Together Qualtrics form for perspective students who have been impacted by COVID-19 but still want start at UA in the fall. As of 5/4/20, a total of 318 new students have completed the We Rise Together form since it went live on March 31<sup>st</sup>. Many students identified multiple concerns. Depending upon the recent hardship a new student identifies, the corresponding office (New Student Orientation, Residence Life & Housing, Financial Aid, or Admissions) contacts the student within two business days. Below is the breakdown of student responses. Many students identified multiple concerns within their submission.

<i>I am experiencing hardship in being able to pay my confirmation fee.</i>	219	New Student Orientation
<i>I am going to be living on campus and am experiencing hardship in being able to complete my housing contract and pay my housing deposit.</i>	129	Residence Life & Housing
<i>Due to recent hardships, I am concerned about my ability to afford college this upcoming semester.</i>	157	Financial Aid
<i>If you have other areas of concern, please let us know.</i>	75	Admissions

## VIRTUAL COUNSELING SERVICES

- Due to the University of Akron response to COVID-19, the Counseling and Testing Center (CTC) started providing telephone counseling services from their offices in Simmons Hall on March 16, 2020. Psychological services were conducted remotely by phone from psychologist and doctoral intern's homes beginning March 23. Individual counseling was and continues to be provided. The center is currently working on expanding telehealth services by also offering therapy through video. While students expressed concern/distress about suddenly moving away from campus, changing to on-line learning platforms, dealing with stay-at-home pandemic protocols and the possibility of illness (family members, self), CTC psychologists were also impressed with the resilience exhibited by student clients as they persisted with their studies and in many cases completed requirements for graduation.
- Total number of appts scheduled for March and April 2019 vs 2020:

	Mar 2019	Mar 2020	% Change	Apr 2019	Apr 2020	% Change
Appointments	696	746	+7.18	869	566	-34.86

## FRATERNITY & SORORITY LIFE (FSL)

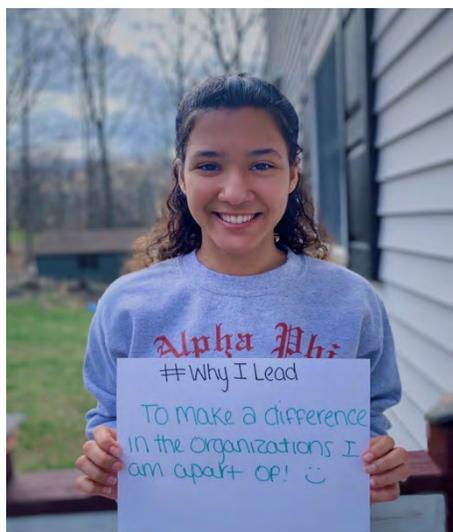
The Office of Fraternity and Sorority Life worked closely with chapter presidents, chapter advisors and house corporation presidents to ensure the safety of all students during the pandemic. Data was collected on every chapter facility's status (open/closed) and how many students were still residing there. Weekly communication was shared regarding chapter operations and best practices on how chapters could continue to operate virtually. The staff members met with every chapter president through four virtual meetings from March 30-May 1. Chapter leaders and members were provided with various resources to help their members during this difficult time. Through our meeting with the 24 chapters, we learned that 100 percent of the chapters had at least one virtual meeting, that 80 percent provided some sort of program for their members virtually, and that 75 percent have created weekly virtual activities. All chapters are continuing to support their members that are on academic support by doing grade checks, checking in on how they are doing with online classes, and offering virtual tutoring. Finally, the Interfraternity, Panhellenic and National Pan-Hellenic governing councils continued to meet and conduct business.



*Pictured Above: The Panhellenic Council provides a picture message at their last meeting on April 29*

## GREEK LEADERSHIP PROGRAM

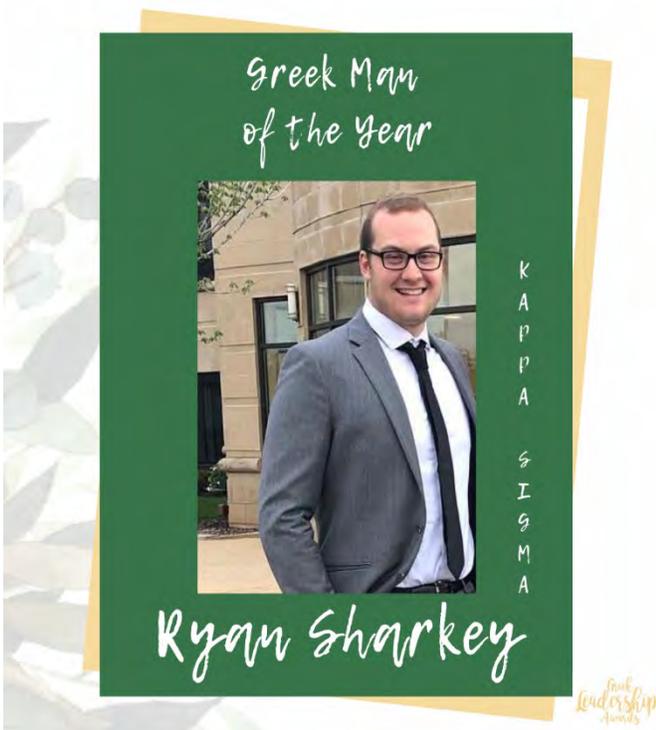
**Greek Leadership Program:** The Greek Leadership Program successfully concluded all eight sessions planned for the semester. The two online sessions were successful, as the students were excited to be able to still connect during this difficult time. In its fourth year, the program covers topics on personal growth and leadership development including the theories of servant leadership, group development and transformational leadership. This year's facilitators were C.J. Buckler of Kappa Sigma, Rachael Cartee of Delta Zeta, Hunter Pemberton of Phi Kappa Tau, Vada Sayers of Kappa Kappa Gamma and Katelin Brendel, Assistant Director of Fraternity and Sorority Life. The 27 participants represented 13 chapters and worked in small groups with the student facilitators. The graduation celebration planned for this spring has been postponed until Fall 2020.



*Pictured Above (L-R): Melissa Feal of Alpha Phi and Brian Fitzsimmons of Phi Kappa Tau share why they lead.*

## GREEK LEADERSHIP AWARDS

Fraternity and Sorority Life celebrated the 44<sup>th</sup> annual Greek Leadership Awards in March 2020. While the planned in-person banquet had to be cancelled due to COVID 19, the awards were announced over a two-week period on social media. Seventeen chapters submitted award applications in the areas of academic programming, alumni outreach, campus and Greek involvement, member development, recruitment excellence, public relations, risk management and service commitment. The Dean's Cup Award, recognizing one IFC fraternity for overall chapter excellence, went to the men of Phi Gamma Delta. The Praestantia Award, recognizing one PHC sorority for overall chapter excellence, went to the women of Alpha Delta Pi. Hunter Pemberton of Phi Kappa Tau was recognized as IFC Chapter President of the Year and Ashlyn Milhoan of Alpha Phi was recognized as PHC Chapter President of the Year. Ten juniors and seniors representing nine chapters were awarded the Thomas J. Vukovich Award for Outstanding Leadership for their achievements and contributions to the community. Ryan Sharkey of Kappa Sigma was recognized as Greek Man of the Year and Morgan Mosiniak of Alpha Gamma Delta was recognized as Greek Woman of the Year.



<b>2019 Greek Leadership Award Winners</b>	<b>NPHC</b>	<b>Sorority</b>	<b>Fraternity</b>
<u>Academic Awards</u>			
Chapter Academic Excellence	ZΦB	ΑΔΠ	ΦΔΘ
New Member Academic Excellence	ZΦB	ΑΔΠ	ΦΔΘ
Most Improved GPA	AKA	ΑΦ	ΣΝ
Scholastic Achievement		ΑΔΠ	ΦΔΘ
<u>Activities &amp; Programming Awards</u>			
Academic Programming		ΑΓΔ	ΦΙΙ
Alumni Outreach		ΔΓ	ΘΧ
Campus/Greek Involvement		ΑΔΠ	ΦΔΘ
Member Development		ΔΓ	ΣΝ
Recruitment Excellence		ΑΦ	ΦΙΙ
Public Relations		ΑΓΔ	ΦΙΙ
Risk Management		ΔΓ	ΦΙΙ
Overall Sports		ΑΔΠ	ΛΧΑ
<u>Service Awards</u>			
Edna A. Gainer Service Commitment		ΑΔΠ	ΚΣ
IFC Philanthropic Excellence			ΤΚΕ
NPHC Philanthropic Excellence			
Desiderata (PHC Philanthropic Excellence)		ΑΔΠ	
<u>Overall Awards</u>			
NPHC Spirit Award	ZΦB		
Interfraternal Award			ΦΚΨ
Panhellenic Award		ΑΓΔ	
IFC Sportsmanship Award			ΦΚΤ
PHC Sportsmanship Award		ΔΓ	
Most Improved Chapter		ΑΦ	ΣΑΕ
Fraternity Chapter Excellence- Dean's Cup (Gold)			ΦΙΙ
Dean's Cup (Silver)			ΦΔΘ
Dean's Cup (Bronze)			ΣΝ
NPHC Chapter Excellence			
Praestantia		ΑΔΠ	
Praestantia (Silver)		ΔΓ	
Praestantia (Bronze)		ΑΓΔ	
<u>Individual Awards</u>			
Dan L. Buie Advisor of the Year	Debbie Douglass-Roth, Alpha Gamma Delta		
Distinguished Alumni Service Award	David Budai, Phi Delta Theta		
Apple Polisher (Faculty of the Year)			
Order of Omega Thomas J. Vukovich Award	Alicen Fimple, Amelia Mainzer, Carson Moore, Brandon Counts, Danielle Colacarro, Graham Hess, Janelle Dixon, Jazmin Lambert, John Alfieri, Tim Sinex		
Dr. Thomas J. Vukovich Scholarships	Pending approval		
Brian Breittholz Scholarship	Pending approval		
Chapter President of the Year	Ashlyn Milhoan, Alpha Phi; Hunter Pemberton, Phi Kappa Tau		
Greek Woman of the Year	Morgan Mosiniak, Alpha Gamma Delta		
Greek Man of the Year	Ryan Sharkey, Kappa Sigma		

## serveAKRON – VIRTUAL CIVIC ENGAGEMENT

Since departing campus the middle of March, serveAkron has continued and expanded upon its online presence. Virtual events were hosted for Census Day, Earth Day, and National Volunteer Week. Many of the social media engagement included trivia contests for students to participate in, as well as factual and informational posts on volunteer needs and ways to volunteer from home. Our normal summer Volunteer Fair was moved online and eight agencies participated by sending videos of their staff discussing volunteer needs and opportunities. In total, over 300 people interacted with our posts in some capacity. serveAkron was also pleased to award the 50 Service-Hour Challenge to 10 students during the LIFE Awards, totaling 618 hours of combined volunteer work. serveAkron also provided the Good Neighbor of the Year award to senior, Timothy Grassi, for his accomplishments in service of the Greater-Akron area.



## SOURCE – SPRING HIGHLIGHTS

The SOuRCe opened registration for RooFest on April 1 and had over 120 organizations submit a reservation for the event this fall. RooFest is UA's largest student organization involvement fair which equally benefits the incoming students as well as the registered student organizations. Several virtual new officer training sessions were hosted in April to allow incoming officers to begin understanding their roles and the different deadlines or requirements that exist during summer break. The SOuRCe also continued to distribute the weekly newsletter with guidance for student organizations on how to continue operations, host elections, and assembled a virtual operations guide. Student organizations were continually encouraged to maintain organization operations as best as possible in an effort to engage their members and help them keep a connection to the University during remote classes. The SOuRCe was pleased to

award the Campus Advisor of the Year Award to Dr. Heidi Cressman; three organizations earned the Organization Excellence Award (Alpha Delta Pi, ZPN, and Corrosion Squad); the Impact Award was earned by Graduate Student Government as a result of their efforts to rebuild their student government and offer a stronger voice for graduate students. The Outstanding Organization Officer Award went to Amanda O'Reilly from UA's RooCatholic student organization.

## UNDERGRADUATE STUDENT GOVERNMENT (USG)

- Elections:** The Undergraduate Student Government (USG) held the annual spring elections on April 6-8 for the President and Vice President ticket along with all Senate seats. The elections were moved from late March in order to accommodate the new calendar for the spring semester. Election related events were held on social media platforms including a live session for students to interact with the President/Vice President ticket. Kevin Feezel and Stevie Allen were elected President and Vice President for the term April 30, 2020 to April 29, 2021. All senate seats available were filled through the election process with two first year senate seats to be filled in early fall semester.
- Recent Legislation:** On April 2, Senate Resolution 13-19-20 was passed unanimously by the Senate. In summary, the resolution asks the following of Faculty Senate: *On The University of Akron campus, the success of students relies on their ability to fulfill basic needs of safety, housing, and food. ZipAssist helps students at The University of Akron overcome many challenges they face in relation to satisfying these basic needs. While ZipAssist's services and resources are increasingly utilized by students, there remains a disconnect between the resources available and the student body's knowledge of them. Every student at The University of Akron reads numerous syllabi every semester and utilizes Brightspace to complete their coursework. In order to reduce, or eliminate, the lack of awareness about ZipAssist's resources, the information should be added to the tools students use on a regular basis. Adding information about ZipAssist to course syllabi and Brightspace course pages would drastically increase awareness of their services and available resources. Faculty Senate and Undergraduate Student Government are both invested in the success of students on this campus. Thus, both should be invested in maintaining stable housing, sources of food, and safety while attending The University of Akron. A recommendation from the Faculty Senate to include language about ZipAssist on the syllabus and Brightspace course pages for classes would be a powerful endorsement of student success at The University of Akron. Thus, Undergraduate Student Government respectfully requests that the Faculty Senate duly consider and make such a recommendation.* The legislation was being circulated to the appropriate administration offices for feedback and next steps which is the general practice for all USG approved legislation.

## SOuRCe Student Organization Resource Center



Weekly Newsletter  
March 30th 2020

### Welcome Back!

Good Morning and welcome back from what I can only assume was an interesting and transitional two weeks for many of you. I hope this new week helps you get back into a routine and affords you the opportunity to begin engaging with your faculty and peers again.

While the SOuRCe is certainly experiencing a change in the way we interact with you, I hope you find ways to continue to connect with us and your organization members. Routine, and the continuing of your organization operations are important during this time.

Our student organizations serve as a community, or a place to belong for UA students. As you know, a student organization also provides its members with the chance to learn about themselves, their peers, and the larger community. I am **strongly encouraging** you as the student leaders and Campus Advisors of one of our 330+ student organizations, to find ways to virtually interact with your members and keep operating to the extent you are able. Keeping your members engaged during this time is not only important for their mental health and well-being, but it also helps them maintain a special connection to your organization and The University of Akron.

And we are here to help!

To help you get started we have put together a basic "How to Guide" to provide you with examples of how you can run your student organization virtually. While these are good ideas to begin with, I know you will have questions to ask and ideas to share. To benefit all officers, please send your questions or new ideas to me at [wbernard@uakron.edu](mailto:wbernard@uakron.edu) so I can update our guide and send out new information in our weekly newsletter.

You can find the guide by [clicking here](#) or by visiting the [Department of Student Life](#) page on RooConnect (a link is provided at the top of the page, and in the documents section).

- Inauguration:** On April 30, USG held the final meeting of the sitting president, Mark Okocha. It was during this meeting that Mark swore in the newest judicial branch leadership, Chief Justice Emily Starkey and Executive Justice Cecelia Mainzer. After the Chief Justice was sworn in, she administered the oath of office to all the newly elected senators. Immediately following this portion of the meeting, the Chief Justice swore into office Kevin Feezel and Stevie Allen for the positions of President and Vice President. President Feezel addressed the 56 attendees (via Zoom) regarding his excitement for the upcoming year and he spoke specifically about the platform of Zips Heartbeat, several interrelated programs focused on caring for the overall wellbeing of Zips. Following President Feezel's remarks, the upcoming senate leadership was voted upon. Jonah Pichette will return as Senate Chair and Grant McConnell is the new Vice Senate Chair. The first portion of the meeting concluded and the first official meeting of the president's tenure immediately followed and the main event of this meeting was planning for the future and swearing in the newest members of the executive branch.



*Pictured above are USG President Elect Kevin Feezel and Vice President Elect Stevie Allen receiving the oath of office from Chief Justice, Emily Starkey during the USG Senate Meeting on April 30, 2020.*

## OFFICE OF ACCESSIBILITY (OA)

- OA has developed a Frequently Asked Questions (FAQs) webpage for students and faculty regarding the University of Akron's temporary closure and movement to provide classes online to ensure students are still able to access their accommodations. It can be found on our home page under Temporary Closure Information or by navigating to [www.uakron.edu/access/temporary-closure-faqs](http://www.uakron.edu/access/temporary-closure-faqs).
- Remote Testing Accommodations:** Worked with campus partners to develop a plan for coordinating testing accommodations remotely.
- Residence Life & Housing Updates:** Residence Life & Housing updates were sent to all students registered with OA, but directed at students currently utilizing housing accommodations. The messaging included:
  - Information regarding housing accommodations and address any question students may have about how accommodations may be impacted during this time;
  - Students utilizing an Emotional Support Animal accommodation or a Service Animal accommodation may continue to do so, as they are welcome to remain in the residence halls. However, if they relocate to an alternative residence, they are expected to take the animal with them when they leave.
- Notetaking Updates:** Notetaking updates were sent to all students currently serving as notetakers for the Spring 2020 semester. With the cancellation of classes and in-person instruction, OA provided notetakers with information regarding their positions as notetakers and address questions.
- Online Learning Webpage:** In an effort to continue to support students through all modes of instruction, including online and blended courses, OA created an Online Learning webpage. The webpage includes resources that are designed to provide students with helpful information regarding ways they can be successful when learning in an online format. OA staff plans to continue to update this page as they compile additional resources. <https://uakron.edu/access/online-learning/>

- **Virtual Office Hours:** OA's student assistants and office manager are providing virtual office hours from 9am-4pm Monday through Friday. A schedule for virtual office hours can be found online at: <https://kvisit.com/lwl/5IOvAQ>.
- **Facebook Live Q&A: Office of Accessibility:** Facebook Live's April 20 session of LIVE Q&A: OA featured Jessica DeFago, Associate Director of The Office of Accessibility. The livestream was hosted by Shaina Schwartz of Admissions and to date, has received more than 2.5K views.
- **Transcribing, Interpreting, and Captioning for Online Instruction:** Working with the Design and Development Team, the OA team quickly and effectively provided transcription, captioning and interpreting accommodations on-line through WebEx with 26 classes having these accommodations this semester.

## ZIPS PROGRAMMING NETWORK (ZPN)

### Semester Highlights:

- ZPN has had another successful spring semester. ZPN executed 14 events and 3 movie weekends. However, 10 programs and 2 movie weekends were canceled due to COVID 19. Nonetheless, this executive board engaged 2,448 students in 2 short months versus Spring 2019, they engaged over 2,500 in an entire semester. One of the highlights of the semester was the effort put forth on collaborations with other student organizations and departments across campus in order to engage with a larger demographic of students. Out of 14 events, 5 of those were partnerships with the AK-Rowdies, Adult Focus, Student African American Brotherhood, Engineering Student Council, and the Office of Multicultural Development.
- ZPN has continued to engage with students via different social media platforms during the pandemic. This has included a collaboration with another university programming board, Zips Cribs, Quarantine Cooking, trivia, and plenty of games. The 2019-2020 ZPN executive board was also one of three student organizations chosen for the Student Organization Excellence Award held by the LIFE Awards.

1

\*Revisions to University Rule 3359-20-05.1, Grading system, discipline, academic probation and dismissal

2

\*Revisions to University Rule 3359-60-02, Undergraduate admissions

June 10, 2020  
Board Meeting

3

\*Revisions to University Rule 3359-60-03.4, Academic reassessment and discipline

Presiding:  
Alfred V. Ciraldo, M.D.

4

\*Revision to University Rule 3359-60-03.6, Graduation

\*

CONSENT AGENDA:  
ITEMS 1, 2, 3, 4



Office of the Vice President &  
General Counsel

DATE: May 21, 2020

TO: Dr. Rex D. Ramsier  
Executive Vice President & Chief Administrative Officer

FROM: John J. Reilly  
Associate Vice President and Deputy General Counsel  
Assistant Secretary, Board of Trustees

RE: **Summary of Rules Committee Agenda Items for the  
June 10, 2020 Meeting of the Board of Trustees**

The Rules Committee will be asked to consider revisions to the following Rules at its meeting on June 4, 2020:

1. **O.A.C. 3359-20-05.1 – Grading system, discipline, academic probation and dismissal.**

At its April 2, 2020 meeting, the Faculty Senate approved a recommendation from its Academic Policies Committee to modify portions of this rule to require that all grades for an academic course be centrally retained for five years. At the same meeting, the Faculty Senate adopted a timeframe within which a grade change must be initiated and completed by a faculty member, or a grade appeal initiated by a student, which is the end of the fifth week of the following fall or spring semester.

At its May 7, 2020 meeting, the Faculty Senate approved a recommendation from its Academic Policies Committee to modify portions of the rules related to academic probation and academic dismissal. The Faculty Senate recommends extending the timeline for dismissal for academic deficiency for up to four consecutive semesters (excluding summer terms) of a student being on academic probation. The student will be evaluated at the end of each of the second and third consecutive semesters by academic dean, or the dean's designee. The academic dean will have the discretion to retain the student for the third or fourth consecutive semester, depending on the student's academic progress. The Faculty Senate also recommends reducing the waiting period for readmission following academic dismissal from five to two calendar years.

**2. O.A.C. 3359-60-02 – Undergraduate admissions.**

At its May 7, 2020 meeting, the Faculty Senate approved a recommendation from its Academic Policies Committee to revise the undergraduate admissions rule to reduce the admission waiting period for students with Adult status from five to two calendar years following the completion of high school, home school, or GED. The Faculty Senate also approved a recommendation to reduce the admission waiting period for transfer students from another institution, who are were academically dismissed or are on academic probation, from five to two calendar years.

**3. O.A.C. 3359-60-03.4 – Academic reassessment and discipline.**

At its May 7, 2020 meeting, the Faculty Senate approved a recommendation from its Academic Policies Committee to revise this rule to permit the omission of up to three courses from the calculation of the student's cumulative GPA, if the courses were taken prior to the student's change of major. The purpose for the change is to afford a student an opportunity for cumulative GPA improvement, without having to repeat courses not required in the new major. Academic reassessment due to change of major requires that the student earn a 2.5 or higher GPA in the first twenty-four credits attempted subsequent to the change of major. This type of reassessment may be used only once and within the first sixty credit hours attempted.

**4. O.A.C. 3359-60-03.6 – Graduation.**

At its March 5, 2020 meeting, the Faculty Senate approved a recommendation from its Academic Policies Committee to grant levels of distinction for students who are completing their program after transferring to The University of Akron and having attained very high GPAs.

The changes recommended by the Faculty Senate are supported by the President.

**3359-20-05.1 Grading system, discipline, academic probation and dismissal.**

(A) Faculty grade records.

- (1) The faculty member is expected to maintain a careful and orderly record of each student's academic performance in each class. A record of all grades earned for each course must be retained for a period of five years and shall be uploaded to a central location where they may be accessed by relevant and authorized parties. ~~The records may be maintained in grade books provided by the university and all such records are the property of the university. When a faculty member leaves the employ of the university, or accumulates grade records no longer needed, these records should be surrendered to the department chair for disposition.~~
- (2) The faculty member's grade records must be legible, understandable, and complete, as they are the ultimate information in case of questions concerning a student's or a former student's academic performance.

(B) Reporting grades.

- (1) By the end of the fifth week of classes in normal academic semesters (pro-rated for summer sessions), faculty members teaching one hundred-level and two hundred-level classes will assign satisfactory or unsatisfactory performance indicators to all students. Such indicators will be assigned in the system used by the university registrar, and will be based on the faculty members' overall assessment of the students' classroom performance to-date. The system will in turn notify students of any unsatisfactory indicators and direct them to seek the advice of their faculty and/or academic adviser in order to improve their classroom performance.
- (2) At the time for reporting final grades, the university registrar provides each faculty member with appropriate instructions for the reporting of grades.

(C) Grading system.

- (1) Grades, as listed below, are used to indicate academic performance. Overall scholastic averages are computed on a quality point ratio basis, wherein the sum of the quality points earned is divided by the sum of the credits attempted. The quality point value per credit for each letter grade is shown in the following table:

grade	quality points	key
A	4.0	
A-	3.7	
B+	3.3	
B	3.0	
B-	2.7	
C+	2.3	
C	2.0	
C-	1.7	
D+	1.3	undergraduate/law courses
	0.0	graduate courses
D	1.0	undergraduate/law courses
	0.0	graduate courses
D-	0.7	undergraduate/law courses
	0.0	graduate courses
F	0.0	

symbol	quality points	key
I	0.0	incomplete
IP	0.0	in progress
AUC	0.0	audit
CR	0.0	credit
NC	0.0	no credit
WD	0.0	withdrawn
NGR	0.0	no grade reported
INV	0.0	invalid grade reported
PI	0.0	Permanent incomplete

- (2) Incomplete "I" means that the student has done passing work in the course, but some part of the work is, for good and acceptable reason, not complete at the end of the term. Failure to complete the work by the end of the following semester (not summer session, except in engineering) converts the incomplete "I" to an "F." When the work is satisfactorily completed within the allotted time, the incomplete "I" is converted to whatever grade the student has earned.

It is the responsibility of the student to make up the incomplete work. The faculty member should submit the new grade to the university registrar's office on a change of grade form, which is available from each dean's office. If the instructor wishes to extend the "I" grade beyond the following term for which the student is registered, the instructor should submit

an incomplete extension form, which is available from each collegiate dean's office, before the end of the semester.

(3) In progress "IP" means that the student has not completed the scheduled course work during the semester because the nature of the course does not permit completion within a single semester, such as work toward a thesis. An "IP" grade should be assigned only in graduate courses.

(4) Credit "CR" means that a student has shown college level competence by satisfactorily pursuing a regular university course under the credit/noncredit registration option. An undergraduate student who has completed at least fifty percent of the work toward a degree, or a postbaccalaureate student, may register for selected courses on a credit/noncredit basis. The student should consult his/her academic adviser for details.

Noncredit "NC" is assigned if the work pursued under this option is unsatisfactory. The student may secure information about this option from an adviser or from the university's "Undergraduate Bulletin."

(5) Permanent incomplete "PI" means that the student's instructor and the instructor's dean may for special reasons authorize the change of an "I" to a "PI."

(6) No grade reported "NGR" indicates that at the time grades were processed for the current issue of the record, no grade had been reported by the instructor.

(7) Invalid "INV" indicates the grade reported by the instructor of the course was improperly noted and thus unacceptable for proper processing.

(D) Dropping courses - applicable to undergraduate and graduate students.

(1) It is the responsibility of the student to determine the impact of dropping from courses on matters such as financial aid (including scholarships and grants), eligibility for on-campus employment and housing, athletic participation, and insurance eligibility.

(2) Students may drop a course through the second week (fourteenth calendar day) of a semester or proportionally equivalent dates during summer session, intersession, and other course terms. No record of the course will appear on the student's transcript. For purposes of this policy, the course term for a course that meets during a semester but begins after the beginning of a semester and/or ends before the end of a semester begins when its class meetings begin and ends when its class meetings end.

(3) Dropping a course shall not reduce or prevent a penalty accruing to a student for misconduct as defined in the code of student conduct.

(4) Degree-granting colleges may supplement this policy with more stringent requirements.

(5) This policy shall take effect at the beginning of the fall 2011 semester for all newly enrolled undergraduate students. In addition, this policy shall take effect at the beginning of the

fall 2013 semester for all currently and previously enrolled undergraduate students who have not graduated prior to the start of the fall 2013 semester.

(E) Withdrawing from courses - applicable to undergraduate and graduate students.

- (1) It is the responsibility of the student to determine the impact of withdrawing from courses on matters such as financial aid (including scholarships and grants), eligibility for on-campus employment and housing, athletic participation, and insurance eligibility.
- (2) After the fourteen-day drop period, and subject to the limitations below, students may withdraw from a course through the seventh week (forty-ninth calendar day) of a semester or proportionally equivalent dates during summer session, intersession, or other course terms. A course withdrawal will be indicated on the student's official academic record by a grade of "WD."
- (3) This policy shall take effect for all students at the beginning of the fall semester of 2011.

(F) Withdrawing from courses - applicable to undergraduate students only.

- (1) Undergraduate students may not withdraw from the same course more than twice. If a student attempts to withdraw from a course after having withdrawn from it twice before, he or she will continue to be enrolled in the course and will receive a grade at the end of the semester.
- (2) Full-time undergraduate students who need to withdraw from all courses for documented extraordinary, non-academic reasons (e.g., medical treatment or convalescence, military service) must obtain the permission of the dean of their college. For purposes of this paragraph,
  - (a) Students are considered full-time if they were enrolled as full-time students at the beginning of the term; and
  - (b) Courses for which the student has completed all requirements are excluded.
- (3) Undergraduate students who withdraw from two courses either before they have earned thirty credits, or after they have earned thirty credits but before they have earned sixty credits, are not permitted to register for additional courses until they have consulted with their academic adviser. The purpose of this consultation is to discuss the reasons for the course withdrawals and to promote satisfactory academic progress by helping students develop strategies to complete their courses successfully.
- (4) Except as otherwise provided below, undergraduate students may not withdraw from more than four courses before they have earned sixty credits. Students who attempt to withdraw from more than four courses will continue to be enrolled in those courses and will receive grades at the end of the semester.
- (5) Undergraduate students who need to withdraw from all courses for documented

extraordinary, non-academic reasons (e.g. medical treatment or convalescence, military service) may, after consulting with their adviser, submit a written petition to the dean of their college requesting that these courses not be counted toward the four-course withdrawal limit. The dean may grant this permission if, in the dean's judgment, it is consistent with the best academic interests of the student and the best interests of the university.

- (6) After the withdrawal deadline, undergraduate students may submit a written petition to the dean of their degree-granting college requesting partial withdrawal, after the deadline, for documented extraordinary, non-academic reasons (e.g. medical treatment or convalescence, military service). If the student is not yet admitted to a degree-granting college, the withdrawal request must be submitted to the dean of the student's intended degree-granting college or, if the student has not declared a major, from the deans of the degree-granting colleges offering the courses. The dean may grant this permission if the dean finds that the withdrawal is necessitated by circumstances beyond the student's control and is consistent with the best academic interests of the student and the best interests of the university.
- (7) Undergraduate students who have reached the four-course withdrawal limit as noted above may, after consultation with their adviser, submit a written petition to the dean of their college seeking permission to withdraw from one or more additional courses. The dean may grant this permission if the dean finds that the withdrawal is necessitated by circumstances beyond the student's control and is consistent with the best academic interests of the student and the best interests of the university.
- (8) Withdrawing from a course shall not reduce or prevent a penalty accruing to a student for misconduct as defined in the student code of conduct.
- (9) Degree-granting colleges may supplement this policy with more stringent requirements.
- (10) This policy shall take effect at the beginning of the fall 2011 semester for all newly enrolled undergraduate students. In addition, this policy shall take effect at the beginning of the fall 2013 semester for all currently and previously enrolled undergraduate students who have not graduated prior to the start of the fall 2013 semester.

(G) Changing grades.

- (1) A faculty member who, because of an error, wishes to change a final grade already awarded to a student must submit a written request on the change of grade form for that change to his/her dean. Grade changes must be initiated by the end of the fifth week of the spring semester for fall semester courses, and by the end of the fifth week of the fall semester for spring or summer semester courses. The change of grade must be completed by the end of the semester in which it was initiated. Grade changes for grades earned during the semester in which a student graduates must be completed before the degree is posted to the student's permanent record. The dean notifies the faculty member and the

university registrar of the decision.

(2) A student who wishes to appeal a final grade must initiate the procedure by the end of the fifth week of the spring semester for grades received during the preceding fall semester, and by the fifth week of the fall semester for grades received during the preceding spring or summer semesters. For grades earned during the semester in which a student graduates, grade appeals must be initiated and completed before the degree is posted to the student's permanent record. Students must first review the matter with the instructor. If the matter is not resolved, or if the instructor is not available, the student must submit a written appeal to the department chair or school director.

~~(2)~~(3) Re-examination for the purpose of raising a grade is not permitted.

(H) Retroactive withdrawal.

- (1) A retroactive withdrawal may be granted only when a student has experienced unforeseen, documented extenuating medical or legal circumstances that he/she could not have reasonably expected.
- (2) The student must submit all retroactive withdrawal requests within one calendar year of resuming coursework at the university of Akron.
- (3) The student must initiate the withdrawal request by providing written documentation of the circumstances, a current university of Akron transcript, current contact information, and a cover letter of explanation addressed to the dean of the college in which he/she is enrolled.
- (4) Upon receipt of required materials from the student, the dean of the student's college will discuss the request with the instructor(s) of record, relevant chair(s), and other deans (if the student is requesting retroactive withdrawal from courses in other colleges). Based on these discussions, a coordinated joint response regarding the request will be formulated by the dean. If approval of the request is recommended by the dean, the university registrar will initiate the retroactive withdrawal. The dean will notify the student of the action taken. If the student is not yet admitted to a degree-granting college, the withdrawal request must be submitted to the dean of the student's intended degree-granting college or, if the student has not declared a major, from the deans of the degree-granting colleges offering the courses.
- (5) Requests that have been denied can be appealed to the office of the provost.
- (6) This process addresses academic changes to a student's record only. Once the academic record changes have been made, the student has the right to submit an appeal for tuition and/or fee changes.

(I) Course credit by examination.

- (1) Qualified students may obtain credit for subjects not taken in a course by passing special

examinations. The grade obtained is recorded on the student's permanent record and counts as work attempted whenever quality ratio calculations are made.

(2) Any student desiring to take special examinations for credit, before beginning to study for the examination and before asking the course instructor for direction, must first receive permission from both the student's dean and the dean under whose jurisdiction the course is listed. After permission is granted, the student prepares for the special examination without faculty assistance. Faculty members may describe only the objectives of the course and the work to be covered. The examination must be comprehensive and demand more from the student than is expected on a regular final examination in the course. The faculty member will file copies of the examination and the student's answers with the faculty member's dean.

(3) Credit by examination is not allowed during a student's last semester before graduation.

(J) Exemption from required courses.

Qualified students may be exempted from courses by examination, testing, or other means approved by the college faculty in which the course is offered.

(K) Faculty tutoring.

If a faculty member tutors a student in a credit course, the student's examination and other performance in the course must be planned and evaluated by another faculty member or by an approved faculty member from another university.

(L) Repeating courses.

Any course may be repeated twice by an undergraduate student subject to the following conditions:

(1) To secure a grade ("A" through "F") a student may repeat a course in which the previously received grade was a "C-," "D+," "D," "D-" or "F," "CR," "NC," or "AUD." Registrations under the "CR/NC" option are subject to the restrictions in the "CR/NC" policy.

(2) To secure a "CR," a student may repeat a course in which the previously received grade was a "NC." Registrations under the "CR/NC" option are subject to the restrictions in the "CR/NC" policy.

(3) To secure a grade ("A" through "F"), "CR," "NC," a student may repeat a course in which the previously received grade was an "AUD." Registrations under the "CR/NC" option are subject to the restrictions in the "CR/NC" policy.

(4) A graded course ("A" through "F") may not be repeated for a grade of "AUD."

(5) A course taken under the "CR/NC" option may not be repeated for a grade of "AUD."

(6) With the dean's permission, a student may substitute another course if the previous course

is no longer offered. Courses must be repeated at the university of Akron.

(7) Grades for all attempts at a course will appear on the student's official academic record.

(8) Only the grade for the last attempt will be used in the grade point average.

(9) For purposes of this policy, credit for this course or equivalent will apply only once toward meeting degree requirements.

(M) Approbation, probation, and dismissal.

(1) An undergraduate student who carries twelve or more credit hours during a semester and earns a quality point average of 3.50 or better is listed on the dean's list of the student's college.

(2) An undergraduate student who carries twelve or more credit hours during a semester and earns a quality point average of 4.00 is listed on the president's list of the university.

(3) An undergraduate student whose cumulative grade point average falls below 2.0 is placed on academic probation and is subject to such academic action, including but not limited to mandatory repeat for change of grade, credit hour restriction, and student success programming, as may be imposed by the dean of the student's degree-granting college, or by the dean's designee. ~~While on probation, an undergraduate student may not change major or transfer to another degree-granting college.~~

An undergraduate student whose cumulative grade point average falls below 2.0 for ~~each of two~~ consecutive semesters (excluding summer semesters) will be evaluated at the end of each of the second and third consecutive semesters for dismissal from the university by the dean of the student's degree-granting college, or by the dean's designee. The dean may retain an undergraduate student for ~~one additional semester~~ the third or fourth consecutive semester if the term grade point average has improved significantly but the cumulative grade point average remains below 2.0. An undergraduate student whose cumulative grade point average falls below 2.0 for each of ~~three~~ four consecutive semesters will be dismissed from the university. An undergraduate student not yet enrolled in a degree-granting college will be evaluated for dismissal, according to the criteria above, by the head of the division of student success, or by the head's designee.

(4) Probation is a warning to the student whose academic record is unsatisfactory and who is in danger of being dismissed from the university. A student may, however, be dismissed without having previously been placed on probation.

(5) Students dismissed from the university are not eligible to register for any credit courses. They may, however, register for noncredit work. To be eligible for readmission, the student must have either:

(a) Completed at a regionally accredited college or university, with a grade point average of 2.5 or higher, at least eighteen credit hours that will transfer to the university of

Akron and apply toward a degree, or;

(b) Satisfied both of the following:

(i) Wait a minimum of ~~five~~ two calendar years from the date of dismissal, and;

(ii) Submit a written statement describing the causes of poor academic performance and steps taken toward improvement since dismissal.

(6) Students readmitted under paragraph (M)(5) of this rule will be evaluated for dismissal immediately following the first semester after readmission, with the option to retain for one additional semester if the term grade point average has improved significantly, but the cumulative grade point average remains below 2.0.

(7) Students dismissed from the university for reasons other than failure to meet academic standards are readmitted by action of the president only.

(N) Auditing courses.

A student choosing to audit a course must elect to do so at the time of registration. The student pays the enrollment fee and may be expected to do the work prescribed for students taking the course for credit, except that of taking the examination. Any faculty member may initiate withdrawal for a student not meeting these expectations.

(O) Scheduling field trips.

The university encourages faculty members to arrange worthwhile field trips which they believe will add substantially to the course they teach. Before scheduling a field trip which is not listed in the university "Undergraduate Bulletin" as an integral part of the course, faculty members should receive approval from their dean. The request for approval should state the name and number of the course, the number of students and faculty members making the trip, the nature of the trip, the destination and the time required for the trip. If students will miss other classes, they must consult their instructors so that work missed because of an approved trip can be made up. Faculty members should contact the purchasing department about insurance coverage.

(P) Dealing with academic misconduct.

(1) The university reserves the right to discipline any student found responsible of academic misconduct in accordance with the code of student conduct. The student's faculty member shall refer the matter to the office of student conduct and community standards or a designated representative of that office to investigate the alleged misconduct and determine the outcome.

(2) A faculty member who has evidence that a student has cheated in any term papers, theses, examinations or daily work shall report the student to the department chair who in turn shall report the matter to the student's dean. Faculty members should be familiar with the

student disciplinary procedures in order to protect the rights of students who have been alleged of academic dishonesty or other misconduct.

- (3) All tests and examinations shall be proctored except in colleges of the university with honors systems which have been approved by the faculty senate.
- (4) Members of the faculty of the school of law should consult with their dean as to procedures under the honor system of that school. Faculty members should become familiar with the student disciplinary procedures and the school of law honor system.

Effective: ~~12/22/2019~~

Certification:

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M. Celeste Cook  
Secretary  
Board of Trustees

Promulgated Under: 111.15

Statutory Authority: 3359

Rule Amplifies: 3359

Prior Effective Dates: 11/27/1989, 07/20/1990, 05/22/1991, 07/31/1992, 09/16/1996, 02/01/2003, 02/22/2003, 03/20/2003, 06/25/2007, 06/13/2008, 06/30/2011, 07/30/2011, 02/14/2013, 05/23/2013, 07/05/2013, 05/09/2014, 02/01/2015, 08/27/2017, 04/20/2019, 12/22/2019

**THE UNIVERSITY OF AKRON**

**RESOLUTION 6- -20**

Revisions to University Rule 3359-20-05.1  
Grading system, discipline, academic probation and dismissal

BE IT RESOLVED, That the recommendation presented by the Rules Committee on June 10, 2020, to revise Rule 3359-20-05.1, be approved.

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M. Celeste Cook, Secretary  
Board of Trustees

June 10, 2020

## **3359-60-02 Undergraduate admissions.**

### **(A) Admissions process.**

The university of Akron operates under a policy of "rolling admissions" which means that successful applicants for admission receive a letter of admission as soon as all credentials are processed and have until May 1 to accept the offer of admission. The application/admission process may be through online or other mechanisms appropriate at the time. The university reserves the right to enforce a deadline for applications and admission, and to not consider applications received after such deadline. The university reserves the right to require official high school and prior college transcripts, and/or G.E.D./home-school documentation, before enrolling any applicant. The university reserves the right to require placement testing and/or advising of admitted and/or enrolled students. Admission procedures will vary for: recent high school graduates, home-schooled students, adult students, transfer students, postbaccalaureate students, special students, guest students and international students. Students shall be charged fees and/or tuition and other fees in accordance with schedules adopted by the board from time to time, and through online or other billing mechanisms appropriate at the time.

- (1) Prospective in-state and out-of-state students who have graduated from a regionally accredited secondary school and have taken one of the college entrance tests are eligible to apply. An applicant may submit scores from either the "American College Testing Program" ("ACT") or from the "Scholastic Aptitude Test" ("SAT") of the "College Entrance Examination Board." Applicants may be admitted on the basis of the quality of the secondary schoolwork and scores on the entrance tests.
- (2) Admission is necessarily limited by the university's capacity to provide for student's educational objectives. The university reserves the right to approve admission only to those individuals whose ability, attitude and character promise satisfactory achievement of university objectives.

### **(B) Admission requirements.**

- (1) Recent high school graduates.

Students who have not attended other regionally accredited higher education institutions, and who, within five years of date of application to the university of Akron, have either graduated from high school, or obtained an equivalent home-schooled education, or earned a G.E.D., are in this category. Effective September 1, 2013, all successful applicants will be admitted as follows:

A student's status as college-ready, emergent, or preparatory will be determined on the basis of the student's high school grade-point average (HSGPA) and ACT (or converted SAT) score using the following formula:

$$I = a(\text{HSGPA}) + b(\text{ACT}) + c$$

Where I is an admissions index score used to determine the student's status and a, b, and c are constants. The constants a, b, and c will be determined by an analysis of data from previous cohorts of entering students so as to maximize the accuracy with which the admissions index score (I) predicts students' first-year college grade-point averages.

Students whose admissions index score predicts a first-year college grade-point average of 2.5 or greater will be considered college ready. Those whose admissions index score predicts a first-year college grade-point average of less than 2.5 but greater than 2.0 will be considered emergent. Those whose admissions index score predicts a first-year college grade-point average of less than 2.0 will be considered preparatory. Students with an admissions index score that is slightly below the cut-off for college-ready status and documented extenuating circumstances may, at the discretion of the admissions office, be granted college-ready status. Students with an admissions index score that is slightly below the cut-off for emergent status and documented extenuating circumstances or extraordinary talent not reflected in the admissions index score may, after a holistic review and at the discretion of the office of academic affairs in consultation with the appropriate academic units, be granted admission to the university with preparatory status.

(a) College-ready status.

Students admitted and enrolled on college ready status may be eligible for direct admission to a degree-granting college. Individual degree-granting colleges may have established college-wide or individual department-wide, or program-level criteria for direct admission. These criteria may include but are not limited to minimum high school grade point average, entrance test scores, high school class rank, and curriculum pursued. Such criteria shall not be less stringent than the university-wide criteria.

College-ready students who are not directly admitted may, after meeting established admission standards for individual degree-granting colleges, transfer to the degree-granting college, per paragraph (C) of this rule.

(b) Emergent status.

Students admitted and enrolled on emergent status will be required to complete a set of prescribed courses and/or activities during the first year of enrollment as a condition for further enrollment. Such prescribed courses and/or activities may include, but need not be limited to, completion of college success coursework, tutoring, advising sessions, and achievement of standards for progress.

Students admitted and enrolled on emergent status are not eligible for direct admission to a degree-granting college.

Emergent students may, after meeting established admission standards for individual degree-granting colleges, transfer to the degree-granting college per paragraph (C) of this rule.

(c) Preparatory status.

Most applicants that would be placed on preparatory status will be referred to a community college or branch campus to begin their academic pursuits. They will be advised to apply to the university of Akron as transfer students after having successfully completed coursework elsewhere and having maintained an academic status commensurate with transfer to a college as noted in paragraph (B)(3) of this rule. The number of preparatory status students enrolled by the university of Akron will decrease by approximately twenty five per cent each year so that by the year 2017, few if any additional preparatory status students will be admitted.

Students admitted and enrolled on preparatory status will be required to complete a set of prescribed courses and/or activities each semester of enrollment as a condition for further enrollment. Such prescribed courses and/or activities may include, but need not be limited to, completion of college success coursework, tutoring, advising sessions, and achievement of standards for progress.

Students admitted and enrolled on preparatory status are not eligible for direct admission to a degree-granting college.

Preparatory status students may, after meeting established admission standards for individual degree-granting colleges, transfer to the degree-granting college per paragraph (C) of this rule.

(2) Adult students.

Students who have never attended other regionally accredited higher education institutions and who, more than ~~five~~ two years prior to the date of application to the university of Akron, either graduated from high school, or obtained an equivalent home-schooled education, or earned a G.E.D., are in this category. Admission and enrollment status decisions will be based on placement exams and individual advising.

(3) Transfer students.

A student applying for admission who has attended other regionally accredited higher education institutions following high school graduation is considered a transfer student. Such students are ordinarily eligible to transfer to the university if the student is eligible to re-enter the last institution from which transfer is desired or

is a graduate of such institution. Transfer students with fewer than twelve earned credit hours (excluding developmental credits) will be evaluated for admission based on high school academic credentials. Transfer students with twelve or more earned credit hours (excluding developmental credits) will be evaluated for admission based on post-secondary academic credentials. A transfer student on probation or dismissed from another institution will not be considered for admission until the combined post-secondary grade point average reaches 2.0 or higher, or until a ~~five~~ two-year waiting period (without post-secondary enrollment) has been satisfied. A transfer student that has satisfied the ~~five~~ two-year waiting period must submit a written statement outlining the causes of poor academic performance and steps taken toward improvement. A student dismissed from another institution for disciplinary reasons will not be admitted unless changes in the student's circumstances indicate a strong likelihood that the student will abide by the university's code of student conduct.

The student must present scholastic records judged to be satisfactory by university of Akron officials. The assessment of scholastic records may include consideration of prior courses, grade-point average, credit value and other such factors which the university or individual colleges use in evaluating, ranking, or otherwise determining admissibility to the university or to specific programs. Admission and enrollment status decisions will be based on these scholastic records, placement exams and individual advising.

(4) Postbaccalaureate students.

A student who holds a baccalaureate degree from a regionally accredited college or university and desires to obtain further education but has not been admitted to the graduate school should apply as a postbaccalaureate student.

(5) Special students.

A special student is enrolled as a non-degree seeking student to participate in a special short-term program. A special student may not take more than fifteen credits unless official status as a regular student is gained.

(C) Transfer admission into degree-granting colleges, certain departments/schools and certified programs.

(1) Admission procedures and requirements vary for each of the university degree-granting colleges, some departments within the degree-granting colleges and certain certificated programs. Information about these admission procedures and requirements is available in the dean's office of the various degree-granting colleges.

(2) Except as otherwise stated herein, admission to the university of Akron does not, per

se, entitle a student to admission into a degree-granting college, any department which has admission procedures and requirements, or certain certificated programs. Students seeking admission into these colleges, departments or programs must meet the requirements of the respective college, department or program as the situation may warrant.

- (3) Admission procedures and requirements of the degree-granting colleges, any departments which have admission procedures and requirements, or certain certificated programs are subject to change from time to time when recommended by faculty senate and approved by the board of trustees. Students are advised to consult advisers within these colleges, departments or programs, the general bulletin, and other university documents that may apply to the discipline or program in which they seek admission to ascertain the current admission procedure and requirements for the college, department or program in which they seek admission.
  - (4) Unless explicitly stated otherwise in college - or program-specific criteria for inter-college transfer, only the university of Akron grade point average after successful completion of fifteen or more credits will be used to determine eligibility for students to inter-college transfer into their desired degree-granting college and major.
- (D) International student program.
- (1) The university of Akron welcomes qualified students from other lands and seeks to make their educational experiences pleasant and meaningful. These students represent numerous countries, and they pursue studies in a number of major fields.
  - (2) Admission procedures for international undergraduates.
    - (a) Applicants may be accepted for any academic term. All admission requirements should therefore be completed at least forty-five days prior to start of the term for which the student wishes to enroll.
    - (b) The following application procedures should be followed:
      - (i) Apply through online or other mechanisms appropriate at the time.
      - (ii) Submit official transcripts from all secondary or middle schools and all universities/colleges previously attended. Original academic records in languages other than English must be accompanied by exact English translations and certified by the school, an official translator or by a U.S. consular officer, and accompanied by appropriate verifications.
      - (iii) Degree conferral.

Applicants must submit supporting documentation for all earned degrees indicated on the application. Provisional certificates may be accepted

pending the award of a degree. High school/secondary school students must show proof of graduation before they will be permitted to register for their first semester.

(iv) Proof of English language proficiency.

The university of Akron requires all students for whom English is not the native language to take the "Test of English as a Foreign Language" ("TOEFL") the "International English Language Testing System" ("IELTS"), or the "Michigan English Laboratory Assessment Battery" ("MELAB"). "TOEFL" applications may be obtained from bi-national agencies, "United States Information Service" ("USIS") offices, or from the "Educational Testing Service" ("ETS"). The "IELTS" is jointly administered by Cambridge ("ESOL"), British Council and IDP Education Australia. The "MELAB" is a secure test battery, and is administered only by the ELI-UM and ELI-UM authorized official examiners in the United States and Canada. Undergraduate students must achieve a minimum "TOEFL" score of seventy-one (internet-based test) or a corresponding minimum "IELTS" or "MELAB" score. "TOEFL", "IELTS", and "MELAB" scores older than two years are invalid and unacceptable.

(v) Proof of adequate financial support.

An international student is required to submit a "Declaration and Certification of Finances" and official documents showing that the student has sufficient funds to cover the cost of the student's education, living expenses, and health insurance while attending the university of Akron and that these funds will be available to them in this country. Immigration regulations prevent the student from earning any substantial portion of these funds while studying in the United States. Each international student will be held responsible for obtaining and maintaining appropriate health and accident insurance coverage while enrolled at this institution. This insurance coverage is mandatory as described below.

(vi) Student health insurance.

All international students will automatically be enrolled in the student major medical health insurance available through the university, the cost of which will be assessed as a fee and applied to the student's account unless prior to enrollment the student provides proof, as proscribed by the university, and maintains in full force and effect during enrollment, major medical insurance that meets or exceeds requirements established by the university.

(3) Orientation.

The international student is required to attend a special orientation program which is

held prior to the beginning of fall/spring semester classes. A student admitted for summer semester must attend the fall semester orientation. The schedule for orientation will be mailed with the "Certificate of Eligibility" from the office of international programs' immigration specialists. During orientation, the international student is given an English language placement examination. This is in addition to the international proficiency examination. The student may be required to participate in noncredit English classes if it is felt the results of this placement examination warrant such action.

(4) English language institute.

The university of Akron offers an intensive English language institute program for the international student whose command of the English language has not reached the level of proficiency to enable the student to begin full-time coursework. The English language institute operates on a schedule of two fifteen-week semesters and a summer session. An applicant is required to pass a language proficiency test before being fully admitted for academic study. An international student enrolled in the English language institute may not enroll for undergraduate coursework at the same time.

Effective:	<u>2/24/2020</u>
Certification:	_____ M. Celeste Cook Secretary Board of Trustees
Promulgated Under:	111.15
Statutory Authority:	3359
Rule Amplifies:	3359
Prior Effective Dates:	Prior to 11/04/1977, 08/30/1979, 01/30/1981, 05/15/1982, 01/30/1987, 05/22/1991, 08/31/1992, 09/11/2000, 10/30/2005, 06/25/2007, 06/30/2011, 05/23/2013, 06/27/2014, 02/01/2015, 12/22/2019, <u>02/24/2020</u>

**THE UNIVERSITY OF AKRON**

**RESOLUTION 6- -20**

Revisions to University Rule 3359-60-02  
Undergraduate admissions

BE IT RESOLVED, That the recommendation presented by the Rules Committee on June 10, 2020, to revise Rule 3359-60-02, be approved.

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M. Celeste Cook, Secretary  
Board of Trustees

June 10, 2020

**3359-60-03.4 Academic reassessment and discipline.**

(A) To be eligible for academic reassessment due to leave of absence, a student shall:

- (1) Have not attended the university of Akron for at least ~~three~~ two calendar years. A semester or summer session in which the student received all "WD" grades cannot be counted as part of the separation period; and
- (2) Have reenrolled and maintained a grade point average of 2.50 or higher for the first twenty-four letter-graded ("A" through "F") hours attempted at the university of Akron; and
- (3) Have not used academic reassessment due to leave of absence before at the university of Akron; and
- (4) Submit a written request for academic reassessment to the student's college dean's office.

(B) To be eligible for academic reassessment due to change of major, a student shall:

- (1) Have changed major during the first sixty credit hours attempted at the university of Akron; and
- (2) Have maintained a grade point average of 2.50 or higher for the first twenty-four letter-graded ("A" through "F") hours attempted subsequent to the student's change of major; and
- (3) Have not used academic reassessment due to change of major before at the university of Akron; and
- (4) Submit a written request to the student's college dean's office.

~~(B)~~ (C) To apply for academic reassessment, the student shall complete the appropriate form in consultation with his/her academic adviser.

~~(C)~~ (D) The office of the university registrar shall confirm eligibility and make the adjustments to the student's academic record.

- (1) The student begins with a new cumulative grade point average and adjusted credit hour totals.
  - (a) Credit hours are defined as semester hours.
  - (b) Only grades with a "C-" or lower may be reassessed.
  - (c) The student, in consultation with his/her academic adviser, shall identify the

courses to be reassessed.

(d) For reassessment due to leave of absence, grades ~~Grades~~ to be reassessed shall come from the time period prior to the student's reenrollment following the ~~three~~two-year absence.

~~(e) For reassessment due to change of major, grades to be reassessed shall come from the time period prior to the student's change of major.~~

(2) Grades earned for the courses that are reassessed at the university of Akron are excluded from the calculation of the cumulative "GPA," but will remain on the student's official transcript.

(3) Credit hours earned for courses at the university of Akron during the previous enrollment with a grade of "C" or better, including "CR," are retained.

(4) For reassessment due to leave of absence, credit ~~Credit~~ hours from all reassessed courses taken during the previous enrollment at the university of Akron with a grade of "C-" or lower are removed from the calculation of the cumulative "GPA" (although the grades are retained on the academic transcript with the notation "academic reassessment policy").

(5) For reassessment due to change of major, up to three courses may be reassessed. Credit hours from all reassessed courses taken prior to the change of major at the university of Akron with a grade of "C-" or lower are removed from the calculation of the cumulative "GPA" (although the grades are retained on the academic transcript with the notation "academic reassessment policy").

~~(D)~~ (E) The office of the university registrar will apply the following provisions of the academic reassessment policy.

(1) When counting the first twenty-four credits attempted, if the twenty-fourth credit is part of other credits earned during a semester, the entire number of credits earned for that semester will be calculated into the grade-point average.

(2) An undergraduate student may utilize ~~this~~ each academic reassessment policy only one time in his/her career at the university of Akron.

(3) This policy applies to undergraduate course work taken at the university of Akron and only for undergraduate students earning a first undergraduate degree. (The graduate school has adopted its own academic reassessment policy, paragraph (E) of rule 3359-60-03.4 of the Administrative Code.)

(4) Any academic probations, suspensions or dismissals from reassessed semesters shall not be forgiven. They will count when the probation-dismissal policy is applied to

the student's record after readmission.

- (5) A student may seek an exception to this policy through an appeal to the senior vice president and provost and chief operating officer whose decision will be final.

~~(E)~~ (F) Academic reassessment: graduate.

- (1) A student who meets all the criteria described below may petition the vice president for research and dean of the graduate school to remove from her/his graduate cumulative grade point average all those grades earned under the student's prior enrollment at the university of Akron.

- (a) Degree-seeking graduate student,
- (b) Previous graduate enrollment at the university of Akron,
- (c) Not enrolled at the university of Akron for at least five years prior to current enrollment, and
- (d) Maintain a current graduate grade point average of at least 3.00 or better for the first fifteen hours of re-enrollment credit.

- (2) If the student's petition is granted, the following will apply to the reassessment policy:

- (a) This policy only applies to the student's graduate grade point average.
- (b) All university of Akron grades will remain on the student's official, permanent academic record (transcript); this process will affect the cumulative grade point average only. It will not remove evidence/documentation of the student's overall academic history at the university.
- (c) No grades/credits from the student's prior graduate enrollment at the university may be counted toward the subsequent degree program requirements. Degree requirements may only be met by courses included in the calculation of the student's cumulative graduate grade point average at the university of Akron. Thus, the student who successfully petitions for cumulative graduate grade point average recalculation under this policy automatically forfeits the right to use any of the excluded course work toward the current degree requirements.

- (3) A student may exercise this graduate reassessment option only once, regardless of the number of times the student enters/attends a graduate degree program at the university of Akron.

~~(F)~~ (G) Discipline. Continuation as a student of the university is dependent on the maintenance of satisfactory grades and conformity to the rules of the institution.

Effective: ~~12/22/2019~~

Certification: \_\_\_\_\_  
M. Celeste Cook  
Secretary  
Board of Trustees

Promulgated Under: 111.15

Statutory Authority: 3359

Rule Amplifies: 3359

Prior Effective Dates: Prior to 11/04/1977, 08/30/1979, 01/30/1981,  
05/15/1982, 12/31/1986, 11/24/2001, 06/30/2003,  
06/25/2007, 05/05/2008, 01/31/2015, 12/22/2019

**THE UNIVERSITY OF AKRON**

**RESOLUTION 6- -20**

Revisions to University Rule 3359-60-03.4  
Academic reassessment and discipline

BE IT RESOLVED, That the recommendation presented by the Rules Committee on June 10, 2020, to revise Rule 3359-60-03.4, be approved.

---

M. Celeste Cook, Secretary  
Board of Trustees

June 10, 2020

**3359-60-03.6 Graduation.**

(A) Graduation with honors.

- (1) For a student who is being awarded a baccalaureate degree and who has completed sixty or more credits at the university of Akron, the degree

will be designated	if the overall grade-point average is
cum laude	between 3.40 and 3.59
magna cum laude	between 3.60 and 3.79
summa cum laude	3.80 or higher

The grade-point average will be rounded to the nearest hundredth for the purposes of determining graduation with honors.

The number of credit hours used to determine graduation with honors for the commencement ceremony includes the total number of credit hours completed at the university of Akron plus the number of credit hours in progress at the university of Akron.

A student who holds a baccalaureate degree from an accredited institution, including the university of Akron, and who earns a subsequent baccalaureate degree at the university of Akron per the academic policy requirements for second degrees, is eligible to graduate with honors.

- (2) For a student who is being awarded an associate degree and who has completed thirty or more credits at the university, [and for a student who is being awarded a baccalaureate degree and who has completed fewer than sixty credits at the university,](#) the degree

will be designated	if the overall grade-point average is
with distinction	between 3.40 and 3.59
with high distinction	between 3.60 and 3.79
with highest distinction	3.80 and higher

The grade-point average will be rounded to the nearest hundredth for the purposes of determining graduation with honors.

A student who holds an associate degree from an accredited institution, including the university of Akron, and who earns a subsequent associate degree at the university of Akron per the academic policy requirements for second degrees, is eligible to graduate

with honors.

- (3) Where deemed necessary, the senior vice president and provost and chief operating officer may waive these requirements for rare and unique circumstances and report such waivers to the board of trustees for its information.
- (B) Requirements for baccalaureate and associate degrees. A candidate for the baccalaureate or the associate degree must:
- (1) File an application for graduation with the office of the university registrar.
    - (a) If the undergraduate or law candidate plans to complete degree requirements at the end of fall semester, submit an application by or before May fifteenth.
    - (b) If the undergraduate or law candidate plans to complete degree requirements at the end of spring semester, submit an application by or before September fifteenth.
    - (c) If the undergraduate candidate plans to complete degree requirements at the end of summer semester, submit an application by or before February fifteenth.
    - (d) If the graduate candidate plans to complete degree requirements by the end of spring, fall or summer semesters, submit an application by dates established by the graduate school.
  - (2) Earn a minimum 2.00 grade-point average as computed by the office of the university registrar for work attempted at the university of Akron consistent with the repeating courses policy. Some of the colleges may have by action of their faculties, adopted a higher grade-point average for graduation with a degree from that college. The grade-point average achieved at the time of completion of requirements for a degree will be used to calculate rank in class and if applicable honors.
  - (3) Meet all degree requirements including grade point requirements which are in force at the time a transfer is made to a degree-granting college. If the student should transfer to another major, then the requirements should be those in effect at the time of the transfer. For a student enrolled in an associate degree program, the requirements shall be those in effect upon entrance into the program.
  - (4) For purposes of meeting foreign language requirements, all foreign languages and "American Sign Language" can fulfill the foreign language requirement for those programs that have a non-specific foreign language requirement. However, for those majors or programs that specify specific language requirements, the applicable specific language requirement must be met to satisfy graduation requirements for that major or program.
  - (5) Be approved for graduation by the appropriate college faculty, faculty senate, and board of trustees.

- (6) Complete the requirements for a degree in not more than five calendar years from the date of transfer, as defined below. In the event the student fails to complete the degree requirements within five calendar years from the date of transfer, the university reserves the right to make changes in the number of credits and/or courses required for a degree.

If a student who has transferred from another institution wishes to present for the student's major fewer than fourteen credits earned at the university of Akron written permission of both the dean and head of the department concerned is required.

The date of transfer for a student into a baccalaureate program will be the date that the student is accepted by the degree-granting college. For a student enrolled in an associate degree program, the date of transfer refers to the date of entrance into the program.

- (7) Credit hour minimums.

- (a) Earn at least one hundred twenty credits in the baccalaureate degree or sixty credits in the associate degree.
- (b) Earn the last thirty credits in the baccalaureate degree total or fifteen credits in the associate degree total in residence at the university of Akron unless excused in writing by the dean of the college in which the student is enrolled.
- (c) Earn a minimum of thirty credits in the baccalaureate degree total or fifteen credits in the associate degree total in residence at the university of Akron.

- (8) Discharge of all other obligations to the university of Akron.

- (C) Requirements for additional baccalaureate and associate degrees.

- (1) Meet all the requirements listed in paragraph (B) of this rule.
- (2) Earn a minimum of:
  - (a) Thirty credits which have not counted toward a baccalaureate degree, for an additional baccalaureate degree, or
  - (b) Fifteen credits which have not counted toward an associate degree, for an additional associate degree.
- (3) These credits shall be earned in residence at the university of Akron.

- (D) Change of requirements.

- (1) To better accomplish its objectives, the university reserves the right to alter, amend or revoke any rule or regulation. The policy of the university is to give advance notice of such change, whenever feasible.
- (2) Unless the change in a rule or regulation specifies otherwise, it shall become effective

immediately with respect to the student who subsequently enters the university, whatever the date of matriculation.

- (3) Without limiting the generality of its power to alter, amend or revoke rules and regulations, the university reserves the right to make changes in degree requirements of the student enrolled prior to the change by:
  - (a) Altering the number of credits and/or courses required in a major field of study.
  - (b) Deleting courses.
  - (c) Amending courses by increasing or decreasing the credits of specific courses, or by varying the content of specific courses.
  - (d) Offering substitute courses in the same or in cognate fields.
- (4) The dean of the college, in consultation with the department or division head of the student's major field of study, may grant waivers in writing if a change in rules affecting degree requirements is unduly hard upon a student enrolled before the change was effective. The action of the dean of the college in the granting or refusing a waiver must be reviewed by the senior vice president and provost on motion by the dean concerned, or at the request of the dean of the college of the student affected or at the request of the student affected.
- (E) Credit and grade point requirements for graduation as adopted by the college faculties are listed in the university's "Undergraduate Bulletin".
- (F) When deemed necessary and only in rare and unique circumstances that do not undermine the overall integrity of the various graduation requirements, the senior vice president and provost and chief operating officer, in consultation with the president, may waive specific requirements contained in this rule and report such waivers to the board of trustees for its information.

Effective: 02/01/2015

Certification:

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M. Celeste Cook  
Secretary  
Board of Trustees

Promulgated Under: 111.15

Statutory Authority: 3359.01

Rule Amplifies: 3359.01

Prior Effective Dates: Prior to 11/04/1977, 08/30/1979, 01/30/1981,  
05/15/1982, 01/30/1987, 05/22/1991, 10/28/2002,  
02/22/2003, 01/30/2006, 06/25/2007, 02/11/2008,  
05/05/2008, 12/31/2009, 05/23/2010, 07/05/2013,  
02/01/2015

**THE UNIVERSITY OF AKRON**

**RESOLUTION 6- -20**

Revisions to University Rule 3359-60-03.6  
Graduation

BE IT RESOLVED, That the recommendation presented by the Rules Committee on June 10, 2020, to revise Rule 3359-60-03.6, be approved and that it be effective retroactively to begin with spring 2020 graduates.

---

M. Celeste Cook, Secretary  
Board of Trustees

June 10, 2020



**Consent Agenda**  
**The University of Akron Board of Trustees**  
**Meeting of June 10, 2020**

<b>Item</b>	<b>Description</b>	<b>Committee</b>	<b>Tab</b>
1	Minutes for April 15, 2020	None	Board of Trustees
2	Investment Report for the Nine Months Ended March 31, 2020	Finance & Admin.	2
3	Financial Report for the Nine Months Ended March 31, 2020	Finance & Admin.	3
4	Procurements for More Than \$500,000	Finance & Admin.	4
5	Fiscal Year 2020/21 Tuition, Fees and Other Changes	Finance & Admin.	5
6	Cumulative Gift and Grant Income Report for the Ten Months ended April 30, 2020	Finance & Admin.	6
7	Revisions to Rule 3359-20-05.1, Grading system, discipline, academic probation and dismissal	Rules	1
8	Revisions to Rule 3359-60-02, Undergraduate admissions	Rules	2
9	Revisions to Rule 3359-60-03.4, Academic reassessment and discipline	Rules	3
10	Revisions to Rule 3359-60-03.6, Graduation	Rules	4

Presiding:  
Chair  
Joseph M. Gingo

June 10, 2020

1	Temporary Spending Authority for the General Fund, Combined Auxiliary Funds, and Combined Sales Funds Budgets for July and August 2020
2	Approval to Temporarily Reduce Annual Compensation for Non-bargaining Unit Faculty and for Academic Administrators having Faculty Rank
3	Approval to Increase Employee Contributions to Health Plan Premiums for Non-bargaining Unit Faculty and for Academic Administrators with Faculty Rank
4	Approval of Victoria Lynner Hart to be Readmitted to The University of Akron Under Strict Probation
5	Expression of Appreciation to Student Trustee Andrew M. Adolph
6	Expression of Appreciation to Trustee Roland H. Bauer
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**THE UNIVERSITY OF AKRON**

**RESOLUTION 6- -20**

Pertaining to Temporary Spending Authority for the General Fund, Combined Auxiliary Funds, and Combined Sales Funds Budgets for July and August 2020

WHEREAS, The existing COVID-19 Pandemic has complicated the University's ability to closely predict fiscal year 2020-2021 revenues and expenditures; and

WHEREAS, The University believes the level of fiscal predictability will increase as the fall 2020 semester approaches, particularly when the funding to be received from the State of Ohio and the fiscal impact of the planned physical return of students to campus for fall 2020 are known; and

WHEREAS, The University desires to adopt spending authority for July and August 2020 since student recruitment and other fiscal year revenue and expenditure initiatives remain underway; and

WHEREAS, The administration will use the next two months to develop the full fiscal year 2020-2021 General Fund, Auxiliary Funds, and Sales Funds Budgets in concert with the University's shared governance groups to be presented during the August 12, 2020 Board meeting; Now, Therefore,

BE IT RESOLVED, That spending authority for July and August 2020 for the General Fund, Combined Auxiliary Funds, and Combined Sales Funds Budgets, as reflected in the attached Exhibit A, be approved.

---

M. Celeste Cook, Secretary  
Board of Trustees

**EXHIBIT A****The University of Akron  
Combined General Fund, Combined Auxiliary Funds and Combined Sales Funds  
Fiscal Year 2020-2021 Temporary Budget for July and August 2020**

	<b>General Fund</b>	<b>Combined Auxiliary Funds</b>	<b>Combined Sales Funds</b>	<b>Total</b>
Payroll	\$ 14,250,000	\$ 1,650,000	\$ 420,000	\$ 16,320,000
Fringes	6,550,000	600,000	120,000	7,270,000
Total Compensation	<u>20,800,000</u>	<u>2,250,000</u>	<u>540,000</u>	<u>23,590,000</u>
Utilities	800,000	500,000	0	1,300,000
Operating	11,500,000	6,500,000	5,500,000	23,500,000
Total Non Personnel	<u>12,300,000</u>	<u>7,000,000</u>	<u>5,500,000</u>	<u>24,800,000</u>
Total Expenditures	<u>33,100,000</u>	<u>9,250,000</u>	<u>6,040,000</u>	<u>48,390,000</u>
Transfers-In (Out)				
Encumbrances	3,030,000	0	0	3,030,000
Facilities Fee-Debt Service	(809,000)	809,000	0	0
General Service Fee	(1,555,000)	1,555,000	0	0
Other-Debt Service	(780,000)	780,000	0	0
Other	(2,080,000)	2,080,000	0	0
Debt Service	0	(4,297,000)	0	(4,297,000)
Net Transfers	<u>(2,194,000)</u>	<u>927,000</u>	<u>0</u>	<u>(1,267,000)</u>
Total Expenditures and Net Transfers	<u>\$ 35,294,000</u>	<u>\$ 8,323,000</u>	<u>\$ 6,040,000</u>	<u>\$ 49,657,000</u>



Human Resources

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## MEMORANDUM

TO: Gary L. Miller, President

FROM: Sarah J. Kelly, Associate Vice President Human Resources/CHRO

DATE: June 8, 2020

RE: Reductions to Salary and Increase to Healthcare Contributions for Non-Bargaining Unit Faculty and for Academic Administrators with Faculty Rank

At its May 29, 2020, meeting, the Board of Trustees approved resolutions to implement: (a) a temporary tiered salary reduction during fiscal year 2020-2021 for non-bargaining staff and contract professionals with an annual base salary of \$50,000 or more; and (b) effective January 1, 2021, an increase to the employee percentage of contribution to the annual premium equivalent of medical and prescription drug coverage for non-bargaining unit employees without faculty rank and with a base salary of \$50,000 or more.

As detailed in my correspondence concerning the now-approved changes for non-bargaining unit employees without faculty rank, in fiscal year 2019-2020, the total expense to the University for its portion of the cost to provide medical and prescription drug coverage through the University was estimated to be approximately \$17,000,000. Approximately \$1,200,000 of this cost is attributable to non-bargaining unit faculty and academic administrators with faculty rank. If the same premium increases were to be applied to non-bargaining unit faculty and academic administrators with faculty rank, based on current headcount, projected savings are approximately \$145,000 per calendar year.

Similarly, if the temporary tiered salary reduction that was enacted for non-bargaining unit staff and contract professionals with an annual base salary of \$50,000 were to be applied to non-bargaining unit faculty and academic administrators with faculty rank, based on current headcount, projected savings are approximately \$920,000 in wages, payroll tax and retirement.

Therefore, after further consultation with senior University administration, Human Resources now recommends that similar measures be implemented for non-bargaining unit faculty and for academic administrators with faculty rank. Human Resources believes that these measures reflect the next step in the sequence of University efforts to reduce costs and, to the extent possible, preserve employment positions.

c: Stephen Storck

**THE UNIVERSITY OF AKRON**

**RESOLUTION 6- -20**

Approval to Temporarily Reduce Annual Compensation for  
Non-Bargaining Unit Faculty and for  
Academic Administrators having Faculty Rank

WHEREAS, On May 5, 2020, Governor Mike DeWine announced that \$110 million will be cut from the Ohio Department of Higher Education's year 2020 budget for the state's public colleges and universities; and

WHEREAS, As a result of the reduction in state funding for fiscal year 2020, as well as the projected reduction in state funding for fiscal year 2021 and other financial losses resulting from the COVID-19 pandemic, the University projects a revenue shortfall of approximately \$65 million for fiscal year 2021 and is examining all opportunities to create financial savings; and

WHEREAS, Ohio Revised Code Chapters 3345 and 3359 grant the Board full power and authority on all matters relative to the administration of the University, including the authority to employ, fix the compensation of, and remove the president and such number of professors, teachers, and other employees as may be deemed necessary; and

WHEREAS, University President Gary L. Miller and all senior administrators, including the Provost, Cabinet members, and those with the title of Vice President or Dean hired before April 1, 2020, voluntarily have agreed to temporarily reduce their annual base wages by ten percent (10%), effective July 1, 2020, through June 30, 2021; and

WHEREAS, This Board adopted a resolution on May 29, 2020, authorizing the University administration to reduce temporarily the annual base wages of all non-bargaining unit staff and contract professionals hired before April 1, 2020 and earning \$50,000 or more per year, who are not subject to an individual employment agreement, effective July 1, 2020, through June 30, 2021; and

WHEREAS, The University administration now recommends to the Board that all non-bargaining unit faculty and academic administrators with faculty rank, hired before April 1, 2020, and earning \$50,000 or more per year, who are not subject to an individual employment agreement, temporarily reduce their annual base wages, effective July 1, 2020, through June 30, 2021, in accordance with the scale reflected in the table below; Now, Therefore,

BE IT RESOLVED, That the Board authorizes the University administration to temporarily reduce the annual base wages of all non-bargaining unit faculty and academic administrators with faculty rank, hired before April 1, 2020, and earning \$50,000 or more per year, who are not subject to an individual employment agreement, effective July 1, 2020, through June 30, 2021, in accordance with the scale reflected in the table, below;

<b>SALARY TIER</b>	<b>% REDUCTION</b>
Under \$50,000	0%
\$50,000 - \$66,999	3%
\$67,000 - \$91,999	4%
\$92,000 - \$124,999	5%
\$125,000 – \$149,999	6%
\$150,000 - \$199,999	7%
\$200,000 -	10%

and

BE IT FURTHER RESOLVED, That the Board authorizes University non-bargaining unit faculty and academic administrators with faculty rank, should they so choose, to take a voluntary reduction to their annual base wage in excess of the tiered schedule of reductions, effective July 1, 2020, through June 30, 2021.

---

M. Celeste Cook, Secretary  
Board of Trustees

**THE UNIVERSITY OF AKRON**

**RESOLUTION 6- -20**

**Approval to Increase Employee Contributions to Health Plan Premiums  
For Non-Bargaining Unit Faculty and  
Academic Administrators with Faculty Rank**

WHEREAS, The University of Akron (the “University”) currently provides its employees with the opportunity to obtain medical and prescription drug coverage through the University (the “Health Plan”); and

WHEREAS, Under the Health Plan, the University and the employee each pay a percentage of the Health Plan’s premium equivalent cost, and the employee’s percentage of contribution is determined in accordance with that employee’s salary tier, as reflected in the table below; and

WHEREAS, In fiscal year 2019-2020, the total cost to the University for its portion of the Health Plan is estimated to be approximately \$17,000,000, of which approximately \$1,200,000 is attributable to non-bargaining unit faculty and academic administrators with faculty rank; and

WHEREAS, Because of the increasing cost of healthcare benefits, generally, the total annual cost for the Health Plan is likely to continue to increase; and

WHEREAS, The University has experienced a serious financial shortfall as a result of the COVID-19 pandemic, which is estimated to be approximately \$65 million and, as a result, the University is examining all opportunities to create financial savings; and

WHEREAS, This Board adopted a resolution on May 29, 2020, increasing the percentage of contribution to the Health Plan annual premium for non-bargaining unit employees not having faculty rank, who earn more than \$50,000 per year; and

WHEREAS, The University also has concluded that it no longer is financially possible to subsidize the premium cost for the Health Plan at the current percentage rate that it is paying for non-bargaining unit faculty members and for academic administrators having faculty rank; Now, Therefore,

BE IT RESOLVED, Effective January 1, 2021, the percentage of contribution to the Health Plan annual premium for non-bargaining unit faculty members and for academic administrators having faculty rank will increase, as reflected in the table below;

<u>Salary Tier</u>	<u>Current Contribution</u>	<u>Future Contribution</u>
Under \$32,000	15%	15%
\$32,000 - \$36,999	17%	17%
\$37,000 - \$47,999	18%	18%
\$48,000 - \$49,999	19%	19%
\$50,000 - \$66,999	19%	30%
\$67,000 - \$91,999	20%	31%
\$92,000 - \$124,999	21%	32%
\$125,000 -	23%	34%

and

BE IT FURTHER RESOLVED, That the University administration is authorized to take all actions necessary to implement this change.

---

M. Celeste Cook, Secretary  
Board of Trustees

**THE UNIVERSITY OF AKRON**

**RESOLUTION 6- -20**

**Approval of Victoria Lynner Hart to be Readmitted to  
The University of Akron Under Strict Probation**

WHEREAS, Victoria Lynner Hart was dismissed from The University of Akron pursuant to Ohio Revised Code Section 3345.23 on March 9, 2017; and

WHEREAS, Ohio Revised Code Section 3345.23 permits a student to reapply to a public university in Ohio following the period of at least one year from the dismissal; and

WHEREAS, University Rule 3359-08-01(B)(7) requires that a student requesting readmission following a dismissal under Ohio Revised Code Section 3345.23 receive a recommendation for readmission from the president and the vice president of student affairs; and

WHEREAS, The Board of Trustees must approve the request for readmission and may place the student on strict probation as a condition of return; Now, Therefore,

BE IT RESOLVED, That the recommendation of President Gary L. Miller and of Vice President for Student Affairs John A. Messina to permit the readmission of Victoria Lynner Hart under strict probation to The University of Akron, in order to complete her degree, is hereby approved by the Board of Trustees of The University of Akron.

---

M. Celeste Cook, Secretary  
Board of Trustees

**THE UNIVERSITY OF AKRON**

**RESOLUTION 6- -20**

Expression of Appreciation to Student Trustee Andrew M. Adolph

WHEREAS, Mr. Andrew M. Adolph, a Canal Fulton native, was appointed to the Board of Trustees of The University of Akron by Governor John Kasich on July 2, 2018; and

WHEREAS, He has served the Board and the University well in a variety of roles, including as Vice Chair of the Academic Issues & Student Success Committee (2019-2020); as a member of the Audit & Compliance Committee (2019-2020); Personnel & Compensation Committee (2019-2020); Strategic Issues Committee (2019-2020); Academic Issues & Student Success Committee (2018-2020); Finance & Administration Committee (2018-2019); Nominating Committee (2018-2019); and the Rules Committee (2018-2019); and

WHEREAS, In addition to representing the student body effectively on the Board, Mr. Adolph also is a Williams Honors Scholar; has balanced a full load of classes in his pursuit of a Bachelor of Business Administration degree while also serving as a Presidential Student Ambassador and student tour guide; and participates in Undergraduate Student Government, University Council and Zips Recruiting Club; and

WHEREAS, Mr. Adolph has been active in the greater community, earning the rank of Eagle Scout in the Boy Scouts of America and participating as a volunteer with Northern Ohio Golf Charities, which sponsors the WGC Bridgestone Invitational; and

WHEREAS, Mr. Adolph was named a 2020 LIFE Awards recipient as a University Top 10 Senior; and

WHEREAS, His term as a member of the Board of Trustees will expire on July 1, 2020; Now, Therefore,

BE IT RESOLVED, That the Board of Trustees of The University of Akron expresses its sincere appreciation to Mr. Andrew M. Adolph for fulfilling his duties as a Student Trustee and wishes him well for the future.

---

M. Celeste Cook, Secretary  
Board of Trustees

June 10, 2020

**THE UNIVERSITY OF AKRON**

**RESOLUTION 6- -20**

Expression of Appreciation to Trustee Roland H. Bauer

WHEREAS, Mr. Roland H. Bauer was appointed to the Board of Trustees of The University of Akron by Governor Robert Taft on July 17, 2006, to complete the remaining three years of an unexpired term of another trustee, and was appointed on Sept. 13, 2011, to a full nine-year term on the Board by Governor John Kasich; and

WHEREAS, Mr. Bauer earned a Bachelor of Arts degree from Wake Forest University and a Juris Doctor degree from The Ohio State University; and

WHEREAS, Mr. Bauer is an esteemed and respected leader in the community and in his profession, co-founding The Cypress Companies, Inc., where he serves as President and Chief Executive Officer; and

WHEREAS, He has served the Board and the University well, serving as Board Chair (2016-2018); Vice Chair (2008-2009); chairing the Presidential Advisory and Screening Committee (2018-2019); the Nominating Committee (2011-2016); the Audit & Compliance Committee (2014-2016); the Rules Committee (2011-2013) and the Facilities Planning & Oversight Committee (2008-2009); and served as a member of the Safety & Facilities Special Committee (2019-2020); Personnel & Compensation Committee (2008-2009, 2016-2018, 2019-2020); Finance & Administration Committee (2013-2016, 2018-2020); Academic Issues & Student Success Committee (2018-2019); Audit & Compliance Committee (2011-2016, 2018-2019); Nominating Committee (2007-2009, 2011-2016, 2018-19); Strategic Issues Committee (2013-2016); Finance, Fiscal Policy, and Investment Committee (2007-2009); and the Collective Bargaining Committee (2006-2009); and

WHEREAS, Mr. Bauer has generously lent his considerable talents to a number of worthy organizations by serving on the boards of the Akron Art Museum, the Greater Akron Chamber, the Western Reserve Bank of Medina, the Akron Zoo, and the Akron Symphony and its Foundation; he is an outside Director of Oatey Company of Cleveland, and an active member of The University of Akron College of Business Administration's Advancement Council, and the Northampton Rotary; and

WHEREAS, in recognition of his many and significant contributions to the University, Mr. Bauer was awarded a Doctor of Humane Letters in 2009, and was designated an A-Day honoree that same year; and

WHEREAS, His term as a member of the Board of Trustees will expire on July 1, 2020; Now, Therefore,

BE IT RESOLVED, That the Board of Trustees of The University of Akron expresses its sincere appreciation to Mr. Roland H. Bauer for fulfilling his duties to the Board and its constituents, and wishes him and his wife, Mary, and three daughters good health and good fortune in the years ahead.

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M. Celeste Cook, Secretary  
Board of Trustees